



# Redwood Coast Regional Center Request for Proposals Announcement Not For Profit Housing Corporation

*We envision a system of services and supports that is determined by the individuals served. We envision a process that is complementary to the individual's own life, and which does not intrude upon the person's chosen lifestyle. We envision people residing in the living arrangement of their choice . - From RCRC Vision*

Redwood Coast Regional Center (RCRC) is one of 21 locally-based not for profit private corporations that contract with the State of California to develop and coordinate community resources and supports for people with developmental disabilities and their families. Redwood Coast Regional Center serves eligible Californians who reside in Del Norte, Humboldt, Lake, and Mendocino Counties.

RCRC received approval from the State Department of Developmental Services for start-up funding to carry out RCRC's 2017-2018 Community Placement Plan (CPP). CPP funding is provided, in part, to develop resources necessary to support individuals leaving State Developmental Centers, as well as support individuals who are at risk of losing their community living arrangements-thereby deflecting them from entering a State Developmental Center.

## **PROJECT GOAL**

Redwood Coast Regional Center is seeking a partnership contract with an existing non-profit housing organization (NPO) to assist in identifying a financial partner(s) as necessary to develop low-income multi-family housing to serve individuals with intellectual disabilities, as well as the broader community. The project goal will be to recruit and develop an NPO to assist in the acquisition of rental property in conjunction with the Department of Developmental Services (DDS) using the *Community Placement Plan Guidelines for Purchasing and Developing Permanent Housing*. The ultimate goal of the project will be to provide affordable housing options for individuals who receive RCRC services. The start-up funds will be used for project management and coalition development.

Desired service outcomes include, but are not limited to:

- *The education of housing groups and government officials about the housing needs of people with developmental disabilities and their families.*
- *Building partnerships with developers and other community stakeholders to ensure adequate and desirable housing in communities for people intellectual; disabilities and their families.*
- *Developing housing for individuals with intellectual disabilities in a non-segregated setting.*

The selected NPO will develop partnerships with housing developers and other community stakeholders to create affordable rental opportunities; and create incentives for community members, housing developers, and community organizations for their role in providing desirable housing. The developed community partnerships will create a strategic plan to build and develop affordable housing for the general community with 25% of units developed set aside for RCRC clients.

### **START-UP FUNDING:**

Start-up funding of up to \$50,000 is available for the successful applicant to assist in the community partnership building in order to meet the long term goal to acquire rental property in conjunction with the Department of Developmental Services (DDS) using the *Community Placement Plan Guidelines for Purchasing and Developing Permanent Housing*. Start-up funding may include, but not be limited to, the following:

- Office equipment
- Staff development (recruitment, training, etc.)
- Travel costs

### **PROPOSALS:**

All interested parties are required to submit an electronic copy of their proposal to, the following email address, [lthompson@redwoodcoastrc.org](mailto:lthompson@redwoodcoastrc.org) no later than by *February 28, 2018 at 5:00PM*. All proposals received by the deadline will be reviewed and scored by evaluators selected by RCRC. Applicants who meet the proposal criteria will be invited to participate in an interview process. Proposals must include the following 6 items:

1. A cover page which includes, at minimum, the name of the proposed county for development, applicant's name, address, phone number, and name of person preparing proposal if other than applicant. **5 points**
2. A brief description of the applicant's current service provision which includes current service location(s); Number of staff employed; Number of years of service/operation; agency mission; Non-profit status; Previous housing and community development experience. **25 points**
3. A statement regarding which community partners will be involved with the ongoing project, including names of community partners, and staff or consultants. **15 points**
4. Provide an Action Plan, which outlines the sequence of activities necessary to complete the project and develop housing for individuals with intellectual disabilities. The Action Plan should include step-by step project tasks that have measurable outcomes. **25 points**
5. A draft proposed budget for start-up costs including a brief narrative for line item descriptions. **15 points**
6. A statement outlining the applicant's plan to serve diverse populations including culturally and linguistically diverse populations; examples of the applicant's commitment to addressing the needs of those diverse populations; and any additional information that the applicant deems relevant to issues of equity and diversity. **15 points**

*If there are any questions regarding this RFP, interested parties may contact:*

*Leah Thompson  
Community Resource Coordinator-CPP  
707-445-0893 x 321  
Email: [lthompson@redwoodcoastrc.org](mailto:lthompson@redwoodcoastrc.org)*

RCRC reserves the right to withdraw this Request for Proposals (RFP) at any time without prior notice. Further, RCRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. RCRC reserves the right to reject the proposal of any respondent who, in the opinion of RCRC, is not responsible or has previously failed to perform properly, or is not in a position to operate within the service design.