

Respecting Choice in the Redwood Community

DATE:

December 29, 2021

TO:

RCDSC Board of Directors

FROM:

Kim Orsi, Executive Assistant

SUBJECT:

RCDSC Board of Directors' Regular Meeting – Wednesday, January 12, 2022 by Zoom Video/Teleconference and AT&T Telephone Conference.

Closed Session: Board members ONLY will begin at 5:45 p.m.

Regular Session: Beginning at 6:00 p.m.

Please find enclosed the meeting packet for the upcoming RCDSC Board of Directors' meeting on **Wednesday**, **January 12**, **2022 at 6:00 p.m**. The meeting will be held by Zoom Video/Teleconference and AT&T Telephone Conference. Spanish translation will be available during the meeting. Board members are asked to log in before 5:45 p.m. for a closed session with the regular session of the board meeting following at 6:00 p.m.

BY Zoom: In order to join by Zoom, please visit the Zoom website at https://zoom.us/join where you will be prompted to type the Meeting ID followed by the Meeting Password. You may also copy and past the link to your web browser to join the meeting by following the prompts. If you do not have video capabilities, you can join the meeting by telephone through Zoom by dialing the Zoom number below. You will also be prompted to enter the Meeting ID and Password.

https://us02web.zoom.us/j/87440232478 (letter 'j' in the link)

Meeting Password: 434077 Meeting ID: 874 4023 2478

Zoom Dial in Option by Telephone: 1-669-900-6833

BY AT&T Teleconferencing: Using any telephone, call in by dialing the following toll free number and access code:

Dial Toll Free: 888-278-0296 (you are not required to dial '1' if using a smart phone).

Access Code: 7928387

Please do not hesitate to contact me with any additional questions: 707-462-3832 x260 or korsi@redwoodcoastrc.org.

Thank you.

CC:

RCDSC Packet Mailing List/Facilitators

RCRC Offices and RCRC website: www.redwoodcoastrc.org



Respecting Choice in the Redwood Community

Fecha:

29 de diciembre de 2021

A:

Junta Directiva de RCDSC

Desde:

Kim Orsi, Asistente Ejecutiva

Sugeto:

Reunión ordinaria de la Junta Directiva de RCDSC: miércoles 12 de enero de 2022 por Zoom Video / Teleconference y AT&T Telephone

Conference.

Sesión cerrada: los miembros de la junta SOLAMENTE comenzarán

a las 5:45 p.m.

Sesión regular: a partir de las 6:00 p.m.

Se adjunta el paquete de la reunión para la próxima reunión de la Junta Directiva de RCDSC el miércoles 12 de enero de 2022 a las 6:00 p.m. La reunión se llevará a cabo por Zoom Video / Teleconference y AT&T Telephone Conference. La traducción al español estará disponible durante la reunión. Se solicita a los miembros de la junta que inicien sesión antes de las 5:45 p.m. para una sesión cerrada con la sesión ordinaria de la junta directiva siguiente a las 6:00 p.m.

BY Zoom: para unirse mediante Zoom, visite el sitio web de Zoom en https://zoom.us/join, donde se le pedirá que ingrese el ID de la reunión seguido de la Contraseña de la reunión. También puede copiar y pegar el enlace a su navegador web para unirse a la reunión siguiendo las indicaciones. Si no tiene capacidades de video, puede unirse a la reunión por teléfono a través de Zoom marcando el número de Zoom a continuación. También se le pedirá que ingrese el ID y la contraseña de la reunión.

https://us02web.zoom.us/j/87440232478 (letra "j" en el enlace)

Contraseña de reunión: 434077 ID de reunión: 874 4023 2478

Opción de marcación de zoom por teléfono: 1-669-900-6833

POR Teleconferencia de AT&T: usando cualquier teléfono, llame marcando el siguiente número gratuito y código de acceso:

Marque el número gratuito: 888-278-0296 (no es necesario que marque "1" si usa un

teléfono inteligente).

Código de acceso: 7928387

No dude en ponerse en contacto conmigo si tiene preguntas adicionales: 707-462-3832 x260 o korsi@redwoodcoastrc.org.

Gracias.

CC:

Facilitadores / lista de distribución de paquetes de RCDSC

Oficinas de RCRC y sitio web de RCRC: www.redwoodcoastrc.org

OUR VISION

Redwood Coast Regional Center recognizes that a vision statement is a projection of the ideal future. A vision statement provides a picture of things, not as they are, but as they might be. It is the "north star" which guides all journeys and which, like the north star, remains a bright fixture on the horizon of all that is possible.

It is the vision of Redwood Coast Regional Center that all people in our community, including individuals with developmental disabilities, will live, learn, work, travel, and play in the best, most inclusive environments.

We envision strong, healthy individuals and families whose emotional resources are renewed and supported by community and regional center. We envision full access to a complete array of health services throughout life.

We envision a system of services and supports that is determined by the individuals served. We envision a process that is complementary to the individual's own life, and which does not intrude upon the person's chosen lifestyle. We envision people residing in the living arrangement of their choice. We recognize that life is made meaningful by loving, being loved, and having friends and relationships. We acknowledge that life is enhanced by contribution, responsibility and the opportunity to learn new ideas and to engage in new experiences, including educational opportunities, social interactions, and work activities. We envision a system of services and supports which acknowledge the person's age, lifestyle preferences and culture, and which is fluid and ever changing.

We envision all people being empowered to communicate with their own minds and hearts to determine their supports and services.

We also subscribe to a vision which represents the highest commitment to excellence. We envision a commitment to honesty, compassion, trustworthiness, flexibility, responsiveness, accountability, accessibility, creativity and a passion for community service.

We envision a joyful and supportive environment in which trust is the cornerstone of all interactions, humor is appreciated and everyone participates fully in teamwork. We envision one community. We value diversity and honor individuals.

We strive to be accessible, to be knowledgeable, to be accountable, to accomplish tasks in a timely and effective manner, and to offer and receive feedback formally and informally on how we are doing in fulfilling our mission and realizing our vision.

We envision all members of the support community having access to adequate resources, including funding, in order to provide desired services and supports. We envision a collaboration between members of the community which creates a whole of services and supports which is greater than the sum of its component contributors. We acknowledge that shared learning, communication and planning activities will provide the greatest benefit for those individuals we mutually serve, as well as for our respective members. We envision a culture in which all members of the community are respected, supported, honored, and recognized for their diverse contributions and valued services.

We envision educational efforts which focus on teaching relationship rather than care giving; which teach support rather than control; which teach communication rather than regulation. We promote informed exploration and risk taking, with opportunities for feedback. We envision individual and community satisfaction as the standard by which all services are measured.

Adopted March 7, 1998 RCDSC Board of Directors

NUESTRA VISIÓN

El Redwood Coast Regional Center reconoce que una declaración de visión es una proyección del futuro ic Una declaración de visión proporciona una imagen de las cosas, no como son, sino como pueden ser. Es la "estrella norte" que guía todos los caminos y que, como la estrella del norte, permanece luminosa en el horizonte de todo lo que es posible.

Es la visión del Redwood Coast Regional Center que toda la gente de nuestra comunidad, inclusive los individuos con discapacidades de desarrollo, vivan, aprendan, trabajen, viajen, y jueguen en el entorno más integrador.

Visualizamos individuos y familias fuertes y saludables cuyos recursos emocionales son renovados y apoyados por la comunidad y el centro regional. Visualizamos acceso pleno a un despliegue completo de servicios de salud de por vida.

