

**REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION  
MINUTES**

**Regular Meeting  
Board of Directors**

**DRAFT**

**FY 2015-16 #5  
Friday, May 13, 2016  
Ft. Bragg, CA**

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**DIRECTORS PRESENT**

Dorothy Pasch  
Alina Marquardt  
Pamela Jensen

Mary Yates  
David Matson  
Elizabeth Kordes

Trixie Galletti  
Mary Wheatley  
Shirley Valente

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**DIRECTORS ABSENT**

Dina Macdonald  
Brenda Frace-Folk

Cathy Seames-Miller  
Juana Santacruz

Jason McCuan

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**FACILITATORS PRESENT**

Wanda Henderson  
Donna Smith

Dana Vaughn  
Connie Davies

Anita Beers

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**STAFF PRESENT**

Clay Jones  
Kim Nash

Donna Landry-Rehling  
Chris Miller

Patrick Okey

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**OTHERS PRESENT**

Allen Smith, DDS

Carol White

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1. **Call to Order/Roll Call/Introductions/Timekeeper** - The regular meeting of the RCDC Board of Directors was called to order by President M. Wheatley at 7:00 p.m. The disclaimer regarding the recording of today's meeting was read aloud. A quorum was present. P. Jensen agreed to be the meeting timekeeper.
  2. **Reading of the Vision** – E. Kordes and S. Valente read aloud the Vision of the Redwood Coast Regional Center.
  3. **Community Input**  
Carol White noted that today is her son's 39<sup>th</sup> birthday and thanked RCRC for him being able to have such a wonderful life. She shared a concern that she has about a political issue going on in Fort Bragg right now. It is a campaign to restrict the location of social service organizations in the Fort Bragg business district. It is known as Measure U and is to be on the ballot very soon. Ms. White asked the board to write a letter in support of social service organizations and to send it out to various media. This will be discussed further under New Business.
  4. **Approval of Agenda**  
**M/S/C – D. Pasch (M. Yates) moves to approve today's agenda.**

**5. Approval of the March 26, 2016, Minutes**

**M/S/C – S. Valente (A. Marquardt) moves to approve the March 26, 2016, minutes.  
1 abstention**

**6. Executive Director's Report** – C. Jones referenced his report and noted that the Governor's May budget revision came out today. Some adjustments to the previous budgetary projections are being made based on actual figures.

**ACTION: Around the first part of July, it may be necessary to conduct a conference call between the entire board or the board's Executive Committee, Clay, and Patrick regarding budgetary changes.**

- The 2015 Performance Plan's summary performance report from the DDS was distributed. Highlights of the report were discussed, including the areas needing improvement and the areas where advances have been made. The various data was explained.
- C. Jones noted that the RCRC board has an election process that is unique in the regional center system. He suggested that it may be worthwhile for the board to consider a process that allows for more flexibility when filling empty board seats in light of new DDS requirements coming to all regional center boards of directors. RCRC's election process currently involves mailing out paper ballots in June each year to individuals in the counties with a vacancy – even if the candidate is unopposed in the election. This can cause the filling of board vacancies to get bogged down waiting for the June election to roll around, especially when an interested volunteer comes forward and is asked to wait for the 'election season'. The importance of year round board member recruitment and retention was noted. **ACTION: D. Landry-Rehling will send recruitment packets to each board member.**  
**ACTION – M. Wheatley will contact the election chair to resolve the next steps.**

**7. Administrator's Report** - P. Okey referenced the report that was distributed with the board packet and noted that the Governor's May revise did not contain anything out of the ordinary. Some fine tuning adjustments were made since more details are known with regard to the enhanced funding to help restore the funding base of the service system, however, no additional guidelines have been forthcoming. Some of the known details were noted and overall, P. Okey is optimistic moving forward. RCRC is to receive \$670,000 in Operations funding that is to be used for salary and benefits for current staff (excluding executive staff). An additional \$30,000 is to be used toward increased administrative costs. With regard to DDS claim reimbursements, DDS has once again reduced claim payments to RCRC by 45% for March's claim. RCRC, on the other hand, pays

100% of its service provider billings. At 75% of the way through the 2015-16 fiscal year, RCRC has expended 74.1% of its Purchase of Service spending authority and 71.4% of its Operations spending authority. The status of the Client Benefit Fund was noted. **ACTION: An agenda topic to discuss the possible merging of the two funds into one fund will be placed on the July board meeting agenda.**

Following a conference call between the board's Executive Committee and staff, the Executive Committee recommends approval of the RCRC service provider contracts for service providers that receive \$250,000 or more per year from RCRC. These contracts were reviewed by the board members.

