

**REDWOOD COAST DEVELOPMENTAL
SERVICES CORPORATION**
Regular Meeting
Board of Directors

MINUTES
FY 2011-2012 #3
Saturday, Jan. 21, 2012
Eureka, CA

DIRECTORS PRESENT	Brian Ward	Ana Mahoney	Tara Hawkins
Silas M. Morrison	Kelly Livingston	Beverly Fontaine	Denise Rusk
David Matson	Jason McCuan	Mary Wheelley	Pamela Jensen

DIRECTORS ABSENT

Ernie Cocco	Claudia Boudreau	Tyler Livingston	Tamera Leighton
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FACILITATORS PRESENT

Jen Baumann	Patrick Cross	Wanda Henderson	Brandon Boelter
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STAFF PRESENT

Clay Jones	Donna Landry-Rehling	Patrick Okey	Mary Block
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OTHERS PRESENT

Kim Nash	Jennifer Pittam	Clyde Pomeroy	Betty Pomeroy	Chris Miller
Debra Kindley		Eureka guest		

- 1. Call to Order/Roll Call/Introductions** - The regular meeting of the RCDSC Board of Directors was called to order by President B. Fontaine at 9:08 a.m. A quorum was present. All persons in attendance introduced themselves. K. Livingston agreed to be today's timekeeper.
- 2. Reading of Vision** – A. Mahoney and P. Jensen read aloud the Vision of the Redwood Coast Regional Center.
- 3. Community Input** –
- Eureka guest introduced herself and spoke about some of her experiences with RCRC, and thanked the board members for serving.
- 4. *Approval of Agenda**
M/S/C – A. Mahoney (Morrison) moves to approve the agenda for today.
- 5. *Approval of November 5, 2011, Minutes**
M/S/C – A. Mahoney (Morrison) moves to approve the minutes of Nov. 5, 2011, as amended: Facilitator Brandon Boelter's name will be added to the minutes, Jennifer Pittam's name will be placed in the 'Others' section, and the Ukiah Valley Association for Habilitation (Item 9a.) reference will be corrected.
- 6. Executive Director's Report** – C. Jones offered the following information:

State budget – The governor has released his proposed budget and the administration and legislature have instituted 'trigger bill' language. This will allow further budget cuts to be initiated.

It was noted that the regional center system is not listed by name in the potential cuts. C. Jones provided some details of the budget preparations and noted that Medicaid Waiver participation is being strongly encouraged for each regional center. RCRC is working to add about 100 additional people to the waiver system. For now, RCRC is expected to remain fairly stable for this fiscal year, however, for next year the cuts that are in place are permanent and will be annualized.

Beginning in February, DDS has announced that they will be conducting six public stakeholder meetings to look at broad systemic issues in order to address additional possible cost savings. The ARCA has put forth a strong message regarding how critical it is that regional center boards monitor how their regional centers are doing in keeping up with legislative changes and cost savings. It is a fragile time for the system and the Lanterman Act.

A flyer was included with C. Jones' report announcing that the Denti-Cal services have been restored for adult consumers 21 years and older. The details of that service were explained.

7. **Administrator's Report** – P. Okey, Interim Director of Administration, handed out and referenced the financial report. He explained each component of the report and noted that RCRC has received the C-2 funding allocation of around \$2 million. Even with the C-2 allocation, a deficit is still projected for both OPS and POS. Mr. Okey also noted that every other regional center is projecting a deficit for both OPS and POS. At the recent ARCA Administrator's meeting, it was announced that DDS feels there is sufficient POS funds to 'make the system whole, statewide.' DDS also shared that they expect a C-3 allocation, but could not comment on an approximate date or amount, or if the amount would be sufficient to cover Regional Centers' projected OPS deficits. For future meetings, the financial information will be included in the board packet mailing. The quarterly Client Benefit Fund statements were also reviewed.
8. **Treasurer's Report** – B. Fontaine referenced the written Treasurer's report that was included in the board packet. In the report was an update about the status of the various cost savings proposals that RCRC implemented in March 2010. All in all, it appears that everything is on track. She commented that, when RCRC's finances begin to turn around, the first priority would be to reinstate the hourly work week for RCRC staff.

ACTION: The staff longevity award committee will be reconvened. B. Fontaine volunteered to be a member of that committee if the committee so desires.

Audit committee - B. Fontaine described the recommendations of the committee for each of the four contracts that were considered. Without specifying stipulations for

each contract, she noted various considerations and the plan going forward. It was noted that an unusual circumstance exists in that one of the contacts is being terminated and that notification in the community may not yet have been received.

M/S - B. Ward (Morrison) moves that, in the future, contract discussions be held in a closed session.

This motion was withdrawn following discussion.