Visualizamos un sistema de servicios y apoyos determinado por los individuos a quienes sirven. Visualizamos un proceso que complementa la propia vida del individuo, sin entrometerse en el estilo de vida escogido por la persona. Visualizamos a las personas residiendo en el estilo de vida que escojan. Reconocemos que la vida adquiere significado por amar, ser amado, tener amigos y relaciones. Reconocemos que la vida se enriquece cuando hay centribución, responsabilidad, y oportunidad para aprender nuevas ideas y comprometerse con nuevas experiencias, inclusive oportunidades educativas, interacciones sociales, y actividades de trabajo. Visualizamos un sistema de servicios y apoyos que reconozcan la edad de la persona, su preferencia por un estilo de vida y cultura, y que fluye y es cambiante.

Visualizamos que toda la gente tenga poder para comunicarse con sus propias mentes y corazones para determinar sus apoyos y servicios.

También adoptamos una visión que representa el más alto compromiso a la excelencia. Visualizamos un compromiso a la honradez, compasión, confiabilidad, flexibilidad, responder, responsabilidad, accesibilidad, creatividad, y una pasión por dar servicio comunitario.

Visualizamos un entorno alegre y solidario en el que la comianza es la piedra angular de todas las interacciones, donde el humor es apreciado y todos participan plenamente en el trabajo de equipo. Visualizamos una comunidad. Valoramos la diversidad y honramos a los individuos.

Nos esforzamos por ser accesibles, tener conocimientos, ser confiables, realizar tareas de manera oportuna y eficaz, ofrecer y recibir comentarios formales e informales sobre como estamos realizando nuestra misión y cumpliendo con nuestra visión.

Visualizamos que todos los miembros que apoyan a la comunidad tengan acceso a los recursos adecuados, inclusive financiamiento, para proporcionar los servicios y apoyos deceados. Visualizamos una colaboración entre los miembros de la comunidad para crear un cuerpo de servicios y apoyos que es más grande que la suma de los contribuciones que lo componen. Reconocemos que el compartir aprendizaje, comunicación y actividades planeadas va a proporcionar un mayor beneficio para aquellos individuos que conjuntamente servimos, así como para nuestros respectivos miembros. Visualizamos una cultura en la que todos los miembros de la comunidad son respetados, apoyados, honrados, reconocidos por sus diversas contribuciones y sus valiosos servicios.

Visualizamos los esfuerzos educativos que enfocan sobre una enseñanza de relaciones más que en ofrecer cuidado; que enseñan como dar apoyo más que controlar, que enseñan como comunicarse más que reglamentar. Abogamos por hacer exploraciones informadas y tomar riesgos, con oportunidades para esci comentarios. Visualizamos que la satisfacción individual y comunitaria sea el estánder por el que todos los servicios sean medidos.

Adoptada el 7 de marzo de 1998 Mesa Directiva de RCDSC

AGENDA

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DRAFT MEETING MINUTES

MEETING AGENDA

Redwood Coast Developmental Services Corporation Board of Directors'

Wednesday, January 12, 2022 at 6:00 p.m.

By ZOOM Video/Teleconferencing

https://us02web.zoom.us/j/87440232478

Meeting ID: 874 4023 2478

AT&T Telephone Conference: Dial Toll Free: 888-278-0296

Passcode: 434077 Access Code: 7928387 Dial in 1 669 900 6833

NOTE: THERE WILL BE A CLOSED SESSION FOR BOARD MEMBERS ONLY THAT BEGINS AT 5:45 P.M. FOLLOWED BY AN OPEN SESSION MEETING AT 6:00 P.M.

<u>AGENDA</u>

CLOSED SESSION:

Call to order/Roll Call for Closed Session

(15 min)

(5 min.)

The Executive Committee will provide a report on the Annual Performance Review for RCRC Executive Director, Dr. Kimberly Smalley and recommend action to approve the renewal of Dr. Smalley's Contract effective February 1, 2022 through January 31, 2023.

OPEN SESSION:

1. Call to Order of Open Session/Introductions

2. Select Timekeeper/Sharing the Vision (2 min.)

3. Approval of Agenda (2 min.)

4. Approval of the November 10, 2021 Board of Directors' Meeting Minutes (2 min.)

5. Community Input (3 min. each)

6. Executive Director's Report – Dr. Smalley (8 min.)

7. Director of Community Services Report – J. Padilla (8 min.)

8. Standing Committee Reports

(15 min.)

- a) Executive Committee Report: T. Leighton
 - Summary from the Closed Session and Committee meeting on November 18, 2021 Performance Review with Dr. Smalley.

Standing Committee Reports Continued:

- b) Client Advisory Committee Report: W. Lewis
- c) Ad-Hoc Bylaws Committee Report: S. Valente
 - An update with a request for community input and recommendation for action to approve the proposed changes to Section 5.08 C) F) and Section 5.09 of the RCDSC Bylaws.
- d) Vendor Representative Report: S. Jackson
- 9. ARCA Reports

(5 min.)

a) ARCA Board Delegate Report: T. Leighton

10. New Business

(5 min.)

- a) Proposed 2022 RCDSC Board of Directors' Training Plan/Schedule with a recommendation for action to approve.
- b) Proposed 2022 RCDSC Board of Directors' Meeting Schedule through CY 2022 with a recommendation for action to approve.
- 11. County Liaison and Connection Reports:

(3 min.)

- Del Norte County
- Humboldt County
- 12. Community Input

(3 min. each)

13. Close the Meeting

Acronyms:

Updated 11/10/21

AB: Assembly Bill

ADA: Americans with Disabilities Act

ARCA: Association of Regional Center Agencies

ASD: Autism Spectrum Disorder ASP: Alliance of Service Providers BCBA: Board Certified Behavioral Analyst

CAC: Client Advisory Committee

Cal-ABLE: California Achieving a Better Life Experience Cal-OSHA: California Occupational Safety and Health Act CARF: Commission on Accreditation of Rehabilitation

CCL: Community Care Licensing CDC: Center for Disease Control

CDER: Client Development Evaluation Report

CPP: Community Placement Plan CRA: Clients' Rights Advocate

CRDP: Community Resource and Development Plan DDS: Department of Developmental Services DHHS: Department of Health and Human Services

DSP: Direct Support Professionals EBSH: Enhanced Behavioral Home

ED: Executive Director

EVV: Electronic Visit Verification

HCAR: Humboldt Community Access and Resource Center

HDO: Housing Development Plan HSU: Humboldt State University

I/DD: Intellectual/Developmental Disability IEP: Individualized Education Program IFSP: Individual Family Service Plan ILS: Independent Living Service IPP: Individualized Program Plan LCSW: Licensed Clinical Social Worker MHSA: Mental Health Services' Act MSW: Master of Social Work

NCI: National Core Indicator

OCRA: Office of Clients' Rights Advocacy (See CRA)

OPS: Operations

PEP: Purchase of Services Expenditure Projection

PPE: Personal Protection Equipment

POS: Purchase of Services

RAC: Regional Advisory Committee

RCDSC: Redwood Coast Developmental Services Corporation

RCHDC: Rural Communities Housing Development

Corporation

RCRC: Redwood Coast Regional Center

SCDD: State Council on Developmental Disabilities

SDP: Self Determination Program SLS: Supported Living Service

SB: Senate Bill

SELPA: Special Education Local Plan Area

SSI: Social Security Income SSP: State Supplementary Program

START: Systemic, Therapeutic, Assessment, Resource and

Treatment

UVAH: Ukiah Valley Association of Habilitation

WIC: Welfare and Institutions Code

AGENDA DE LA REUNIÓN

Corporación de Servicios de Desarrollo de Redwood Coast Junta Directiva'

Miércoles 12 de enero de 2022 a las 6:00 p.m.

Por video / teleconferencia ZOOM

https://us02web.zoom.us/j/87440232478

ID de reunión: 874 4023 2478

Conferencia telefónica de AT&T Marque gratis: 888-278-0296

(15 min.)

