

**REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION
MINUTES**

**Regular Meeting
Board of Directors**

**FY 2015-16 #3
Saturday, Jan. 9, 2016
Eureka, CA**

DIRECTORS PRESENT

David Matson	Cathy Seames-Miller	Brenda Frace-Folk	Mary Yates
Alina Marquardt	Elizabeth Kordes	Pamela Jensen	Jason McCuan
		Mary Wheatley	Shirley Valente

DIRECTORS ABSENT

Adelia Leonard	Dorothy Pasch	Dina Macdonald	Trixie Galletti
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FACILITATORS PRESENT

Robert Tippey	Wanda Henderson	Dana Vaughn	Donna Smith
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STAFF PRESENT

Clay Jones	Donna Landry-Rehling	Patrick Okey	Mary Block
Kim Nash			

OTHERS PRESENT H.S. Harriette Sucher

1. **Call to Order/Roll Call/Introductions/Timekeeper** - The regular meeting of the RCDSC Board of Directors was called to order by President M. Wheatley at 9:05 a.m. The disclaimer regarding the recording of today's meeting was read aloud. A quorum was present. B. Frace-Folk agreed to be today's timekeeper.

2. **Reading of the Vision – E. Kordes and C. Seames-Miller** read aloud the Vision of the Redwood Coast Regional Center.

3. **Community Input**
 - H.S. commented that she is happy that the board meetings are being audio recorded. She noted that she would like to see the exact location of the meeting posted on the RCRC website. She also commented that the new Planet Fitness business in the Eureka Bayshore Mall seems to be very "disability friendly".
 - H. Sucher commented that she has met a person with disabilities who appears to be having success working in a Lakeport collectibles shop.

4. ***Approval of Agenda**
M/S/C – C. Seames-Miller (S. Valente) moves to approve today's agenda.

5. ***Approval of November 14, 2015, Minutes**
M/S/C – P. Jensen (A. Marquardt) moves to approve the November 14, 2015, minutes.

6. Executive Director's Report – C. Jones referenced his report and noted that the governor has released his proposed Fiscal Year 2016-17 budget. The Governor's Budget Highlights summary packet was distributed to the board

- members. This proposed budget summary is also posted on the DDS website.
- RCRC Updates – Implementation of the Self Determination Program in California has been delayed due to more questions from the Centers for Medicaid and Medicare Services (CMS). Once those questions are answered, RCRC anticipates moving forward with this program.
 - RCRC's revised Draft 2016 Performance Plan was distributed and it was noted that it contains two additional Performance Outcomes in the Public Policy Performance Measures. These two outcomes relate to the satisfaction of services and supports received by families, and the number and percent of individuals, by race/ethnicity, whose IPP/IFSP includes all the services and supports they need. There was discussion with regard to the manner in which data is collected and utilized. Recommendations for two different outcomes were made. C. Jones commented that adjustments to the Draft Plan will be made with regard to the collection and measurement of data. **P. Jensen volunteered to work with staff in this regard. ACTION: C. Jones will revise the Draft Performance Plan and distribute it to the board members by next week. If necessary, a phone conference could be set up to receive input.**
 - A letter regarding the board's composition was read aloud. It was noted that the RCDCS board needs two persons of Hispanic ethnicity. **ACTION: S. Valente has a potential candidate recommendation. She will contact Election Committee Chair, C. Seames-Miller. C. Jones will finalize his response letter to the DDS. A Spanish/English recruitment flyer will be developed by the end of January.**

M/S/C - P. Jensen (C. Seames-Miller) moves to accept the letter that was written by C. Jones. He will now send it to DDS.

- 7. Administrator's Report** – P. Okey referenced his Administrator's report that was distributed with the board packet and described the handouts that he distributed today. One of the handouts was related to the Governor's proposed 2016-17 budget. The Administrator's Report included the following topics:
- RCRC - Fiscal Year 2015-16 Spending Authority – The current spending authority remains unchanged since the last board meeting. Cash flow is currently within the normal range. At 42% of the way through the 2015-16 fiscal year, RCRC has expended 41.6% of its Purchase of Service spending authority and 39.5% of its Operations spending authority.
 - The independent audit has concluded. A draft audit report is expected to be issued prior to the March board meeting.
 - The DDS auditors have finished their on-site work. A draft audit report is expected to be issued in four to six months.
 - Currently, RCRC has a 4.4% staff vacancy factor. This is down from the average 6% staff vacancy for the last year and should continue on downward trend as new and replacement staff are brought on.
 - POS disparity data for the 2014-15 fiscal year has been posted to the RCRC website. These mandated reports now also include reports on POS expenditures

by residence type, subcategorized by age, race or ethnicity and primary language.

