

Final Draft
Self Determination Local Advisory Committee
Friday, June 16, 2017
10:00 a.m. to 12:00 noon

Recorder: Donna Landry-Rehling
Timekeeper: Pam Jensen

Ukiah/Eureka Video

Present: Robert Miland Taylor, David Weafer, Kara Ponton, Mary Block, Sarah May, Mayra Ochoa, Denise Gorny, Pam Jensen, Donna Landry-Rehling, Sherry Erickson, Sheila Keys.

Absent: Cindy Lemas (resigned), Victoria Mayes, Karen Satern

1. Welcome, roll call, and select timekeeper – P. Jensen volunteered to be the timekeeper. Roll call was taken and a quorum was present. Participants introduced themselves. R. Taylor is serving as the Interim Chair of this committee until a new chairperson is selected.
2. Community Input – A letter of resignation has been received from Cindy Lemas, the previous Chair of the Committee. Ms. Lemas was acknowledged and thanked for her work as a family advocate over many years. R. Taylor requested that a letter be sent to Ms. Lemas formally acknowledging and thanking her for her service. S. May reported that SCDD will be sending Ms. Lemas a letter of appreciation for her service on the SCDD Statewide Self-Determination Advisory Committee. **ACTION: R. Taylor will draft the Committee letter, with support from D. Gorny and S. May, and will be sent to Committee members for final input. The final letter will be copied to Committee members and sent to Ms. Lemas.**
3. **Review of February 10, 2017, Minutes (roll call vote)**
M/S/C – K. Ponton (R. Taylor) moves to accept the February 10, 2017, minutes as is. Roll call vote:
Robert Miland Taylor (yes) David Weafer (abstain)
Kara Ponton (Yes) Pam Jensen (Yes) (Victoria Mayes - absent)

Review of April 21, 2017, Minutes

ACTION: The April 21, 2017, minutes are accepted as written.

4. Del Norte County Representation on the Advisory Committee – D. Landry-Rehling read aloud an email from Karen Satern, RCRC staff in the Crescent City office. The email contained an update of the recruitment efforts by Del Norte County RCRC staff. M. Block noted that efforts have been good, however, no interest from clients or families in Del Norte County has been expressed. **ACTION: T. Ladao will update the English and Spanish versions of the flyer and brochure for both Mendocino Coast and Del Norte county areas. D. Landry-Rehling will send the announcement and updated flyer to the Committee members. D. Weafer will include this topic in any trainings he will be holding in Del Norte County. M. Block will provide the flyers and announcements to RCRC board members at the Board's July meeting and ask for recruitment assistance from the Del Norte County members of the board. S. May will include recruitment information in the next SCDD's North Coast Office newsletter. Flyers will be placed in the RCRC Ft. Bragg office and on the RCRC website for recruitment in the Mendo-Coast catchment area. S. Keys and M. Block will facilitate distribution of the updated flyer and announcement to Self-Determination Program candidates in the Mendo-Coast area.**

5. State Council Report – S. May noted that the State Council has been in the process of scheduling the statewide Self-Determination Advisory Committee meeting. The latest update is that DDS is beginning to look toward “trial runs” with regard to the trainings. State Council wants to set their statewide meetings close to those trainings and is waiting to hear when those trainings might take place. R. Taylor provided an update of the changes to the State Council’s bylaws (see attached). Additional information is available on the State Council’s website – www.s added
6. Statewide SDP Workgroup Update - M. Block commented that she has not received any updates. The statewide Client Services Director’s meeting was held and updates were shared with regard to items DDS is considering.
7. SDP Training Workgroup meeting report – No meeting has taken place. S. Keys noted that the brochure is awaiting final selection of photos.
8. Resource sharing
 - R. Taylor recommended beginning discussions about selecting a new chairperson of this Committee and suggested that the task be completed by the end of the year. **ACTION: The topic of chairperson and vice-chairperson selection procedures will be placed on the next agenda.** The recruitment process will follow the 2015 guidelines. **ACTION: Proposed 2018 meeting dates will be presented at the August meeting.** It was suggested that the frequency of the meetings might be reduced, depending on activity at other levels.
9. Meeting Recap – D. Landry-Rehling recapped the action items from today’s discussions.
10. Adjourn the meeting – Meeting was adjourned at 11:38 a.m. The next meeting is set for August 18, 2017.

DL-R