Contraseña: 434077 Código de acceso: 7928387 Marcar: 1 669 900 6833

NOTA: HABRÁ UNA SESIÓN CERRADA PARA MIEMBROS DE LA JUNTA SOLAMENTE QUE COMIENZA A LAS 5:45

P.M. SEGUIDA DE UNA REUNIÓN DE SESIÓN ABIERTA A LAS 6:00 P.M.

AGENDA

Sesión Cerrada:

Llamada al orden / Pase de lista para sesión cerrada (15 min)

El Comité Ejecutivo proporcionará un informe sobre el desempeño anual Revisar para la Directora Ejecutiva de RCRC, Dra. Kimberly Smalley y recomendar acciónpara aprobar la renovación de su Contrato / Acuerdo de trabajo a partir del 1 de febrero de 2022 hasta el 31 de enero de 2023.

OPEN SESSION:

1. Llamada al orden de la sesión abierta / presentaciones (5 min.)

2. Seleccione Cronometrador / Compartir la visión. (2 min.)

3. Aprobación de la agenda (2 min.)

4. Aprobación del Acta de la Junta Directiva del 10 de noviembre de 2021 (2 min.)

5. Contribución de la comunidad (3 min. each)

6. Informe del Director Ejecutivo – Dr. Smalley (8 min.)

7. Informe del Director de Servicios Comunitarios – J. Padilla (8 min.)

8. Informes del Comité Permanente

a) Informe del Comité Ejecutivo: T. Leighton

• Resumen de la sesión cerrada y la reunión del comité el 18 de noviembre de 2021 Revisión de desempeño con el Dr. Smalley.

Standing Committee Reports Continued:

- b) Continuación de los informes del Comité Permanente: W. Lewis
- c) Informe del Comité Ad-Hoc de Estatutos: S. Valente
- Actualización con recomendación y solicitud de acción para aprobar los cambios propuestos a la Sección 5.08 C) F) y la Sección 5.09 de los Estatutos de RCDSC.
 - d) Informe del representante del proveedor: S. Jackson

9. Informe ARCA

(5 min.)

a) Informe de delegado de la junta de ARCA: T. Leighton

10. Nuevo negocio

(5 min.)

- a) Plan / Programa de capacitación de la Junta Directiva del RCDSC propuesto para 2022 con una recomendación de acción para aprobar.
- b) Propuesta de calendario de reuniones de la Junta Directiva del RCDSC para 2022 hasta el año 2022 con una recomendación de acción para aprobar.
- 11. Informes de enlace y conexión del condado:

(3 min.)

- Del Norte County
- Humboldt County
- 12. Contribución de la comunidad

(3 min. each)

13. Cerrar la reunión

Acronyms: Updated 11/10/21	ILS: Independent Living Service
AB: Assembly Bill	IPP: Individualized Program Plan
ADA: Americans with Disabilities Act	LCSW: Licensed Clinical Social Worker
ARCA: Association of Regional Center Agencies	MHSA: Mental Health Services' Act
ASD: Autism Spectrum Disorder	MSW: Master of Social Work
ASP: Alliance of Service Providers	NCI: National Core Indicator
BCBA: Board Certified Behavioral Analyst	OCRA: Office of Clients' Rights Advocacy (See CRA)
CAC: Client Advisory Committee	OPS: Operations
Cal-ABLE: California Achieving a Better Life Experience	PEP: Purchase of Services Expenditure Projection
Cal-OSHA: California Occupational Safety and Health Act	PPE: Personal Protection Equipment
CARF: Commission on Accreditation of Rehabilitation	POS: Purchase of Services
CCL: Community Care Licensing	RAC: Regional Advisory Committee
CDC: Center for Disease Control	RCDSC: Redwood Coast Developmental Services Corporation
CDER: Client Development Evaluation Report	RCHDC: Rural Communities Housing Development
CPP: Community Placement Plan	Corporation
CRA: Clients' Rights Advocate	RCRC: Redwood Coast Regional Center
CRDP: Community Resource and Development Plan	SCDD: State Council on Developmental Disabilities
DDS: Department of Developmental Services	SDP: Self Determination Program
DHHS: Department of Health and Human Services	SLS: Supported Living Service
DSP: Direct Support Professionals	SB: Senate Bill
EBSH: Enhanced Behavioral Home	SELPA: Special Education Local Plan Area
ED: Executive Director	SSI: Social Security Income
EVV: Electronic Visit Verification	SSP: State Supplementary Program
HCAR: Humboldt Community Access and Resource Center	START: Systemic, Therapeutic, Assessment, Resource and
HDO: Housing Development Plan	Treatment
HSU: Humboldt State University	UVAH: Ukiah Valley Association of Habilitation
I/DD: Intellectual/Developmental Disability	WIC: Welfare and Institutions Code

IEP: Individualized Education Program IFSP: Individual Family Service Plan	



January 12, 2022 Board Meeting

Redwood Coast Developmental Services Corporation

Item 1 Call to Order/Roll Call/Introductions



- The Board President will begin the meeting by calling the meeting to order and will request Roll Call to assure there is a Quorum present. (A quorum is a majority of the currently appointed directors).
- When your name is called: Reply "here" and say the County you represent and your position.
- The Board President will call for introductions from guests in attendance.

Item 2 Select Timekeeper/Sharing the Vision



- The Board President will request a timekeeper to keep the meeting on track and on
- The Board President will ask members of the board to share a portion of the Redwood Coast Regional Center Vision Statement.

Item 3 Approval of the Meeting Agenda



- The Board President will ask if there are any changes to the proposed agenda. If there are none, the Board President will note that the agenda has been received and approved as submitted. No vote will be necessary.
- If there are changes to the agenda, the Board will discuss. Only items of urgency after the posting of the agenda can be added.
 - Ask for questions
 - Ask for comments
 - Ask for a motion and second
 - Ask for Public Comment
 - Vote on the item

Item 4 Approval of Meeting Minutes



- The Board President will ask if there are any changes to the Board Meeting Minutes
 for the November 10, 2021 meeting. If there are none, the Board President will note
 that the meeting minutes have been received and approved as submitted. No vote
 will be necessary.
 - If there are changes, they will be noted and a vote will be necessary.
 - · Ask for questions
 - · Ask for comments
 - · Ask for a motion and second
 - · Ask for Public Comment
 - Vote on the item

Item 5 Community Input



- The Board President will invite members of the community to provide comments to the Board. Each community member who wishes to speak will have the floor for 3 minutes.
- Ask for questions
- · Ask for comments

Item 6 Executive Director's Report



- Redwood Coast Regional Center's Executive Director, Dr. Kimberly Smalley will provide her report to the Board:
- Ask for questions
- Ask for comments

Item 7 Director of Community Services Report

- Redwood Coast Regional Center's Director of Community Services, Jonathan Padilla will provide his report to the Board.
- · Ask for question
- Ask for comments

Item 8 Standing Committee Reports



Committee Chairs will provide updates to their reports:

- Executive Committee: T. Leighton will provide a summary from the Closed Session and the committee meeting held on November 18, 2021 for the Annual Performance Review with Dr. Smalley
- b) Client Advisory Committee: W. Lewis
- Ad-Hoc Bylaws Committee: S. Valente will provide an update on the proposed amendments to the RCDSC Bylaws, Section 5.08 C) F) and Section 5.09 with a recommendation for action to approve the amendments
 - Ask for questions
 - · Ask for a motion and second
 - Ask for Public Comment
 - · Vote on the item (c)
- d) Vendor Representative Report: S. Jackson
- · Ask for questions
- · Ask for comments

Item 9 ARCA Reports



The following ARCA Reports will be provided:

- a) ARCA Board Delegate Report: T. Leighton will provide an update.
- · Ask for questions
- Ask for comments

Item 10 New Business

- a) Proposed 2022 Board of Directors' Training Plan/Schedule with a recommendation for action to approve.
 - Call for questions
 - · Call for a motion and second
 - · Call for public comment
 - · Vote on the item
- b) Proposed 2022 RCDSC Board of Director's Meeting Schedule through CY 2022 with a recommendation for action to approve.
 - · Call for questions
 - Call for a motion and second
 - · Call for public comment
 - Vote on the item

Item 11 County Liaison and Connection Reports

- The Board President will call on members for updates on events that are happening and what community connections they have made in their county:
 - Del Norte County
 - . Humboldt County
- Ask for questions

Lake and Mendocino will provide reports during the next meeting

Ask for comments

Item 12 Community Input



- The Board President will invite members of the community to provide comments to the Board. Each community member who wishes to speak will have the floor for 3 minutes.
- Ask for questions
- Ask for comments

Item 13 Close the Meeting



- The Board President will close the meeting and announce:
 - The next meeting will be held by Zoom Video/Teleconference on Wednesday, March 9, 2022 at 6:00 p.m.

