

**REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION
MINUTES**

**Regular Meeting
Board of Directors**

**FY 2014-2015 #3
Saturday, Jan 10, 2015
Ukiah, CA**

DIRECTORS PRESENT	Dorothy Pasch	Mary Yates
Mary Wheatley	Pamela Jensen	David Matson
Cathy Seames-Miller	Beverly Fontaine	Adelia Leonard
Trixie Galletti	Jason McCuan	Jesus Macias-Baleon
Elizabeth Kordes		

DIRECTORS ABSENT	Dina Macdonald	Kelly Livingston
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FACILITATORS PRESENT	Dana Vaughn	Kristi Patterson
Wanda Henderson	Robert Tippey	Connie Davies

STAFF PRESENT

Clay Jones	Donna Landry-Rehling	Patrick Okey	Kim Nash
Mary Block			

OTHERS PRESENT

Scott Miller	Bonnie Thurman	Dawn Morley
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- 1. Call to Order/Roll Call/Introductions** - The regular meeting of the RCDCS Board of Directors was called to order by President M. Wheatley at 9:04a.m. All persons in attendance introduced themselves. A. Leonard agreed to be today's timekeeper.
 - 2. Reading of Vision** – A. Leonard and C. Seames-Miller read aloud the Vision of the Redwood Coast Regional Center.
 - 3. Community Input**
- D. Morley thanked K. Nash for her attendance at the last California State Council, Area Board 1 Regional Advisory Committee meeting. The next meeting is set for Feb 21, 2015. The State Plan will be discussed at the next meeting.
 - 4. *Approval of Agenda**
M/S/C – M. Yates (B. Fontaine) moves to approve the agenda.
 - 5. *Approval of November 8, 2014, Minutes**
M/S/C – M. Yates (D. Pasch) moves to approve the minutes of November 8, 2014.
 - 6. Swearing in of new board member** - President M. Wheatley conducted the

swearing in of E. Kordes. Ms. Kordes is now officially a member of the RCDSB Board of Directors.

7. Executive Director's Report – C. Jones reported the following:

- The Governor's proposed budget was revealed in Sacramento this week. Over the next few weeks, an analysis of the budget will occur. In Operations, further steps have been taken to add increased levels for tracking spending patterns. This will allow for greater accuracy in projecting expenditures. It also helps to identify key positions that have been vacant for some time and which can be filled this year. RCRC continues to lack adequate OPS funding in order to fulfill the caseload ratio requirement. This need is being evaluated monthly.
 - An update regarding the activity of the Employers Group was provided. The project is nearing its completion. A brief overview of the work that Employers Group has been doing was noted. RCRC is considering ways to balance its salary scales and employee benefits. Some of the anticipated outcomes of the project were also described.
 - The letters to the three new legislators have been sent. The offices of assembly members Dodd and Wood have received follow up calls from C. Jones. Information has been received indicating that Mike McGuire is planning to attend the Board's meeting in Fort Bragg in May. **ACTION: The May Board meeting agenda will include some time for Mr. McGuire to address the Board and to ask questions.**
 - The director's group has been following up on the strategic planning meeting. C. Jones noted that in the four priority areas identified, there is an abundance of potential tasks and projects. Kinetic Flow advises RCRC to limit the number of long term outcomes to not more than five-six. Several over-arching goals will be established and specific supporting activities identified. A couple of simplified examples related to client access to dental services and improved health care outcomes were shared, as well as an article related to improvement in dental health care for individuals with Autism in other States.
8. Administrator's Report – P. Okey presented his report and explained the graphs and data. He also noted that the governor's proposed budget did contain monies for regional centers. Various advocacy committees have been formed at the State level and are meeting. With regard to potential rate impacts for clients, service providers and regional centers, there is not yet enough information available to determine this. RCRC has been told that they have received 100% of the FY 2014-15 OPS spending authority and 97% of the POS spending authority. At 42% of the way into the 2014-15 fiscal year, RCRC has expended about 42% of the expected POS allocation and about 39.5% of the expected OPS allocation. He noted no specific concerns regarding expenditures at this time.

Regarding the Governor's budget that was released this week, regional centers are expected to see an increase in funding as a result of caseload increases. Developmental centers are expected to receive significantly less funding, with the DDS receiving a slight increase. It is very early in the budget process to know what will be allocated.

The annual independent audit is currently being finalized and is expected to be available for review at the March board meeting. RCRC has formally responded to the draft audit report from the DDS audit. The final DDS report is expected to be available for review at either the March or the May board meeting.

