

REPORT ON ADMINISTRATIVE EXPENDITURES FOR FY 2019-20

Enclosure B

Regional Center: REDWOOD COAST

Date Completed: 11/23/20

Contact Person: Amy Medina

Phone: 707-462-3832

Recipient of Funds	Type of Service	Purpose of Expenditures	Amount Expended In FY 19-20
Accounting Fees			
AGT	Consultant	Accounting	44,800.00
			44,800.00
Legal Fees			
Littler Mendelson	Consultant	Legal	22,745.00
Mitchell, Brisso, Delaney	Consultant	Legal	460.00
Musick, Peeler & Garrett	Consultant	Legal	89.20
			23,294.20
Contract/consultant Services			
Abercrombie, Deborah	Consultant	Admin	7,620.00
ADP	Consultant	Payroll Services	26,379.83
Blumberg, Rick	Consultant	Admin	12,150.00
Gardner, Lauren	Consultant	Consumer Services	5,100.00
Kashmire, Kathleen	Consultant	Consumer Services	9,554.65
Lefebvre, Thomas	Consultant	Consumer Services	3,600.00
Pittam, Jennifer	Consultant	Consumer Services	3,172.40
Pittam, Jennifer (CM CPP)	Consultant	Consumer Services- CPP	17,408.90
Thompson, Leah (CS CPP)	Consultant	Community Services- CPP	46,327.76
			131,313.54
General Administrative Expenses			
ACE Dictation, LLC	Consultant	Consumer Services-Translation	245.04
C3 Intelligence	Personnel	Background Check	2,532.45
Dolores Delgado	Consultant	Translation Services	107.76
DMV	Personnel	Pull Notices	129.00
Gregory Crawford	Administrative	Office Misc Services	130.00
Humboldt Moving & Storage	Administrative	Office Moving Services	320.00
John's Lock & Safe	Administrative	Admin	102.07
Pacific Interpreters	Consultant	Consumer Services-Translation	341.94
			3,908.26
Other Administrative Expenses			
Express Services, Inc.	Personnel	Temporary Help	19,850.60
Tri-Cities Answering Service	Personnel	Answering Service	2,714.80
Advance Security System	Administrative	Security Alarm Service	954.33
Deep Valley Security	Administrative	Security Alarm Service	2,844.69
Express-It-Mailing Svs	Administrative	Printing Service	670.20
Signs Design Print	Administrative	Printing Service	12,183.50
AT&T Global Network Svs	Administrative	Telephone	45,344.14
AT&T CalNet	Administrative	Telephone	122,663.68
AT&T Teleconference Svs	Administrative	Telephone	9,166.70
AT&T Mobility	Administrative	Cell Phone Service	2,103.03
U.S. Cellular	Administrative	Cell Phone Service	11,654.94
Frontier	Administrative	Telephone	18,626.69
UB-Zoom.Com	Administrative	Video & Audio Conferencing	395.91
Nylex	Administrative	Tech Support	18,750.00
Ray Morgan Company	Administrative	Printer Lease	12,198.70
Ricoh USA	Administrative	Copier Lease	3,531.72

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Wells Fargo Financial Lease	Administrative	Printer Lease	34,865.80
Pitney Bowes	Administrative	Postage Meter Lease	9,907.73
Eureka-Humboldt Fire Extinguisher	Administrative	Fire Extinguisher Maintenance	385.79
Phoenix Fire Defense	Administrative	Fire Extinguisher Maintenance	257.75
NGS	Administrative	Software Maintenance/Tech Support	17,415.96
Morse Media	Administrative	Web Development & Support Service	179.60
Satcom Global Inc.	Administrative	Satallite Airtime	1,044.15
ESS Group, Inc.	Administrative	Cloud Services	500.00
Nedasoft, Inc.	Administrative	Tech Support/Annual Cost Stmt	21,084.00
Ricoh USA, Inc.	Administrative	AS400 Printer Maintenance	2,395.51
SDICDS	Administrative	SANDIS Maintenance Svc	28,063.00
TECA Data Safe	Administrative	Cloud Services	10,980.00
			410,732.92
			\$ 614,048.92