DRAFT Meeting Minutes

REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION

Meeting of the Board of Directors – By Zoom Video/Teleconferencing
And AT&T Teleconferencing

Wednesday, November 10, 2021 at 6:00 p.m.

#3 FY: 2021-2022

Directors Present: Beverly Fontaine, Steven Jackson, Bill Lacy, Diane Larson,

Tamera Leighton, Will Lewis, Cassandra May, Chris Nifong, Mike

Sawyer, Teresa Schnacker, Shirley Valente

Directors Absent: Allison Hillix, Dave Matson, Keith Peeples

Facilitators Present: Mark Konkler

RCRC Staff Present: Mary Block: Director of Client Services, Dolores Delgado: Diversity Outreach Assistant/Translator, Jennifer Garcia: Diversity Outreach Specialist, Nichole Haydon: Director of Human Resources, Amy Medina: Director of Administration, Chris Miller: Client Advocate, Jonathan Padilla: Director of Community Services, Kim Orsi: Executive Assistant, Tovara Poffenberger: Intake Specialist, Dr. Jacinthe Roy: Director of Clinical Services, Dr. Kimberly Smalley: Executive Director,

Others Present: Breeanne Burris: 24 Hour Home Care, Julie Eby-McKenzie: North Coast Office of the SCDD, Kristi Patterson, Mary Agnes Nolan: SCDD, Melissa Robinson: Primary Liaison, DDS/Office of Community Operations Community Programs Specialist, Dorianne Tanaka: Executive Director UVAH

- 1. Call to Order/Roll Call/Introductions: The regular meeting of the RCDSC Board of Directors was called to order by Board President T. Leighton at 6:02 p.m. K. Orsi read aloud the disclaimer that the audio of the meeting was being recorded for future posting to the RCRC website. T. Leighton conducted rollcall and a quorum was present.
- 2. Select Timekeeper/ Sharing the Vision: T. Leighton called on M. Sawyer to be timekeeper and D. Larson who shared a portion of the Vision, "We envision all people being empowered to communicate with their own minds and hearts to determine their supports and services."
- **3. Approval of Agenda:** T. Leighton called to approve the agenda and asked if there were changes and hearing none the agenda was approved as presented.
- **4. Approval of Meeting Minutes from October 9, 2021 Board Meeting:** T. Leighton called for any recommended changes to the meeting minutes and hearing none the meeting minutes were approved as presented.

- 5. Community Input: T. Leighton called for community input:
 - There was no community input.
- **6. Executive Directors Report:** T. Leighton called on Dr. Smalley who provided the following updates:
 - COVID-19 Update: RCRC remains open by appointment only and continues assessing reopening for drop-in visitors bi-weekly. There are links to DDS COVID-19 Data Dashboard included in the meeting packets: https://www.dds.ca.gov/corona-virus-information-and-resources/data/
 Dr. Smalley reported that 20 RCRC clients have recently tested positive for COVID-19 as we continue to maintain health and safety precautions for all and vaccinations are available to anyone who would like to get vaccinated. Approximately 60 percent of clients have received vaccinations with 12 percent who have declined (some are due to health reasons). Approximately 20 percent have an unknown vaccination status and RCRC continues outreach to determine their status. All RCRC employees including employees of vendored service providers must be vaccinated or proceed through an exemption process.
 - RCRC Open Positions: RCRC is currently recruiting for nine open positions and recently received additional funding that has been earmarked for seven additional positions by DDS. These positions include an Early Start Supervisor, Deaf/Hard of Hearing Specialist and Linguistically and Culturally appropriate service coordination for a smaller/enhanced caseload to serve the Native American and Latino communities. RCRC will also be recruiting for Participant Directed/Self Determination positions.
 - Chris Miller, Client Advocate with RCRC for 15 years will be moving on to pursue a new career opportunity, and he will be greatly missed by his colleagues at RCRC.
 - a) Introduction of new RCRC Director of Clinical Services, Dr. Jacinthe Roy: Dr. Smalley introduced Dr. Roy, Director of Clinical Services. Dr. Roy shared that she is based in the RCRC Eureka office, that she is a family physician, and that her core background has been working with underserved populations working in indigenous health. Dr. Roy has also worked as a University teacher.
 - b) Performance Contract Review:
 - Review of RCRC's Year End 2020 Performance Contract Outcomes with RCRC's DRAFT 2022 Performance Plan: Dr. Smalley provided background information regarding regional center Performance Plans, noting that each regional center provides data to DDS and each year and based on how the regional center has done drafts plans that are developed for the next year. Dr. Smalley reported that RCRC held a public meeting on October 18, 2021 to request assistance from clients, families, service providers, and community partners with the development of RCRC's DRAFT 2022 Performance Plan. Dr. Smalley shared a PowerPoint presentation of RCRC's DRAFT 2022

Performance Plan that included data from RCRC's 2020 Year End Performance Report that was also shared and included in the meeting packets. Dr. Smalley called for questions and additional public comment/input and hearing none, requested a recommendation by the board to approve RCRC's DRAFT 2022 Performance Plan as presented in order to submit to DDS for review and approval. T. Leighton called for a motion to approve RCRC's DRAFT 2022 Performance Plan.

M/S/C: B. Lacy (T. Schnacker) motioned to approve RCRC's DRAFT 2022 Performance Plan as presented and T. Leighton called for public input and hearing none called a vote by rollcall and the motion carried.

- c) Overview of RCRC's National Core Indicators: Dr. Smalley provided background regarding the National Core Indicator Surveys, reporting that trained interviewers meet and talk with regional center families which is a standardized process that occurs nationwide. The data gathered during the interviews is compared to statewide data. Links to the Final Report are included: https://www.dds.ca.gov/wp-content/uploads/2020/09/CFS 2018-19 FINAL 3 27 2020.pdf and the user friendly NCI Results from Families Across Redwood Coast Regional Center (RCRC) 2018-2019 is included in the meeting packets. Dr. Smalley reviewed the following Report/Results for RCRC:
 - Did you get enough information to take part in planning services for your child? 70% surveyed reported yes.
 - Was this information easy to understand? 70% surveyed reported yes.
 - Does the service coordinator respect your choices/opinions? 90% of those surveyed reported yes.
 - Does your service coordinator tell you about other public services like food stamps or SSI? 60% of those surveyed reported yes.
 - Does the IPP/IFSP include all the things your child needs? 80% of those surveyed reported yes.
 - Did someone in your family help make the IPP/IFSP? 80% of those surveyed reported yes.
 - Can you contact support workers when you want to? 70% of those surveyed reported yes.
 - Can you contact your child's service coordinator when you want to? 70% of those surveyed reported yes.
 - Can your family choose or change your child's provider agencies? 80% of those surveyed reported yes.
 - Does your child take part in community activities? 90% of those surveyed reported yes.
 - Are you happy with services and supports your child gets? 70% of those surveyed reported yes.
 - Have services and supports made a positive difference for your family?
 90% of those surveyed reported yes.

