Redwood Coast Regional Center

Respecting Choice in the Redwood Community

DATE: February 22, 2019

TO: RCDSC Board of Directors

FROM: Kim Orsi, Executive Assistant

SUBJECT: **Regular Board Meeting – Saturday, March 16, 2019 at the Oceans 675 by Northwoods, Crescent City, CA**

Enclosed is the board packet for the next regular meeting of the Redwood Coast Developmental Services Corporation's (RCDSC) Board of Directors.

The Board meeting will begin at 9:00 a.m. on Saturday, March 16, 2019 in the banquet room at the Oceans 675 restaurant, located at 675 US Hwy 101 South, Crescent City, CA (next door to the Best Western Northwoods Inn).

Reminder: In consideration of those with chemical sensitivity, it has been requested that all attendees refrain from wearing any scented products (i.e. perfumes, cologne, aftershave, etc.).

Encls.

cc: RCDSC Facilitators
RCDSC Packet Mailing List
RCRC CRA
RCRC Offices and Directors

KAO

OUR VISION

Redwood Coast Regional Center recognizes that a vision statement is a projection of the ideal future. A vision statement provides a picture of things, not as they are, but as they might be. It is the "north star" which guides all journeys and which, like the north star, remains a bright fixture on the horizon of all that is possible.

It is the vision of Redwood Coast Regional Center that all people in our community, including individuals with developmental disabilities, will live, learn, work, travel, and play in the best, most inclusive environments.

We envision strong, healthy individuals and families whose emotional resources are renewed and supported by community and regional center. We envision full access to a complete array of health services throughout life.

We envision a system of services and supports that is determined by the individuals served. We envision a process that is complementary to the individual's own life, and which does not intrude upon the person's chosen lifestyle. We envision people residing in the living arrangement of their choice. We recognize that life is made meaningful by loving, being loved, and having friends and relationships. We acknowledge that life is enhanced by contribution, responsibility and the opportunity to learn new ideas and to engage in new experiences, including educational opportunities, social interactions, and work activities. We envision a system of services and supports which acknowledge the person's age, lifestyle preferences and culture, and which is fluid and ever changing.

We envision all people being empowered to communicate with their own minds and hearts to determine their supports and services.

We also subscribe to a vision which represents the highest commitment to excellence. We envision a commitment to honesty, compassion, trustworthiness, flexibility, responsiveness, accountability, accessibility, creativity and a passion for community service.

We envision a joyful and supportive environment in which trust is the cornerstone of all interactions, humor is appreciated and everyone participates fully in teamwork. We envision one community. We value diversity and honor individuals.

We strive to be accessible, to be knowledgeable, to be accountable, to accomplish tasks in a timely and effective manner, and to offer and receive feedback formally and informally on how we are doing in fulfilling our mission and realizing our vision.

We envision all members of the support community having access to adequate resources, including funding, in order to provide desired services and supports. We envision a collaboration between members of the community which creates a whole of services and supports which is greater than the sum of its component contributors. We acknowledge that shared learning, communication and planning activities will provide the greatest benefit for those individuals we mutually serve, as well as for our respective members. We envision a culture in which all members of the community are respected, supported, honored, and recognized for their diverse contributions and valued services.

We envision educational efforts which focus on teaching relationship rather than care giving; which teach support rather than control; which teach communication rather than regulation. We promote informed exploration and risk taking, with opportunities for feedback. We envision individual and community satisfaction as the standard by which all services are measured.

Adopted March 7, 1998
RCDSC Board of Directors

dl-r

NUESTRA VISIÓN

El Redwood Coast Regional Center reconoce que una declaración de visión es una proyección del futuro ideal. Una declaración de visión proporciona una imagen de las cosas, no como son, sino como pueden ser. Es la "estrella norte" que guía todos los caminos y que, como la estrella del norte, permanece luminosa en el horizonte de todo lo que es posible.

Es la visión del Redwood Coast Regional Center que toda la gente de nuestra comunidad, inclusive los individuos con discapacidades de desarrollo, vivan, aprendan, trabajen, viajen, y jueguen en el entorno más integrador.

Visualizamos individuos y familias fuertes y saludables cuyos recursos emocionales son renovados y apoyados por la comunidad y el centro regional. Visualizamos acceso pleno a un despliegue completo de servicios de salud de por vida.

Visualizamos un sistema de servicios y apoyos determinado por los individuos a quienes sirven. Visualizamos un proceso que complementa la propia vida del individuo, sin entrometerse en el estilo de vida escogido por la persona. Visualizamos a las personas residiendo en el estilo de vida que escojan. Reconocemos que la vida adquiere significado por amar, ser amado, tener amigos y relaciones. Reconocemos que la vida se enriquece cuando hay contribución, responsabilidad, y oportunidad para aprender nuevas ideas y comprometerse con nuevas experiencias, inclusive oportunidades educativas, interacciones sociales, y actividades de trabajo. Visualizamos un sistema de servicios y apoyos que reconozcan la edad de la persona, su preferencia por un estilo de vida y cultura, y que fluye y es cambiante.

Visualizamos que toda la gente tenga poder para comunicarse con sus propias mentes y corazones para determinar sus apoyos y servicios.

También adoptamos una visión que representa el más alto compromiso a la excelencia. Visualizamos un compromiso a la honradez, compasión, confiabilidad, flexibilidad, responder, responsabilidad, accesibilidad, creatividad, y una pasión por dar servicio comunitario.

Visualizamos un entorno alegre y solidario en el que la confianza es la piedra angular de todas las interacciones, donde el humor es apreciado y todos participan plenamente en el trabajo de equipo. Visualizamos una comunidad. Valoramos la diversidad y honramos a los individuos.

Nos esforzamos por ser accesibles, tener conocimientos, ser confiables, realizar tareas de manera oportuna y eficaz, ofrecer y recibir comentarios formales e informales sobre como estamos realizando nuestra misión y cumpliendo con nuestra visión.

Visualizamos que todos los miembros que apoyan a la comunidad tengan acceso a los recursos adecuados, inclusive financiamiento, para proporcionar los servicios y apoyos deseados. Visualizamos una colaboración entre los miembros de la comunidad para crear un cuerpo de servicios y apoyos que es más grande que la suma de los contribuciones que lo componen. Reconocemos que el compartir aprendizaje, comunicación y actividades planeadas va a proporcionar un mayor beneficio para aquellos individuos que conjuntamente servimos, así como para nuestros respectivos miembros. Visualizamos una cultura en la que todos los miembros de la comunidad son respetados, apoyados, honrados, reconocidos por sus diversas contribuciones y sus valiosos servicios.

