

ANNUAL MEETING AGENDA
 Redwood Coast Developmental Services Corporation Board of Directors Meeting

Friday, July 18, 2014, 7:00 p.m.

Redwood Coast Regional Center, Ukiah, CA

(1116 Airport Park Blvd.)

For information: (707) 445-0893, ext. 317

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| | QUESTION or TOPIC | Owner | Decision or Information | Outcome | Come prepared to | Allotted Time |
|-----------------|---|---------------|---|--|---|-----------------|
| 7:00 p.m. 1. | a. Call to Order/ Roll Call b. Closed Session | K. Livingston | a. Attendance b. Closed Personnel Matter/CBF Grants | a. Acknowledge quorum b. Decide | a. Confirm attendance b. Address Exec. Dir. Perf. Eval. / Grant CBF funds. | 4 min 22 min |
| 7:21 p.m. 2. | Select Timekeeper, Introductions, Reading of Vision | K. Livingston | Information | Affirmation of Vision | Read the Vision | 5 min |
| 3. | Approval of the Agenda | K. Livingston | Motion to approve agenda | Set agenda | Approve the agenda | 2 min |
| 4. | Approval of May 17, 2014 Minutes | K. Livingston | Motion to approve minutes | Confirm minutes | Approve minutes | 2 min |
| 5. | Community Input | K. Livingston | Information | Public input | Listen | 3 min each |
| 7:36 p.m. 6. | Executive Director's Report | C. Jones | Information – See enclosed report. | More fully informed Board members | Receive information and ask questions. | 30 min |
| 7. | Administrator's Report | P. Okey | Provide information | All necessary contracts are up to date | Approve contract signing, if needed. | 20 min |
| 8. | Finance/Audit Report | M. Wheetley | Provide Information | Understand funding | Receive information and ask questions | 5 min |
| 9. | Executive Committee Report | K. Livingston | Submit recommendations regarding the Exec. Director's Performance Review. | Completion of Exec. Director's Performance Review. | Discuss and decide. | 15 min |

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|------------------|------------------------------------|---------------------|--|--|---|---------------|
| 9a. | Vendor Advisory | P. Jensen | Information | Updates | Listen | 10 min |
| 9b. | Client Benefit Fund | Fontaine; McCuan | Information | Results | Listen | 10 min |
| 9c. p.m. | ARCA Report | M. Wheatley | Information | Receive report | Ask questions | 5 min |
| 9d. | Election Committee Report | K. Livingston | Election results | | Listen | 2 min |
| 10. | Tabled/Unfinished/ Old Business | K. Livingston | | | | |
| 11. | New Business | K. Livingston | a) Board Recognition b) Seat new members c) Administer Oath to Board Members d) Elect 2014-2015 officers e) Facilitator Code/Oath f) Collect Conflict of Interest papers g) 2014-15 meeting schedule | Establish the board of directors with necessary committees and committee chairpersons. | Volunteer Approve 2014-2015 meeting schedule | 20 min |
| 12. | County by County Liaison | K. Livingston | Information | Board members informed about topics in all 4 counties. | Listen | 5 min |
| 9:00 p.m. 13. | Community Input | Public | Information | Learn of topics of significance to community members. | Listen | 3 min each |
| 9:30 p.m. 14. | Adjourn | K. Livingston | Information | | Close the meeting | 3 min |