

## AGENDA

Redwood Coast Developmental Services Corporation Board of Directors Meeting

**Saturday, November 17, 2012 – 9:00 a.m.**

RCRC Lakeport (180 Third St, Lakeport, CA)

For information: (707) 445-0893, ext. 317

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	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
9:00 am 1.	<u>Select a Timekeeper</u> Call to Order/Roll Call/ Introductions	K. Livingston	Attendance	Acknowledge quorum	Confirm attendance	2 min
2.	Reading of Vision	K. Livingston	Information	Affirmation of Vision	Read the Vision	5 min
3.	Community Input	Community	Information	Public input	Listen	3 min each
9:10 am 4.	<b>Approval</b> of the Agenda	K. Livingston	<b>Motion to approve agenda</b>	Set agenda	<b>Review and vote</b>	2 min
5.	<b>Approval</b> of Sept. 22, 2012, Minutes	K. Livingston	<b>Motion to approve minutes</b>	Confirm minutes	<b>Review and vote</b>	2 min
6.	Executive Director's Report	C. Jones	Information	Board members receive updates and information with which to make decisions.	Receive info., discuss issues from Board packet, make policy decisions.	20 min
9:44 am 7.	Administrator's Report	P. Okey	Information	Board members are informed and up-to-date on RCRC finances.	<b>Approve contract signing, if needed.</b>	15 min
10:00 am 8.	Presentation	Troy Winkles	Information	Risk Management via Ins. Coverage	Listen	15 min
9.	President's Report	K. Livingston	Information	a)Vendor contract invoicing timelines b)Board member liability ins. coverage c) Vision/Mission/Value Statement	Listen and decide	15 min

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10:30 am 10.	Treasurer's Report	C. Boudreau	Information			5 min
11.	<u>COMMITTEE REPORTS</u> Executive Committee Report	K. Livingston	Information			5 min
11a.	Election Committee	B. Fontaine	Info/Decision	Potential Mendocino Co. board member appointment.	Discuss and decide	10 min
11b.	Finance/Audit Committee Report	C. Boudreau	Information			5 min
10:55 am 11c.	Vendor Advisory Committee Report	P. Jensen	Provide report	ASP updates.		5 min
11d.	ARCA Report	C. Boudreau	Information			5 min
11e.	Client Benefit Fund Committee	J. McCuan / B. Fontaine	Information			5 min
11f.	Ad Hoc CCS Committee	D. Rusk	Information			5 min
11:12 am 12.	Tabled/Unfinished Business	K. Livingston				2 min
13.	New Business	K. Livingston	Decision	Ratify new Committee members.	Accept members.	3 min
14.	County by County Liaison	All	Information	Board members informed about topics in all 4 counties.	Report on topics of significance in your region.	5 min
15.	Community Input	Public	Information	Learn of topics of significance to community members.	Listen	3 min each
11:30 am 16.	<b>Adjourn</b>	K. Livingston	Decision	End the meeting.	<b>Close the meeting</b>	1 min