

Alliance of Service Providers (ASP)
Meeting Notes for January 3, 2018

Present: Sheila Keys, Rick Blumberg, Jerry Freitas, Heath Barilli, Kim Nash, Jessica Mouton-Hadley (RCRC) Pam Jensen (UVAH), Ilene Dumont (People Services), Sarah Davis (Supportability), Joanne Holiday (Community Catalyst California), Catherine Sundquist (CAE Transport), Barbara Sprout (CBEM), Anthony Obie (Rural Human Services), Mike Bern, Steven Jackson, Jordon Mayers (Community and Employment Links), Denise Gorny (State Council North Coast Office), Lanita Henderson, Xaviera Hall (Parents and Friends), Cynthia Swimm, Daniel Hubbard (ABC).

Agency Updates

Trajectory – Written report submitted by Kristie Patterson. Trajectory staff began training for the Therap electronic documentation system a few months ago. We are now fully using it, and so far it's going fairly smooth and is a big improvement in accountability and confidentiality over the Google Drive system we had previously been using.

To improve our person-centered services, in January, staff will begin using a Partnership Documentation process, where all progress notes and ISP data tracking will be performed alongside and approved by the artists served.

The Body Discourse Project, a collaborative performance piece now touring local schools, will have a free sensory-friendly daytime public performance in March. I will send out emails and posters as soon as I have the details.

The artists involved in this project are all being paid from a California Arts Council grant.

State Council North Coast Office The local offices will not be closed. We will not have to cover 7 counties. The agency still has a 1 million dollar deficit.

People Services They are preparing for CARF. They have wrapped up their DDS survey. Ilene is still contesting the requirement that supported employment crews can no longer provide janitorial or grounds maintenance services at People Services. Apparently they will need to hire their competitors. They have until 2022 to comply and Ilene hopes that CDSA and others will evoke a change in this requirement before that time. It is a struggle to get staff now that their starting pay is the same as the new minimum wage. Quick book has been causing problems with their ability to perform accounting tasks.

The HCBS grant activities have been going well. They are revising service designs, submitted a business plan and are ready for their first paid internship.

CAE Transport – They have purchased another mini-van and have had interviews for drivers. They plan to split another route to shorten the ride for passengers by Feb. 1st.

Community and Employment Links- Jordon is their new service coordinator. They have two new hires engaged in a lengthy training process. One person they support is making baskets from recycled ropes he gets from fishermen.

Mike Berns reported they have been busy with year-end activities. They are planning to open a forensic support services component to support people involved in the judicial system or at risk of becoming involved with the judicial system. The service design and cost statement have been completed. They will be having a training with Claudia Bolton on person-centered thinking. They are currently serving 50+ people.

Rural Human Services- Disabled Services from Eureka is preparing to open an office in their area. They are looking forward to getting to know them. The Mexican Counsel in San Francisco will be opening an office in January to address sex trafficking and the Department of Justice will be opening an office as well to address the same issue by the end of the month. The holidays went well. There are a few clients in the hospital for diabetes. They have been doing outreach with the Yurok tribe and they may have a representative at our meetings.

Community Catalyst California – Joanne has been out of the office for a month. They have expanded the use of PayCom from payroll to include performance reviews. PayCom provides a portal for staff to do a self-evaluation before they meet with their supervisor. All staff are evaluated in the first quarter of the year. They are getting many referrals for their new Independent Living Services. Clients are getting CDS rent vouchers but they expire before people can find suitable housing.

CBEM- Barbara reported that they are fully staffed for the first time in 1½ years. They are doing outreach to the regional center adult and children's units. They will be providing a training at Mayacama for working with individuals on the autism spectrum.

Supportability – Sarah reported that they are on day two without Gary. They were invited to participate with the Christmas Parade of Lights in Kelseyville. The community has really welcomed them. They were involved in the Pear Festival and were open to trick and treaters for Halloween. They are fully staffed at the office and instructor levels. They have a new email address.

Reaching for Independence- Jeff reported that they are partnering with the McClain Foundation in a new building project. The \$25B in Fortuna will result in a 32 acre facility in about a year.

Parents and Friends- They have completed a service design for a Residential Care Facility for the Elderly. Renovations have begun on a house they purchased for this

service. The hope to hire staff early so they can get training prior to opening. Staff are already getting some training on the aging process and dementia. CDC vouchers for rental assistance are starting to come through for clients.