Following the presentation, Dr. Smalley called for questions and comments: M. A. Nolan from the SCDD National Core Indicators Quality Assessment reported that there are two different survey types, In Person Survey (IPS or interviews) for those using services that were completed in June 2021 and they are now moving to By-Mail surveys that will be mailed within the next few months. In all, there are three different surveys: Family/Child Survey (families with a child, ages 3 to 17 living within the home), Adult Family (adult child, age 18 or over living in the family home) and Family Guardian Surveys (families with an adult living outside the family home). Additionally, the Indicators are reviewing these key areas: Employment, Rights, Service Planning, Community Inclusion, Choice, and Health and Safety. M.A. Nolan added that she is also available to provide short presentations regarding the NCI Surveys.

- 7. Director of Administration's Report: T. Leighton reported that A. Medina provides her written report monthly and that it is included in the meeting packet and also posted on RCRC's website at https://redwoodcoastrc.org/wp-content/uploads/2021/11/BOD-Meeting-Packet-11.10.21.pdf T. Leighton called for any questions pertaining to A. Medina's written report and hearing none moved to the next topic.
- **8. President's Report:** T. Leighton wished to discuss Roberts' Rules of Order regarding Consent Calendars but in lieu of time requested to table the discussion for a future board meeting.
- 9. Standing Committee Reports: T. Leighton called on committee chairs for their reports:
 - a) Executive Committee: T. Leighton reported that the Executive Committee met on a matter of urgency on October 28, 2021 to review and take action on behalf of the board and approved an RCRC Start-Up Contract that was over \$250,000 (per statute) that was effective November 1, 2021. Meeting minutes from this meeting as well as information pertaining to the approved contract are included in the meeting packet.
 - b) Client Advisory Committee Report: W. Lewis reported that the CAC continues to meet monthly and that he has contacted Radiant Living to discuss how supported living services could be improved.
 - c) Ad-Hoc Bylaws Committee: S. Valente reported that this committee met on October 21, 2021 to review changes to the RCDSC Bylaws Section 5.03: Number, Composition and Qualifications for Directors. The updated language is based on a recommendation by the DDS that will allow flexibility in the number of directors (a rage between 12 to 17 members rather than 17) and composition by County, expertise and diversity. The recommendations are included in the meeting packet and posted to the RCRC website for review and public comment.

- T. Leighton reported that the Ad Hoc Bylaws Committee recommends the proposed changes and called for public comment and hearing none called a vote by rollcall and the recommended changes were approved.
 - d) Vendor Representative Report: S. Jackson provided the following update: The ASP has a good working relationship with RCRC, SCDD and DDS and we have all endured the COVID-19 pandemic over the past 18 months. During this time, creative ways to provide supports were developed including Health and Safety rates for appreciation pay (similar to hazard pay) that enabled services to keep employment high to continue to provide quality supports for individuals served. The Health and Safety rates did come to an end July 30, 2021 and DDS has indicated that providers can re-apply for this rate. However, the ASP would like DDS to consider permanently implementing the Health and Safety rate for all service providers across the board as it saved many organizations from closure as new requirements and mandates, including the annual minimum wage increases, Electronic Visit Verification (EVV) and the vaccination mandate have and will continue to impact service provider organizations that are shouldering the additional costs and expenses associated with these requirements/mandates.

The ASP does understand that the Burns and Associates rate adjustments will begin implementation April 2022 and conclude in 2025; however, the implementation will only provide rates that are comparable to 2016 and service provider organizations will remain underfunded.

T. Leighton called for questions or comments. There were several comments regarding the mandatory vaccination requirements and concerns regarding the potential staffing shortages that would cause difficulties with providing services.

ARCA Reports: T. Leighton called for the ARCA Reports:

- a) Executive Director's ARCA Report: Dr. Smalley provides this report during the Executive Director's Report and a separate Executive Director's ARCA Report will be removed from future agendas.
- b) RCDSC Board Delegate Report: T. Leighton reported that she attended the most recent Board Delegate training regarding Regional Center Services for School Aged Children. T. Leighton noted that one of the presenters shared that school systems/districts in the state have varying thoughts regarding inclusion that can dramatically impact the inclusion of children with I/DD in schools. T. Leighton added that RCRC continues to do wonderful work around inclusion and referred to Dr. Smalley's review of RCRC's NCI Survey that 90% of children participate in community activities.
- c) ARCA CAC Report: C. Miller reported that he does not have a report this month as the ARCA CAC group will not be meeting until after this meeting. However, C. Miller did share that this is his last ARCA report as an employee of RCRC as he

will be accepting a new position. C. Miller expressed his thanks and gratitude to the board and RCRC and members of the board expressed their thanks to C. Miller.

- 10. County Liaison and Connection Reports:
 - ❖ Mendocino: No reports
 - ❖ Lake County: T. Leighton is working with Lake County to make improvements for ADA compliant sidewalks/walkways, noting that she worked on a similar project in Crescent City along with S. Jackson.
- 11. Community Input: T. Leighton called for community input.
 - Julie Eby-McKenzie reported that she has finalized arrangements for Spanish language Special Education training following a series of English trainings earlier this year. An announcement will be coming shortly for the trainings that will be held in January/February 2022. Please send J. Eby-McKenzie an email at julie.eby-mckenzie@scdd.ca.gov if you wish to receive email notification for upcoming trainings and events.
- **12.** Close the Meeting: T. Leighton adjourned the meeting at 7:20 p.m. The next board meeting will be held on Wednesday, January 12, 2022 at 6:00 p.m. by Zoom.

Allison Hillix, Secretary
RCDSC Board of Directors'

Acronyms:

Updated 11/10/21

AB: Assembly Bill

ADA: Americans with Disabilities Act

ARCA: Association of Regional Center Agencies

ASD: Autism Spectrum Disorder ASP: Alliance of Service Providers BCBA: Board Certified Behavioral Analyst

CAC: Client Advisory Committee

Cal-ABLE: California Achieving a Better Life Experience Cal-OSHA: California Occupational Safety and Health Act CARF: Commission on Accreditation of Rehabilitation

CCL: Community Care Licensing CDC: Center for Disease Control

CDER: Client Development Evaluation Report

CPP: Community Placement Plan CRA: Clients' Rights Advocate

CRDP: Community Resource and Development Plan DDS: Department of Developmental Services DHHS: Department of Health and Human Services

DSP: Direct Support Professionals EBSH: Enhanced Behavioral Home

ED: Executive Director

EVV: Electronic Visit Verification

HCAR: Humboldt Community Access and Resource Center

HDO: Housing Development Plan HSU: Humboldt State University

I/DD: Intellectual/Developmental Disability IEP: Individualized Education Program IFSP: Individual Family Service Plan

ILS: Independent Living Service IPP: Individualized Program Plan LCSW: Licensed Clinical Social Worker MHSA: Mental Health Services' Act

MSW: Master of Social Work NCI: National Core Indicator

OCRA: Office of Clients' Rights Advocacy (See CRA)

OPS: Operations

PEP: Purchase of Services Expenditure Projection

PPE: Personal Protection Equipment

POS: Purchase of Services

RAC: Regional Advisory Committee

RCDSC: Redwood Coast Developmental Services Corporation

RCHDC: Rural Communities Housing Development

Corporation

RCRC: Redwood Coast Regional Center

SCDD: State Council on Developmental Disabilities

SDP: Self Determination Program SLS: Supported Living Service

SB: Senate Bill

SELPA: Special Education Local Plan Area

SSI: Social Security Income

SSP: State Supplementary Program

START: Systemic, Therapeutic, Assessment, Resource and

Treatment

UVAH: Ukiah Valley Association of Habilitation

WIC: Welfare and Institutions Code

EXECUTIVE

DIRECTOR'S

REPORT

Redwood Coast Developmental Services Corporation Board of Directors Meeting, January 12, 2022

Executive Director's Report

Regional Center Operations:

COVID Update:

COVID continues. RCRC continues to monitor infection rates (only 1% of our clients) and health care capacity in our four counties. At this point, approximately 42% of RCRC clients have at least one vaccination dose. People living in any kind of congregate care are well covered. Individuals living at home or with parent (31%) SLS (68%) represent the gaps. 90% of RCRC staff are vaccinated. CDPH recently issues an order requiring boosters for all public health workers including regional center employees and vendors per the DDS order. RCRC has in house testing and as of December 27, 2021 any staff not yet eligible to be boosted must also test weekly. At this time, RCRC is open to the public by appointment only and reevaluating biweekly.

