

ANNUAL MEETING AGENDA
 Redwood Coast Developmental Services Corporation Board of Directors Meeting

Friday, July 18, 2014, 7:00 p.m.

Redwood Coast Regional Center, Ukiah, CA
 (1116 Airport Park Blvd.)

For information: (707) 445-0893, ext. 317

Page 1 of 2

	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
7:00 p.m. 1.	a. Call to Order/ Roll Call b. Closed Session	K. Livingston	a. Attendance b. Closed Personnel Matter/CBF Grants	a. Acknowledge quorum b. Decide	a. Confirm attendance b. Address Exec. Dir. Perf. Eval. / Grant CBF funds.	4 min 22 min
7:21 p.m. 2.	Select Timekeeper, Introductions, Reading of Vision	K. Livingston	Information	Affirmation of Vision	Read the Vision	5 min
3.	Approval of the Agenda	K. Livingston	Motion to approve agenda	Set agenda	Approve the agenda	2 min
4.	Approval of May 17, 2014 Minutes	K. Livingston	Motion to approve minutes	Confirm minutes	Approve minutes	2 min
5.	Community Input	K. Livingston	Information	Public input	Listen	3 min each
7:36 p.m. 6.	Executive Director's Report	C. Jones	Information – See enclosed report.	More fully informed Board members	Receive information and ask questions.	30 min
7.	Administrator's Report	P. Okey	Provide information	All necessary contracts are up to date	Approve contract signing, if needed.	20 min
8.	Finance/Audit Report	M. Wheetley	Provide Information	Understand funding	Receive information and ask questions	5 min
9.	Executive Committee Report	K. Livingston	Submit recommendations regarding the Exec. Director's Performance Review.	Completion of Exec. Director's Performance Review.	Discuss and decide.	15 min

	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
9a.	Vendor Advisory	P. Jensen	Information	Updates	Listen	10 min
9b.	Client Benefit Fund	Fontaine; McCuan	Information	Results	Listen	10 min
9c. p.m.	ARCA Report	M. Wheatley	Information	Receive report	Ask questions	5 min
9d.	Election Committee Report	K. Livingston	Election results		Listen	2 min
10.	Tabled/Unfinished/ Old Business	K. Livingston				
11.	New Business	K. Livingston	a) Board Recognition b) Seat new members c) Administer Oath to Board Members d) Elect 2014-2015 officers e) Facilitator Code/Oath f) Collect Conflict of Interest papers g) 2014-15 meeting schedule	Establish the board of directors with necessary committees and committee chairpersons.	Volunteer Approve 2014-2015 meeting schedule	20 min
12.	County by County Liaison	K. Livingston	Information	Board members informed about topics in all 4 counties.	Listen	5 min
9:00 p.m. 13.	Community Input	Public	Information	Learn of topics of significance to community members.	Listen	3 min each
9:30 p.m. 14.	Adjourn	K. Livingston	Information		Close the meeting	3 min