

**REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION  
MINUTES**

**Regular Meeting  
Board of Directors**

**FY 2016-17 #1  
Saturday, September 17, 2016  
Eureka, CA**

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**DIRECTORS PRESENT**

David Matson  
Elizabeth Kordes  
Cathy Seames-Miller

Mary Yates  
Mary Wheatley  
Shirley Valente  
Nicole Dekelaita

Trixie Galletti  
Keith Peeples  
Pamela Jensen

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**DIRECTORS ABSENT**

Alina Marquardt  
Juana Santacruz

Brenda Frace-Folk

Cristina Azanza

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**FACILITATORS PRESENT**

Wanda Henderson  
Connie Davies

Dana Vaughn  
Dylan Hongola

Anita Beers  
Jeri Faulkner

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**STAFF PRESENT**

Clay Jones

Donna Landry-Rehling  
Chris Miller

Patrick Okey

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**OTHERS PRESENT**

Rene Quintana

Kristi Patterson

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- 1. Call to Order/Roll Call/Introductions/Timekeeper** - The regular meeting of the RCDSC Board of Directors was called to order by President C. Seames-Miller at 9:05 a.m. The disclaimer regarding the recording of today's meeting was read aloud. A quorum was present. M. Wheatley agreed to be today's timekeeper.

C. Seames-Miller announced the resignations of B. Frace-Folk and J. Santacruz effective today. These positions are now vacant.

**M/S/C – C. Seames-Miller (M. Wheatley) moves to accept the resignations.**

- 2. Reading of the Vision** – P. Jensen and M. Wheatley read aloud the Vision of the Redwood Coast Regional Center.

- 3. Community Input**

- Rene Quintana, staff with Rural Human Services (Supported Living Services) announced the details of a job fair that will take place in Crescent City, the upcoming IEP training, and the start-up of "Client College".

- 4. Approval of Agenda**

**M/S/C – P. Jensen (S. Valente) moves to approve the agenda.**

**5. Approval of the July 15, 2016, Minutes**

**M/S/C – M. Wheatley (M. Yates) moves to approve the July 15/, 2016, minutes.**

There was one (1) abstention due to not being present at the meeting.

- 6. Executive Director's Report** – C. Jones referenced his report and noted that the infusion of the new funds from the financial reform bill has generated much activity. He described how these targeted funds have been implemented and what is being addressed in the service provider and regional center communities. \$11 million is set aside statewide in order to improve Purchase of Service spending disparity. A brief history of regional center spending patterns was provided. The state is now tracking this spending and has charged regional centers with working toward correcting the inequities. At Redwood Coast Regional Center significant disparity in serving the Hispanic community and the Native American community has been found. Plans are being developed to address these areas and a proposal has been submitted to the DDS. The targeted areas in the proposal were discussed. With regard to the Native American community, the importance of becoming more culturally aware was noted, and several board members expressed the desire to have representation on this board from the Native American community.

All board materials are moving toward being translated into Spanish. It was suggested that a Spanish language You Tube video describing regional center services would be helpful.

- 7. Administrator's Report** – In response to the Board's request at its last meeting, P. Okey offered a proposed revision document to Board Policy #10 – Client Benefit Fund. The proposed revision was distributed and discussed. The changes would move the fund monies from two separate foundations into one foundation. The reason for the move was to take advantage of a higher rate of interest return at one of the foundations.

**M/S/C – P. Jensen (S. Valente) moves to authorize P. Okey to move the funds currently held in the Community Foundation of Mendocino County to the Humboldt Area Foundation.**

**M/S/C – M. Wheatley (S. Valente) moves to accept the changes to the RCDSC Policy #10 that reflects the consideration of the funds.**

P. Okey referenced his written report that was distributed with the board packet. He noted that statewide, this year's budget has helped to restore some of the funding base of the service system for Purchase of Service and Operations. The various amounts of money that have been infused into the allocation was described. He also described what targets the monies are intended to be spent on and the potential impacts.