Visualizamos los esfuerzos educativos que enfocan sobre una enseñanza de relaciones más que en ofrecer cuidado; que enseñan como dar apoyo más que controlar; que enseñan como comunicarse más que reglamentar. Abogamos por hacer exploraciones informadas y tomar riesgos, con oportunidades para escuchar comentarios. Visualizamos que la satisfacción individual y comunitaria sea el estándar por el que todos los servicios sean medidos.

Adoptada el 7 de marzo de 1998
Mesa Directiva de RCDSC

AGENDA

&

DRAFT MEETING MINUTES

MEETING AGENDA
Redwood Coast Developmental Services Corporation
Board of Directors – at
Oceans 675 Banquet Room, Crescent City, CA
Saturday, March 16, 2019 9:00 a.m. to 1:00 p.m.

AGENDA

1. **Call to Order/Roll Call** (5 min.)

2. **Select timekeeper/Introductions/Reading of Vision** (5 min.)

3. **Closed Session Correction from January 12, 2019 – Personnel/Client Information was discussed.** (3 min.)

4. **Closed Session – Client Benefit Fund Discussion** (15 min.)

5. **Approval of Agenda** (2 min.)

6. ***Board Development Committee*** (10 min.)
   a) **Swearing in and Seating of New Board Member**

7. **Approval of January 12, 2019 Meeting Minutes** (2 min.)

8. **Community Input** (3 min. each)

9. ***Executive Director's Report*** **- R. Blumberg** (30 min.)
   a) **RCRC Personnel Policies - Review and Approval**

10. ***Administrator's Report*** **- P. Okey** (30 min.)
    a) **Independent Audit and Form 990 – Review and Approval**

11. ***Executive Assistant Follow Up/ACTION Items*** (5 min.)

12. ***Committee Reports***
    Standing Committees: (15 min.)
    11a) **Executive Committee – S. Perez**
    11b) **Budget Committee/Treasurers Report – L. McCallum**
    11c) **Client Advisory Committee – B. Lacy**

Committees:

11d) Vendor Advisory Committee – C. Swimm
11e) Client Benefit Committee – A. Marquardt/B. Fontaine
11f) David A. Isom Award – S. Perez/Executive Committee
11g) Ad Hoc Bylaws Committee – S. Valente
11h) Legislative Committee – L. McCallum/M. Yates
11i) Vision Statement Committee – S. Perez/M. Yates

13.*ARCA Report – R. Blumberg* **(20 min.)**
12a) ARCA Delegate – S. Perez
12b) ARCA Client Advisory – C. Miller

14. Old/Tabled/Unfinished Business **(30 min.)**
13a) Update from Meeting with Anh Nguyen – S. Perez/R. Blumberg
13b) Section 5.08(B)(C) – Meetings: Discuss change of Annual Meeting and proposed amendment to the RCDSC Bylaws.

15.New Business **(15 min.)**
14a) Client Benefit Fund – Funding and Awards (Deferred from January 12, 2019 meeting) – J. Ingram-Obie

16. County by County Liaison Reports **(10 min.)**
15a) Humboldt
15b) Del Norte
15c) Lake
15d) Mendocino

17. Community Input **(3 min. each)**

18. Adjournment **(3 min.)**

DRAFT Meeting Minutes

REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION
Meeting of the Board of Directors
Saturday, January 12, 2019

#4 FY: 2018-19

Directors Present: Isis Brenner-Ward, Trixie Galletti, Bill Lacy, Leann McCallum, Alina Marquardt, Keith Peeples, Steve Perez, Cynthia Swimm, Shirley Valente, Mary Yates

Directors Absent: Beverly Fontaine, Jolanda Ingram-Obie

Facilitators Present: Dayna Dodson, Wanda Henderson, Mark Konkler, Kristi Patterson, and Donna Smith

RCRC Staff Present: Mary Block, Dr. Rick Blumberg, Nichole Haydon, Amy Medina, Patrick Okey, Kim Orsi, and Lenord Swope

Others Present: Joe Ayers-Parent, Delores Delgado-Translator, Allan Smith-DDS, Sheli Wright-SCDD

1. **Call to Order/Roll Call -** The regular meeting of the RCDSC Board of Directors was called to order by President, S. Perez at 8:59 a.m. Roll call of the board was called and a quorum was present.

2. **Select Timekeeper/Introductions/Reading of Vision** – L. McCallum volunteered as Timekeeper; R. Blumberg lead introductions; I. Brenner-Ward and S. Perez read the Vision Statement aloud. S. Perez reminded board members of Board Meeting Process and encouraged all members and facilitators to raise hands if they have any questions regarding discussions or decisions being made.

3. **Closed Session** – S. Perez called for a closed session at 9:07 a.m. Open session was called back to order at 9:40 a.m.

4. **Approval of Agenda** – There were no changes/corrections noted.

M/S/C: M. Yates (S. Valente) moved to approve the agenda as presented.

5. **Board Development Committee** – S. Perez reported that he, J. Ingram-Obie and R. Blumberg recently met to discuss plans for future board member development and recruitment for members within our communities, who may not be directly related to our service system who can bring additional expertise and skills to the board. R. Blumberg will be reaching out to attend local Rotary Club meetings and provide information about the RCDSC Board and Redwood Coast Regional Center (RCRC). In addition, RCRC will be looking to join local City Chamber of Commerce which will allow RCRC to host meetings (in local offices) and share information about RCRC and promote board recruitment among professionals and business owners.

S. Perez shared that he has been speaking to Anh Nguyen who has a long history within our service system as she worked for the Department of Developmental Services (DDS) as well as ARCA (Association of Regional Center Agencies). Ms. Nguyen is now a consultant who specialized in developing communication platforms including websites, newsletter and brochure design, as well as social media outlets. It is hoped that RCRC can tailor information to make it more appealing, interesting, and current. S. Perez will be meeting with Ms. Nguyen next week and plans to bring information back to R. Blumberg. Both R. Blumberg and S. Perez will schedule a future meeting with Ms. Nguyen to determine next steps that will improve RCRC's communication within our community and diverse cultures. R. Blumberg commented that he will be including the RCRC Directors and Human Resource Manager to participate in decisions to upgrade RCRC's communications platform.

