

MEETING AGENDA

Redwood Coast Developmental Services Corporation

Board of Directors - Executive Committee Meeting

Tuesday, September 7, 2021 at 9:30 a.m.

By ZOOM Video/Teleconferencing

<https://us02web.zoom.us/j/81079097883?pwd=VHRySlZmQzJLSDFoZXBmNC95aHN0dz09>

Meeting ID: 810 7909 7883

Passcode: 663450

Dial by your location

+1 669 900 6833

AGENDA

1. Call to Order/Roll Call/Introductions (5 min.)
2. Goals and Outcomes Review with Dr. Kimberly Smalley (50 min.)
 - a. Action to approve the Executive Director Goals and Outcomes
3. Close the Meeting

List of Common Acronyms:

AB: Assembly Bill
ADA: Americans with Disabilities Act
ARCA: Association of Regional Center Agencies
ASD: Autism Spectrum Disorder
ASP: Alliance of Service Providers
BCBA: Board Certified Behavioral Analyst
CAC: Client Advisory Committee
Cal-ABLE: California Achieving a Better Life Experience
Cal-OSHA: California Occupational Safety and Health Act
CARF: Commission on Accreditation of Rehabilitation
CCL: Community Care Licensing
CDC: Center for Disease Control
CDER: Client Development Evaluation Report
CPP: Community Placement Plan
CRA: Clients' Rights Advocate
CRDP: Community Resource and Development Plan
DDS: Department of Developmental Services
DHHS: Department of Health and Human Services
DSP: Direct Support Professionals
EBSH: Enhanced Behavioral Home
HDO: Housing Development Plan
IEP: Individualized Education Program
IFSP: Individual Family Service Plan

ILS: Independent Living Service
IPP: Individualized Program Plan
LCSW: Licensed Clinical Social Worker
MHSA: Mental Health Services' Act
MSW: Master of Social Work
OCRA: Office of Clients' Rights Advocacy (See CRA)
OPS: Operations
PEP: Purchase of Services Expenditure Projection
PPE: Personal Protection Equipment
POS: Purchase of Services
RCDSC: Redwood Coast Developmental Services Corporation
RCHDC: Rural Communities Housing Development Corporation
RCRC: Redwood Coast Regional Center
SCDD: State Council on Developmental Disabilities
SDP: Self Determination Program
SLS: Supported Living Service
SB: Senate Bill
SELPA: Special Education Local Plan Area
SSI: Social Security Income
SSP: State Supplementary Program
UVAH: Ukiah Valley Association of Habilitation
WIC: Welfare and Institutions Code

Goals and Outcomes

Dr. Kimberly Smalley, Executive Director

Year 1 – Outcomes:

Outcome 1: The state of CA and the country as a whole are in flux at the moment. The pandemic continues to impact all aspects of work life. All employers are struggling to get and keep staff, RCRC is no exception. We too are impacted by the ever changing rules demands and policies of this unprecedented situation.

- **Establish internal equanimity:**
 - Reopen RCRC offices safely
 - Fill existing vacant roles (model/mentor ideology as well as mechanics of job)
 - Fill and Incorporate positions newly established by state 7/2021 i.e. emergency preparedness, self-determination staff, enhanced caseload ration service coordinators.
 - Build and strengthen the Executive Team

Outcome 2: Clinical staff have retired or moved on from a system that was already stretched too thin and not addressing clinical needs equitably across four counties. These positions include: Psychologist, Neuropsychologist, Training Specialist, Board Certified Behavioral Analyst; Autism Specialist, Dual Diagnosis Intellectual Disabilities and Mental Health.

- **Build RCRC's Clinical Department:**
 - Work with DDS to acquire funding for needed positions
 - Recruit, hire and train clinicians to fill unmet needs
 - Provide training and mentoring across roles within the agency
 - Provide training and mentoring for our vendor community
 - Build relationships with other colleagues/counterparts within our community
 - Establish/re-establish and participate in multi-agency training opportunities across all four counties (currently more successful in Humboldt County only)

Outcome 3:

- **Enhance RCRC's footprint within the community:**
 - RCRC will be represented and regularly attend various agencies meetings within our community that include Housing, Employment, Foster, Youth and Forensic.
 - Actively participate in multi-agency Memorandums of Understanding (i.e. education, housing, employment, etc.)
 - Join community membership organizations like local Chamber of Commerce and Rotary Clubs, etc.
 - Expand our presence and accessibility in Lake County
 - Expand outreach and service to linguistically and culturally diverse communities

Outcome 4:

- **Build and support client advocacy groups:**
 - Provide support to restart the Client Advisory Committee
 - Establish an open forum for all RCRC clients
 - Support and develop with partnering organizations, multiple forums for client trainings, advocacy and empowerment