

RCDSC Board of Directors  
Executive Committee Meeting,  
Tuesday, September 7, 2021 9:30 a.m.  
by Zoom Video/Teleconference

**Executive Committee Members:** Beverly Fontaine, Allison Hillix, Tamera Leighton, Will Lewis, Mike Sawyer

**RCRC Staff Present:** Nichole Haydon: Director of HR, Kim Orsi: Executive Assistant, Dr. Kim Smalley: Executive Director

**Others Present:** Clifford Black: OCRA, Julie Eby-McKenzie: SCDD, Enrique Ulloa: Translator

1. **Call to Order:** T. Leighton called the meeting to order at 9:33 a.m. K. Orsi called roll call of the Executive Committee and reported a quorum present. T, Leighton called for introductions.
2. **Goals and Outcomes:** T. Leighton provided background regarding the Goals and Outcomes for RCRC during Dr. Smalley's first year as Executive Director which began February 1, 2021.

T. Leighton called for comments and several committee members suggested that measurability be included for each outcome to provide details for measurability and successes. J. Eby-McKenzie and C. Black also commented that measurable specificity would be beneficial to determine if outcomes have or have not been met.

Discussion continued regarding difficulties related to the ongoing pandemic and that RCRC continues moving forward to meet each outcome; however, it is likely that the outcomes may take longer than one year due to COVID and the difficulties it poses.

T. Leighton called for a motion to approve the current Goals and Outcomes that will be used as a baseline, beginning February 1, 2021 through January 31, 2022. Dr. Smalley will provide a report to the committee on the outcomes in February. B. Fontaine and M. Sawyer added a recommendation that the Executive Committee review the Outcomes quarterly going forward with the third quarter review in November followed by an annual review in February 2022. K. Orsi will assist the Executive Committee in scheduling these meetings going forward.

**M/S/C: W. Lewis (M. Sawyer) motioned to schedule quarterly Executive Committee meetings to review the current Goals and Outcomes for measurability and successes. There was no public comment noted and T. Leighton called a vote by roll call and the motion carried.**

3. Close of Meeting: T. Leighton adjourned the meeting at 10:15 a.m.

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A Hillix, Secretary  
RCDSC Board of Directors  
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