

**REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION  
MINUTES**

**Regular Meeting  
Board of Directors**

**FY 2014-2015 #5  
Saturday, May 9, 2015  
Fort Bragg, CA**

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**DIRECTORS PRESENT**

Pamela Jensen  
Beverly Fontaine  
Dina Macdonald

Dorothy Pasch  
David Matson  
Trixie Galletti  
Kelly Livingston

Mary Yates  
Cathy Seames-Miller  
Jason McCuan  
Adelia Leonard

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**DIRECTORS ABSENT**

Mary Wheatley

Elizabeth Kordes

Jesus Macias-Baleon

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**FACILITATORS PRESENT**

Wanda Henderson

Dana Vaughn  
Robert Tippey

Kristi Patterson

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**STAFF PRESENT**

Clay Jones  
Kim Nash

Donna Landry-Rehling  
Chris Miller

Patrick Okey

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**OTHERS PRESENT**

Frank Menhams  
Sheri DeSoto

Mike Bern  
Allan Smith

Sheila Keys  
Doris Hammer

Dawn Morley  
Rick Moon

Carol White

Senator Mike McGuire (portion)

Jason Klumb (portion)

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1. **Call to Order/Roll Call/Introductions** - The regular meeting of the RCDSC Board of Directors was called to order by Vice-President D. Macdonald at 9:03 a.m. All persons in attendance introduced themselves. It is noted that Jesus Macias-Baleon has resigned from the Board. K. Livingston agreed to be today's timekeeper.
  
  2. **Reading of Vision** – K. Livingston and P. Jensen read aloud the Vision of the Redwood Coast Regional Center.
  
  3. **Community Input**  
Dawn Morley announced that the Self-Determination Advisory Committee is being formed. Information is on the SCDD North Coast and the Redwood Coast Regional Center websites. She thanked RCRC Ukiah for hosting an interagency transition team event. The turnout was very good and students were able to share their experience about their transition process. It is noted that there is still time to submit input for the SCDD's five-year plan.

Carol White acknowledged the RCDSC Board of Directors for bringing their meetings to outlying areas, like Ft. Bragg. She noted that her son

will be 38 years old next week and how excited she is that he has been successful in his 14 years as the owner of a micro-enterprise providing confidential paper shredding services.

It was announced that long time RCRC Ft. Bragg staff member, Coemella Cronin, is retiring. She was acknowledged for her service and dedication to persons served by RCRC.

**4. \*Approval of Agenda**

**M/S/C – D. Pasch ( P. Jensen) moves to approve the agenda.**

**5. \*Approval of March 14, 2015, Minutes**

**M/S/C – K. Livingston (C. Seames-Miller) moves to approve the minutes of the March 14, 2015, meeting with the following change: remove Mary Wheatley’s name as she was not present.**

**6. Executive Director’s Report – C. Jones reported the following:**

- The ARCA Grassroots Day event was held April 15<sup>th</sup> and was a definite success. The activities of the day included constituents meeting with their legislative representatives and/or their staff. He described the content of the meetings that took place with Assemblyman Dodd, Assemblyman Wood and Sen. Mike McGuire. The materials and packet that were created by the ARCA was described and were very effective. **ACTION: C. Jones will share the prepared packet of information with board members for use when addressing legislators.**
- A summary of RCRC’s performance report (included in the board packet) was referenced and discussed. C. Jones explained the areas of concern and the areas in which the agency is doing well.

Two Lake County board members shared some of the difficulties they are having with schools and services. **ACTION: C. Jones will follow up with Lake County staff and provide information to the Lake County board members. C. Jones will continue to monitor concerns and be available to Board members.**

Senator McGuire and his aid, Jason Klumb, joined the meeting. Sen. McGuire thanked the group for their discussion of issues related to underfunding. An overview of the issues of the district he represents was presented. He spoke of specific budget themes and indicated that California has a strong budget right now. He noted the “hot topics” as monies for schools and educational facilities, health care costs, minimum wage increases, environmental issues (in particular, the impact of illegal pot growing on the environment and the absence of previously promised regulations), access to broad band communications infrastructure, funding challenges in the developmental disabilities service system, the closure of

developmental centers, and the availability of housing of and service needs for residents after developmental centers close. During the question and answer period, Sen. McGuire noted that there is a renewed focus on a variety of issues in Lake County, including the availability of jobs. P. Jensen advised him that the need for increased funding for service providers this year is critical to ensure survival of the community service system.

He reported that there is a bill moving forward that is intended to address rate caps and the impact of the increased minimum wage on service providers. He also stated that he could use some support by acquiring data about the amount of money that would be needed to ease the impact of the \$13/hour wage increase.

Senator McGuire encouraged all citizens to contact him with their concerns. He provided the following contact information for himself and his aid.

Email: [senator.mcguire@senate.ca.gov](mailto:senator.mcguire@senate.ca.gov) Phone: 916 651-4002  
[Jason.klumb@sen.ca.gov](mailto:Jason.klumb@sen.ca.gov) Phone: 707 576-2551

C. Jones thanked Senator McGuire for signing Senator Beall's letter in support of funding for the intellectual/developmental disabilities service system.

