**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, July 20, 2018**

**10:00 a.m. to 12:00 noon**

Recorder: Sedona B. Crescent City/Ukiah/Eureka Video

Timekeeper: Pam J.

**Present:**

COMMITTEE MEMBERS: Pam Jensen (SCDD), Kara Ponton (RCRC), Robert Miland Taylor (RCRC), Ronald Piazza (RCRC)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sedona Bowser (RCRC)

COMMUNITY MEMBERS: Jennifer Finigan (RCRC), Sheila Keys (RCRC), Mayra Ochoa (RCRC), Denise Gorny (SCDD), Debra Ponton (Facilitator), Sherry Erickson, Margaret Ridgeway

**Absent Committee Members:** David Weafer (LCRA)

1. Welcome, roll call, and select timekeeper – Roll call was taken and a quorum was present.
2. Review of 06/15/18 Minutes

Motion: Pam J. moves to accept the 06/15/18 minutes as is.

Second: Kara P.

Roll call vote:

Pam Jensen, SCDD (Yes) Robert Miland Taylor, RCRC (yes)

Kara Ponton, RCRC (yes) Ronald Piazza, RCRC (yes)

 Motion PASSED

1. State Council Report (Robert) –
	1. Timelines identified as of June 29, 2018 (SCDD agenda and attachments to be provided to SDAC team members)
		1. Federal Funding Approval – 06/06/18
		2. Individual Budget Guidelines – 08/15/18
		3. Financial Management Services (FMS) Vendorization Requirements – 08/31/18
		4. Independent Facilitators (IF) Roles Defined – 08/31/18
		5. Participation Selection of SDP Participants – 10/01/18
			1. Initial 2500 chosen from interested clients submitted by 09/17/18
		6. Home and Community-Based “Setting Requirements” – 10/31/18
		7. Orientation Materials Completed – 10/31/18
	2. Currently there are 7,396 clients statewide showing an interest in participating in SDP
		1. Pam – For the selected participants who later decline, can those positions be filled immediately?
			1. Sheila – All names that were submitted as interested will remain on the list and vacant spots will be filled from the list.
		2. Pam – Has the video been posted yet?
			1. Sheila – The video is complete and will hopefully be posting to the RCRC website by the end of next week.

**ACTION: Sedona/Mary to email the committee when video is posted.** (Posted 8/16, referred to in 8/17 meeting, will f/u with email.)

1. DDS-SDP Sub-Committee Updates (Mary) –
	1. There are no current updates on the DDS-SDP sub-committee meetings so we are relying on receiving the statements after the meeting. However, the demographic information from DDS was received on 7/19. These graphs are based on the total of 74 current RCRC individuals on the DDS SDP interest list and are a comparison of what we have currently and what we should have.

**ACTION: Sedona to send graphs and SSDAC workgroup orientation to committee for our own viewing.** (Done)

* 1. Another Informational Meeting is being held in Ukiah on 07/27 at 4:30pm. Per Sheila, they will be using the Spanish translation headsets if needed. Also want to encourage attempting another meeting to be held in Hoopa and Klamath. Hoopa Family Resource Center sends out a monthly newsletter; we could include our flyer in their newsletter to help get the word out. We have about 1 ½ months to finish recruiting for the initial 2500 selection.
	2. Thank you to Mayra and Sheila for the efforts with the informational meetings.

**ACTION: Sedona to include the Person Centered Planning in reference to the committee input to DDS on the next agenda.** (Done)

* 1. Robert – How are we training the service coordinators?
		1. Case managers have identified internal staff to be trained on SDP.
		2. Pam – We can probably expect training to take place in Sept or Oct.
	2. Sheila – How are IF’s to be paid prior to a budget being established? We should have a plan in place before the August meeting.

**ACTION: Mary will ask Jennifer Parsons from DDS about training for SC’s and IF’s getting paid prior to budget.** (Done)

1. Resource sharing –
	1. Mayra
		1. RCRC Info Booth will be at both the Klamath Salmon Festival and the Covelo Blackberry Festival.
		2. IEP Training being held in English and Spanish on Aug 29th from 6:00-8:30pm
	2. Robert – Will be assuming the Self-Advocates Advisory Committee chair position on July 30th. You can go to the SCDD website and view/print the agenda and meeting minutes. At the meeting there will be a public comments time and Robert plans to give voice to community members at that time.
	3. Pam – Thank you again, Sheila and Mayra, for all your work with the informational meetings.
		1. Sheila – Mayra did one with a young mother just getting started in the RC…how nice it is to be able to start out with SDP instead of learning a new way later on.
	4. Sheila – Regarding the online information meeting, users need to use Chrome.

**ACTION: Make a note on flyers and website link to use Google Chrome.** (Posted 8/16)

* 1. Ronald – Are there other events RCRC could participate in to share information? For instance, the Del Norte County Fair. Can discounts be offered for disabled? Or on the 4th of July can RCRC have a fireworks booth to go towards transportation and events for clients?
		1. Mary – As a non-profit under the State we cannot make profits. However, clients could look further into the Client Benefit Fund or working with providers in such ways.
		2. Denise – Humboldt County Fair has a Sensory Day.
1. Meeting Recap (including Action Items in bold) –
	1. **ACTION: Sedona/Mary to email the committee once the video is posted online.**
	2. **ACTION: Sedona to send graphs and SSDAC workgroup orientation to committee for our own viewing.**
	3. **ACTION: Sedona to include the Person Centered Planning in reference to the committee input to DDS on the next agenda.**
	4. **ACTION: Mary will ask Jennifer Parsons from DDS about training for SC’s and IF’s getting paid prior to budget.**
	5. **ACTION: Make a note on flyers and website link to use Google Chrome.**
2. Adjourn the meeting – Meeting was adjourned at 11:35.
3. **The next meeting is set for August 17, 2018.**

*SDAC Mtg Minutes\_2018-07-20*

*Prepared by: S. Bowser (07/25/18)*