

**ANNUAL MEETING AGENDA**  
 Redwood Coast Developmental Services Corporation Board of Directors Meeting

**Friday, July 14, 2017, 7:00 p.m.**

Best Western – Bayshore Inn, Eureka, CA

(3500 Broadway)

For information: (707) 445-0893, ext. 317

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	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
7:00 p.m. 1.	a. Call to Order/ Roll Call b. Closed Session	C. Seames-Miller R. Blumberg	a. Attendance b. Legal matter	a. Acknowledge quorum b. Discussion	a. Confirm attendance b. Be informed	4 min 10 min
7:21 p.m. 2.	Select Timekeeper, Introductions, Reading of Vision	C. Seames-Miller	Information	Affirmation of Vision	Read the Vision	5 min
3.	<b>Approval</b> of the Agenda	C. Seames-Miller	<b>Motion to approve agenda</b>	Set agenda	Approve the agenda	2 min
4.	<b>Approval</b> of May 20, 2017 Minutes	C. Seames-Miller	<b>Motion to approve minutes</b>	Confirm minutes	Approve minutes	2 min
5.	Community Input		Information	Public input	Listen	3 min each
7:36 p.m. 6.	Executive Director's Report	Rick Blumberg	-Proposed Immigration Letter. -Withdrawal of May contract vote.	More fully informed Board members	Receive information and ask questions.	20 min
7.	Administrator's Report	P. Okey	Provide information	All necessary contracts are up to date	Approve contract signing, if needed.	20 min
8.	Cultural Diversity Outreach	M. Ochoa	Information	Updates	Listen	5 min
9.	Executive Committee Report	C. Seames-Miller	Information	Acceptance of resignations	Listen	15 min
9a.	Board Development	C. Seames-Miller	Discussion/Decision	-Board comp. and Recruitment	Discuss	10 min

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9b.	Budget/Finance Report	S. Perez	Provide Information	Understanding	Receive information and ask questions	5 min
9c.	Client Benefit Fund	A. Marquardt	Information	Announce grant recipients	Vote	5 min
9d.	Vendor Advisory	P. Jensen	Information	Updates	Listen	10 min
9e.	ARCA Report	C. Seames-Miller	Information	Receive report	Ask questions	5 min
10..	Tabled/Unfinished/Old Business	C. Seames-Miller				5 min
11.	New Business	C. Seames-Miller	<ul style="list-style-type: none"> <li>a) Board Recognition</li> <li>b) Re-appoint eligible members</li> <li>c) Seat new members</li> <li>d) Administer Oath to Board Members</li> <li>e) Elect 2017-2018 officers</li> <li>f) Facilitator Code/Oath</li> <li>g) Collect Conflict of Interest papers</li> <li>h) Adopt 2017-18 meeting schedule</li> </ul>	Establish the board of directors; appoint committee chairpersons & members.	Volunteer  Approve 2017-2018 meeting schedule	20 min
12.	County by County Liaison	C. Seames-Miller	Information	Board members informed about topics in all 4 counties.	Listen	5 min
9:00 p.m. 13.	Community Input	Public	Information	Learn of topics of significance to community members.	Listen	3 min each
9:15 p.m. 14.	Adjourn	C. Seames-Miller	Information		Close the meeting	3 min

/dl-r