

**REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION
MINUTES**

**Regular Meeting
Board of Directors**

**FY 2012-2013 #3
Saturday, Jan. 12, 2013
Ukiah, CA**

DIRECTORS PRESENT	Tara Hawkins	Dorothy Pasch	Mary Yates
Kelly Livingston	David Matson	Claudia Boudreau	Pamela Jensen
Trixie Galletti	Brandon Boelter	Mary Wheatley	Sandra Tyrrell
Silas M. Morrison	Jesus Macias-Baleon		Jason McCuan

DIRECTORS ABSENT Beverly Fontaine

FACILITATORS PRESENT

Connie Davies	Patrick Cross	Wanda Henderson	Robert Tippey
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STAFF PRESENT

Clay Jones	Donna Landry-Rehling	Patrick Okey	Mary Block
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OTHERS PRESENT

Sarah Hames-Anderson	Allan Smith	Jennifer Pittam	Suzan Valley
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- 1. Call to Order/Roll Call/Introductions** - The regular meeting of the RCDSC Board of Directors was called to order by President K. Livingston at 9:03 a.m. A quorum was present. All persons in attendance introduced themselves. T. Hawkins agreed to be today's timekeeper.
- 2. Reading of Vision** – T. Hawkins and S. Tyrrell read aloud the Vision of the Redwood Coast Regional Center.
- 3. Community Input** – None.
- 4. *Approval of Agenda**
M/S/C – C. Boudreau (B. Boelter) moves to approve the agenda for today.
- 5. *Approval of March 17, 2012, Minutes**
M/S/C – M. Wheatley (C. Boudreau) moves to approve the minutes of Nov. 17, 2012, with the following amendment: Item 11c. Vendor Advisory Committee Report - change the spelling of 'Holder' to 'Holden'; change the text to "... talked about the reactivation of the Human Rights Committee, its structure, purpose and guidelines. He addressed its emphasis on informed consent."
- 6. Executive Director's Report** – C. Jones referenced his written report and provided several updates. Governor Brown has released his proposed budget for next year. Various aspects of the proposed budget were described. Significant updates are expected to be available following the January 17 and 18,

2013, ARCA meeting.

C. Jones commented about the legislation that has been enacted with regard to insurance providers paying for services to persons who have autism. At previous meetings of the RCDSC Board, there was discussion about ways in which RCRC might assist those individuals and families with autism who are affected by issues such as insurance co-pays and deductibles, particularly when it could prevent them from having access to regional center services. C. Jones noted that the Governor's proposed budget included some additional funds that could be used to begin to address these payment issues for eligible families. Further, he reported that it is his understanding that there are legislators who are considering creating legislation to prohibit regional centers from participating in the payment of co-pays or deductibles in the future. He expressed uncertainty about the outcome of this effort.

There was some discussion about ways in which the RCDSC Board's ARCA CAC representative position might be filled. **ACTION: C. Jones will provide an informational presentation at the Board's March meeting with details about the ARCA CAC position, its function, expectations, meeting attendance, etc.**

- P. Okey introduced Sarah Hames-Anderson, RCRC's Wellness Nurse. Ms. Hames-Anderson recently received an award for excellence in clinical nursing, as well as a distinguished certification through the Developmental Disability Nursing Association. It was noted that there are 1500 members from the United States in this association, with only 400 having received their certification. Ms. Hames-Anderson provided information about her career steps leading up to this certification and noted that she, along with two other RCRC contract clinicians, have been invited to speak at a conference in San Francisco.

7. **Administrator's Report** – P. Okey referenced the financial report that was distributed and explained each component of it. He commented that in this year's Operations budget nothing has changed since the last board meeting. RCRC has received 98% of last year's OPS funding and 92% of last year's POS funding. A POS deficit of around \$4.5 million is projected for the year, unless additional funding is received. P. Okey also commented that 20 of the 21 regional centers in the state are projecting a deficit and that DDS is still experiencing a cash flow crisis.

RCRC is currently undergoing the annual CPA audit. The auditors plan to have information available to the board prior to the March board meeting. However, depending what they find in the audit, presentation of the final audit report may have to be pushed back to the May board meeting. **ACTION: This topic will be**

placed on the March board meeting agenda.

