

ANNUAL MEETING AGENDA
 Redwood Coast Developmental Services Corporation Board of Directors Meeting
Friday, July 22, 2011, 7:00 p.m.

Red Lion Hotel – 1929 Fourth Street, Eureka, CA

For information: (707) 445-0893, ext. 317

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| | QUESTION or TOPIC | Owner | Decision or Information | Outcome | Come prepared to | Allotted Time |
|-----------------|---|-------------|---|--|---|-----------------|
| 7:00 p.m. 1. | a. Call to Order/ Roll Call b. Closed Session | B. Fontaine | a. Attendance b. Closed Personnel Matter | Acknowledge quorum | a. Confirm attendance b. Address Exec. Dir. Perf. Evaluation | 4 min 17 min |
| 7:21 p.m. 2. | Select Timekeeper, Introductions, Reading of Vision | B. Fontaine | Information | Affirmation of Vision | Read the Vision | 5 min |
| 3. | Approval of the Agenda | B. Fontaine | Motion to approve agenda | Set agenda | Approve the agenda | 2 min |
| 4. | Approval of May 14, 2011 Minutes | B. Fontaine | Motion to approve minutes | Confirm minutes | Approve minutes | 2 min |
| 5. | Community Input | B. Fontaine | Information | Public input | Listen | 3 min each |
| 7:36 p.m. 6. | Executive Director's Report | C. Jones | Information; Review Draft Conflict of Interest Policy Statement | More fully informed Board members | Receive information and ask questions. | 20 min |
| 7. | Administrator's Report | R. Avery | Provide information | All necessary contracts are up to date | Approve contract signing, if needed. | 5 min |
| 8. | Finance/Audit Report | T. Leighton | Provide Information | Understand funding | Receive information and ask questions | 5 min |
| 8:06 p.m. 9. | Executive Committee Report | B. Fontaine | Submit recommendations regarding the Exec. Director's Performance Review. | Completion of Exec. Director's Performance Review. | Discuss and decide. | 15 min |

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|------------------|--------------------------------|---------------|---|--|--|---------------|
| 10. | ARCA Report | T. Leighton | Information | Receive report | Ask questions | 5 min |
| 11. | ARCA CAC | B. Ward | Information | | | 5 min |
| 12. | Election Committee Report | K. Livingston | Election results | | Listen | 10 min |
| 8:41 p.m. 13. | Tabled/Unfinished/Old Business | B. Fontaine | Decision | Calendar board meetings for 2011-2012 | Approve 2011-2012 meeting schedule | 5 min |
| 14. | New Business | B. Fontaine | a) Board Recognition b) Seat new members c) Administer Oath to Board Members d) Elect 2011-2012 officers e) Facilitator Code/Oath f) Collect Conflict of Interest papers | Establish the board of directors with necessary committees and committee chairs. | Volunteer | 30 min |
| 9:16 p.m. 15. | County by County Liaison | All | Information | Board members informed about topics in all 4 counties. | Report on topics of significance in your region. | 3 min |
| 16. | Community Input | Public | Information | Learn of topics of significance to community members. | Listen | 3 min each |
| 9:25 p.m. 17. | Adjourn | B. Fontaine | | | Close the meeting | 1 min |

/dl-r