

Self Determination Local Advisory Committee
Meeting Minutes
Friday, March 19, 2021
10:00 a.m. to 12:00 Noon

Recorder: Mary B. and Sheila K.

Zoom Meeting

Present:

COMMITTEE MEMBERS (*=*Appointed By*): Pam Jensen (SCDD*), Robert Miland Taylor (RCRC*), Frank Van Curen (SCDD*), Clifford Black (CRA)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sheila Keys (RCRC), Sarah May (SCDD), Julie Eby-McKenzie (SCDD)

COMMUNITY MEMBERS: Breeanne Burris (Community), Cindy Gilliam Sullivan (RCRC), Jennifer Parsons (DDS), Melissa Robinson (DDS), Nicole Hugelshofer (RCRC), Rob Enge (RCRC)

Absent Committee Members: Kristy Tanguay (SCDD*), Kara Ponton (RCRC*)

Common Abbreviations:

SDP (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training), **CRA** (Client Rights Advocate), **DVU** (Disability Voices United)

Minutes:

1. **Welcome, Introductions, Roll Call, and Select a Timekeeper (Robert):**
 - a. Participants introduced themselves.
 - b. Robert welcomed Julie Eby-McKenzie, new SCDD North Coast Regional Office Manager.
 - c. Roll call was taken and a quorum was present.
 - d. Pam J. was selected as Timekeeper.

2. **Discuss Cancel/Reschedule April SDAC Meeting Due to DVU Training Conflict (Sheila):**

The team discussed if they wanted to cancel or reschedule the SDAC meeting for April due to the conflict of the DVU training at the same time. Pam, Frank and Clifford discussed moving the April meeting to April 30th and all three agreed they would be available. Robert will not be available that day. Members asked that Sedona contact Kristy and Kara to confirm if they will be able to attend the next meeting if scheduled for April 30th and if no quorum then cancel the April meeting. Committee discussed if Kara was not going to be present that Pam would chair and Frank would co-chair the April meeting.

ACTION: Sedona will contact Kristy and Kara to confirm their attendance at the rescheduled April 30th SDAC meeting if a quorum can be established.

Motion: Pam J. moves to reschedule the April SDAC meeting to April 30th.

Second: Robert T.

Roll call vote:

Pam Jensen (Yes)

Robert Miland Taylor (Yes)

Fran Van Curen (Yes)

Clifford Black (Yes)

Motion PASSED

3. Review, Discussion and Approval of 02/19/2020 Minutes (Robert):

Motion: Pam J. moves to accept the 02/19/2020 minutes with corrections.

Second: Frank VC.

Roll call vote:

Pam Jensen (Yes)

Robert Miland Taylor (Yes)

Fran Van Curen (Yes)

Clifford Black (Yes)

Motion PASSED

4. Update on February Action Items (Robert):

- a. ACTION: RCRC will contact SDP participants by phone (unless client designated otherwise) to inform of the DVU training and how to register for the conference in April. RCRC will also email/mail to IFs and FMSs as well as post to the RCRC website and social media sites and share with staff internally to share with potentially interested clients. RCRC outreach to be completed by March 8th.
 - i. Completed
- b. ACTION: Sedona will add to the March agenda 20 minutes to review the SSDAC report from Sarah and Robert.
 - i. Completed
- c. ACTION: Sedona to revise the statistical report next month to be simpler.
 - i. Completed
- d. ACTION: Sedona to add to the March agenda to continue discussion about mentors and the DVU training in April.
 - i. Completed

5. DDS Funding to Support Implementation of SDP (Mary):

- a. The Disability Voices United (DVU) conference is the RCRC/SDAC primary focus at this time. Sheila will register Pam and Clifford to attend. Some participants are trying to register but are having issues due to internet browser conflicts. It was noted that using Chrome is the best browser for connectivity. Robert was successful in registering.

- b. A “Fast Track” model/approach is being used by a few other RCs to contract with previous Brokers/new IFs to be paid to mentor participants. RCs are doing a “jump start” Request for Proposals (RFP) to find people to be IFs for this purpose. This program includes outreach, orientation, getting an IF and fully enrolled. Team discussed the possibility of checking with current RCRC participants to get their input on the process from start to active enrollment.

