

REQUEST FOR PROPOSALS

Redwood Coast Regional Center *Respecting Choice in the Redwood Community*

Specialized Residential Facility with a Forensic Component to be located in Del Norte or Humboldt County

We envision a system of services and supports that acknowledge the person's age, lifestyle preferences and culture, and which is fluid and ever changing... We envision strong, healthy individuals and families whose emotional resources are renewed and supported by community and regional center. ” —From RCRC Vision

Redwood Coast Regional Center (RCRC) is one of 21 locally-based nonprofit private corporations that contract with the State of California to develop and coordinate community resources and supports for people with developmental disabilities and their families. RCRC serves Californians who reside in Del Norte, Humboldt, Lake, and Mendocino Counties.

Redwood Coast Regional Center is seeking proposals for a Specialized Residential Facility with a Forensic Component for adults with developmental disabilities. The purpose for developing the home is to provide a short-term supportive and therapeutic living environment for adults with forensic involvement. Adults who will use this service will be identified through RCRC's Community Placement Plan (CPP) - Deflection and Placement process. The Community Placement Plan provides services and resources to help a person who is at risk of moving to living settings outside of his or her home area, as well as those moving out of a State Developmental Center.

ADULT SPECIALIZED RESIDENTIAL FACILITY WITH FORENSIC COMPONENT

A need has been established for a forensic home to serve adults, which may be located in Del Norte or Humboldt County. This agency will provide professionally skilled supports to adults so that individuals supported by the agency can remain in a community setting. The provider will offer a stable safe living environment so that residents can receive court ordered trial competency training and/or support implementing individualized support plans that address needed court appearances, court ordered treatment supports and forensic service requirements. The home will also provide learning opportunities in regards to appropriate/positive relationships with community members, peers, family members, and support agencies, social sexual skill development, daily living and safety skills. These services and supports will result in the individual moving to a long-term community living arrangement.

The skilled supports may include on-call staff such as a Psychiatrist or Psychiatric Nurse, a Behaviorist, Marriage and Family Therapist, Licensed Clinical Psychologist, as well as a House Administrator and Direct Support Staff with prior experience in forensic and/or mental health settings. Prospective service providers need to have experience working with adults who have

forensic involvement, dual diagnosis, behavioral challenges, and possible substance abuse history. Additionally, the home will support individuals in some or all of the following areas: compliance with diversion/probation plans, anger management, developing coping skills, forming and maintaining healthy attachments (including safe and/appropriate sexual behavior and boundaries), substance abuse prevention strategies, medication management, health care and access to mental health services.

RCRC is seeking a provider who will serve adults with a range of support needs. Some adults may require support in developing coping strategies for effective self-control; positive behavioral supports- including the use of alternative communication; medication stabilization; significant assistance and supervision in self-care and personal/community safety. The provider should have the ability to advocate and work collaboratively with various community agencies so that support is consistent between all involved entities. Some examples of community agencies involved include: The judicial system, law enforcement, County Mental Health, Adult Protective Services (APS), Community Care Licensing (CCL), health care providers, family members, and other service providers vendored by Regional Center.

House administrators, staff, and consultants, will implement a Person Centered Planning process, Positive Behavioral Support principles, and principles to problem-solve potentially dangerous situations (i.e. Pro-Act). A “whole person” approach, which incorporates the physical, mental, behavioral, and social components of the adult’s overall health, will be addressed. The successful applicant will demonstrate an ability to work with potential residential entities on transitioning from the home (i.e. create a transition plan, outlining what works, what does not work, etc.) so that expertise from the home can be shared to ease the transition to a long term living arrangement.

GOAL:

The development of a short-term licensed home that will offer a stable safe living environment so that residents can receive court ordered trial competency training and/or support implementing individualized support plans that address needed court appearances, court ordered treatment supports, and forensic service requirements. The home will provide highly skilled staff and consultants to develop and sustain psychiatric stabilization, communication skills- social relationships, emotional expression, positive behaviors, and social sexual skills. Facility staff and consultants will work with the judicial system and other community partners to aid in the stabilization and transition of individuals to a desired long-term community living option.

The home will place an emphasis on mitigating risk to the community, individual(s), and staff through supervision and implementation of behavioral support and risk reduction plans. The home will maintain outside support relationships and collaborate with local community agencies including law enforcement, the judicial system, and County Mental Health. Staff will be trained and motivated by the philosophies of Person Centered Planning, Circles of Friends, and Positive Behavior Supports. The provider will work with current or potential residential living options on transitioning from the forensic home to a long-term living arrangement.

START UP FUNDING:

Up to a maximum of \$100,000 in start up funds are available for the successful applicant. The

funds will be awarded to the successful applicant depending on availability of funds and budget proposal. Start-up funding is provided through a separate contract process, and is to be used toward the development/expansion of this service, which may include but is not limited to:

- Securing a Site
- Office Equipment
- Home Furnishings
- Staff Development (recruitment, training, up to three months wages)
- Consultation with Professionals in the Field of Developmental/Forensic services
- General Program Development Costs

RATE MODEL/SERVICE CODE:

The Specialized Residential Facility with a Forensic Component will be vendored under the Regional Center service code 113- Specialized Residential. This specialized service, under the 113 service code, requires the successful applicant to be contracted to fulfill and exceed all requirements of an ARM facility level 4i, and to demonstrate a high level of skill and professionalism in the areas of supporting adults with forensic involvement through Positive Behavioral Supports, Person Centered Planning, and building and maintaining working relationships with other community agencies. RCRC and the successful applicant will conjointly determine the rate model for the home.