Lastly, Kinetic Flow has finalized their follow-up survey to one of the Provider Satisfaction Survey questions regarding provider payment. A summary was included in the Administrator's written report and reviewed. Based on the low provider participation rate in the follow up survey, the board concluded that there were no lingering provider payment issues. However, it was noted that the Purchase of Service Authorization form is not particularly user-friendly. P. Okey offered to investigate the potential to revise the form to be more user-friendly.

9. Committee Reports – Executive Committee Report – None

9a. Vendor Advisory Committee Report – P. Jensen reported that the ASP met this week. Highlights of the meeting included:

- Families United Respite – The changes in the law affecting IHSS and overtime are of concern. Respite services are continuing and Families United is getting some self-determination clients.
- Full Spectrum/New Dawn Support Services – The transition from one service to the other has been a lot of work and they are appreciative of the support they have received from RCRC.
- Reaching for Independence – They are celebrating their 10th anniversary and the clients they serve collectively earned over \$140,000 last year.
- Community Employment Links – They will celebrate their 10th year anniversary in March and have expanded their Eureka office staff in order to serve more clients.
- Rural Human Services – The Client College has been operating for a year and they will soon start Client Radio. A local newspaper called Client News is also in the plan.
- Changing Tides – Concerns were expressed about the impact of overtime regulations on IHSS services.
- City Ambulance – The city council has asked their lawyer to draft an ordinance that would increase the minimum wage now that Measure R did not pass.

- People Services – They have been providing services for more than 40 years. An audit of the agency will be reviewed by their board of directors and the Director is preparing an Annual Report. One of their board members will be overseeing their landscaping crew, which will save money. The agency has begun preparing for future leadership since current managers are approaching retirement age. A new agency logo was also unveiled.
 - Parents and Friends – Their financial audit has been completed. Two new programs started recently and several others are in the works.
 - UVAH – Various building repairs have been completed. Their CARF went well, but they are still waiting for the final report and accreditation decision. An MOU with the County addressing Emergency Preparedness, Response and Recovery is now in place. Director Jensen recently met with Mike McGuire about UVAH's need for increased fee revenue in order to continue providing services. Also, four forensic training days are scheduled so that UVAH can remain in compliance with the Forensic Grant requirements.
 - RCRC – The pending rate increases in various categories were discussed. Note: Immediately following the meeting, a letter was received announcing that the overtime regulations and other rule changes are in the court system so will not be implemented at this time. Upcoming trainings, confidential data protection, legislative advocacy, Affordable Care Act impacts, residential home closures and meal periods were also discussed.
- 9b. ARCA Report** – M. Wheatley reported that the ARCA will meet next week. She reminded people about the upcoming Grassroots day in Sacramento. C. Jones encouraged Interested persons to contact him right away. **ACTION: D. Matson and C. Seames-Miller expressed an interest in attending.**
- 10. Old/Tabled/Unfinished Business** – None
- 11. New Business** – M. Wheatley reminded all that the D. A. Isom Award nomination period is coming up again.
- 12. County by County Liaison**
- D. Pasch noted that the transition of the Full Spectrum/New Dawn Support Services program in Del Norte County seems to be going fine.
 - M. Yates commented that her jewelry sale went very well. She is learning to draw birds now.
 - M. Wheatley announced that Special Olympics basketball will start soon.
 - C. Seames-Miller announced that she has been working with some parents regarding IEP's. A Workability Program is being developed in Lake County and another program is beginning within the schools regarding behavioral counseling.
 - A. Leonard reported that she has participated in two city council meetings to encourage participation in the Autism Awareness Day in Lake County on April 2.

- P. Jensen noted that the Black and White Ball was well attended.
- Special Olympics basketball is also expected to start in Mendocino County.

13. Community Input

- J. McCuan noted that the Client Benefit Fund grant period is coming up in February.
- K. Nash commented that the CPP Request for Proposal period closed this week and she has received two submittals. A new service in Del Norte County is expected to be launched soon. Applications for start up funding for a specialized residential facility for elderly clients have been received. On February 2nd and 3rd Nora Baladarian will be conducting training in Ukiah regarding abuse risk reduction and detection, as well as how to respond to abuse. Information is available on the RCRC website.
- M. Block noted that next year's CPP is being developed. In December, a 'meet Santa' event took place in the RCRC office of each county and went very well. In addition, she shared the story of a family in Crescent City that was 'adopted' by the Crescent City RCRC office staff and community, provided the family with Christmas expressions (a tree, gifts, food, and a visit from Santa).

- 14. Adjourn** – The meeting was adjourned at 12:17 p.m.

Dorothy Pasch, Secretary
RCDSB Board of Directors

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