**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, June 15, 2018**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/Ukiah/Eureka Video

Timekeeper: Pam Jensen

**Present:**

COMMITTEE MEMBERS: Pam Jensen (SCDD), Kara Ponton (RCRC), Robert Miland Taylor (RCRC), Ronald Piazza (RCRC)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sedona Bowser (RCRC)

COMMUNITY MEMBERS: Mayra Ochoa (RCRC), Denise Gorny (SCDD), Sherry Erickson (Parent), Heather Teague (RCRC)

**Absent Committee Members:** David Weafer (LCRA)

1. Welcome, roll call, and select timekeeper – Roll call was taken and a quorum was present.
2. Review of 05/18 Minutes

Motion: Pam J moves to accept the 05/18 minutes with draft revisions.

Second: Kara P

Roll call vote:

Pam Jensen, SCDD (Yes) Kara Ponton, RCRC (yes)

Robert Miland Taylor, RCRC (yes) Ronald Piazza, RCRC (yes)

 Motion PASSED

1. State Council Report –
	1. Denise – No new updates
	2. Robert – Will be going to the statewide meeting and will report back at the next SDAC meeting
2. SDP Informational Meeting Status (Mary) –
	1. CMS has approved the CA waiver!
	2. DDS is working to finalize information for RC’s to do the soft rollout of 2500
	3. SDP Informational Meetings are happening:
		1. 6/5 Mendocino – one attendee, zero interested at this time
		2. 6/6 Willits – 9 attendees, 3 interested
		3. 6/7 Lakeport – large attendance, 12 interested
		4. 6/12 Hoopa – zero attendees (however, became a good opportunity to network with the Hoopa Family Resource Center and they are adding us to their newsletter)
		5. 6/13 Eueka – 25-30 attendees, 19 interested
		6. 6/14 Crescent City – 5-8 attendees, 5 interested
		7. 6/21 Clearlake – TBD
	4. Currently enrolled – 26, Soft rollout RCRC approved spots – 55, newly interested – 41
	5. Sheila is currently working with a current SDP client to record the video with audio and will post to our website for online viewing to be authorized to add to the list…once ready we will notify SDAC and SCDD and have posted to all applicable websites and Facebook as well as notify RCRC service coordinators and employees.
	6. Mary – thank you to Cindy GS, Sheila K and Mayra O for their time and dedication to leading these community SDP informational meetings.
	7. Kara Ponton would like to be added to the SDP list. Mary accepts and approves this request. **ACTION: Sedona will send Kara’s name to DDS.**
	8. Pam – is there a proposed timeline/deadline to get names in for the SDP soft rollout?
		1. Mary – No, but DDS will let us know when there is.
		2. Motion: Kara P moves to notify SDAC members when a timeline is set

Second: Pam J

Roll call vote:

Pam Jensen, SCDD (Yes) Kara Ponton, RCRC (yes)

Robert Miland Taylor, RCRC (yes) Ronald Piazza, RCRC (yes)

 Motion PASSED

* 1. Mary – What now for SDAC
		1. Mary is asking Client Service Managers to start looking at caseloads and identifying who will be handling SDP cases
		2. Not all interested client’s will be chosen to participate in the SDP, however, they can have their interest shown on their IPP for when the full statewide rollout happens. In addition, RCRC is maintaining the comprehensive list of all individuals who participated in an informational presentation and whose name was sent to DDS.
			1. Robert – Will the unchosen remain on a list with DDS?
				1. Mary – We don’t know about DDS, but RCRC will maintain that list (see ii above)
	2. Sherry – At the CAC meeting they said you can check the DDS website to find out if you are on the SDP list
	3. Pam – Is the Independent Facilitator (IF) training on hold?
		1. Robert – this will be discussed at the statewide meeting
		2. **ACTION: Mary will talk with Kim Nash on a status**
		3. **ACTION: Sedona will follow up on previous request for other RC IF training materials.** (Done – SCDD gave a flash drive to Sheila and will be reviewed shortly)
	4. Pam – If we don’t have 55 people selected when the soft rollout happens, can we add during the 3 y ear period?
		1. Mary – As with transfers, each RC has an allotted number of clients. If someone transfers to another RC, both RC’s allotted number will adjust accordingly. Conversely, if we have less than the allotted amount we can still fill that amount as available. The state has 2500 openings, no more, so numbers will adjust to remain in those parameters.
		2. Pam – What if someone passes away?
			1. Mary – We would more than likely be able to fill that spot.
	5. Pam – Do we have a good representation of minority groups?
		1. Mayra & Mary – We are targeting outreach to less served areas, including minority groups
	6. Pam – At the next meeting, can we get a breakout of the interested parties to show City, Primary Language and Native Americans?
		1. Motion: Pam J moves to have a breakout of City, Primary Language and Native Americans for the Interested group vs the current statewide participants

Second: Robert T

Roll call vote:

Pam Jensen, SCDD (Yes) Kara Ponton, RCRC (yes)

Robert Miland Taylor, RCRC (yes) Ronald Piazza, RCRC (yes)

 Motion PASSED

* + 1. **ACTION: Sedona will provide a demographic breakout of interested parties at the next meeting.**
1. Resource sharing –
	1. The self-determination program is moving forward! Yay!
	2. Congratulations to Robert on his appointment as the Self Advocates Advisory Committee (SAAC) Chair.
	3. Congratulations to Kara on her appointment as the Secretary to the DDS Consumer Advisory Committee.
	4. Denise – There are two potential applicants pending consideration for the vacant SDAC position.
2. Meeting Schedule –
	1. **A revised schedule will go out showing the September SDAC meeting date changed from the 21st to the 14th.**
	2. Pam and Mary will not be at the Sept 14th meeting.
3. Meeting Recap (including Action Items in bold) –
	1. **ACTION: Sedona will pull the DDS SDP list prior to each SDAC meeting, if names are added.**
	2. **ACTION: RCRC will notify the team when the webinar is ready.**
	3. **ACTION: Sedona will send Kara’s name to DDS to be added to the SDP list.** (Done)
	4. **ACTION: Mary will talk with Kim Nash on a status for Independent Facilitator training.**
	5. **ACTION: Sedona will follow up on previous request for other RC IF training materials.** (Done – SCDD gave a flash drive to Sheila and will be reviewed shortly)
	6. **ACTION: Sedona will provide a demographic breakout of interested parties at the next meeting.**
4. Adjourn the meeting – Meeting was adjourned at 11:06.
5. **The next meeting is set for Friday, July 20th.**

*SDAC Mtg Minutes\_2018-06-15*

*Prepared by: S. Bowser (06/25/18)*