PROPOSALS: All interested parties are required to submit a proposal to Redwood Coast Regional Center. All proposals received by the deadline will be reviewed and scored by a team of evaluators selected by RCRC. Applicants who meet the proposal criteria will be invited to participate in an interview process. *Please provide 5 copies (stapled or clipped only) to the address below (please do not bind proposals).* **The DEADLINE for submission is December 16, 2016 no later than 5:00 PM.**

Proposals must include the following 11 items:

1. A cover page listing applicant's name, address, phone number, and name of person preparing proposal if other than applicant. **Yes___ No___**
2. A description of applicant's education, experience, and ability to perform, with particular emphasis on experience related to supporting adults with developmental disabilities, who have forensic backgrounds and mental health support needs. **10 points**
3. A description of applicant's experience/knowledge of:
 - a) Community Care Licensing and adult residential services; **5 points**
 - b) Working with the court system; **5 points**
 - c) Diversion Plans and Probation; **5 points**
 - d) Person Centered Planning; **5 points**
 - e) Positive Behavior Support and Risk Reduction Strategies. **5 points****(25 points total)**
4. A description of the applicant's guiding principles and philosophy in regards to supporting individuals with forensic involvement in a residential setting. **10 points**

5. A statement of the applicant's goals and expected outcomes in operating the Specialized Residential Facility for individuals with forensic involvement. **5 points**
6. A description of how your agency plans to recruit, train, and assure staff and contractor/consultant stability (include a staff training plan for at least a 12 month period). **10 points**
7. A description regarding how your agency will build and maintain relationships with community agencies including but not limited to, law enforcement, the judicial system, County Mental Health, Redwood Coast Regional Center, Community Care Licensing, health care providers, and other service providers, such as day service/employment programming. **5 points**
8. A statement outlining the applicant's plan to serve diverse populations, including, culturally and linguistically diverse populations; examples of the applicant's commitment to addressing the needs of those diverse populations; and any additional information that the applicant deems relevant to issues of equity and diversity. **10 points**
9. A statement that describes the steps the applicant will take ensure client and community safety and to reduce the risk of individuals supported from being abused, both within and outside of the agency. **10 points**
10. A draft proposed budget for service start-up costs AND ongoing service costs (include a budget narrative that describes individual line items). *** No more than 15% of the funds received by a provider with a negotiated rate from a Regional Center for ongoing costs may be used for administrative costs. W&I Code Section 4629.7* **10 points**
11. Specific timelines for completion of this project that covers all major steps in the development process leading up to the targeted opening date of services. **5 points**

Submit Proposals to:

**Leah Thompson
Community Placement Plan Resource Coordinator
Redwood Coast Regional Center
525 2nd Street, Suite 300
Eureka CA 95501**

TIMELINE:

September 1, 2016	RFP Announced via mailings and website
December 16, 2016	RFP proposal submission to RCRC by 5:00 p.m.
January 12, 2017	Evaluation of proposals by Selection Committee
Week of January 23, 2017	Interviews with invited applicants at RCRC in Eureka, CA.
January 30, 2017	Written notification of proposal acceptance

****Please reserve 9:30 a.m. to 4:00 p.m. for panel interview***

SERVICE DESIGN:

If a proposal for the Specialized Residential Facility with a Forensic Component is selected, the applicant will be required to develop a written Service Design, pursuant to California State regulations as delineated in Title 17, Title 22, and the Lanterman Act. Both Regional Center approval of the Service Design, as well as successful negotiation of a contract for services, shall be a condition of vendorization.

The Service Design will be written after the completion of a formal orientation process with RCRC which will provide a forum for understanding the Specialized Residential Facility support model. The Service Design must include service provision outcomes, which result in adults being successful in achieving stable and satisfactory lifestyles. The Service Design will include strategies that address each adult's preferred daily activities and support needs. The focus will be on individualized supports tailored for each adult, and with the adult's participation, rather than having the adult "fit" into an existing "program." Strategies that will be used to structure the environment as needed by each adult include clear and known expectations and boundaries for all parties. Provisions for training and retaining stable staff must be incorporated in the Service Design.

Close collaboration between the adult's family and/or legal representative, RCRC, specialists in behavioral issues, as well as mental health staff may be necessary to ensure that all of the adult's support needs are addressed. An emphasis should be placed on transitioning to a long-term living arrangement and the steps needed to achieve that final outcome.

TECHNICAL ASSISTANCE:

RCRC staff will provide the person(s) selected through the RFP process with technical assistance as needed in developing and completing the Service Design. Redwood Coast Regional Center is committed to being supportive throughout the process of enhancing living arrangements for individuals in our communities.

Before beginning work on the RFP or if there are any questions regarding this RFP, it is strongly recommended that interested parties contact:

Leah Thompson
Community Placement Plan Resource Coordinator
Redwood Coast Regional Center
Phone: 707-445-0893 x 321
lthompson@redwoodcoastrc.org

RCRC reserves the right to withdraw this Request for Proposals (RFP) at any time without prior notice. Further, RCRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. RCRC reserves the right to reject the proposal of any respondent who, in the opinion of RCRC, is not responsible or has previously failed to perform properly, or is not in a position to operate within the service design.