**M/S/C – D. Pasch (S. Valente) moves to approve the contracts that were submitted for board review for fiscal year 2016-17 vendors. P. Jensen abstained.**

- 8. Executive Committee Report** - M. Wheatley noted that the Lanterman Act celebration for Humboldt County has been scheduled for September 17<sup>th</sup> at the Arcata Theater Lounge to possibly show an inspiring movie. M. Wheatley is moving forward in the process and requested input from other board members. Community advocate and parent, Carol White, commented that the Social Service Alliance might be interested in working with staff in Ft. Bragg regarding a celebration event or office open house.
- 8a. Vendor Advisory Committee Report** – The Alliance of Service Providers (ASP) met on May 11, 2016. Highlights of some of the Provider reports were given and included the following:
- California Mentor is seeking more mentor families.
  - HCAR is having issues with the minimum wage changes. Also, they have completed the DDS survey.
  - City Ambulance will be revamping their routes due to having so many clients living outside the city area.
  - New Dawn is experiencing a shortage of staff and are also having problems with minimum wage issues.
  - People Services completed the DDS survey. There seems to be several staff preparing for retirement. Also, the executive director of the agency serves on the transportation consortium.
  - RCRC's K. Nash reported that a variety of trainings has been taking place, including several by Dr. Ruth Myers and the Person Centered Gathering.
  - UVAH is dealing with the new overtime exemption laws. P. Jensen has contacted Congressman Huffman to consider options. The local Self-Determination Advisory Committee is ramping up, even though the waiver has not yet been accepted by the federal government. An adult education block grant has been received.

- 8b. ARCA Report** – M. Wheatley noted that the next meeting is coming up.
- 8c. ARCA CAC Report** – C. Miller referenced his written report that was included in the board packet. The newly elected ARCA CAC president is Terry Crockess. The Grassroots Day event was reportedly successful. At the legislative level, some bills have been introduced to increase SSI/SSP money and to help with transportation to medical appointments. A survey will be going out to approximately 400 families to gather input regarding the National Core Indicators (NCI) project.
- 8d. Elections 2016** – See previous discussion per Item #6 above.
- 9 Old/Tabled/Unfinished Business** – None
- 10. David A. Isom Award** – The determination of recipients is still in process.
- 11. New Business** - M. Wheatley noted that at the July meeting new officers and committee chairs will be selected. She urged each board member to serve on at least one committee.

- Measure U – This measure is set to be placed on the Fort Bragg ballot. It is opposed by the local Social Services Alliance. They have requested support by way of a letter to various media supporting the defeat of the proposed restrictions to social service organizations in the City of Fort Bragg. **ACTION: C. Jones will draft a letter by Monday, May 16, 2016. It will be sent to the Executive Committee for review, revision and approval. It will then be sent to various media.**

**M/S** - M. Wheatley (P. Jensen) moves that C. Jones will compose a letter opposing Measure U, submit it to the Executive Committee the week of May 16, 2016, and then submit it to the Fort Bragg Advocate news.

**Motion is amended:**

**M/S/C** - M. Wheatley (P. Jensen) moves that C. Jones will compose a letter opposing Measure U, submit it to the Executive Committee the week of May 16, 2016, and then submit it to all applicable media, including the Fort Bragg Advocate news.

**12. County by County Liaison**

- D. Pasch reported that the City of Crescent City has joined forces with the previous organizers of Disability Pride Day to conduct events for the community on September 9<sup>th</sup>. The New Dawn organization is working closely with the city this year.

- M. Yates has an art show in the Humboldt County library. It will be there until June 30<sup>th</sup>. An article about it appeared in the local newspaper.
- E. Kordes has been enjoying some activities with her worker and is preparing for a swimming competition in this year's Special Olympics.
- A. Marquardt noted that the Memorial Day parade will include some Special Olympians.
- D. Matson plans to take a trip to New York this month and will be attending a conference in Sacramento this June.

**13. Community Input - None**

- 14. Adjourn –** The meeting was adjourned at 10:00 p.m. The next meeting is scheduled for Friday, July 15, 2016, at RCRC Ukiah, California, followed by a Succession Planning Retreat on Saturday, July 16, 2016.

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Dorothy Pasch, Secretary  
RCDSC Board of Directors

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