RCDSB Board members, M. Yates and T. Gilletti, presented letters that were written to Sen. McGuire by RCRC clients. They explained that 40 people came in to write the letters and there were 100 signatures. **ACTION: Responses from the senator may be directed to Client Advocate, Chris Miller, in the RCRC Eureka office.**

7. **Administrator's Report** – P. Okey presented his report and explained the graphs and data. The sufficiency of allocation report (SOAR) indicates a projected system-wide POS underfunding between \$141 to \$157 million. At this time, only three regional centers are projecting to not be underfunded at year end.
- Based on the DDS' projected cash flow, they have informed RCRC that they expect to pay RCRC's next reimbursement claim at about 70% rather than at 100%.
  - RCRC has received an additional \$71,000 in Operations (OPS) funding and \$1.4 million in Purchase of Service (POS) funding, which equals approximately 98.9% of the total POS funding and 100% of OPS funding.
  - RCRC's client count continues to be rising.
  - The final DDS audit report has not yet been received. The next DDS audit is scheduled for October this year.
  - At the end of March, RCRC had nine vacant positions, which is high. Three of the nine positions are expected to be filled within the next 30 days.

- 8. Finance/Audit Report** – K. Livingston reported that the Executive Committee met this morning to review the audit firm’s proposal to renew its contract. It was recommended that RCRC contract with the audit firm K-Coe and Isom for four years.

**M/S/C - K. Livingston (B. Fontaine) moves to approve the four year contract with the audit firm K-Coe and Isom.**

**9. Committee Reports – Executive Committee Report**

D. Macdonald reported that the DDS requirement that board members review the service provider contracts that exceed \$250,000 in payments has been met. She recommended that the contracts be approved.

**M/S/C – K. Livingston (D. Pasch) moves to approve the contracts for applicable service providers for next fiscal year. P. Jensen abstained.**

- 9a. Vendor Advisory Committee Report** – P. Jensen reported that the committee met on April 27, 2015. The following highlights were provided from her written report:

- The Mentor Network has two homes in Ft. Bragg and have started a waiting list for more homes there.
- Parents and Friends have two fundraisers coming up. Along with other trainings, staff attended a training on frontal lobe dementia.
- Rural Human Services/Supported Living Services sponsored the SCDD North Coast meeting in Crescent City in order to gather input from clients and the community about service needs. The turnout was good and important information was gained. Client-run radio station KFUG is becoming popular and the new area Sheriff will be a speaker on the radio in May.
- State Council is still gathering information for developing the five-year plan. A survey is on the SCDD website for people to complete.
- People Services has installed new flooring at their Lakeport site. Their Chicken-Que will take place on June 6, Training about dementia is being expanded as recognition that some clients have this condition is growing.
- Changing Tides will be celebrating their 40-year anniversary in July.
- UVAH held a memorial for a long time staff member who passed away. Staff are making positive statements once every three minutes to clients and each other and this has resulted in enhanced progress by clients and increased staff morale.
- Concern was expressed regarding the lack of support from the California legislature for program funding.

- 9b. ARCA Client Advisory Committee (CAC) Report** – C. Miller’s written report was distributed. He commented that ARCA has approved the Facebook policy for the Advisory Committee to have a Facebook page. In July, the Special Olympics world games will take place in California with ESPN covering portions of the

events. Several pieces of legislation were described, as well as a rally that took place at the state capitol for the Lanterman Coalition. The next face-to-face CAC meeting is set for July 10, 2015.

**9c. Election Report** – C. Seames-Miller and A. Leonard encouraged eligible board members to reapply for candidacy in the upcoming election.

**ACTION: K. Livingston will work with the Election Committee. K. Livingston and RCRC staff will prepare and mail the ballots. K. Livingston will check the mail box following the election. B. Fontaine will assist with counting the ballots.**

**9d. David A. Isom Award Committee Report** - K. Livingston announced that she received one nominee this year.

**ACTION: D. Morley will prepare the certificate by June 15<sup>th</sup>. D. Morley and P. Jensen will present the certificate to Sue James at an upcoming meeting at Willits High School.**

**10. New Business** – **ACTION: C. Jones will offer some training options to the board with regard to the Saturday board training this July.**

**11. Tabled/Unfinished Business** – None

**12. County by County Liaison**

- M. Yates announced that she is showing some of her artwork at the Trajectory site.

- D. Pasch reported that her son just turned 55 years old and is doing well. She expressed gratitude that local law enforcement will call her when contact with her son is made. A group is beginning to work toward holding another Disability Pride Day in Crescent City.

- D. Matson commented about the free self advocacy training with Norman Kunc on June 4 at RCRC.

- A. Leonard reported that the special education director for Lake County has changed. Some parents are opposing the change and have begun advocating for a new director.

- C. Seames-Miller noted that she is helping families with IEP's throughout the county; she attended some training regarding 5150 laws; and, she has been helping out with the Konocti Senior Support program providing support to one senior a week.

**13. Community Input**

- Kim Nash announced a variety of training opportunities coming up that included hosting a training for service providers and service coordinators regarding Autism

Spectrum Disorder early intervention; a training about HIPAA compliance; and a week with Norm Kunc in early June. Flyers were distributed.

**14. Adjourn** – The meeting was adjourned at 12:29 p.m.

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Dorothy Pasch, Secretary  
RCDSC Board of Directors

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