ABC Services – The clients they support had hot dog and holiday fundraisers this last year. The clients use the proceeds to support activities such as trips to the Zoo, Scandia, and the Trout Farm. All trips suggested to take are voted on by all clients. The clients are starting a microbusiness making and selling organic bath bombs and soap. So far, they have earned over \$500.00 in the last 6 months. They are very excited because they are now receiving repeat orders. Two clients finished this semesters classes at the Yuba College Business Department; receiving A's and B's in their courses. Others have completed the Prep for Success classes in English and Math this last summer and were excited to receive Computer Tablets by the college upon their successful completion. Another client has paid work designing shirts and writing short stories for the ABC Newsletter. One client has a dog walking business that has been very successful. Another client has a band and has paid gigs in different venues around the lake. Another client teaches a scrapbooking class and, yet another teaches a sign language class. All classes are held in the community and accessible to others. Please send your mailing address to cswimmlakecoabc@gmail.com to be put on our mail list to receive the ABC Newsletter that is written by the clients attending the Lake County ABC Programs so they can share UVAH- Pam reported that its CARF Survey went well with only one recommended to develop a succession plan for the executive director. UVAH has implemented an emergency notification procedure for clients and families to notify UVAH that they are safe in case of natural disaster emergencies. LIFE Services is fully staffed and Enhanced Services still needs two employees. We have completed a demographic survey to see how well staff demographics match those of our consumers. Our consumers reflect the our county demographics. We found that as clients age in two of our programs the women significantly outnumber the men. The employment programs show a ratio 60% men. One of our clients had two strokes yesterday. We took him to ER and he is doing well. Our staff stayed with him until 6:00 p.m. when staff from his home were able to stay with him. He was very afraid of being left alone.

RCRC Report

Rick reported that DDS audit is still going on. Much of it is done electronically now so auditors are spending less time on-site. Dr. Lucy Esralu has officially joined the staff. She has expertise in dual diagnosis, aging and dementia. She asked that providers let her know their training priorities. She would like to offer training live and on WebEx. She will also be doing training for clients so they can know how to recognize abuse and what to do about it when it happens.

RCRC's annual performance contract has been submitted to DDS. It focused on employment, staff and parental training, Training for parents of younger and older children is intended to proactive.

Waiting to hear if the Diversity Outreach Grant will be approved. It provides for outreach to underserved communities by employing "promotoras", These are community members who will work with RCRC to reach out to the community and connect them to available resources.

Community Safety will be addressed by training to understand signs that nonverbal people have been traumatized. Dr. Rick has also met with Sherriff Tom Allman and offered to prepare curriculum and train new officers during their pre-service training.

RCRC is recruiting board members. They are particularly interested in parents of young children whose primary language is Spanish. They need 2 directors from Mendocino County and 1 from Lake County. A coastal representative would be most welcome.

Rick met with Sherriff Tom Allman to discuss better coordination with and training of law enforcement regarding people with developmental disabilities. If Proposition B passes it will give the police a training facility. Rick shared data on people with disabilities being victims of crimes.

Kim Nash

Trainings

May 9: Dave Hingsburger: For Ft. Bragg service providers on personal care guidelines and home safe on how to keep people with disabilities safe in services how they can teach their staff.

May 10: Dave Hingsburger Home safe

March 21and 22: The Gathering in Petaluma Dr. Michael Smull of the Learning Community and participants will share ideas of things that we have learned to work best with people.

January: Scott Shepard Focus work with supported living services to support and create person-centered supported living services that support a person to be in charge of their life and their staff.

January 5: Dr. Kripke (CART Group) 9;30-11:00 a.m. RCRC Lakeport Office Training for Lake County supported living and independent living providers. How to go to your doctor's appt. Learn how to talk to the medical community and the importance of

keeping relevant documentation and helpful information for people who are poor, speech impairments, mental health issues and developmental disabilities.

Dr. Kripke and her mobile medical team provide consults and training to hospital doctors and health providers teaching them that developmental disabilities are not diseases and not why people are seeking medical care.

Dr. Ruth Meyers is RCRC's new psychiatrist. She is great with non-medical and complex needs. She is here monthly.

New minimum wage went into effect Jan. 1. Rates may be eligible for a minimum wage adjustment. More information when DDS makes it available.

Vendor Packets added two items. Citizenship is not required for regional center services and no information is shared with ICE or other federal agencies.

There is now a 5 page Business Assoc. Agreement stating that providers need to be HIPPA compliant and so do consultants you may hire.

Residential Orientation training in February

Emergency/ Disaster Response Coordination

Postponed discussion about what worked and did not work during the last fire emergency will be held in March.

Behavior Management Meeting

Kim will ask Cindy to coordinate a meeting.

Open Discussion

Pam asked everyone at the table to think about being the next vendor representative on the RCRC Board of Directors. Pam's last meeting is July 20. Pam will be willing to provide support to the new person and is available to answer any questions people have about this position. It would be a good idea to attend a board meeting in your area if you are interested in learning more.

Next meeting – Wednesday, March 14, 2018 9-11a.m.