DDS COVID Dashboard Information:

 $https://www.dds.ca.gov/wp-content/uploads/2021/12/DDS_COVID-19_demographics-and-residence_12092021.pdf$

https://www.dds.ca.gov/corona-virus-information-and-resources/data/

Ca Dept. of Public health has mandated booster vaccines inclusive of all RCRC staff and vendors https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Order-of-the-State-Public-Health-Officer-Adult-Care-Facilities-and-Direct-Care-Worker-Vaccine-Requirement-FAQ.aspx

Staffing Updates:

RCRC was recently able to update its salary schedule to include seven additional steps allowing staff with long-term commitment some future incentives.

RCRC currently has 22 open positions in large part due to new positions. RCRC is actively recruiting far and wide. We were recently successful filling five positions including our BCBA for the Southern Counties of Lake and Mendocino, and a client services manager specifically for Early Start clients. RCRC is still pursuing four Enhanced Service Coordinator positions serving our culturally and linguistically diverse populations, a Deaf and Hard of Hearing Specialist, a Client Advocate, Psychologist, 2 Nurses (1 North and 1 South) and more.

Other updates:

A Community Meeting for Equity and Access to Services was held on December 3, 2021 in Ukiah at the Ukiah Valley Conference Center. Stakeholders attended the meeting in person and via zoom. The comments provided by participants will help us improve access and equity in our services. Thank you so much to 24 Hour Home Care who provided Christmas gifts to attendees.

RCRC also supported our Hmong community at a food distribution event in Crescent city for the first time. We hope to build and expand our relationship within this community.

For the first time ever RCRC participated in both the Ukiah and the Eureka holiday parades. Special thanks to Dolores Delgado for making this possible along with volunteers who did it all: truck/trailer float decorations, construction and deconstruction (in freezing rain). Both events were fabulous and will be a future annual tradition.

RCRC Newsletter:

A copy of the current issue is included in your board packet. Thank you Jennifer Garcia, RCRC Diversity Outreach Specialist.

Thank you,

Dr. Kimberly Smalley, Executive Director

MHSA: Parent Academy https://padlet.com/bctservices2/4x94rz0lctzudnae Service Provider Academy: https://padlet.com/bctservices2/nxfxs8iq8jlik84d

Twitter: @RedwoodCoastRC

Instagram: redwoodcoastregionalcenter

Facebook: Redwood Coast Regional Center and @redwoodcoastregionalcenter

Corporación de Servicios de Desarrollo de Redwood Coast Reunión de la Junta Directiva, 12 de enero de 2022 Informe del director ejecutivo

Operaciones del centro regional:

Actualización de COVID:

COVID continúa. RCRC continúa monitoreando las tasas de infección (solo el 1% de nuestros clientes) y la capacidad de atención médica en nuestros cuatro condados. En este punto, aproximadamente el 42% de los clientes de RCRC tienen al menos una dosis de vacunación. Las personas que viven en cualquier tipo de cuidado colectivo están bien cubiertas. Las personas que viven en casa o con sus padres (31%) SLS (68%) representan las brechas. El 90% del personal del RCRC está vacunado. CDPH emite recientemente una orden que requiere refuerzos para todos los trabajadores de salud pública, incluidos los empleados y proveedores de los centros regionales, según la orden del DDS. El RCRC tiene pruebas internas y, a partir del 27 de diciembre de 2021, cualquier personal que aún no sea elegible para recibir un refuerzo también debe realizar pruebas semanalmente. En este momento, el RCRC está abierto al público solo con cita previa y se reevalúa cada dos semanas.

Información del panel DDS COVID

https://www.dds.ca.gov/wp-content/uploads/2021/12/DDS COVID-19 demographics-and-

residence 12092021.pdf

https://www.dds.ca.gov/corona-virus-information-and-resources/data/

El Departamento de Salud Pública de California ha ordenado vacunas de refuerzo que incluyen a todo el personal y proveedores de RCRC https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Order-of-the-State-Public-Health-Officer-Adult-Care-Facilities-and-Direct-Care-Worker-Vaccine-Requirement-FAQ.aspx

Actualizaciones de personal:

Recientemente, RCRC pudo actualizar su programa salarial para incluir siete pasos adicionales que permiten al personal con compromiso a largo plazo algunos incentivos futuros.

Actualmente, RCRC tiene 22 posiciones abiertas, en gran parte debido a nuevas posiciones. RCRC está reclutando activamente en todas partes. Recientemente, logramos ocupar con éxito cinco puestos, incluido nuestro BCBA para los condados del sur de Lake y Mendocino, y un gerente de servicios al cliente específicamente para los clientes de Early Start. RCRC todavía está buscando cuatro puestos de Coordinador de servicios mejorados que atienden a nuestras poblaciones cultural y lingüísticamente diversas, un especialista en sordos y con problemas de audición, un defensor del cliente, un psicólogo, 2 enfermeras (1 norte y 1 sur) y más.

Otras Actualizaciones:

El 3 de diciembre de 2021 se llevó a cabo una reunión comunitaria para la equidad y el acceso a los servicios en Ukiah en el Centro de conferencias de Ukiah Valley. Las partes interesadas asistieron a la reunión en persona y a través de zoom. Los comentarios proporcionados por los participantes nos ayudarán a mejorar el acceso y la equidad en nuestros servicios. Muchas gracias a 24 Hour Home Care que proporcionó obsequios de Navidad a los asistentes.

RCRC también apoyó a nuestra comunidad Hmong en un evento de distribución de alimentos en la ciudad de Crescent por primera vez. Esperamos construir y expandir nuestra relación dentro de esta comunidad.

Por primera vez, RCRC participó en los desfiles navideños de Ukiah y Eureka. Un agradecimiento especial a Dolores Delgado por hacer esto posible junto con los voluntarios que lo hicieron todo: decoraciones de flotadores de camiones / remolques, construcción y deconstrucción (bajo lluvia helada). Ambos eventos fueron fabulosos y serán una futura tradición anual.

Boletín de RCRC:

Se incluye una copia del número actual en el paquete de la junta. Gracias Jennifer García, Especialista en Alcance de Diversidad de RCRC.

Gracias,

Dr. Kimberly Smalley, Directora ejecutiva

MHSA: Academia de padres https://padlet.com/bctservices2/4x94rz0lctzudnae
Academia de proveedores de servicios: https://padlet.com/bctservices2/nxfxs8iq8jlik84d

Twitter: @RedwoodCoastRC

Instagram: redwoodcoastregionalcenter

Facebook: Redwood Coast Regional Center and @redwoodcoastregionalcenter

Director of Community Services Report



Respecting Choice in the Redwood Community

Redwood Coast Developmental Services Corporation Board of Directors' Meeting, January 12, 2022

Community Service Director's Report

Staffing Updates

Community Services recently identified a candidate to backfill the open Community Resource Manager position in our Eureka Office. Additionally, there are four new growth positions being recruited. DDS has allocated two Participant Choice Managers and two Quality Assurance Specialists. The Participant Choice Manager will support the expansion of the Self-Determination Program. One Participant Choice Manager will be based one of the Southern offices and the other will be based in our Eureka Office. The Quality Assurance Specialist will help support Redwood Coast Regional Center's clients receive quality services and will support vendors in their efforts to assist clients reach their goals. One Quality Assurance Specialist will be based in our Eureka Office and another will be based in the Southern offices.

