**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, November 15, 2019**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/ Eureka/Lakeport/Ukiah/Ft. Bragg Video

**Present:**

COMMITTEE MEMBERS (*\*=Appointed By)*: Pam Jensen (SCDD\*), Kara Ponton (RCRC\*), Ronald Piazza (RCRC\*), Robert Miland Taylor (RCRC\*), Frank Van Curen (SCDD), Mariana Molina Nava (LCRA Designee)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sedona Bowser (RCRC), Denise Gorny (SCDD)

COMMUNITY MEMBERS: Debra Ponton (Facilitator), Tracy Fenyoe (Facilitator), Mayra Ochoa (RCRC), Sheila Keys (RCRC), Sherry Erickson (Community), Valerie Johnson (Community), Valerie Adams (RCRC), Veronica Lewis (RCRC); BY PHONE: Breeanne Burris (Community)

**Absent Committee Members:**

**Common Abbreviations:**

**SDP** (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training), **LCRA** (Local Client Rights Advocate)

**Minutes:**

1. Welcome, Introductions, Roll Call, and Select a Timekeeper (Robert):
	1. Robert thanked Kara for chairing the last meeting in his absence.
	2. Participants introduced themselves.
	3. Roll call was taken and a quorum was present.
	4. Pam J. was selected as Timekeeper.
2. Review, Discussion and Approval of 10/18/19 Minutes (Robert):

Motion Pam J. moves to accept the 09/20/19 minutes with corrections.

Second: Ronald P.

Roll call vote:

Pam Jensen (Yes) Frank Van Curen (Yes)

Kara Ponton (Yes) Robert Miland Taylor (Yes)

Ronald Piazza (Yes)

 Motion PASSED

1. SCDD Recruitment for SDAC Vacancies, Two Positions (Denise):
	1. Welcome Frank Van Curen from Ft. Bragg as the newest SDAC member.
	2. SCDD is continuing to recruit to fill the final vacancy.
2. DDS & RCRC SDP Newsletters (Mary):
	1. DDS (10/25)
		1. Second Selection News – DDS will be holding a second draw for participants. However, the draw date is outdated and in the next newsletter it is identified.
		2. Question of the Day – A list of services and descriptions they can be found on the DDS website at www.dds.ca.gov/SDP/docs/serviceDefinitions.pdf
		3. Thinking Outside the Box – An interview with an active self-advocate served by ACRC and is a SDP participant shared advice to think outside the box and invite people to your planning meetings that will support you, and to be excited to think differently.
	2. DDS (11/08)
		1. Orientation Deadline Extended – The new date for selecting additional participants is now Dec 6th. There have been several more individuals who have joined the interested list. Those already selected but do not complete the Orientation by Dec 6th will not be able to continue in SDP at this time.
		2. Question of the Day – There is no central list of Independent Facilitators, but each RC is independently developing and sharing their identified IFs. Remember, IFs can be a personal acquaintance or friend that meets the criteria.
			1. Pam – How many IFs does RCRC have now?
				1. Mary – Only 4 confirmed at this time, mostly for Mendocino/Lake areas. One is vendored and can cover all four counties but that may add to windshield time and cost for the client. There is someone in Humboldt who is a sister of a client that may be interested, but that is a work in progress. We are always looking for anyone interested in being an IF and would welcome any suggestions or thoughts.

**ACTION: Sedona will add to the January agenda to have Sheila speak on suggestions to get more Independent Facilitators.** (Done)

* + - 1. Sherry – Provided a Bio and picture profile.
				1. Mary – They do have a small Bio, not sure about the picture. They also have to be PCP sensitive.
1. State Council Report (Denise & Robert):
	1. Denise – State Council is holding forums to discuss the new 5-year State Plan. Ukiah is Nov 18th, Lake is Nov 21st and Ft. Bragg is Nov 22nd. These are flexible settings but they are also holding some smaller meetings as well.
	2. Kara – She was not at the last two meetings so she had nothing to report.
	3. Robert –
		1. SCDD Goals & Strategies
			1. Goal #1: Coordinating Committee
				1. Within one month, the SSDAC Chair and SCDD Executive Director ask the State Council to appoint a Coordinating Committee for the SSDAC, with a chair and vice-chair. The mission of the Coordinating Committee shall be to implement self-determination for the SSDAC by developing agendas for the SSDAC meetings, lists of proposed actions, and work plans for those prioritized actions. The Coordinating Committee shall also collaborate with State Council when communicating with DDS regarding the program. A list of members who are interested in working on the Coordinating Committee should be offered to the State Council, from which the State Council Chair can select a committee of 5 or 6 and appoint a chair and vice-chair.

Take formal action to direct SSDAC Chair and SCDD Executive Director to bring this recommendation forth to the Council.

* + - 1. Goal #2: PCP Implementation
				1. Each selected SDP participant will have developed a person centered plan (PCP) with the assistance (financial/reimbursed/paid) from their regional center within six months of their orientation.

Each regional center will have informed their selected SDP participants of the service code for PCP services.

SSDAC will obtain the number of approvals of PCP service requests statewide via their Local Advisory Committees.

Each regional center will provide the data to SSDAC, via their Local Advisory Committees, regarding the PCP trainers that have been vendored and are available to the participants.

Each regional center will provide data to SSDAC, via their Local Advisory Committees, on the number of PCP trainings that they conducted at their regional center for their selected participant families.

* + - 1. Goal #3: Communication/Forum/Framework
				1. Within 90 days the Statewide SDAC will develop a format/framework to collect data from Local SDACs to evaluate needs and priorities, and advise/make recommendations to local and state governance boards.

Develop online platform/matrix to collect data on key issues and priorities.