ACTION: Sheila will connect with other RCs to discuss how they are doing Fast Track and get some generalized language for an RFP by April 30th.

ACTION: Jennifer will make a list of potential contact persons from other RCs having a similar model as above and give to Sheila and Mary.

ACTION: Sheila will send an email to Cindy, Pam, Frank and Kristy plus any interested IFs to form a small group to meet by April 2nd to draft a proposal.

ACTION: Sheila will work with this SDAC to submit a proposed RFP to DDS by June 2nd.

- c. FNRC created an IF grant application process, of which Sarah M is on that committee and is willing to share that draft.

ACTION: Sarah M to send Mary B the draft of the grant application prior to the May SDAC meeting. (Done during meeting; Sarah M sent to SDP local advisory committee members, including Mary B, Sheila and Cindy).

6. State Council Report (Sarah/Kara): Sarah and Julie shared the report on the State Council meeting, stating that the majority of the meeting was focused on vaccinations for persons served and that it has been positive and productive, particularly around the DDS Directive from 03/15/21. State Council is working on having PPEs at vaccine clinics. On April 1st Blue Shield will be taking over the vaccinations for California. Public Health Departments are starting the transition now. For more information you can go to www.myturn.ca.gov.
7. SSDAC Summary Report (Robert/Sarah): Robert presented his SSDAC summary report with a few supplemental comments from Sarah but Sarah acknowledged that Robert’s summation was very excellent. Pam thanked Robert for such a succinct and informative report.
8. DDS/RCRC Update on SDP Participation Transition (Sheila/Sedona): Pam gave kudos to Sedona for simplifying the report. She was concerned, however, about the flat line for four months. She also gave further kudos to everyone on their preparation for the July open rollout. Julie echoed Pam’s sentiments. Julie is also thrilled to see

that RCRC is using the plain language orientation and SDP timeline and is very pleased to be working with this committee and RC.

9. Recruitment of Independent Facilitators (Sheila): Sheila reported no new updates. She has continued to ask for updates on any bilingual persons expressing interest in being an IF.

10. RCRC Work Group Update (Sheila): Sheila had fun at the St. Patrick's Day meeting with a strong presence of SCs, particularly from Lake County. A lot of great questions were asked. She is hoping to get more SDP participant presence and will be working on that. The next Work Group meeting is April 29th. Robert requested invitations going out by mail and email. Julie asked what the Work Groups were and was explained that it is a forum for all participants (clients, IFs, SCs, etc) to have fun making connections and getting to know one another, share ideas and obstacles in an informal setting.
ACTION: Sheila to send out a flyer for the April 29th Work Group via mail and email.

11. Resource sharing (Community): Robert is excited about vaccinations and options opening up. Information about what is available can be found at www.myturn.ca.gov.

12. Meeting Recap (Action Items below):
 - a. **ACTION: Sedona will contact Kristy and Kara to confirm their attendance at the rescheduled April 30th SDAC meeting.**
 - b. **ACTION: Sheila will connect with other RCs to discuss how they are doing Fast Track and get some generalized language for an RFP by April 30th.**
 - c. **ACTION: Jennifer will make a list of potential contact persons from other RCs having a similar model as above and give to Sheila and Mary.**
 - d. **ACTION: Sheila will send an email to Cindy, Pam, Frank and Kristy plus any interested IFs to form a small group to meet by April 2nd to draft a proposal.**
 - e. **ACTION: Sheila will work with this SDAC to submit a proposed RFP to DDS by June 2nd.**
 - f. **Sarah M to send Mary B the draft of the grant application prior to the May SDAC meeting.** (Done during meeting; Sarah M sent to SDP local advisory committee members, including Mary B, Sheila and Cindy).
 - g. **ACTION: Sheila to send out a flyer for the April 29th Work Group via mail and email.**

13. Adjourn the meeting (Robert): Meeting was adjourned at 12:09 p.m.

The next meeting is set for April 30, 2021.

*SDAC Mtg Minutes_2021-03-19
Prepared by: S. Bowser (03/24/2021)*