6. **Approval of November 3, 2018 Meeting Minutes –** There were no changes noted.

M/S/C: S. Valente (A. Marquardt) moved to approve the meeting minutes.

7. **Community Input – S. Perez called for public input:**

- J. Ayers introduced himself and commented on the high incidents of abuse on the disabled and commended R. Blumberg for his commitment in the coming year to establish a zero tolerance approach to abuse through training and technical assistance for providers and law enforcement as well as advocacy through our legal system. Mr. Ayers also commented on the importance of emergency preparedness going forward.
- S. Wright, Executive Director, State Council on Developmental Disabilities (SCDD) reported that safety and risk reduction training with "Get Safe" will be coming to our region in June. SCDD has been working with the Mendocino County Sheriff's Department who has offered the use of their facility (free of charge) to hold the training. The Law Enforcement Post Train-the-Trainer Training is not only free, it also meets Welfare & Institution criteria and post training criteria for law enforcement officers to gain information about interacting with individuals with intellectual and developmental disabilities and mental health issues. In addition, there will also be a training for self-advocates and clients of regional center services, parents, family members as well as the public. S. Wright will notify RCRC and the Board once all training dates have been secured.

S. Valente asked R. Blumberg for additional information pertaining to RCRC's abuse prevention and post advocacy and how RCRC receives and handles suspected abuse. It was noted that RCRC will conduct internal investigations of abuse and suspected abuse unless police or protective services are involved. If RCRC does find evidence of abuse we will turn it over to local law enforcement and welfare agencies. M. Block commented that every year for past 10 years RCRC has received specialized training on risk prevention. Dave Hingsburger along with other specialists (provided by funding thought the Community Placement Program - CPP) has provided trainings for staff as well as service

providers. They have also provided special trainings for individuals served to help identify risks. Every regional center has a Special Incident Reporting (SIR) Coordinator who monitors special incidences. M. Block commented on how SIR's are processed and the various departments that are involved depending on the incident. Reportable SIR's are shared with DDS that also monitors incidences to determine if proper follow up is conducted. Regional centers along with DDS and Mission Analytics monitor and maintain data/statistical information regarding SIR's. M. Block added that RCRC providers are doing an outstanding job in reporting special incidents which is clear in the statistical data.

ACTION:

- **R. Blumberg, M. Block, and K. Nash will provide a presentation pertaining to SIR reporting and statistics to the board during the May 4, 2019 Board meeting in Fort Bragg.**

S. Perez read aloud a disclaimer regarding the audio/electronic recording of todays meeting.

8. **Executive Directors Report** – R. Blumberg provided his report, noting that 2018 was both an interesting and challenging year and will focus on the good work that has been accomplished. R. Blumberg recognized board members for their continued commitment and service on the board. R. Blumberg touched on the following highlights of 2018 and what to look forward to in 2019:
    - **Sonoma Developmental Center** (SDC) – The last resident of SDC has moved into their own home within the community and is now officially closed.
    - **Mendocino Complex Fires** – While there were many evacuated in both Mendocino and Lake Counties there were no reports of injuries to clients, family members or RCRC staff in the areas impacted by the fires. RCRC staff and local service providers stepped in to support the Lakeport/Lake county area. R. Blumberg read aloud a letter that he submitted to the Sacramento Bee in recognition of local heroes (RCRC service providers), noting their impressive commitment, selflessness and bravery to relocate clients who were at risk.
    - **Equity Project** – RCRC will begin out-stationing staff as well as behavioral support providers one-day per month in underserved communities. Staff will be available the first Thursday of each month at the Round Valley Resource Center in Covelo and the First Friday of each month at the Hupa Family Resource Center in Hoopa.
    - **Employment Initiative** – RCRC is making progress toward competitive, integrated employment and career development for individuals served.
    - **Self Determination Program (SDP)** – The expansion of the program will provide opportunities for 25 additional participants served by RCRC. M. Block commented that the State has not yet rolled out the SDP expansion and it is anticipated that it will be soon. R. Blumberg thanked M. Block and her staff for their work to provide trainings and identify participants in the enrollment process.

- **Housing Initiative** – RCRC is working with Rural Community Housing Development Corporation, a local non-profit to develop affordable, multi-use housing in our catchment. A request has been submitted to the DDS for $500,000 grant to develop affordable housing for individuals served. A determination from the DDS is expected by next week. The development planned is a two phase project with 10 units per phase designated for those with intellectual/developmental disabilities.
- **Specialized Mental Health** – RCRC has expanded its ability to provide specialized mental health, particularly psychiatric services in all four counties for clients. RCRC was also a partner in conducting the CAPTAIN Conference on Autism Spectrum Disorder that was held in Eureka this past October.
- **RCRC –** A shout-out to P. Okey, his team and the Directors for flawless DDS and internal Audits There are currently only three position vacancies. Director of Administration interviews have been scheduled for the end of January as P. Okey will be retiring in March. RCRC Staff will receive a 2.5 percent COLA (Cost of Living Allowance) effective 1/1/19 due to cost savings for health benefits. A "Welcome to Redwood Coast Regional Center" orientation has been established that will include face-to-face meetings and materials for new families.
- **Focus on Supporting Families** – Parent groups have been established in Mendocino and Lake County, specifically for Spanish speaking families which have been well attended. Additional parent groups will also be established.
- **Disability Rights of California –** A new Clients' Rights Advocate has been hired and has just begun her duties in Eureka and will be serving our four county catchment. R. Blumberg hopes to meet her in early February.
- **Disaster Preparedness** – RCRC staff will regularly participate in disaster preparedness in all four counties and will be working with County OES and the Red Cross in collaborative meetings to assure we have response plans in place. L. McCallum added that she is working with local tribes in Del Norte County on disaster preparedness and would like to invite RCRC staff to attend upcoming trainings.

ACTION:

- **L. McCallum will forward information regarding Disaster Preparedness Trainings with local tribes in the Del Norte County catchment to R. Blumberg.**

- **Trainings for Law Enforcement** – RCRC has and will continue to provide trainings for law enforcement and the criminal justice system in all four counties.
- **Regional Center Funding** – Association of Regional Center Agencies (ARCA) has been advocating for improvements of rates for service providers statewide. Service Providers recently completed a rate survey and that data will be analyzed and used to make recommendations to the State Legislature for changes in service provider funding for regional centers. It is difficult for providers to hire qualified staff at current rates paid. ARCA is also advocating to restore camp and social recreation services that are very important for both children and adults served as well

as rational cost based funding for regional center Operations (OPS). The Executive Director's group continues to meet regularly with ARCA to discuss the need to hire more nurses, service coordinators and support personnel that regional centers cannot otherwise afford without a change to cost-based funding.