- 8. Executive Committee Report** - C. Seames-Miller noted that the Executive Director Search and Selection Committee is made up of P. Okey, M. Wheatley, C. Miller, A. Marquardt, S. Valente, and P. Jensen. Advisors to the committee are D. Morley, K. Nash, S. Shick, C. Jones, and M Block. Applications for the executive director position are being received and reviewed. P. Jensen described the search and selection process that is being implemented.

**ACTION: M. Wheatley resigned from this Committee due to her work and school schedule. She is willing to serve in an advisory capacity.**

**NOTE:** With the resignation of B. Frace-Folks, the position of vice-president of the RCDSB board is vacant.

- 8a. Vendor Advisory Committee Report** – The Alliance of Service Providers (ASP) met on September 14, 2016. There was good turnout and participation. Updates included:

- Community Catalyst California is currently focusing on safety topics.
- Gaining Ground is helping nearly 70 people obtain employment.
- Reaching for Independence has received a donation of new carpet and furniture.
- Families United has opened a small office. Staff turnover is extremely high. The infusion of new money will be helpful toward keeping staff.
- Trajectory held their annual art fair fundraiser. The theme was “Bigfoot”.
- City Ambulance now has three new vans, which can make routes shorter.
- Rural Human Services reported that “Client College” is in its fourth year. They conducted a cook off at the farmer’s market and showed folks how to prepare fresh produce. IEP training and a job fair is coming soon, as well.
- People Services reported about their response to support those affected by the Clayton Fire and the many other events that have been taking place.
- State Council - North Coast Office reported that they have satisfied most of the elements in their corrective action plan and are no longer in high risk status with the federal government. Also, IEP training is planned throughout the four county area.
- UVAH – The Adult Ed Block grant started in July and has helped four people get jobs. It was noted that affordable housing is very difficult to find. Finding suitable employees has also been challenging.
- RCRC – K. Nash provided an in-depth report about various trainings and events that are upcoming.
- The Alliance of Service Providers (ASP) now has its meeting information posted on the RCRC website. It can be found under the “About Us” tab at [www.redwoodcoastrc.org](http://www.redwoodcoastrc.org)

- 8b. ARCA Report** – M. Wheatley noted some highlights of the last ARCA meeting. They included:

- The ARCA has a new Chief Financial Officer and the current director, Eileen Richey, is considering retirement. Succession planning is expected to begin. Also, the slated closure of the developmental centers was discussed at length by a DDS representative.
- ARCA's budget priorities all seem to involve Purchase of Service funding. Various details of the CMS Final Rule were discussed, along with the Center for Medicaid and Medicare Final Rule.
- M. Wheatley invited another board member to take her place as the ARCA representative for the RCDSC Board of Directors. **She is no longer available to attend due to her work and school schedule.** The next meeting is in October.

**9. Old/Tabled/Unfinished Business – None**

**10. New Business - None**

**11. County by County Liaison**

- M. Yates reported that she showed a drawing at the Humboldt County Fair this year. The Monster Show is coming up on the first Saturday of October. Artists are collaborating with other community artists
- M. Wheatley noted that several Special Olympics events are starting.
- W. Henderson reminded everyone that Monday is California Memorial Project Day at the Russian River Cemetery from 12:15 p.m. to 1:00 p.m.
- K. Peeples circulated a flyer with information about California Mentor.
- C. Seames-Miller noted that she is working with the Native American population. She reported that, since the latest fires, housing and other resources in Lake County are nearly non-existent. Many people are not being allowed back onto their property until it is cleared by officials. Anxiety and PTSD about where people can live is extremely high. C. Jones noted that counseling and support is available from the RCRC staff psychologist. He encouraged clients and families to contact their service coordinator.

**12. Community Input - None**

- 13. Adjourn –** The meeting was adjourned at 12:09 p.m. The next meeting is scheduled for Saturday, November 5, 2016, at the RCRC office in Lakeport, California.

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Shirley Valente, Secretary  
RCDSC Board of Directors