

**REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION
MINUTES**

**Regular Meeting
Board of Directors**

**FY 2013-2014 #5
Saturday, May 17, 2014
Fort Bragg, CA**

DIRECTORS PRESENT	Dorothy Pasch	Mary Yates
Dina Macdonald	Mary Wheetley	Jason McCuan
David Matson	Kelly Livingston	Jesus Macias-Baleon
Trixie Galletti	Pamela Jensen	

DIRECTORS ABSENT	Beverly Fontaine	Bob Sankus
	Brandon Boelter	

FACILITATORS PRESENT	Robert Tippey	Wanda Henderson
Dana Vaughn	Kristi Patterson	

STAFF PRESENT

Clay Jones	Donna Landry-Rehling	Patrick Okey	Mary Block
Kim Nash	Chris Miller		

OTHERS PRESENT

Allan Smith	Reuben Mayes	Dawn Morley	Rick Delzado	Sheri Desoto
Claudia Boudreau	Coemella Cronin	Carol White	Victoria Mayes-Webb	

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- 1. Call to Order/Roll Call/Introductions** - The regular meeting of the RCDSC Board of Directors was called to order by President K. Livingston at 9:03 a.m. A quorum was present. All persons in attendance introduced themselves. D. Macdonald agreed to be today's timekeeper.
 - 2. Reading of Vision** – J. Baleon and D. Macdonald read aloud the Vision of the Redwood Coast Regional Center.
 - 3. Community Input** - K. Livingston announced that B. Boelter has moved out of state, thus resigning from the Board and that B. Sankus has resigned due to health concerns. Both will be missed.
 - C. White shared that her son started a paper shredding business in 2002 and was one of the first people in the State with a developmental disability to do so. The business continues to flourish today. C. White now operates a supported living service in Fort Bragg. She commented about the importance of 'sticking with people', giving them an opportunity and to not give up. She also thanked RCRC for sticking with them. One of the workers at North Star, Sheri Desoto, was introduced.
 - D. Morley, AB 1, spoke about an upcoming event (May 29th) at which clients and families can learn about various service providers and agencies.

4. *Approval of Agenda

M/S/C – M. Wheatley (M. Yates) moves to approve the agenda.

5. *Approval of Mar. 15, 2014, Minutes

M/S/C – M. Yates (J. Baleon) moves to approve the minutes of March 15, 2014, with the addition of the word ‘Crescent City’ rather than ‘Eureka’. 1 Abstention

6. Executive Director’s Report – C. Jones reported the following:

- The governor’s revised budget has been released. Closer to the end of the fiscal year, options will be determined and adjustments to the budget will be made. It is possible that the projected POS deficit in the regional center system will be covered in the new budget. Presently, RCRC is not being fully reimbursed by DDS for the service provider claims that are being submitted.

- POS Expenditure Data Report – A final, required report (included in the board packet) was submitted to DDS following the public meetings that took place in late February and early March. The content of the report was noted.

- Performance Report – A brief overview of the report was made. C. Jones noted that an error was made in the second paragraph of the report. It should read “3,000 clients”, not “3,100 clients”. In the Public Policy Outcomes area, RCRC has exceeded all statewide averages this year. The DDS standards are in law and are established core responsibilities. RCRC is in compliance and meets these standards adequately.

- Draft Bylaws – The revised RCDSB bylaws are in draft form and are not yet available for public comment. The next step will be to examine the Standing Rules.

ACTION: On Saturday, July 19, 2014, at RCDSB’s Annual Meeting, the following topics will be addressed, 1) completion of the Bylaws revision (Area 1 Board participation will be utilized when revising the Standing Rules); 2) address committee work; and, 3) conduct the required formal cultural competency training.

ACTION: C. Jones will move forward to plan for these activities in July.

There was discussion about holding another combined group strategic planning session between this Fall and next fiscal year.

- The Way Forward - This conference was held in Los Angeles in early April to discuss potential systems changes in California. More information can be found at www.lanterman.org/twf

7. **Administrator's Report** –P. Okey referenced the financial report that he prepared and distributed. Each component of the report and the highlights of the various sections were discussed. He noted that the governor's May revise appears to include more money for the regional center system next year, although the amount and distribution is not yet known. In an effort to place clients in the community rather than in developmental centers, there is a renewed effort to develop community sources for placements out of developmental centers via the CPP process.

8. **Finance/Audit Report** – M. Wheetley - No additional report.

