

**REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION
MINUTES**

**Regular Meeting
Board of Directors**

**FY 2015-16 #1
Saturday, Sept. 12, 2015
Ukiah, CA**

DIRECTORS PRESENT

Mary Wheelley
Pamela Jensen
Alina Marquardt

Mary Yates
Dorothy Pasch
David Matson

Trixie Galletti
Elizabeth Kordes
Jason McCuan

DIRECTORS ABSENT

Adelia Leonard

Dina Macdonald

Cathy Seames-Miller

FACILITATORS PRESENT

Connie Davies Dana Vaughn

Robert Tippey
Christa Isbell

Wanda Henderson
Kristi Patterson

STAFF PRESENT

Clay Jones
Mary Block

Donna Landry-Rehling

Patrick Okey

Kim Nash

OTHERS PRESENT

Jennifer Pittam

Brenda Frace-Folk

Shirley Valente

Allan Smith, DDS

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1. **Call to Order/Roll Call/Introductions/Timekeeper** - The regular meeting of the RCDC Board of Directors was called to order by President M. Wheelley at 9:04 a.m. A quorum was present. A. Marquardt agreed to be today's timekeeper.

 2. **Reading of the Vision** - E. Kordes and D. Pasch read aloud the Vision of the Redwood Coast Regional Center.

 3. **Community Input**
 - E. Kordes read a portion of a letter from a client who was expressing frustrations with regard to RCRC services. **ACTION: The letter will be shared with appropriate RCRC staff for follow-up.**
 - D. Pasch shared a photograph and story about her attendance at her grandson's Marine boot camp graduation.

 4. **Approval of Agenda**
M/S/C – P. Jensen (M. Yates) moves to approve today's agenda.

 5. ***Approval of July 17, 2015, Minutes**
M/S/C – P. Jensen (M. Yates) moves to accept the July 17, 2015, meeting minutes.

6. Executive Director's Report – C. Jones referenced his report and noted that there has been a lot going on at the State level in recent weeks. The special legislative sessions ended officially on Sept. 22, 2015. Senator Ed Hernandez has put forth a bill (SB X2-14) which lays out a plan for providing funding to the key areas that the governor was concerned. The three primary focus areas are increased funding for IHSS services, Medi-Cal rates, and increased funding for community based services. The new funding would come from an increase in two taxes: 1) managed care organizations, and 2) tobacco products. The bill has moved through the committees but is not yet on the floor of the legislature. The passage of this bill requires a 2/3 majority vote. Some are doubtful that there will be enough votes for this bill to pass at this time.

- Caseload Ratio – RCRC has been out of compliance with the State's mandated caseload ratios for two consecutive reporting periods. RCRC's analysis shows that the hiring of four service coordinators would be needed to meet the required ratios. The most recent DDS allocation will allow RCRC to add three service coordinators. Client growth this past several years has been tremendous. For now, a Plan of Corrective Action will be submitted to the DDS.

M/S/C – D. Pasch (M. Yates) moves to approve the Plan of Corrective Action for submission to DDS.

- Next year will mark the 50th anniversary of California's intellectual/developmental disabilities service system. Many regional centers are planning celebratory events. **ACTION: C. Jones requested that board members begin thinking about how RCRC might commemorate this occasion.**
- With regard to the request from a client to have board meetings digitally recorded, research of the W&I code, legal parameters, confidentiality and other considerations has resulted in information to help the board move forward in meeting this request. Based on discussions with RCRC's legal advisors, RCRC is not *required* to post the recordings on its website. C. Jones reminded everyone that being keenly aware of the use of names and information shared in the meetings with regard to confidentiality is critical. If a copy of the recording is requested by an individual, the importance of confidentiality is to be stressed. At the beginning of each meeting, a statement about confidentiality and other parameters of a meeting's recordings will be read aloud.

ACTION: M. Wheatley and C. Jones will create the disclaimer that will be read at the start of each meeting.

M/S/C - P. Jensen (A. Marquardt) moves to start recording Board of Director meetings on a digital device starting with the November 2015 meeting, place the recordings on the website, and to make a recording available to individuals upon request.