- **Inclusive Education for Children** – RCRC will be provide training for families and staff that will focus on their rights regarding inclusive education as children learn best with other children.

9. **Administrators Report** – P. Okey reported that the Federal government shutdown should not impact funding to our service system and noted that both Medicare and MediCal will continue without interruption. Food stamps will be funded through January. Funding for women/infant programs will also continue.

P. Okey introduced two RCRC fiscal staff members in attendance today: Lenord Swope, RCRC Auditor/Controller and Amy Medina, Senior Fiscal Clerk/Systems Administrator. P. Okey touched on the following updates from his report:

- **State of California Budget:** Governor Newsom released the proposed budget for Fiscal Year 2019/2020 and projections are indicating that there will be additional funding to our service system. The budget for FY 2019/2020 also has potential to change the current budget for FY 2018/2019 which included a decrease in Purchase of Services (POS) funding based on expenditures which are less than anticipated. The same is noted for Operations (OPS) funding which is projecting a $3.2 million increase statewide. P. Okey will share updates as they become available.
- **Department of Developmental Services:** DDS is looking to open a satellite office in Southern California that will help them better implement the strategic initiatives they are charged with implementing.
- **RCRC Budget Update:** No additional funding has been received since the November Board meeting. FY 2018/2019 POS funding has increased approximately10 percent and OPS funding has increased by 1.6 percent compared to FY 2017/2018 funding and cautiously optimistic that RCRC will end the current fiscal year in the black. A 2.5 percent COLA has been included for staff that was effective 1/1/19. RCRC has seen a decrease in POS expenditures compared to this time last year but is expected to rise due to late billings by several of the larger service providers. There is a slight increase to OPS expenditures due to the increase in the State minimum wage and decreasing staff vacancy rate (current vacancy is 2.5 positions).
- **RCRC Cash Flow:** Fifty-seven days of cash is currently on hand. RCRC is also renewing its line of credit that will not be needed until the end of the fiscal year (for POS).
- **Developmental Centers:** RCRC has only two clients who remain in the Porterville Developmental Center and both are forensic placements (by court of law).
- **Intake/Eligibility Process:** P. Okey shared Information provided by D. Nelson, RCRC Client Service Manager/Children's Unit. There were 278 individuals who went through the intake and eligibility process in 2018. 52

percent (147 individuals) were found eligible and of those 75 percent were found eligible with a diagnosis of Autism, 16 percent with Intellectual/Developmental disabilities, and 9 percent in 5th category which is cerebral palsy and epilepsy. The service mix has certainly changed as well as client needs which translates to future funding needs as well.

- **Client Benefit Fund:** Trust Management Services has donated two $500 contributions to the Client Benefit Fund over the past several months.
- **Audits:** RCRC completed its independent audit and the preliminary report notes that there were no issues. The final report will be presented during the March 16th board meeting. RCRC is still awaiting the final audit from DDS. Both final audits will be posted to RCRC's when they have been received.
- **Laptops:** RCRC is loaning laptop computers to the board executive committee for board business. The laptops will be issued to those members today.

P. Okey called for questions. S. Valente commented that she has been reviewing the Bylaws of other regional centers and one regional center has a statement 'Solicitation and Contributions" (can solicit and accept donations) and asked P. Okey if this was acceptable. R. Blumberg added that Far Northern Regional Center (FNRC) has sponsored fundraisers for those impacted by the recent Camp wildfire to help meet the extraordinary needs of clients and families.

There was additional discussion regarding the Client Benefit Fund and its history. The funds are held in an account administered by the Humboldt Community Foundation.

ACTION:

- **P. Okey will follow up with North Bay Regional Center (NBRC) as well as FNRC regarding fundraising activities and will provide an update to S. Valente.**
- **P. Okey will research how other regional centers have set up Client Benefit Funds and will provide an update at the March 16th meeting.**
- **S. Perez will send a letter of appreciation to Trust Management Services for their kind contributions to RCRC's Client Benefit Fund.**

10. **Executive Assistant Follow Up/Action Items:** K. Orsi provided an update on the ACTION items from the November 3, 2018 Board meeting and there are no additional announcements or concerns.

11. **Committee Reports**

11a) Executive Committee Report – S. Perez explained the duties of the Executive Committee. S. Valente asked if the board could fill the open officer position of Board Secretary during todays meeting. S. Perez responded that the topic of Board Secretary will be discussed under New Business.

11b) Budget Committee/Treasurers Report – L. McCallum reported that there is no additional information to share (following the Administrator's Report).

11c) Client Advisory Committee – It was noted that there are no updates to report.

11d) Vendor Advisory Committee – C. Swimm reported that the Alliance of Service Providers (ASP) met last Wednesday and had a guest speaker, Loren Freemen from the Clearlake Youth Center which is a non-profit organization. Mr. Freeman shared information regarding their Center that is open Monday through Saturday. The center is designed for those age 8 to 19 years. However, they also work with local adult day programs so that clients can utilize the facility which is a safe environment where they can socialize.

C. Swimm shared the following highlights from the ASP meeting:

- **CBEM** – J. Arnold reported that two new Critical Intervention Specialists have been hired.
- **Supportability** – S. Davis recognized Mr. Freeman and thanked the Clearlake Youth Center for welcoming their clients.
- **CAE Transport** – C. Sundquist reported that two work vans have been replaced which will help transport clients that have moved to Fortuna but would like to continue attending their current program in Eureka.
- **Reaching for Independence** – J. Pocket reported that their organization has moved into their new building in Crescent City.
- **People Services, Inc.** – I. Dumont, who is retiring was honored during the ASP meeting. I. Dumont reported that she has met with the local Red Cross regarding difficulties experienced during the recent wildfires.
- **Community Catalyst** – J. Holliday reported that their CEO is stepping down and will be the Executive Chair of their Board. The organization is still experiencing difficulties hiring new staff and their headquarters in San Diego is assisting with screening new employees. Community Catalyst is currently not accepting new referrals at this time. Dental surgeries are now available in Lake County and several clients have received services.
- **UVAH** – P. Jensen reported that they have found a Job Coach during a recent job fair. The annual Black & White Ball was a success. UVAH is working on a van conversion that will include a changing table that will allow clients to remain in the community longer.
- **ABC** – C. Swimm reported that ABC is working with RCRC on an addendum to the Opportunities Unlimited Program (employment services) which will allow the program to include paid internships.