9. **Committee Reports – Executive Committee Report** – K. Livingston reported that the RCRC executive director evaluation process has begun. The Executive Committee is charged with the completion of the evaluation and will continue to work on it. **ACTION: An evaluation summary will be available at the July Board meeting. ACTION: C. Jones will revise the Outcome sheet to list the status of each outcome and activity, as well as the date it was initiated/completed.**

- Since the passage of a law by the Legislature, contracts for service providers who receive \$250K or more regional center funding must have their contract approved annually for that fiscal year by the boards of directors. For RCRC's contracts, some specific wording adjustments were recommended and one of the providers will receive another contract review in August. It was noted that none of the service providers have any performance issues. The Committee supports the recommendations submitted by staff.

M/S/C – M. Wheetley (D. Macdonald) moves to approve the contracts for Fiscal Year 2014-15 as recommended to the board by staff.

- David A. Isom Award – K. Livingston recommended that the process be revised. This year, 27 recommendations have been submitted for the award. Discussion about possible ways to streamline the recognition process was held.

ACTION: K. Livingston will take no action regarding the nominations for now. She will propose a plan for selecting and recognizing recipients within the next two weeks.

9a. **Vendor Advisory Committee Report** – P. Jensen reported that the Alliance of Service Providers (ASP) met on May 12, 2014. Highlights included:

- Redwood Summer Games are scheduled for Aug. 14 – 17. Contact D. Morley at AB1 for more details.
- People Services will conduct their 40th annual Chicken Q on June 7.
- Effective July 1, HCAR will maintain the 211 information service for Humboldt County.

- Changing Tides' tow staff have been recertified as ProAct trainers. They have also been authorized as an insurance contractor to provide services to Beacon clientele.
- ABC (in Lake County) has been conducting a program review and noted that 65% of the people they service have either voluntary or paid employment. Emergency planning trainings have been regularly attended by staff.
- Community Catalyst expressed concerns about the new minimum wage and the impact of overtime regulations on employee's who provide respite and IHSS hours. One of their housing services will be closing due to financial hardship. The residents there will be moved elsewhere.
- UVAH has been busy fundraising. They participated in the Human Race, held a plant sale, held a bowling event, and a dance. The Dave Hingsburger presentation was attended by numerous UVAH staff and clients.
- The topics of increased minimum wage and overtime issues were of great concern to all and generated many questions. It is hopeful that further information will be available by June 2014.

9b. Client Benefit Fund Committee – J. McCuan reported that the Committee will again start receiving applications for grants in June. A letter has been sent to all March requestors that were not awarded funds. Those awarded funds have been given their funds. For the first time around, it seemed to go well.

9.c Election Report – K. Livingston reported that there are applicants for most of the vacancies, although no nominees have been received for Mendocino Inland or Mendocino Coast.

9d. ARCA Report – M. Wheatley reported that she attended the March ARCA meeting and feels that there are positive things coming forth. She provided an overview of the handout included in the board's packet, *Proposal from the Lanterman Coalition on the California Budget and Keeping the Promise to Californians with Developmental Disabilities*". The Lanterman Coalition is composed of 17 organizations that are stakeholders in providing services to persons with intellectual/developmental disabilities. Their agreement on supporting the recommendations in this document is historic because, until now, there has not been consensus on approaching the legislature and funding.

The ARCA is lobbying the Centers for Medicaid and Medicare (CMS) on proposed rules that would eliminate antidepressants, immunosuppressants and antipsychotics from the protected classes of medications in the Medicare Part D prescription drug program.

The potential impact on employers and clients regarding the increase in the minimum wage for people with disabilities was also discussed.

- 9e. Client Advisory Committee (ARCA) Report** – C. Miller referenced his report (in the board packet). He commented that he found the ARCA CAC meeting interesting and informative. They watched a video on national core indicators and noted the issues of import. The right to prompt timely investigations of alleged abuse was an important discussion with the CAC group. C. Miller invited any interested RCDSB board member to attend the next ARCA CAC with him. It will be a telephone conference. The next in-person CAC meeting is set for July 18.
- 10. Tabled/Unfinished Business** – None
- 11. County by County Liaison**
- M. Yates reported that she recently returned from a cruise and has some photos to share.
 - D. Pasch noted that Full Spectrum will hold a staff recognition event in August at the park.
 - D. Matson commented that he recently attended a Dave Hingsburger conference and assisted him in teaching staff with role play exercises. J. Baleon reportedly participated, also. D. Hingsburger will be providing a conference in Eureka next week. Pertinent information is on the RCRC website.
- 12. Community Input** - None.
- 13. Adjourn** – The meeting was adjourned at 12:34 p.m.

_____/s/_____
Dorothy Pasch, Secretary
RCDSB Board of Directors

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