It was suggested that the client cost data be presented in a way that will show how RCRC services are meeting the needs of clients. P. Okey agreed to work with the Finance Committee to utilize financial data to better tell the story of the work RCRC does by breaking out the numbers of people receiving various services. In addition, P. Okey offered to assist the Client Benefit Fund Committee in any way that he can.

- 8. President's Report** – K. Livingston reported that a Client Benefit Fund report will be presented at the March meeting.

K. Livingston suggested that an acronym be developed that could be used to quickly describe what a regional center does. Ideally, it would include a concise statement that includes various concepts. Possible acronyms and descriptions of regional centers and their functions were presented. They included:

- Regional centers ensure that people with developmental disabilities and their families have the support needed to live a meaningful life. They do this through securing local services to meet individual needs and through using person centered planning.
- NEST: nurture, empower, support, transition.
- FABRIC: families are best residing in communities.
- STAR: services treat all respectfully.
- COMPASS: community prepares all for service and support.
- TOTAL: together our teams act and listen.
- SPACE: special people advance community engagement/energy.
- And, from the RCRC Vision: "We envision a culture in which all members of the community are respected, supported, honored, and recognized for their diverse contributions and valued services."

ACTION: K. Livingston and M. Wheetley will work together to bring a description to the next meeting. D. Landry-Rehling will include today's suggestions in these minutes.

- K. Livingston reported that she had received contact from a community member with regard to RCRC's website. The individual commented it is difficult to navigate the site and to locate information about board meetings. Staff indicated that the schedule of RCRC board meetings is posted on the website, along with meeting minutes. In addition, the individual expressed concern that the names of people attending board meetings was included in the minutes. It was reiterated that all RCRC board meetings are public meetings and the minutes of those meetings are public documents. It was suggested that persons attending RCRC board meetings who did not want their names recorded in the minutes could

make that request.

9. **Treasurer's Report** – C. Boudreau had no further report.
10. **Executive Committee Report** – No report.
- 10a. **Finance/Audit Committee Report** – RCDSB Board Treasurer, C. Boudreau, reported that she was interviewed by the DDS audit team.
- 10b. **Vendor Advisory Committee Report** – P. Jensen referenced her written report (in the packet) and noted the various activities that have been going on. Her agency (UVAH) has begun to put photos into their annual report and positive feedback is being received. There was discussion about customized employment.
- 10c. **ARCA Report** – C. Boudreau reported several highlights of the recent meeting she attended. The highlights included:
 - She found that provider rate information was very interesting and informative. She commented that rates will not be negotiated upward.
 - The 1.25% reduction for providers will be 'sun-setting'.
 - There is talk about a potential reduction in federal funding for some Skilled Nursing Facilities. The reduction could increase the possibility of some facilities closing their operations. As information becomes available, C. Boudreau will keep the board informed.
- 10d. **Ad Hoc CCS Committee** – No report.
11. **Tabled/Unfinished Business** – None
12. **New Business** - None
13. **County by County Liaison**
 - C. Boudreau reported that the annual crab and beer event in Mendocino will be held Jan. 26th and 27th.
 - S. Morrison reported that he will be moving into a new residence in February. He also provided information about a number of community events that will be taking place throughout the month of January.
 - Staff announced that the mileage rate is now \$.565 per mile for RCRC employees and board members.
 - M. Wheatley announced that a fund raiser for Special Olympics is scheduled for Feb. 9th in Arcata, California.
 - D. Matson reported that the Special Olympics in Ukiah has set the annual Polar Plunge to take place on Feb. 3.

14. Community Input

- J. Pittam announced that Sonoma Developmental Center (SDC) will be undergoing inspections in order to be considered for full certification following the recent investigations into inappropriate practices. RCRC has seven clients at SDC, with two other clients at a different facility. Staff are working to move two clients out of Sonoma Developmental Center and into the community by June this year.

15. Adjourn – Meeting was adjourned at 11:18 p.m. The next meeting is scheduled for Saturday, March 16, 2013, in Crescent City, CA.

_____/s/_____
Brandon Boelter, Secretary
RCDSC Board of Directors

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