In closing, S. Wright added the following comments: The Lake County Youth Services in Clearlake is open from 12 to 6 p.m. Monday through Saturday and is a safe and inclusive location. S. Wright also commented on the great relationship between service providers and regional center, specifically during times of medical urgencies.

The full ASP Meeting Minutes will be posted to RCRC's website and can be accessed at the following link:
http://www.redwoodcoastrc.org/alliance-service-providers

11e) Client Benefit Committee – A. Marquardt noted that the timeline for the next Grant cycle is February 28, 2019.

11f) David A. Isom Award – No updates to report.

11g) Ad Hoc Bylaws Committee – S. Valente reported that she has been reviewing the Bylaws from other regional centers to compare with the RCDSC Bylaws and specific sections that could be updated/changed.
The following comparisons were noted:

- Number of Board members – Depending on geographic area, members range from 12 to 17 maximum.
- Number of Meetings per Year – Some regional centers meet monthly (bi-monthly meeting of the Executive Committee and bi-monthly meeting of the full board)
- Dates of Annual Meetings – Varies depending on regional center. This may be something the RCDSC Board may wish to consider changing to May (rather than July) so that officers can be elected and seated at the end of the May meeting which would allow them to fully participate at the July meeting (beginning of the fiscal year).
- Statement of Removal of a Director – Varies depending on the regional center.
- Guidelines for Electronic/Remote Attendance – This is something the RCDSC Board may wish to consider adding as there is nothing recognizing either. Some regional centers indicate in their Bylaws that attendance by video will not counted for the quorum while others indicate they will be counted.

Discussion continued regarding those items that S. Valente would like to propose to the Board. It was noted that she would like to draft three changes for the board's consideration: 1) The Oath of Office and Code of Ethics 2) Electronic/Remote Participation 3) Changing the Annual Meeting to May 2019 from July 2019. Any changes to the Bylaws will require 15-Day public notification (PSA, posting to RCRC website) for public input if draft(s) are adopted by the board.

ACTION:

- **S. Valente will draft proposals to update the Bylaws for the boards consideration during the March 16, 2019 Board meeting.**

11h) Legislative Committee – S. Perez reported that the ARCA Legislative page indicated that there are currently no Bills that are being tracked.

11i) Vision Statement Committee – No updates to report

12 ARCA Report - S. Perez reported that he will be attending the upcoming meeting next week and provided the following update regarding Grassroots Days which is scheduled for April 2, and 3, 2019. The following information was noted:

- Each regional center will have a Grassroots Day coordinator (RCRC coordinator to be determined)
- RCRC staff and board members will begin discussing what talking points to bring to their representatives.

- Maximum of four attendees (RCRC staff/board members as space is limited)
- Art work or plaque of Appreciation for Representatives

R. Blumberg provided details of how RCRC has coordinated Grassroots participation in the past noting that talking points are determined by input from board members and staff and practiced prior to the event. ARCA will host a dinner the evening prior and will review protocol and provide information on how attendees will meet with their representatives.

It was noted that M. Yates, B. Lacy, and L. McCallum would like to attend. R. Blumberg added that an RCRC staff member will also be attending (four maximum).

AB2567 – S. Perez provided information regarding this legislation which will authorize the use of restraints in educational settings. This would include the use of constraints of special needs students in school settings if they become dangerous to others or themselves. S. Perez would like the board to review this legislation and expressed that there may be an increase in complaints from families and clients in the coming years as a result of this law.

(One board member had to leave at noon for transportation purposes – a quorum is still present).

12:20 p.m. S. Perez called for lunch break.
12:55 p.m. S. Perez called meeting back to order.

12a) ARCA Delegate – No updates to report.

12b) ARCA Client Advisory – No updates to report.

13. Old/Tabled/Unfinished Business

13a) Unfinished Business – Public Relations Follow Up.

ACTION:

- **This topic will be carried over to the March meeting for an update from S. Perez. Following his meeting with Anh Nguyen as noted earlier.**

14. New Business

14a) Client Benefit Fund – Funding and Awards

ACTION:

- **This topic will be carried over to the March meeting as J. Ingram-Obie is absent today.**

14b) Common Regional Center Funded Services for Adults – S. Valente noted that she requested the additional materials from the State Council on Developmental Disabilities and DDS be included in the board packets for review today. S. Valente also recommends that this information be included in all new board members binders as it will provide some background regarding services.

14c) Proposal to move Annual Meeting prior to end of fiscal year (June 30) S. Valente would like the board to consider moving the annual meeting (election of officers) to the board meeting prior to the end of the fiscal year (May). This will allow new officers to be seated and begin their duties at the July meeting. In order to make this change the RCDSC Bylaws will need to be updated to reflect the month of the Annual meeting. The annual meeting would be changed from July and to May.

ACTION:

- **S. Valente will draft the change to the Bylaws. It will state that the Annual Meeting for the election of officers will be held during the last meeting of the fiscal year (May). S. Valente will forward the draft to the entire board by email with a timeline to reply to K. Orsi with any concerns or recommendations. The finalized draft will then be reviewed by legal council to finalize. If there are no other changes, a 15 Day public notification will be posted and the change will be reviewed for a motion to adopt during the March 16, 2019 BOD meeting.**

14D) Appointment of Board Secretary – S. Perez reported that the Board Secretary position is currently vacant and recommends either shifting duties between the Vice President and Treasurer or seat an interested board member through the end of the current term.

M/SC S. Valente (L. McCallum) motioned to seat Isis Brenner-Ward as acting Secretary for the remainder of the current term (through June 30, 2019). Isis Brenner-Ward was seated as the interim Secretary.

15. County by County Liaison Reports

15a) Humboldt – M. Yates reported that her art program had a bird show. They were asked to create a picture using the color red and M. Yates noted that she created the red cardinal.

15b)Del Norte- L. McCallum noted the ongoing difficulties with opioids in the community. An Opioid Summit was recently held and training on what to do if someone overdoses. S. Perez commented that the RCRC Crescent City office and staff are doing a wonderful job and it has been noticed within the community.

