**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, July 19, 2019**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. (RCRC) Crescent City/ Eureka/Lakeport/Ukiah/Ft. Bragg Video

Timekeeper: Pam J. (SCDD)

**Present:**

COMMITTEE MEMBERS (*\*=Appointed By)*: Pam Jensen (SCDD\*), Kara Ponton (RCRC\*), Robert Miland Taylor (RCRC\*), Ronald Piazza (RCRC\*)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sedona Bowser (RCRC), Laura Larson (SCDD)

COMMUNITY MEMBERS: Jennifer Finigan (RCRC), Jerry Freitas (RCRC), Sheila Keys (RCRC), Mayra Ochoa (RCRC), Vicki Smith (SCDD), Debra Ponton (Facilitator), Sherry Erickson (Community), Valerie Johnson (Community), Nicole Hugelshofer (RCRC), Valerie Cook (RCRC), Karen Elliott (RCRC), Rob Enge (RCRC), Emma Mitchell (RCRC)

**Absent Committee Members:** Priscilla Ankrah (At-Large)

**Common Abbreviations:**

**SDP** (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training)

**Minutes:**

1. Welcome, roll call, and select timekeeper – Roll call was taken and a quorum was present.
2. Review of 06/14/19 Minutes

Motion: Pam J. moves to accept the 06/14/19 minutes with changes.

Second: Kara P.

Roll call vote:

Pam Jensen (Yes) Ronald Piazza (yes)

Kara Ponton (yes) Robert Miland Taylor (yes)

Motion PASSED

1. Community Input – Participants introduced themselves.
2. SCDD Recruitment for SDAC Vacancies (Laura/Vicki) – There is one pending applicant in Ft. Bragg, just waiting for next SCDD meeting. We are still looking for an Advocate in either Eureka or Crescent City.
   1. Pam – When will SCDD be meeting next in order to vote approval?
      1. Vicki – Hopefully before the end of the calendar year. Due to new Government Appointments there has been a delay while pending Committee Memberships.
   2. Sheila – We need to make sure the Ft. Bragg Applicant knows when the SDAC meetings are.

**ACTION: Vicki will get a mailing and email address for the Ft. Bragg Applicant and give it to Sedona so the Applicant can receive monthly notifications of meetings.**

1. Newsletters (Mary) –
   1. RCRC Newsletter (Sheila) –
      1. Orientation was held in Ft. Bragg on 6/28 with one pilot participant.
      2. More orientations will be scheduled in Lake, Humboldt and Mendocino counties.
      3. Orientation is mandatory for participants.
      4. There are now four FMS vendors:
         1. Tracy Stein Management
         2. Premier Health Care Services
         3. GT Independence
         4. Community Interface Services
      5. Independent Facilitators:
         1. The first IF training was held July 18th with 23 in attendance and 9 interested in being an IF.
            1. Two IFs are willing to travel to all four counties. One is bilingual.
            2. So far, all IFs are compliant with new requirements.
            3. One came from the North but not sure they are interested.
         2. RCRC has identified a provider for processing payments to IFs.
         3. RCRC will host their first IF Roundtable Discussion Aug 16th from 12-1pm.
      6. Enrollment Update: As of Aug 1st there will be 11 pilot participants fully enrolled.
      7. Person Centered Thinking Training: Aug 13-14 in Crescent City at New Dawn Support Services.

