

**ANNUAL MEETING AGENDA**  
 Redwood Coast Developmental Services Corporation Board of Directors Meeting  
**Friday, July 17, 2015, 7:00 p.m.**  
 Best Western-Bayshore Inn, 3500 Broadway, Eureka, CA  
 For information: (707) 445-0893, ext. 317

	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
7:00 p.m. 1.	a. Call to Order/ Roll Call	M. Wheatley	Attendance	Acknowledge quorum	Confirm attendance	4 min
2.	Closed Session	M. Wheatley	a. Exec. Dir. Perf. Eval b. Client Benefit Fund Recommendations		a. Address Exec. Dir. Perf. Eval. b. Receive recommendations	15 min 4 min
7:25 p.m. 3.	Select Timekeeper, Introductions, Reading of Vision	M. Wheatley	Information	Affirmation of Vision	Read the Vision	5 min
4.	<b>Approval</b> of the Agenda	M. Wheatley	<b>Motion to approve agenda</b>	Set agenda	Approve the agenda	2 min
5.	<b>Approval</b> of May 9, 2015 Minutes	M. Wheatley	<b>Motion to approve minutes</b>	Confirm minutes	Approve minutes	2 min
6.	Community Input	M. Wheatley	Information	Public input	Listen	3 min each
7:36 p.m. 7.	Executive Director's Report	C. Jones	Information	More fully informed Board members	Receive information and ask questions.	30 min
8.	Administrator's Report	P. Okey	Provide information	All necessary contracts are up to date	Approve contract signing, if needed.	15 min
8:35 p.m. 9.	Finance/Audit Report	K. Livingston.	Provide Information	Understand funding	Receive information and ask questions	5 min
10.	Executive Committee Report	M. Wheatley	Submit recommendations regarding the Exec. Dir. Performance Review.	Completion of Exec. Director's Performance Review.	Discuss and decide.	15 min

	QUESTION or TOPIC	Owner	Decision or Information	Outcome	Come prepared to	Allotted Time
10a.	Vendor Advisory	P. Jensen	Information	Updates	Listen	5 min
9:00 p.m. 10b.	ARCA and ARCA CAC Report	M. Wheatley/C. Miller	Information	Receive report	Ask questions	5 min
10c.	Election Committee Report	C. Seames-Miller/A. Leonard	Election results	Learn results & next steps.	Listen & decide.	4 min
10d.	Client Benefit Fund	B. Fontaine / J. McCuan	Decision	Report June's Awards	Vote on release of funds.	5 min
11.	Tabled/Unfinished/Old Business	M. Wheatley				
12.	New Business	M. Wheatley	<ul style="list-style-type: none"> <li>a) Board Recognition</li> <li>b) Seat new members</li> <li>c) Administer Oath to Board Members</li> <li>d) Elect 2015-2016 officers</li> <li>e) Facilitator Code/Oath</li> <li>f) Collect Conflict of Interest papers</li> <li>g) 2015-16 meeting schedule</li> </ul>	Establish the board of directors with necessary committees and committee chairpersons.	Volunteer  Approve 2015-2016 meeting schedule	20 min
9:32 13.	County by County Liaison	M. Wheatley	Information	Informed Board members in each county	Listen	5 min
14.	Community Input	Public	Information	Learn of topics of significance to community members.	Listen	3 min each
9:45 p.m. 15.	Adjourn	M. Wheatley	Information		Close the meeting	3 min