15c) Lake – A. Marquardt reported that fundraising for Special Olympics Polar Plunge that will be held on February 23rd. Basketball began two weeks ago.

15d) Mendocino – S. Valente reported that the Board has several vacancies which includes one vacancy for the Mendocino Coast and asked Mr. Joe Ayers if he would be willing to continue to spread the work in this community. I. Brenner-Ward reported that the local Special Olympics director is retiring. She also reported that the Ukiah Bowling Alley could be closing. They currently operate under a month-to-month lease. W. Henderson reported that a St. Patrick's Day gathering will be held at the bowling alley on March 16th and that the Polar Plunge for Ukiah area Special Olympics will be held at Testa Vineyards. The next People First of Ukiah will be meeting at Slam Dunk Pizza on February 4th and recruitment for new members continues.

16. Community Input – J. Ayers thanked the Board of Directors and the RCRC for their service and tireless hard work and how grateful he is for the services provided. J. Ayers shared that he is a 50 year horseman and made his living with

horses by teaching and training horses and riders adding that there are safe and humane ways to work with horses and noted a common partnership between riders and horses.

17. Adjournment of Meeting – S. Perez adjourned the meeting at 1:50 p.m.

The next Board of Directors meeting is scheduled for March 16, 2018 in Crescent City at Oceans 675 by Northwoods (next door to the Best Western Northwoods Inn)

_____

Leann McCallum, Treasurer
RCDSC Board of Directors

kao

DRAFT

EXECUTIVE

DIRECTOR'S

REPORT

Redwood Coast Developmental Services Corporation
Board of Directors Meeting
Crescent City, March 16, 2019
Executive Directors Report

In Appreciation

At our March meeting, we will be saying farewell and thank you to our retiring Director of Administration, Patrick Okey. Patrick has faithfully and skillfully served Redwood Coast Regional Center for the past 19 years, first as Director of Clinical Services, and for the past 8 years, as Director of Administration. Patrick will be missed because of his professional abilities and achievements, but perhaps as importantly, for his integrity, humility, respect for all, sense of humor, and incredible work ethic. Patrick has truly lived the vision of Redwood Coast Regional Center, and served as a model for us all. I have never believed that everyone is replaceable. So I quote the words that Shakespeare wrote, "we will not see his like again".

Human Resources

I am very pleased to announce that we have selected our new Director of Administration, Amy Medina, who assumes her duties on March 1. Amy has been with RCRC for the past 8 years, serving as Senior Fiscal Clerk and Senior Fiscal/Senior Systems Operator. Amy possesses a Masters degree in Business Administration. She is well liked and respected, not just by the staff of the Fiscal Department, but across the Agency. The Board of Directors and the public will have the opportunity to welcome her at our March meeting.

I am also pleased to announce that we have hired Sheli Wright as our new Client Services Manager for Lake County. Prior to coming to RCRC, Sheli served as Staff Services Manager for the State Council on Developmental Disabilities. She has had additional experience as the Area Director for California Mentor, with responsibility for Adult Family Home Agencies and for Supported Living Services. A native of Lake County, Sheli has worked in our service system for many years, and brings with her invaluable knowledge and skills.

I would like to acknowledge the diligent efforts of our Human Resources Manager, Nichole Haydon, in conducting a much needed revision of our RCRC Personnel Policies. She will present an overview of the revisions at our upcoming meeting

Community Safety

The staff of RCRC continues our disaster preparedness efforts. In February, Sheli Wright attended the Lake County Sheriff's Office, Office of Emergency Services, Mass Care and Shelter meeting, at the Lake County Emergency Operations Center. In March, myself and several RCRC staff will participate in a day long disaster preparedness training sponsored by Mendocino County OES. RCRC staff will participate in similar meetings with our community partners in Del Norte and Humboldt Counties.

In April, Tamara Rodriguez, of the Department of Developmental Services, will be providing an overview training of the Everbridge disaster response system for all members of the RCRC management team, and a "hands on" training for several members of Kim Nash's team who have been identified as "users" of the system. Having designated and trained staff as users across all 4 counties, will enable us to communicate rapidly with clients and families, service providers and RCRC staff, in the event of a disaster affecting our communities. On

March 18th, Dr. Kim Smalley will be providing a training on Intellectual and Developmental Disabilities to members of the Arcata Police Department.

Affordable Housing
Kim Nash and her team continue to work with Rural Communities Housing Development Corporation (RCHDC) and DDS to move the first phase of the Orr Creek housing development along. As you know, this will result in 10 dedicated affordable housing units for RCRC clients in Ukiah. We have been working with Lake County Behavioral Health and RCHDC to potentially develop another 10 units in Lake County. These units would be available to RCRC clients from any of our 4 counties.

Self Determination
Under the leadership of Mary Block, the expansion of the Self Determination Program (SDP) in our region continues to progress. In response to her advocacy with the Department of Developmental Services, RCRC will be sponsoring a DDS training for Regional Center staff in our Ukiah office on March 15th. We are grateful to the Department for their willingness to travel to our area to provide this training. Staff from North Bay Regional Center have registered to participate in the training.

Parent Empowerment
I have asked Dr. Lucy Esralew to coordinate our parent support/empowerment group efforts across all four counties. We currently have three active parent groups in Del Norte, Humboldt and Mendocino Counties. We plan to have at least one group sponsored and/or supported by RCRC in each county.

DDS Rate Study
The Department of Developmental Services (DDS) held their first briefing to share the draft results of the Vendor Rate Study with the Developmental Services (DS) Task Force, invited guests, and the public. Pam Jensen and I attended the two day briefing, representing RCRC. This Rate Study is an attempt to establish rates paid to service providers that are more reflective of the actual costs of providing services. I am optimistic that the outcome of this study, and our recommendations to improve it, will result in a system that is strong and sustainable.

I look forward to seeing you all in Crescent City.

Rick

ADMINISTRATOR'S

REPORT

ADMINISTRATOR'S REPORT

Board of Directors' Meeting, March 16, 2019

Federal, State and DDS

1. Governor's Budget - In mid-January the California Legislative Analysist's Office presented an update of the Governor's Budget, noting that the state budget is in *"remarkably good shape"* and is better than previous estimates based on lower than anticipated expenditures. Related to Health & Human Services, there are no new changes regarding subordinate budgets or programs pertaining to the Department of Developmental Services.