**ACTION: Sedona will email RCRC Newsletter to Eureka attendees that did not have access to the hard copy of the newsletter.** (Done)

* 1. DDS Newsletter (6/21) –
     1. Individual Budget vs Spending Plan, they are not the same thing:
        1. Individual Budget: The total amount of regional center funds available to the SDP participant each year.
        2. Spending Plan: Details how the Individual Budget funds will be used.
     2. Question of the Day: What are the different types of FMS services and how much does each cost? …Bill Payer, Sole Employer and Co-Employer. Rates depend on number of services funded from the Individual Budget as part of your IPP.
  2. DDS Newsletter (7/5) –
     1. Freedom is the first principle of the SDP, defined as “the Freedom to exercise the same rights as all people; to establish, with freely chosen supports, family and friends, where we want to live, with whom we want to live, how our time will be occupied, and who supports us.”
     2. Vendored providers: Tri Counties Regional Center recently hosted SDP workshops for vendored service providers.
        1. Sheila – Asked local associated providers if they would be interested in a workshop and the answer was yes, so she is working on it.
     3. Question of the Day: Do participants have to change their service providers if they participate in SDP? …No, it is up to the participants.

1. State Council Report –
   1. Kara – It was a really well presented meeting.
   2. Laura – Kara did a really great job presenting herself with so many reports!
   3. Vicki – The council approved two state contracts:
      1. California Transition Alliance
         1. A great video by and for youth regarding employment was shown. The message is how to reach youth at their own level using Technology etc. Email Vicki if anyone wants more information.
      2. California Supportive Living Network
         1. There are new rates for providers and quality indicators for training.
      3. Council is trying to do outreach to teach how to write better proposals.
      4. Council approved a survey instrument asking Californians how they want services to look. It will take about 18 months to gather the data over a 5 year plan.
   4. Robert – The June 18th meeting was Robert’s final meeting. He thanks everyone for their support and congratulates Kara in her position.
2. DDS/RCRC Update on Participation Transition (Mary):
   1. DDS wants all pilot participants enrolled by Sept 1st.
      1. RCRC is working with SDP Service Coordinators and fiscal teams closely to meet this deadline.
   2. 17 out of 30 new participants have attended orientations. Sheila is going to reach out to the remaining to schedule orientations.
   3. Crescent City has 1-2 new participants who are moving forward with their Person Centered Planning and Spending Plans.
   4. DDS background checks must be completed for all non-vendored providers giving personal care services (anyone with hands-on) or anyone the client wishes to have a background check.
      1. Premier has all of their providers do background checks, even previous pilot providers. However, Premier uses source checks and not fingerprint so this will be looked into.

**ACTION: Sedona to email the Service Coordinators to confirm if NON-SELECTED participants are still interested in SDP.** (Done)

**ACTION: Mayra to post to Facebook and website a reminder of possible openings and if a client is interested and not already on the DDS SDP interest list to watch the orientation video and notify their SC (SC to notify Sedona) when completed.**

1. Resource sharing –
   1. Valerie Johnson – There was a PG&E meeting regarding possible PG&E shutdowns that could affect our clients.
   2. Robert – The Governor addressed the subject of the Aging and Caregivers and is talking about forming Sub-Committees.
   3. Pam – We would really like to see our Client Rights Advocate attend these meetings.

**ACTION: Mary will contact Priscilla Ankrah and personally touch base and inform of our next meeting.** (Done)

1. Meeting Recap (Action Items below) –
   1. **ACTION: Vicki will get a mailing and email address for the Ft. Bragg Applicant and give it to Sedona so the Applicant can receive monthly notifications of meetings.**
   2. **ACTION: Sedona will email RCRC Newsletter to Eureka attendees that did not have access to the hard copy of the newsletter.** (Done)
   3. **ACTION: Sedona to email the Service Coordinators to confirm if NON-SELECTED participants are still interested in SDP.** (Done)
   4. **ACTION: Mayra to post to Facebook and website a reminder of possible openings and if a client is interested and not already on the DDS SDP interest list to watch the orientation video and notify their SC (SC to notify Sedona) when completed.**
   5. **ACTION: Mary will contact Priscilla Ankrah and personally touch base and inform of our next meeting.** (Done)
2. Adjourn the meeting – Meeting was adjourned at 11:45.
3. **The next meeting is set for August 16, 2019.**

*SDAC Mtg Minutes\_2019-07-19*

*Prepared by: S. Bowser (07/26/19)*