* + - 1. Goal #4: Local Advisory Committee Vacancies
				1. Local SDAC vacancies will be filled by SCDD by Dec 2019.

Ask SSDAC members to report regional center vacancies during Local Advisory Committee reporting at SSDAC.

Contact SCDD as to which regional centers have vacancies by Aug 31st

By Nov 30, 2019 deadline, SCDD interviews are conducted and decisions made.

* + - 1. Ultimate Goal: SDP Implementation
				1. In 12 months 2500 participants will be actively participating in the Self-Determination Program.

SSDAC to receive reports from regional center Local Advisory Committees on the status on:

Number of orientations

Number of open slots

Number of completed PCP’s

Number of budgets agreed upon

Number of spending plans agreed to

Number of IPPs completed

Number of FMS providers selected

* + 1. Next meeting is 02/10/20 and they’ll be meeting in small groups.
	1. Pam – It would be good to know why people are declining or leaving SDP.
		1. Mary – DDS is already tracking the status and withdrawals on a monthly basis.

**ACTION: Sedona to create a brief summary of the status of selected participants and their progress as well as those who withdrew from the program and why.**

* 1. Valerie – Do the RCRC Board meetings have a SDP agenda item for discussion?
		1. Mary – Under Dr. Rick’s section Mary will be giving a power point presentation and summary.
		2. Valerie – Can SDP be on the agenda at every Board meeting?
		3. Mary – Mary will share with the Executive Director and the Board but it is up to them to decide if they want it on the ongoing agenda.
1. DDS/RCRC Update on SDP Participation Transition (Mary):
	1. As of October 2018, RCRC was allotted a total of 55 individuals to participate in the soft rollout of the Self-Determination Program.
	2. Of those 55, 25 were the original pilot group and 30 were newly selected based on interested clients watching the Information video.
	3. Since then, 6 participants have withdrawn their interest (1 pilot moved, 5 newly selected changed their minds) and one was transferred to RCRC (Humboldt County), leaving 50 still interested participants.
	4. Of the 50 remaining participants, 47 have completed the SDP Orientation as of 11/13 and 25 have completed enrollment in the new waiver.
		1. Del Norte County has only 1, an adult, who is working on the PCP and Spending Plan.
		2. Humboldt County has 8… 7 adults and 1 child.  One selected participant, an adult, has been transferred to RCRC, Humboldt County, but has not yet completed the Orientation.  One of the adults is a pilot participant who has completed enrollment, and the rest are all working on the PCP and Spending Plan.
		3. Lake County has 9…7 adults and 2 children. One adult has not completed the Orientation yet, one adult is a pilot participant who has completed enrollment, and the rest are all working on the PCP and Spending Plan.  One adult and one child are Spanish speaking families.
		4. Mendocino County has 32…29 adults and 3 children.  One adult has not completed the Orientation yet, 23 adults (22 pilot, one newly selected) have completed enrollment, and the rest are all working on the PCP and Spending Plan.  One child is from a Spanish speaking family.  Two of the original selected participants for Mendocino County are physically located in other catchment areas and may be transferring out of RCRC in the near future.
	5. The original criterion for selection was based on the relative percentage of total clients served by all regional centers and the following demographic factors:  ethnicity, diagnosis, gender and age.  With the second selection additional criteria have been added:  Siblings (or spouses, RCRC requested) and Self-Determination Advisory Committee members who have watched the Informational Video and been submitted to DDS as an interested participant by 12/06/19.
2. Resource sharing (Community):
	1. Denise – The Bike Camp will be going on for 5 days, each for an hour and 15 minutes, and is free to both adults and children. Denise has both the flyer and the application if anyone wants it. Nobody is registered to date.
	2. Breeanne attended the State Self-Determination meeting and requested the Local SDAC committee send her any FMS questions they would like addressed at the next State SD meeting. She is making a Q&A form to help assist on how SMS works.

**ACTION: Breeanne will email Sedona what she is asking from the committee regarding how SMS works and provide questions and suggestions for her to create a tool.** (Done, forwarded to committee 12/30)

* 1. Robert – Emergency CalFresh benefits are available to those affected by the power outages. Go to the website and fill out the form.
		1. Mary – RCRC is working with DDS and local Social Service Agencies to assist RC eligible and SSI recipients in applying for CalFresh benefits. RCRC offices are facilitating monthly schedules to assist people in submitting their applications. Contact your local RCRC office for information on when those days are.
	2. Robert – Thank you, Valerie, for telling us about the Section 8 bill prohibiting landlords from refusing Section 8 funding for rent.
	3. Mary - Mary will not be at the December meeting. It is very close to the holiday. Suggestion to cancel the December 20th meeting and convene in January 2020.

Motion Frank V. moves to cancel the 12/20/19 meeting and meet next on 01/17/20.

Second: Kara P.

Roll call vote:

Pam Jensen (Absent) Frank Van Curen (Yes)

Kara Ponton (Yes) Robert Miland Taylor (Yes)

Ronald Piazza (Yes)

 Motion PASSED

1. Meeting Recap (Action Items below) –
	1. **ACTION: Sedona will add to the January agenda to have Sheila speak on suggestions to get more Independent Facilitators.** (Done)
	2. **ACTION: Sedona to create a brief summary of the status of selected participants and their progress as well as those who withdrew from the program and why.**
	3. **ACTION: Breeanne will email Sedona what she is asking from the committee regarding how SMS works and provide questions and suggestions for her to create a tool.**
2. Adjourn the meeting (Robert) : Meeting was adjourned at 11:27.

**The next meeting is set for Jan 17, 2020.**

*SDAC Mtg Minutes\_2019-11-15*

*Prepared by: S. Bowser (11/19/19)*