2. Provider rates – On February 25, 2019 DDS hosted two briefing sessions on the upcoming release of the provider rate study done by the firm of Burns & Associates. Related to the rate study, Assembly Members Jim Frazier (RCEB, NBRC, Alta) and Chris Holden (LRC, SGPRC, ELARC, IRC) sent a Budget request letter to the chairs of both the full Budget Committees and the two subcommittees that control developmental disabilities services funds. The letter requests an 8% across-the-board increase in service provider reimbursement rates, as a down payment on implementation of the rate study. The letter estimates that $290M from the (state) General Fund would be required for this provider rate increase, and would yield nearly $200M in federal matching funds.

3. Self Determination Program Update – Information and resources regarding services, independent facilitators, budget development, financial management services and rates, provider background checks, and more can be found on the DDS website pertaining to the Self Determination Program, which is in the process of being rolled out statewide.

Redwood Coast Regional Center

1. Fiscal Year 2018-19 Spending Authority – RCRC recently received its "E-2" spending authority, or allocation, for FY 2018-19. The "E" refers to the 5th year of a 5 year contract and the "2" refers to the second amendment for this contract year. For Purchase of Service (POS) we have received $116.6 million, which is $11.1 million or 10.6% more than we ended the 2017-18 FY. Our Operations (OPS) allocation is $10.9 million, which after adjustments, is $160,000 or 1.6% more than we ended the 2017-18 FY. **Page 12** notes a reduction of $67,000 or 0.6% for OPS. This is before adjustment for the earmarked two-year diversity outreach grant received last year. We implemented a 2.5% COLA for staff effective 1/1/19. While this appears to be another tight year, I am cautiously optimistic that we will again end the year with a small surplus in our OPS budget.

2. Cash Flow – As of the writing of this report we have 46 days cash on hand, which is slightly more than our typical cash on hand. We are in the process of renewing our line of credit for the 2018-19 FY and should have that secured in the next month.

3. Financial Operations – Our financial reporting figures are based on expenses through the end of January, which is 58% of the way through the 2018-19 fiscal year.

In looking at the **handouts**, our client count can be seen on **pages 9 & 16**. **Page 9** notes an all-time low of 2 RCRC clients in the Developmental Center (DC), both of which are forensic placements

ordered by a court of law. The charts also show a slowing of our trend of increasing client count over the last several years.

On **page 10** our "*Average*" Monthly year-to-date (YTD) POS Expenditures in the aggregate and on a per-person basis show a decrease from last fiscal year's *Average* figures. The "*Total*" Monthly POS Expenditures (**page 17**) and *Total* Monthly POS Expenditures Per Client, (**page 18**) show a decrease over last fiscal year as well, however the precipitous drop seen on **pages 17 & 18** are due to late billings of several large service providers.

"*Average*" Monthly Operations Expenditures YTD (**page 11**), both in the aggregate and on a *Per Client basis* show a slight increase this fiscal year, which is based on (1) the mandated wage rate increases for Regional Centers' staff, and (2) a decreasing staff vacancy rate.

Page 12 is a summary of the detail found on **page 13** (POS expenses) and **page 14** (OPS expenses). Mid-page are figures for the DDS' POS Expenditure Projection (PEP, formerly known as the SOAR), for March. The tool suggests we will be adequately funded in POS at year end.

Page 13 lists our monthly and YTD POS expenditures. For the most part, numbers are within an anticipated range for this point in the fiscal year.

- Non-Medical Professional expenses, interpreter, diaper, professional medical services expenses and out-of-home respite expenses are all low YTD based on low utilization.
- Individual/Family Training is high relative to the YTD budget, but the numbers are small, so a slight variance can look like a large per cent.

OPS expenditures, both for the month and YTD can be seen on **page 14**. Please note:

- Equipment Maintenance and Equipment Purchased are both relatively high YTD compared to budget. These numbers are small and so a small increase can result in a large per cent change.
- Insurance expense and ARCA dues are relatively high YTD compared to budget as the majority of these expenses are paid earlier in the year.
- Data Processing is relatively high YTD compared to budget based on consulting fees associated with our change from an in-house computer server based architecture to a cloud-based computer server architecture. Some of these expenses will be billed to DDS for reimbursement.
- Board Expenses are high YTD compared to budget based on retreat expenses.
- Advertising expenses are high YTD compared to budget based on help wanted ads.

Graphs of POS Expenses for the general ledger categories for the current and last four fiscal years are included as **pages 16 through 34**. In addition to the pages and expense categories already referenced above, please see the category-specific notes on each of the graphs. Also, please note that many POS categories show a decrease over the last several months. This is due to both late billings and our moving up the time frame for when we run reports each month.

Miscellaneous Topics

Client Benefit Fund - The summary log of the Client Benefit Fund balance through December 31, 2018, is included as **page 35** and our most recent quarterly statement is included as **page 36.**

Audit Update –
1. We have yet to receive our FY 2015-16 and FY 2016-17 *final* DDS audit report. Once again, the draft report had no findings.
2. Results of our independent audit are to be presented at this meeting.

Staffing – As of February 26, we had a staff vacancy factor of 0.8%, which is down from 4.8% a year ago. There are currently only 2 vacancies.

DDS' annual Case Load Ratio Report is scheduled to be run 3/1/19. I will summarize the finding of the report at the Board meeting.

POS Expenditure Data for FY 2017-18 - This year's POS Expenditure tables and graphs are posted on our website at http://redwoodcoastrc.org/transparency/purchase-of-services-pos-expenditure-data. Public meetings to review this information and obtain the communities' input are scheduled to be held on March 7, 2019.

Special Reports To The Board

RCRC's Independent Audit and (tax) Form 990 – Presentation by Kristel Maikranz of the Accounting Firm of Aiello, Goodrich & Teuscher (AGT). **Handout**

Donations to Regional Centers – Please see the attached report, *Regional Centers and Donations*, which is included as **pages 37 & 38**.

END

OLD

BUSINESS

the member has a financial interest, as defined in the California Government Code, Section 87103, and/or as determined by the Board.

Nothing in this section shall prevent the appointment to the Board of a person who meets more than one of the categories listed above.