7. Administrator's Report – P. Okey referenced the Administrator's report that was distributed with the board packet. Highlights of his report included:

- 2014-15 Statewide Budget – For the fiscal year that just ended, current statewide monthly Sufficiency of Allocation Reports indicate a projected system-wide Purchase of Service underfunding between \$144 million to \$148 million. Funding for this is included in the new 2015-16 fiscal year budget, however the funding has not yet been paid out to regional centers.
- 2015-16 Statewide Budget – The governor has signed a \$167.6 billion state budget for the current fiscal year. The budget includes rate increases to regional centers and service providers for implementation of the State's new sick leave policy and minimum wage, funding for caseload growth and the Purchase of Service shortfall of the prior fiscal year.
- 2016-17 Statewide Budget – The provision of the law that provides for monies to the service system from California's tax on Managed Care Organizations will expire July 30, 2016. Replacement funding for these services for next fiscal year is being addressed in "special session" of the Legislature.
- Cash Flow – The Department of Developmental Services (DDS) has paid the current fiscal year advances to regional centers and is beginning to pay reimbursement claims at 100% again. Regional centers' last three monthly claims for fiscal year 2014-15 were paid at 33%.
- Each section of the report (graphs and comparisons) were briefly addressed. P. Okey noted that independent auditors have begun their work. The DDS audit will follow.
- In Operations, only 93.1% of the RCRC personnel budget has been paid due to RCRC's 6% vacancy factor over the past year. The agency is currently in the process of filling some long time vacant positions.

ACTION: P. Okey will compare the performance of the Client Benefit Fund's two foundations to learn which one is getting the best return. An activity report will be provided at the next meeting.

8. Executive Committee Report - M. Wheatley introduced two new board member applicants and appointed them to the board. Each applicant spoke briefly of their interests and involvement with RCRC as a parent. **ACTION - M. Wheatley administered the Oath of Office to E. Kordes, S. Valente, and B. Frace-Folk. Board facilitators Christa Isbell and Dana Vaughn were sworn in by M. Wheatley.**

8a. Vendor Advisory Committee Report – P. Jensen noted that the Alliance of Service Provider group met September 2nd. Discussion highlights included:

- People Services – The thrift store that employs 26 people with disabilities is struggling due to local competition. The agency continues to strive to stay within its budget.

- Community Catalyst California – This agency has moved to new offices at 300 East Gobbi and has rebranded with a new name. They continue to have concerns about implementation of the overtime law.
 - City Ambulance – Some new people have been added and they now have a new bus.
 - New Dawn Support Services – Plans for Disability Pride Day are progressing and many resource groups have signed up. Various activities of the day were described.
 - Reaching for Independence – They held a BBQ and some local Chamber of Commerce members attended. A new computer lab has been funded via a local credit union.
 - Support Ability – A salsa garden has been planted and sales from the salsa ensure next year's garden will be funded. A volunteer site called Swap Ability is open one day per week at which donated items are available at no charge.
 - ABC – Opportunities Unlimited has been busy with a variety of community activities.
 - State Council North Coast – The Disability Awareness training for first responders in Crescent City attracted 50 participants. There will be additional trainings in late September. They have also started producing a newsletter.
 - UVAH – Mayacama has secured three new contracts: Ukiah valley Medical Center, CHP and DMV Ukiah offices.
 - RCRC – During the recent fires, service providers made certain that Lake County clients were in a safe place, other than an evacuation center. They were thanked for having their emergency plans in place and their thorough support of clients during the recent fires.
- Updates on sick leave policy implementation, various services, and the new overtime ruling were also provided. The “special session” of the legislators and potential outcome of the passage of a proposed bill was discussed, as well.

- 8b. ARCA Report** – M. Wheatley was not able to attend the last ARCA meeting. Telephone numbers of local legislators were provided so that the community could make telephone calls to urge legislators' support of SBX 2-14.

Ideas for celebrating the 50th anniversary of the passage of the Lanterman Act can be given to M. Wheatley. One suggestion was a celebration at one of the upcoming board meetings. A video titled “How Far We have Come” shows the history of the Lanterman Act and is available for viewing at www.arcenet.org.

- 9. Tabled/Unfinished/Old Business** – None

- 10. New Business** - None

11. County by County Liaison

- M. Yates noted that the bird art show was a huge success during the recent Arts Alive event.
- E. Kordes has a solo show upstairs from the Brenda Tuxford Gallery.
- D. Matson reminded everyone about the Remembrance Day coming up.
- P. Jensen spoke of a special memorial event for Dorothy Hudson who was a positive contributor to the disabilities community for many years.
- A. Marquardt noted that “thank you” signs to firefighters are posted all around Lake County for the work they have been doing.

12. Community Input - None

13. Adjourn – The meeting was adjourned at 12 noon. The next meeting is scheduled for November 14, 2015, in Lakeport, California.

Dorothy Pasch, Secretary
RCDSB Board of Directors

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