ACTION: In the 'Unfinished Business' section of the next board meeting's agenda, the topic of how contract discussions should take place (closed or open session) will be addressed.

ACTION: C. Jones to explore how others address the contract review discussion.

M/S/C – A. Mahoney (Morrison) moves to accept the Audit Committee's recommendations and that the board members agree to maintain confidentiality in a manner that respects all parties concerned.

9. **Executive Committee Report** – B. Fontaine reported that T. Leighton has relinquished her ARCA representative duties and that C. Boudreau has volunteered to be the ARCA rep. T. Leighton and C. Boudreau will attend the ARCA meetings together for the remainder of the year.

ACTION: B. Fontaine appointed C. Boudreau as RCDSC's ARCA representative.

Ms. Fontaine also reported that T. Leighton has volunteered to recruit some new board members before she goes off the board.

ACTION: RCRC staff and the RCDSC board members are asked by T. Leighton to forward at least one name of a person who might be considered for a position on the board of directors. T. Leighton would then contact that person about serving on the RCDSC board.

9a. **Vendor Advisory Committee Report** – P. Jensen noted that the committee met Jan. 9th. She remarked that the various providers continue to do good work supporting the people they serve. People Services is preparing for their CARF, while UVAH has just completed their CARF. It was noted that if a provider is not CARF accredited, they cannot provide employment services. The final CARF report for UVAH is expected in 6-8 weeks.

ACTION: Following discussion regarding mileage for respite workers, C. Jones agreed to follow up on some information for the group.

9b. ARCA Report – B. Fontaine referenced the ARCA report in the board packet and noted that the guiding principles have been approved. C. Jones reported that the new executive director for the ARCA is Eileen Richey. Bob Baldo has retired after 16 years with the organization. Ms. Richey has been a part-time consultant to the ARCA staff and has extensive background in the developmental disabilities system.

9c. ARCA CAC Report – B. Ward provided a brief update of the status of the ARCA staff and shared some highlights of the meeting. His written report will be forwarded to the board members.

ACTION: D. Landry-Rehling will mail the CAC report to the board members.

ACTION: M. Wheatley will work on the Google Share calendar and bring information to the next meeting.

10. Tabled/Unfinished Business

- Board facilitator training

ACTION: K. Livingston will provide facilitator training before the next meeting.

- The topic of training for board members was brought up. D. Rusk has some information that she will forward to K. Livingston and B. Fontaine about caring for special needs family members.

ACTION: Board members are asked to forward suggested topics for the July board training to B. Fontaine.

11. New Business

- B. Fontaine commented that the Personnel Committee will be more timely in the annual review of the executive director. The Personnel Committee consists of K. Livingston (chair), D. Rusk, and B. Fontaine.

12. County by County Liaison

- A. Mahoney reported that the Mendocino County Mental Health Department has been downsized from 110 staff to 37 staff. They are in the process of transforming to a community based delivery system. She noted that she feels this as a positive move.

- M. Wheatley reported that she is working to support a fundraiser for Special Olympics that will be held on Feb. 11th at the Ingomar Club in Eureka.

- J. McCuan reported that Hwy 53 is being improved near Clearlake and will soon become a four-lane highway.

- A. Mahoney noted that Lake County they will be managing the Area Agency on

Aging that was formerly in Mendocino County. The longtime CEO, Kelly Cox, is retiring.

- B. Fontaine reported that the County of Humboldt will be handling its own adoptions. The county of Del Norte will contract with the state. In Lake County, the adoptions are handled through the Rohnert Park office and any changes for that area are not yet decided. She further commented that changes in availability of resources is likely to be seen.

13. Community Input

- C. Pomeroy commented about the amount of taxes paid by wealthy people and suggested that the wealthy might donate some of that money to the developmental disabilities system.

- C. Miller commented that he has been advocating for consumers to get registered to vote. He has had contact with the Humboldt County chapter of the League of Women Voters. He is working to encourage people to know that their vote matters. It was noted that most service coordinators approach the voter registration topic at IPP meetings. It was noted also that regional centers are a place where anyone can ask for a voter registration form.

- C. Jones commented that the next RCDS board meeting (March 17) immediately follows the ARCA meeting. He requested that the next RCDS board meeting start at a later hour in the day to allow more time for travel by those who attend the ARCA meeting.

M/S/C – K. Livingston (Morrison) moves that the March 17, 2012, meeting start at 1:00 p.m. rather than at 9:00 a.m.

No lunch will be served at the next meeting.

ACTION: K. Livingston will check with facilitators about a training prior to the start of the March 17th board meeting.

14. Adjourn

M/S/C – S. Morrison (D. Rusk) moves that the meeting be adjourned at 11:45 p.m. The next meeting is scheduled for Saturday, March 17, 2012, at 1:00 p.m. in Crescent City, California.