Section 5.04 – CONFLICT OF INTEREST

No person shall serve as a director if a conflict of interest exists, as defined by the California Welfare and Institutions Code, Section 4626, and the California Code of Regulations, Title 17, Subchapter 17, Article 1, Section 54521, *et seq*. No employee of the RCRC may serve as a member of the Board, but may serve on the Board in an advisory capacity, without voting rights.

Section 5.05 – SELECTION OF DIRECTORS

Each director shall be appointed to the Board through a continuing year round recruitment process.

Section 5.06 – POWERS

The Board shall exercise the powers of the Corporation, control its property, and conduct its affairs, except as otherwise provided by law.

Section 5.07 – AGENTS AND EMPLOYEES OF THE BOARD

It shall be the duty of the Board to:

(A) Appoint and remove, employ and discharge, and, except as otherwise provided in these Bylaws, prescribe the duties and fix the compensation, if any, of all agents and employees of the Board. Specifically, an Executive Director who shall serve at the pleasure of the Board as the Chief Executive of the Corporation and shall, subject to the control of the Board, supervise and control the employees and affairs of the RCRC.

(B) Implement an annual evaluation of the Executive Director's performance versus the goals set in the yearly Department of Developmental Services (DDS) contract.

Section 5.08 – MEETINGS

Meetings of the Board shall occur as follows:

(A) Meetings shall be held at any location within the four-county area served by RCRC, subject to advance posting and publicity as the Board may direct.

(B) Regular meetings shall be held a minimum of six (6) times per Fiscal Year. One such meeting shall be held prior to the end of the Fiscal Year (May or June) and will be deemed the Annual Meeting of the Board of Directors.

(C) The Election of Officers for the forthcoming Fiscal Year shall be accomplished by closed ballot at the Annual Meeting and the newly elected officers shall be deemed to be seated on the first day of the Fiscal Year.

(D) Special Meetings: The President of the Corporation/Board of Directors, or any five (5) directors, may call Special Meetings. Such meetings shall be held at the time and place designated by the requestor.

(E) Conduct of Meetings: All meetings of the Board shall be governed by the current *Robert's Rules of Order*, insofar as such rules are not inconsistent, or in conflict with, these Bylaws, the Articles of Incorporation, or the law.

(F) Notice of Meetings: The Secretary of the Corporation shall provide each director with advance notice of the time and place of each meeting, as well as with copies of the agenda and materials packet. Delivery of these materials may be made in person or by mail, but must be postmarked at least 10 days prior to the meeting.

(G) Public Meetings: All meetings of the Board shall be public meetings, conducted in compliance with State legislation governing meetings of public agencies. The Board may hold a closed meeting to discuss or consider one or more of the following:

1) Real estate negotiations.

2) Appointment, employment, evaluation of performance, or dismissal of a RCRC employee.

3) Employee salaries and benefits.

4) Labor contract negotiations.

5) Pending litigation.

6) Any matter specifically dealing with a particular RCRC client must be conducted in a closed session, except where it is requested that the issue be discussed publicly by the client, the client's conservator, or the client's parent/guardian where the client is a minor.

(H) Quorum: A quorum of directors shall consist of a majority of the currently appointed directors. Each director present has one (1) vote. Voting by proxy is prohibited. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of directors, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum.

(I) Majority Action as Board Action: Every act or decision done or made by a majority if the directors present at a meeting duly held at which a quorum is present, is the act of the Board, unless the law, Articles of Incorporation, or these Bylaws require a greater number.

INFORMATION

Redwood Coast Regional Center

Respecting Choice in the Redwood Community

Immigration Statement

The Redwood Coast Regional Center

Envisions a Culture in which

All Members of the Community

Are Respected,

Supported, Honored, and Recognized

For their Diverse Contributions

And Valued Services.

We do not collect or share information

About immigration status

And maintain Confidential

All personal and family information.

Our services are available to all

Eligible Individuals and Families

Regardless of National Origin or

Language Spoken.

Adopted by the RCDSC Board of Directors – September 9, 2017

Redwood Coast Regional Center

Respecting Choice in the Redwood Community

Declaración de Inmigración

El Redwood Coast Regional Center
Visualiza una cultura en la que
Todos los miembros de la comunidad
Son respetados, apoyados, honrados y reconocidos
Por sus diversas contribuciones
Y servicios valorados.

No coleccionamos ni compartimos información
Acerca del estado migratorio
Y mantenemos confidencial
Toda la información personal y familiar.

Nuestros servicios están disponibles para
Todos los individuos y familias elegibles
Independientemente del origen nacional o
Lenguaje hablado.

Adoptada por la Mesa Directiva de RCDSC– 9 de septiembre del 2017

Redwood Coast Regional Center

Respecting Choice in the Redwood Community

Date: Revised January 14, 2019

TO: RCDSC Board of Directors

FROM: Kim Orsi, Executive Assistant K. Orsi

RE: RCDSC Board Meeting Schedule – FY 2018-2019 (Addition of Crescent City Meeting Location).

2018	LOCATION	TIME
1. September 29	**Eureka** - Best Western Bayshore Inn Conference Room 3500 Broadway, Eureka, CA	9:00 a.m.
2. November 3	**Nice** - Robinson Rancheria Resort 1545 State Hwy 20, Nice, CA	9:00 a.m.
2019	**LOCATION**	**TIME**
3. January 12	**Ukiah** – Redwood Coast Regional Center Office 1116 Airport Park Blvd., Ukiah CA	9:00 a.m.
4. March 16	**Crescent City** – Oceans 675 at Northwoods-Banquet Rm (Restaurant next to Best Western Northwoods Inn) 675 US Hwy 101 South, Crescent City, CA	9:00 a.m.
5. May 4	**Fort Bragg** – C. V. Starr Community Center 300 S. Lincoln St., Fort Bragg, CA	9:00 a.m.
6. July 12-13	**Eureka** - Humboldt County Office of Education - Annex 901 Myrtle Ave., Eureka	

- Friday, July 12 - 7 p.m. to 9:00 p.m. Business Meeting
- Saturday, July 13 – 9 a.m. to 12:00 p.m. Board Development Session

---

2018-2019 Officers:

President	Steven Perez (Humboldt County)
Vice-President	Jolanda Ingram-Obie (Del Norte County)
Treasurer	Leann McCallum (Del Norte County)
Secretary	Isis Brenner-Ward (Mendocino County)

Client Advisory Committee – Bill Lacy (Humboldt County)

ARCA Representative – Steven Perez (Humboldt County)