Social/Rec Services Community Outreach Plan

Social and recreational activities play an important role in each of our lives. People with developmental disabilities may face barriers to developing relationships in social and recreational settings that prevent them from accessing these activities that are vital to emotional health and well-being. From July 1, 2009 until June 30, 2021, regional centers were prohibited by Welfare and Institutions Code section 4648.5 from purchasing camping (or related expenses), social recreation activities, or nonmedical therapies for any client unless the client met the criteria for an exemption. However, effective July 1, 2021, regional centers' authority to purchase those services, was restored and Section 4648.5 will be repealed as of January 1, 2022.

Redwood Coast Regional Center has created a Community Outreach Plan to help ensure all of its client/families are aware of the social and recreational services reinstatement and that we, as a regional center, understand the needs of our clients/families, particularly those who have historically been underserved.

Strategic Planning

Community Services has implemented the first phase of completing a 5-Year Strategic Plan for the department to help focus and prioritize the department's efforts. Areas of discussion for this first phase included: establishing guiding values for the strategic planning process; identifying areas of distinctive competence within the department; and identifying if there are new skills, work processes, new position types, or changes in position responsibility needed to meet the needs of our clients/families.

Community Placement Plan/Community Resource Development Plan

Redwood Coast Regional Center continues partnering with DDS to creating services and supports that enhance our clients' ability to live in their local communities and are responsive to the



Respecting Choice in the Redwood Community

changing needs of our clients. The current goals for the Fiscal Year 2021-2022 Community Placement Plan (CPP) and Community Resource Development Plan (CRDP), as defined by DDS, are to:

- 1. Expand the availability, accessibility, and types of services and supports to meet current and future needs of individuals and their families in the community.
- 2. Develop systems to ensure that quality services and supports, in the least restrictive environment, are provided to individuals in the community.
- 3. Develop services that are person-centered, specialized and represent cultural and linguistic diversity throughout our regional center's catchment area.

Some of the projects Redwood Coast Regional Center is currently working to develop through CPP/CRDP include:

- An Enhanced Behavioral Support Home for children
- An Enhanced Behavioral Support Home for adults
- A Specialized Residential Facility for adults with medical support needs
- Multi-Family Housing in Humboldt County
- A Foster Family Agency for children
- Development of Disaster Preparedness Centers

Burns and Associates Rate Study Implementation

The budget for Fiscal Year 2021-2021 included funding for a phased implementation of the rate models created as part of the vendor rate study conducted by DDS and its contractor, Burns & Associates. During the first phase of implementation, effective April 1, 2022, vendors will receive a rate increase equal to 25% of the difference between their current rates (as of March 31, 2022) and the applicable rate model for the service they provide.

Community Services continues to work internally with our Fiscal Team and externally with our vendored partners to provide DDS and Burns & Associates with the information needed to complete their rate calculations.



Respecting Choice in the Redwood Community

Corporación de Servicios de Desarrollo de Redwood Coast Reunión de la Junta Directiva, 12 de enero de 2022

Informe del director de servicio comunitario

Actualizaciones de personal

Community Services identificó recientemente a un candidato para ocupar el puesto vacante de Community Resource Manager en nuestra oficina de Eureka. Además, se están contratando cuatro nuevos puestos de crecimiento. El DDS ha asignado dos administradores de opciones de participantes y dos especialistas en garantía de calidad. El Administrador de Elección del Participante apoyará la expansión del Programa de Autodeterminación. Un participante Choice Manager se basará en una de las oficinas del sur y el otro estará en nuestra oficina de Eureka. El especialista en garantía de calidad ayudará a que los clientes de Redwood Coast Regional Center reciban servicios de calidad y apoyará a los proveedores en sus esfuerzos por ayudar a los clientes a alcanzar sus metas. Un especialista en garantía de calidad estará ubicado en nuestra oficina de Eureka y otro estará ubicado en las oficinas del sur.

Plan de alcance comunitario de servicios sociales / recreativos

Las actividades sociales y recreativas juegan un papel importante en cada una de nuestras vidas. Las personas con discapacidades del desarrollo pueden enfrentar barreras para desarrollar relaciones en entornos sociales y recreativos que les impiden acceder a estas actividades que son vitales para la salud y el bienestar emocional. Desde el 1 de julio de 2009 hasta el 30 de junio de 2021, la sección 4648.5 del Código de Bienestar e Instituciones prohibió a los centros regionales comprar campamentos (o gastos relacionados), actividades de recreación social o terapias no médicas para cualquier cliente, a menos que el cliente cumpliera con los criterios para una exención. . Sin embargo, a partir del 1 de julio de 2021, se restableció la autoridad de los centros regionales para comprar esos servicios y la Sección 4648.5 será derogada a partir del 1 de enero de 2022.

El Centro Regional Redwood Coast ha creado un Plan de Alcance Comunitario para ayudar a garantizar que todos sus clientes / familias estén al tanto del restablecimiento de los servicios sociales y recreativos y que nosotros, como centro regional, comprendamos las necesidades de nuestros clientes / familias, particularmente aquellos que tienen históricamente ha sido desatendido.

Planificación estratégica

Servicios comunitarios ha implementado la primera fase de completar un plan estratégico de 5 años para el departamento para ayudar a enfocar y priorizar los esfuerzos del departamento. Las áreas de discusión para esta primera fase incluyeron: establecer valores rectores para el proceso de planificación estratégica; identificar áreas de competencia distintiva dentro del departamento; e identificar si hay nuevas habilidades, procesos de trabajo, nuevos tipos de puestos o cambios en la responsabilidad del puesto necesarios para satisfacer las necesidades de nuestros clientes /



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familias.

Plan de colocación comunitaria / Plan de desarrollo de recursos comunitarios

Redwood Coast Regional Center continúa asociándose con DDS para crear servicios y apoyos que mejoran la capacidad de nuestros clientes para vivir en sus comunidades locales y responden a las necesidades cambiantes de nuestros clientes. Los objetivos actuales para el Plan de Colocación Comunitaria (CPP) del año fiscal 2021-2022 y el Plan de Desarrollo de Recursos Comunitarios (CRDP), según lo define el DDS, son:

- 1. Ampliar la disponibilidad, accesibilidad y tipos de servicios y apoyos para satisfacer las necesidades actuales y futuras de las personas y sus familias en la comunidad.
- 2. Desarrollar sistemas para asegurar que se brinden servicios y apoyos de calidad, en el ambiente menos restrictivo, a las personas de la comunidad.
- 3. Desarrollar servicios centrados en la persona, especializados y que representen la diversidad cultural y lingüística en toda el área de influencia de nuestro centro regional.

Algunos de los proyectos que Redwood Coast Regional Center está trabajando para desarrollar a través de CPP / CRDP incluyen:

- Un hogar de apoyo conductual mejorado para niños
- Un hogar de apoyo conductual mejorado para adultos
- Una instalación residencial especializada para adultos con necesidades de apoyo medico
- Vivienda multifamiliar en el condado de Humboldt
- Una agencia de familias de acogida para niños
- Desarrollo de centros de preparación para desastres

Implementación del estudio de tarifas de Burns and Associates

El presupuesto para el año fiscal 2021-2021 incluyó fondos para una implementación gradual de los modelos de tarifas creados como parte del estudio de tarifas de proveedores realizado por DDS y su contratista, Burns & Associates. Durante la primera fase de implementación, a partir del 1 de abril de 2022, los proveedores recibirán un aumento de tarifas equivalente al 25% de la diferencia entre sus tarifas actuales (al 31 de marzo de 2022) y el modelo de tarifas aplicable para el servicio que brindan.

Community Services continúa trabajando internamente con nuestro Equipo Fiscal y externamente con nuestros socios comerciales para proporcionar a DDS y Burns & Associates la información necesaria para completar sus cálculos de tarifas.

Executive Committee

Executive Committee Meeting Thursday, November 18, 2021 at 1:30 p.m. By Zoom Video/Teleconference

Present: Tamera Leighton, Mike Sawyer, Beverly Fontaine, Allison Hillix

Absent: Will Lewis

RCRC Present: Kim Orsi, Kim Smalley, Nichole Haydon

Others Present: Enrique Ulloa, Translator

Open Session: 1. Call to Order/Rollcall/introductions

2. Executive Director's Update on Goals and Outcomes

Closed Session: 3. Executive Director Annual Performance Review

- 4. Executive Director Contract Renewal as Action item for Recommendation to the Board of Directors
- 5. Close the Meeting
- 1. Call meeting to Order: T. Leighton called the meeting to order at 1:36 p.m. and called rollcall of committee members followed by introductions.
- 2. Executive Director's Update on Goals and Outcomes: Dr. Smalley provided the following updates:

Outcome 1: Rebuild and restart RCRC's Strategic Planning Goals: Pending COVID Restrictions

Outcome 2: Re-establishing equanimity internally (post-COVID)

- Reopening RCRC offices safely: RCRC continues to assess bi-weekly.
- **Filling vacant roles**: RCRC continues filling service coordinator positions and experiencing difficulties in filling open clinical positions.
- Build the Management Team: RCRC has purchased Open Futures Learning which is being utilized by the Management Team to share a collection of vignette videos and training videos/modules with their units. Trainings are geared toward direct support professionals and shares ideology and well as mechanics of our roles.
- Incorporate and expanded roles: The positions of Director of Community Services and Director of Clinical Services are now filled and the Executive Team is now complete. Our Clinical Director, Dr. Roy will be able to build relationships with local hospitals and public health providers. RCRC has also hired a new Emergency Management Coordinator who has already made great gains that RCRC has spent years trying to build. RCRC is also recruiting for a Deaf/Hard of Hearing Specialist.

Outcome 3: Build RCRC's Clinical Department:

- Working with DDS to acquire funding for needed positions: Dr. Smalley has been
 working with DDS since March 2021 to obtain additional funding around clinical
 positions and specific clinical needs in our catchment. There will be an update in the
 near future.
- Recruitment, hire and training clinicians to fill unmet needs: RCRC has experienced
 difficulties in filling the position(s) for Behavioral Psychologist/Autism Clinical Specialist
 (one in North and South).

Executive Committee Meeting Thursday, November 18, 2021 at 1:30 p.m. By Zoom Video/Teleconference

- Build relationships with other colleagues/counterparts within our community: Dr.
 Smalley will be meeting with HSU as they have added a public health component with an internship program. An intern was recently placed with RCRC and RCRC has been invited to sit on the HSU Advisory Committee to help build public health, nursing and the nursing internship program.
- Establish/re-establish and participate in multi-agency training opportunities across all four counties: RCRC has maintained training opportunities with our Special Education Roundtable as well as an Autism Roundtable. RCRC is hoping to add a Health Roundtable as well as a Mental Health Roundtable in the near future.

Outcome 4: Enhance RCRC's footprint within the community:

- Actively participate in multi-agency Memorandums of Understanding: RCRC is currently working to update MOU's with local agencies including mental health, SELPA, and child welfare system.
- Join community membership organizations like local Chamber of Commerce and Rotary Clubs, etc.: This outcome has slowed with COVID. RCRC is participating on two housing committees and looking to join local Chamber of Commerce in our communities. RCRC would like to join six local Chambers (including Clearlake) and will be seeking RCRC representatives for each.
- Expand our presence and access in Lake County: RCRC is currently in the process of opening an office in Clearlake. Opening date has been pushed back as we are waiting for final City and Fire inspections following AT&T's line work.
- Diversity Outreach: Four years ago, RCRC applied for a 3-year Diversity Grant that was approved; however, due to COVID, many projects were unable to be accomplished. RCRC requested an extension to utilize the unused funds through July 2021which was granted and an additional extension was requested and granted through December 2021. Through this grant, RCRC was able to contract with bilingual community members (D. Delgado and E. Ulloa) who provide community outreach as well as providing translation services during board meetings and other community forums. This grant has also allowed RCRC to develop a class that will work with graduating high school seniors to prepare for work in the field of Special Ed and become Registered Behavior Technicians. RCRC has submitted its Diversity Grant proposal to DDS for 2022. RCRC's Diversity Team will be joining an event on December 18th in Crescent City with the Hmong community.

Outcome 5: Build and support client advocacy groups:

 Support and develop with partnering organizations, multiple forums for client training and Provide support to restart the Client Advisory Committee: This committee has been meeting monthly with an open forum for all regional center clients that has included trainings.

ACTION:

 The Outcome accomplishments provided by Dr. Smalley during today's meeting will be included in the January 12, 2022 Board Meeting Packet. Executive Committee Meeting Thursday, November 18, 2021 at 1:30 p.m. By Zoom Video/Teleconference

3. Closed Session:

Nichole Haydon, RCRC HR Director was invited to provide information to help guide the committee through Dr. Smalley's annual Performance Review process. The following history was noted:

- The previous Executive Director announced his retirement in late 2019 with an exit date
 of April 1, 2020. Dr. Smalley we appointed as Interim Executive Director effective April
 16, 2020. Dr. Smalley was hired as RCRC's Executive Director effective February 1, 2021.
 Prior to becoming RCRC's Executive Director, Dr. Smalley held the position of Behavioral
 Psychologist/Autism Clinical Specialist and has been employed in this role by RCRC for
 15 years.
- Dr. Smalley's current Employment Agreement term is February 1, 2021 through January 31, 2022.

T. Leighton excused non-committee members at 2:13 p.m. to proceed in closed session with Dr. Smalley.

Respectfully submitted by Kim Orsi, Executive Assistant

Goals and Outcomes Dr. Kimberly Smalley, Executive Director

Year 1 - Outcomes:

Outcome 1:

Rebuild and restart RCRC's Strategic Planning Goals

Outcome 2:

- Re-establish equanimity internally (post COVID):
 - Reopen RCRC offices safely --
 - o Fill vacant roles (model/mentor ideology as well as job skills)
 - o Build the Management Team
 - Incorporate expanded roles regarding the Budget and Trailer Bill Language

Outcome 3:

- Build RCRC's Clinical Department: Clinical staff have retired or moved on in a system that was
 already stretched too thin and not addressing clinical needs equitably across four counties. These
 positions include: Psychologist, Neuropsychologist, Training Specialist, Board Certified
 Behavioral Analyst; Autism Specialist, Dual Diagnosis Intellectual Disabilities and Mental Health.
 - Work with DDS to acquire funding for needed positions
 - o Recruit, hire and train clinicians to fill unmet needs
 - Provide training and mentoring across roles within the agency
 - Provide training and mentoring for our vendor community
 - Build relationships with other colleagues/counterparts within our community
 - Establish/re-establish and participate in multi-agency training opportunities across all four counties (currently covering in Humboldt County)

Outcome 4:

- Enhance RCRC's footprint within the community:
 - RCRC will be represented and regularly attend various agencies meetings within our community that include Housing, Employment, Foster, