

Self-Determination Local Advisory Committee
Meeting Minutes
Friday, July 16, 2021
10:00 a.m. to 12:00 Noon

Recorder: Sedona B.

Zoom Meeting

Present:

COMMITTEE MEMBERS (*=*Appointed By*): Frank Van Curen (SCDD*), Pam Jensen (SCDD*), Robert Miland Taylor (RCRC*), Clifford Black (CRA)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sheila Keys (RCRC), Cindy Gillam Sullivan (RCRC), Sedona Bowser (RCRC), Julie Eby-McKenzie (SCDD)

COMMUNITY MEMBERS: Breeanne Burris (Community), Drena Belger (RCRC), Heather Teague (RCRC), Jessica Mercado (Community), Lilian Lambert (RCRC), Lisa Jennings (RCRC), Melissa Robinson (DDS), Sherry Erickson (Community)

Absent Committee Members: Kristy Tanguay (SCDD*)

Common Abbreviations:

SDP (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training), **CRA** (Client Rights Advocate), **DVU** (Disability Voices United)

Minutes:

1. **Welcome, Introductions, Roll Call, and Select a Timekeeper (Robert):**
 - a. Sedona identified all who are in attendance.
 - b. Roll call was taken and a quorum was present.
 - c. Pam J was selected as Timekeeper.

2. **Review, Discussion and Approval of 06/18/2020 Minutes (Robert):**

Motion: Pam J. moves to accept the 06/18/2020 minutes with corrections.
Second: Frank VC.
Roll call vote:
Robert Taylor (Yes)
Pam Jensen (Yes)
Frank Van Curen (Yes)
Clifford Black (Yes)
Motion PASSED

3. Update on May Action Items (Robert):
 - a. **ACTION: Sedona will check RCRC website to make sure SDAC recruitment post is still there.**
 - i. The new website is under construction and not all things are posted, but Sedona requested both flyers and applications be posted by 7/15.
 - b. **ACTION: Sedona will resend SD Orientation meeting dates and SDAC recruitment flyer to Jennifer G.**
 - i. Sedona emailed Jennifer on 7/8.
 - c. **ACTION: Julie EM will forward the link to the Statewide SDAC Meeting to the committee.**
 - i. Julie sent the link to Sedona and Sedona forwarded to committee 6/18.
 - d. **ACTION: Sub-committee will meet 6/28 at 3:30 to set outline of proposal to DDS.**
 - i. Committee met and outline was created and sent to DDS.
 - e. **ACTION: Sedona will post sub-committee meeting to RCRC website.**
 - i. This was done.
 - f. **ACTION: Sheila will email the Committee the proposal prior to sending to DDS.**
 - i. Sub-committee reviewed and approved and proposal was emailed to Tim Travis at DDS and he approved and instructed to move forward.
 - g. **ACTION: Sheila will email SD Conversations flyer on Monday.**
 - i. Sheila emailed the flyer on 6/22.

4. Recruiting for Del Norte SDAC Vacant Position (Mary):
 - a. Recruitment: Sedona has resent emails to Crescent City and Eureka offices to seek interest, no applications as of yet. Requests for flyers to be placed on RCRC website as well. Flyers also included at outreach events. There is some interest from Humboldt. Both Del Norte and Humboldt positions are RCRC positions.
 - b. Kara Ponton's resignation & Thank You letter: Kara submitted her resignation to SDAC. A draft of a Thank You letter was sent to the committee members.
 - Motion: Pam J. moves to accept the Thank You letter to Kara and go ahead and mail to her.
 - Second: Frank VC.
 - Roll call vote:
 - Robert Taylor (Yes)
 - Pam Jensen (Yes)
 - Frank Van Curen (Yes)
 - Clifford Black (Yes)
 - Motion PASSED
 - i. **ACTION: Sedona to mail Thank You letter to Kara.**
 - c. Pam requested nominations for Vice Chairperson be added to the next agenda.
 - i. **ACTION: Add to next agenda to elect a new Vice Chairperson.**

5. Update on Trailer Bill Language (Sheila): Cost containment measures are still being required. Once language is finalized and approved, Sheila will let the team know. Sheila thanked those who attended the meeting to add to the discussion.
6. DDS Funding to Support Implementation of SDP: Review Proposal to DDS for Funding to RFP (Sheila): Sheila shared the proposal that was sent to DDS last month, which was approved immediately. Sheila is now drafting the official proposal. It is possible multiple parties may submit proposals and we may award multiple parties to meet our needs. Mary also thanked the sub-committee for coming together and for Pam's extra efforts that made the RFP possible. Draft RFP will be reviewed at the next SDAC meeting so it will be ready for the Sept 1st release date.
7. State Council Report (Julie): No updates at this time. The DDS Directives are still in place so no changes.
8. Statewide SDAC Report (Julie/Robert): Thank you Breeanne for helping with Robert's Statewide SDAC Report. Robert shared the meeting minutes and his report, which can be found online at <https://scdd.ca.gov/ssdac/>. They also included Pam J's letter to the committee. Breeanne mentioned that there was a lot of frustration that DDS was not present at the meeting. Julie had nothing to add. Melissa R. said this committee could request Tim T. (head of SDP at DDS) to attend the next SDAC meeting to provide more information on the trailer bill. In the meantime, Melissa will share with Tim what she heard in today's meeting. Mary thanked Melissa for her offer and welcomes the opportunity for the committee to meet Tim at a future meeting when he may have more information to share and the opportunity to learn more about us.
 - a. **ACTION: Sedona to email Melissa to invite Tim T. of DDS to attend the September SDAC meeting and share updates on the trailer bill and other information.** (Emailed during the meeting.)
9. DDS/RCRC Update on SDP Participation Transition (Sheila/Sedona):
 - a. Three more people are set to be enrolled by Aug 1st and one more is moving along well on their planning.
 - i. **ACTION: Sheila will invite recently enrolled participants to attend the next SD Conversations meeting to give their feedback on their experience.**
 - b. Sheila received an email from FNRC stating an interest in both of our committees working together to create training together.
 - i. **ACTION: Sedona to add to the August agenda "Outreach with FNRC" for 20 minutes and Sheila will send an email to invite them.**
10. Recruitment of Independent Facilitators (Sheila): No movement. One previous interested person has participated in other meetings but has not completed yet.

11. Self-Determination Conversations Update (Sheila): The last meeting was really good. The next meeting is scheduled for Friday, July 23rd at 3:00.

12. Resource sharing (Community):
 - a. Julie mentioned that at a providers meeting there was a discussion about a curriculum that exists to help educate providers about Self-Determination to reduce the uncertainty of how things work. Julie is willing to share the curriculum to anyone interested.
 - i. **ACTION: Julie will send the curriculum to Sedona for providers and Sedona will share with the committee.**
 - b. Frank shared that his birthday is August 13th!
 - c. Delta Variant of Covid is spreading. Please continue preventative measures. RCRC service coordinators are actively sharing information of vaccination options and pertinent Covid information.

13. Meeting Recap (Action Items below):
 - a. **ACTION: Sedona to mail Thank You letter to Kara.**
 - b. **ACTION: Add to next agenda to elect a new Vice Chairperson.**
 - c. **ACTION: Sedona to email Melissa to invite Tim T. of DDS to attend the September SDAC meeting and share updates on the trailer bill and other information.** (Emailed during the meeting.)
 - d. **ACTION: Sheila will invite recently enrolled participants to attend the next SD Conversations meeting to give their feedback on their experience.**
 - e. **ACTION: Sedona to add to the August agenda "Outreach with FNRC" for 20 minutes and Sheila will send an email to invite them.**
 - f. **ACTION: Julie will send the curriculum to Sedona for providers and Sedona will share with the committee.**

14. Adjourn the meeting (Robert): Meeting was adjourned at 11:32 a.m.

The next meeting is set for August 20, 2021.

*SDAC Mtg Minutes_2021-07-16
Prepared by: S. Bowser (07/16/2021)*