- With the board meetings being audio recorded, participants were reminded that any side noise or rustling of papers detracts from the recorder's ability to accurately pick up voices and causes 'gaps' in the recording.

8. Executive Committee Report - No report.

8a. Closed Session - The board convened to closed session. **ACTION: The RCDSB Board of Directors voted to declare seat #11 vacant. A letter notifying the board member of this action will be written by C. Jones and M. Wheatley.**

8b. Vendor Advisory Committee Report – P. Jensen noted that the ASP discussed the following at its January 4, 2016, meeting:

- People Services – Staff are working to understand the new Federal and State laws that are now in effect. Concerns about the impact of some of these laws were noted.
- State Council – North Coast Office is sending out the National Core Indicators survey to regional center clients and families. They are also continuing to develop a project to teach people to ride bicycles in a safe manner.
- HCAR – Staff salary steps have been re-assigned in order to come into compliance with the new minimum wage law. Additionally, the transportation services program has eliminated 90% of its service.
- City Ambulance of Eureka – New transportation responsibilities within the county have been implemented and the company is adapting to meet more client needs. They are also working toward establishing taxi cab drivers as independent contractors.
- RCRC – Information was shared regarding the budget shortfalls throughout various State departments. Regarding the Self Determination Program, questions from the Center of Medicaid Services has delayed its implementation. In the past six months, several rate adjustments have been allowed certain service providers due to some Federal and State law changes.
- UVAH has been contacted by the CHHFA regarding a loan for facility improvements and asked to spread the word to other eligible providers..

8c. ARCA Report – M. Wheatley reported that Grassroots Day in Sacramento is set for March 30, 2016. More info will be forthcoming. Persons interested in attending can contact C. Jones or M. Wheatley. Travel costs for board members will be paid by RCRC. A two-page sheet titled Meeting With Your Legislator was circulated. M. Yates described her experiences at the Grassroots Days that she has attended in previous years. C. Jones commented that there is a date conflict with a Person Centered Thinking gathering in Petaluma the day after the

Grassroots Day date. Michael Smull is scheduled to be the keynote speaker at the Petaluma event.

- The 50th year anniversary of the enactment of the Lanterman Act was discussed. A resolution has been created by the State Legislature acknowledging this achievement. Each regional center is to determine what their celebration will consist of. There was discussion about the possibility of this board holding an event in Ukiah (for instance, in conjunction with the July board meeting) and an event in Eureka. **ACTION: C. Seames-Miller will chair a committee to work on the 50th year celebration. Any actions decided will be reported at the March board meeting. M. Wheatley will explore ideas for Humboldt County.**

9. Tabled/Unfinished/Old Business

M/ – C. Seames-Miller (no second) moves to change the March 26, 2016, meeting date to March 18 or 19, 2016. Motion failed to get a second. No action was taken.

10. New Business - None

11. County by County Liaison

- M. Yates reported that a storefront gallery is being developed on the first floor of the Vance Hotel in Old Town Eureka.
- M. Wheatley noted that Special Olympics basketball is starting and a fundraiser is coming up in January.
- A. Marquardt reported that the Lake County Special Olympics Polar Plunge is set to take place in February.
- C. Seames-Miller is excited about an art studio in Lakeport that is being developed through the tribal health department. Punch passes for the local transit are also being developed.
- P. Jensen noted that Assembly member Jim Wood stopped by her facility with a \$2000 donation from AT&T for them. In addition, the Mendocino County Board of Supervisors donated \$2200 to them toward the purchase of a new vehicle.
- The annual Polar Plunge will take place in Ukiah very soon. D. Matson noted that the People First Chapter in Ukiah could use some more members.

12. Community Input

- A flyer from State Council-North Coast office containing information about a national core indicator survey was made available.

13. Adjourn – The meeting was adjourned at 12:33 p.m. The next meeting is scheduled for March 26, 2016, in Crescent City, CA.