

Start-Up Funding is Pending DDS Approval



Redwood Coast Regional Center Community Resource Development Plan Request for Proposals Announcement *Emergency Preparedness Centers*

We envision all members of the support community having access to adequate resources, including funding, in order to provide desired services and supports. We envision a collaboration between members of the community which creates a whole of services and supports which is greater than the sum of its component contributors.

- From RCRC Vision

Redwood Coast Regional Center (RCRC) is one of 21 locally-based not for profit private corporations that contract with the State of California to develop and coordinate community resources and supports for people with developmental disabilities and their families. Redwood Coast Regional Center serves eligible Californians who reside in Del Norte, Humboldt, Lake, and Mendocino Counties.

RCRC is seeking approval from the State Department of Developmental Services (DDS) for start-up funding to carry out RCRC's 2020-2021 Community Resource Development Plan (CRDP). CRDP funding is provided to respond to the changing needs of individuals, as well as enhance the capacity for community services, for those who are currently living in the community and receive services through California's developmental disabilities service system.

EMERGENCY PREPAREDNESS CENTERS

A need has been established to develop Emergency Preparedness Centers throughout RCRC's catchment area in the following locations: Crescent City, Eureka, Fort Bragg, Ukiah, Clear Lake, and Lakeport. Centers may be site based and/or mobile as conjointly determined by RCRC and selected applicants.

Each site would open during disasters to serve as a point of contact for RCRC clients to receive support in accessing food, housing/shelter resources, medical equipment/phone charging, alternative power sources, medication assistance, cooling and heating, and other support needs identified for each individual served. Funds will also be used to purchase technology such as laptops, notebooks, or Kindles for RCRC clients, so that they can stay connected with their families and other supports during closures due to Covid-19 or other natural disasters. Each location will be responsible for collaborating with local community resources which may include, but not be limited to: The Red Cross, food banks, FEMA, County Mental Health, County Public Health, County Office of Emergency Services, Law enforcement, Community Care Licensing, Redwood Coast Regional Center, etc.

PROJECT GOAL

The goal of this service is to provide a site based or mobile location for RCRC clients to be connected

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with resources during State and local emergencies such as Covid-19, fires, inclement weather, and power shut-offs. Emergency Preparedness Centers will be developed in Crescent City, Eureka, Fort Bragg, Ukiah, Lakeport and Clearlake for a total of six sites or mobile options. These centers will be developed and available for the clients who have been identified as the most vulnerable during emergencies such as homeless populations and those receiving minimal support services.

START-UP FUNDING:

Start-up funding of up to \$350,000 is available to fund development of ALL 6 locations. This funding is to be divided up among the six locations, though may not be evenly divided and will depend upon each location's individual development costs. Proposals submitted by each applicant should outline the anticipated costs to open locations (site and/or mobile) in their respective locale. Start-up funding is to be used toward the development/expansion of this service, and may include but is not limited to: Staff training, emergency supplies, PPE, medical equipment/phone charging, alternative power sources, and office equipment.

TIMELINE

October 30, 2020	RFP Announced via website
January 28, 2021	RFP proposal submission to RCRC by 5:00 p.m.
Week of February 15, 2021	Evaluation of proposals by RCRC Selection Committee
Week of March 1, 2021	Interviews with invited applicants via Zoom.
March 8, 2021	Written notification of proposal acceptance

PROPOSALS:

All interested parties are required to submit an electronic copy of their proposal to the following email address lthompson@redwoodcoastrc.org no later than *December 21, 2020 at 5:00PM*. All proposals received by the deadline will be reviewed and scored by evaluators selected by RCRC. Applicants who meet the proposal criteria will be invited to participate in an interview process. Proposals must include the following 6 items:

1. A cover page which includes at minimum, the name of the proposed location for development, applicant's name, address, phone number, and name of person preparing proposal if other than applicant. **5 points**
2. A description of the applicants past experience, including skills learned, in delivering emergency services during a state or local emergency. **20 points**
3. A description of the types of services the applicant will provide, how services will be delivered, and where the services will occur. **25 points**
4. A statement outlining the applicant's plan to serve diverse populations including culturally and linguistically diverse populations; examples of the applicant's commitment to addressing the needs of those diverse populations; and any additional information that the applicant deems relevant to issues of equity and diversity. **15 points**

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5. A statement that describes the steps the applicant will take to ensure client safety and reduce the risk of individuals supported from being abused. **15 points**
6. A draft proposed budget for start-up costs including a brief narrative for each line item. **20 points**

If there are any questions regarding this RFP, interested parties may contact:

*Leah Thompson
Community Resource Coordinator-CPP
707-616-2206
Email: lthompson@redwoodcoastrc.org*

RCRC reserves the right to withdraw this Request for Proposals (RFP) at any time without prior notice. Further, RCRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. RCRC reserves the right to reject the proposal of any respondent who, in the opinion of RCRC, is not responsible or has previously failed to perform properly, or is not in a position to operate within the service design.

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