

**RCDSC Finance Committee Minutes**  
**Phone Meeting of July 24, 2012**

The RCDSC board Finance Committee convened at 4:05 p.m. Participants were: Beverly Fontaine, President; Tamera Leighton, Treasurer; and Ana Mahoney, Director. Staff members present were: Clay Jones, Executive Director and Patrick Okey, Director of Administration.

B. Fontaine opened the meeting by requesting an outline the staff proposal. C. Jones reviewed the recent decisions regarding the reduced workweek:

1. The reduced workweek was initially implemented as part of a cost savings measure.
2. The RCDSC board restored the workweek at the May board meeting for the final three pay periods of the fiscal year (May 15 through June 30, 2012).
3. The restored workweek that ended on June 30 was extended by C. Jones until the Finance Committee and Board of Directors had an opportunity to meet in July.

**The staff recommendation is that the board of directors continue the restoration of the hours of operations to a full regular work week and RCRC staff to a full time work week (8:30 a.m. to 5:00 p.m., Monday through Friday) beginning July 1, 2012 and continuing through December 31, 2012.**

The committee discussed the recommendation, including the six-month time limit due to uncertainty regarding the current year Budget Act. If the current Governor's November ballot initiative does not pass, there may be additional reductions to regional center funding beginning January 1, 2013. Staff analysis indicates that RCRC can afford to make this change through December 31, 2012.

T. Leighton made a motion and A. Mahoney seconded for the Finance Committee to recommend that the Board of Directors continue the restoration of the hours of operations and the workweek per the staff recommendation. The motion approved unanimously.

The committee noted that the members are pleased to restore staff to full time work schedules, and the agency to regular hours of operation for the next six months, and – most importantly – to increase the ability of the agency as a whole to meet its Mission in providing services to individuals, families, and communities.

The meeting was adjourned at 4:43 p.m.