

ANNUAL MEETING AGENDA
Redwood Coast Developmental Services Corporation Board of Directors Meeting
Friday, July 12, 2013, 7:00 p.m.

Red Lion Hotel, 1929 Fourth Street, Eureka, CA
 For information: (707) 445-0893, ext. 317

	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
7:00 p.m. 1.	a. Call to Order/ Roll Call b. Closed Session	K. Livingston	a. Attendance b. Closed Personnel Matter	Acknowledge quorum	a. Confirm attendance b. Address Exec. Dir. Perf. Evaluation	4 min 17 min
7:21 p.m. 2.	Select Timekeeper, Introductions, Reading of Vision	K. Livingston	Information	Affirmation of Vision	Read the Vision	5 min
3.	Approval of the Agenda	K. Livingston	Motion to approve agenda	Set agenda	Approve the agenda	2 min
4.	Approval of May 11, 2013 Minutes	K. Livingston	Motion to approve minutes	Confirm minutes	Approve minutes	2 min
5.	Community Input	K. Livingston	Information	Public input	Listen	3 min each
7:36 p.m. 6.	Executive Director's Report	C. Jones	Information – See enclosed report.	More fully informed Board members	Receive information and ask questions.	20 min
7.	Administrator's Report	P. Okey	Provide information	All necessary contracts are up to date	Approve contract signing, if needed.	10 min
8:08 p.m. 8.	Finance/Audit Report	C. Boudreau	Provide Information	Understand funding	Receive information and ask questions	5 min
9.	Executive Committee Report	K. Livingston	Submit recommendations regarding the Exec. Director's Performance Review.	Completion of Exec. Director's Performance Review.	Discuss and decide.	15 min

	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
10.	Vendor Advisory	P. Jensen	Information	Updates	Listen	5 min
8:20 p.m. 11.	ARCA Report	C. Boudreau	Information	Receive report	Ask questions	5 min
12.	Election Committee Report	K. Livingston	Election results		Listen	2 min
13.	Tabled/Unfinished/Old Business	K. Livingston				
14.	New Business	K. Livingston	<ul style="list-style-type: none"> a) Board Recognition b) Seat new members c) Administer Oath to Board Members d) Elect 2013-2014 officers e) Facilitator Code/Oath f) Collect Conflict of Interest papers g) 2013-14 meeting schedule 	Establish the board of directors with necessary committees and committee chairpersons.	Volunteer Approve 2013-2014 meeting schedule	20 min
8:32 15.	County by County Liaison	K. Livingston	Information	Board members informed about topics in all 4 counties.	Listen	5 min
9:00 p.m. 16.	Community Input	Public	Information	Learn of topics of significance to community members.	Listen	3 min each
9:30 p.m. 17.	Adjourn	K. Livingston	Information		Close the meeting	3 min

/dl-r