

Client Advisory Committee (CAC) Meeting
Thursday, October 7, 2021 at 3:30 p.m. by Zoom/Video Teleconference

CAC Members Present: Bill Lacy, Will Lewis, Dave Matson

CAC Members Absent: Keith Peeples

RCRC Staff Present: Alex Bland-Client Advocate, Kim Orsi-Executive Assistant and Dr. Kim Smalley-Executive Director

Others Present: Julie Eby-McKenzie, Trixie Galletti, Tamera Leighton-RCDCS Board President, Mark Konkler-Facilitator, Enrique Ulloa-Translator

- Agenda:
1. Call to Order/Introductions
 2. Recommendation and action to appoint new committee member
 3. Review Meeting Minutes
 - a) Review Goals
 - b) Recommend Additional Goals
 4. Discuss and Plan Future Trainings
 5. Invite Community Input
 6. Close the meeting

1. **Call to Order/Introductions:** W. Lewis called the meeting to order at 3:44 p.m. and those wishing to introduce themselves did so.

2. **Recommendation and Action to Appoint New Committee Member:** Trixie Galletti would like to become a member of the RCDCS Board Client Advisory Committee:

ACTION:

W. Lewis recommended appointing T. Galletti as a member of the CAC and called for a vote of members. All CAC members present voted yes and there were no objections.

3. **Review Meeting Minutes:**

- a) **Review Goals:** The Goals developed by the CAC during their July 8, 2021 meeting were reviewed with the following status:
- Resume board meetings in person – Suspended due to COVID and to be continued when the restrictions are lifted.
 - In person CAC meetings – Suspended due to COVID and to be continued when the restrictions are lifted.
 - MET: Develop structure and frequency of CAC Meetings – Meetings are scheduled monthly through June 2022
 - MET and will continue: Invite clients and community members to attend meetings – All meetings are open to the public and agendas are posted to RCRC’s website and shared via e-blasts.
 - MET and will continue: Hold Trainings for CAC and expand to include trainings for clients – Invitations for trainings have posted to RCRC’s website and shared via e-blast.

- b) **Recommend additional goals:** Discussion continued regarding future goals. W. Lewis would like to increase the number of CAC members on the committee to 11 (there are currently 5). The committee would also like to see an increase of client's attendance and participation during future CAC meetings. The following suggestions were noted:

- Meet with clients at programs to discuss their needs.
- Invite friends.
- Invite members of People First of Ukiah to attend future meetings.
- Invite clients from your programs.

Next Steps:

- W. Lewis will contact C. Miller about visiting programs to meet with clients to discuss their needs.
- K. Orsi will reach out to the People First of Ukiah facilitators to share the CAC meeting schedule and upcoming agendas with their members.

Additional Discussions:

SB639: A new bill was passed and signed by Governor Newsom. J. Eby-McKenzie from SCDD reported that jobs that pay less than minimum wage will be phased out by 2025. SCDD wants to assure that no one is left behind and that everyone has the opportunity to find another job that they like at minimum wage or higher. If anyone is currently in a subminimum wage job and is concerned about finding another job, please contact J. Eby-McKenzie by email at: julie.eby-mckenzie@scdd.ca.gov or by telephone at 707-463-4700 for more information. The SCDD/Northcoast website is: www.scdd.ca.gov/northcoast

Social Recreation Services: Alex Bland reported that Social Recreation services are resuming and clients can now begin having discussions with their service coordinators regarding these services.

Ukiah Chapter of People First: It was reported by D. Matson that the Ukiah Chapter held their first in-person event at Slam Dunk Pizza on October 4th.

4. **Discuss and Plan Future Trainings:** The following training topics were identified by the CAC:
- Clients' Rights
 - Learning Leadership Skills: J. Eby-McKenzie will work with W. Lewis to discuss and craft this training.
 - Training for Board Facilitators
5. **Invite Community Input:** J. Eby-McKenzie shared that she worked for 10 years with the Self Advocacy Committee of LA County and offered her assistance to the CAC. She

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added that she could assist the CAC with connecting to other advocacy committees throughout the state to learn more about their successes.

In closing, K. Orsi reported that CAC member K. Peeples will not be able to attend future CAC meetings at 3:30 p.m. as his work hours have been changed and he isn't able to get home until almost 4:00 p.m.

M/S/C: W. Lewis (B. Lacy) motioned to move the meeting time for all future CAC meetings to begin at 4:00 p.m. CAC members present voted yes and there were no objections.

Next Steps: K. Orsi will update the time of all future CAC meetings and will post the updated schedule to the RCRC website.

6. Close the Meeting: W. Lewis closed the meeting at 4:30 p.m.

CAC Committee/ko