

ANNUAL MEETING AGENDA
 Redwood Coast Developmental Services Corporation Board of Directors Meeting

Friday, July 15, 2016, 7:00 p.m.

Redwood Coast Regional Center, Ukiah, CA

(1116 Airport Park Blvd.)

For information: (707) 445-0893, ext. 317

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	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
7:00 p.m. 1.	a. Call to Order/ Roll Call b. Closed Session	M. Wheatley	a. Attendance b. Closed - CBF Grants	a. Acknowledge quorum b. Decide	a. Confirm attendance b. Grant Client Benefit Funds	4 min 15 min
7:21 p.m. 2.	Select Timekeeper, Introductions, Reading of Vision	M. Wheatley	Information	Affirmation of Vision	Read the Vision	5 min
3.	Approval of the Agenda	M. Wheatley	Motion to approve agenda	Set agenda	Approve the agenda	2 min
4.	Approval of May 13, 2016 Minutes	M. Wheatley	Motion to approve minutes	Confirm minutes	Approve minutes	2 min
5.	Community Input	M. Wheatley	Information	Public input	Listen	3 min each
7:36 p.m. 6.	Executive Director's Report	C. Jones	Information – See enclosed report.	More fully informed Board members	Receive information and ask questions.	30 min
7.	Administrator's Report	P. Okey	Provide information	All necessary contracts are up to date	Approve contract signing, if needed.	20 min
8.	Finance/Audit Report	C. Seames-Miller	Provide Information	Understand funding	Receive information and ask questions	5 min
9.	Executive Committee Report	M. Wheatley				15 min

	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
9a.	Vendor Advisory	P. Jensen/D. Morley	Information	Updates	Listen	10 min
9b.	Client Benefit Fund	D. Macdonald/ J. McCuan	a. Decision b. Decision	a. Grant Results b. Combine the two funds.	a. Vote b. Decide	15 min
9c.	ARCA/ARCA CAC Report	M. Wheatley	Information	Receive report	Ask questions	5 min
9d.	Election Committee Report	M. Wheatley	Election results		Listen	2 min
10.	Tabled/Unfinished/Old Business	M. Wheatley	TBA			5 min
11.	New Business	M. Wheatley	a) Board Recognition b) Seat new members c) Administer Oath to Board Members d) Elect 2016-2017 officers e) Facilitator Code/Oath f) Collect Conflict of Interest papers g) 2016-17 meeting schedule	Establish the board of directors; appoint committee chairpersons.	Volunteer Approve 2016-2017 meeting schedule	20 min
12.	County by County Liaison	M. Wheatley	Information	Board members informed about topics in all 4 counties.	Listen	5 min
9:00 p.m. 13.	Community Input	Public	Information	Learn of topics of significance to community members.	Listen	3 min each
9:15 p.m. 14.	Adjourn	M. Wheatley	Information		Close the meeting	3 min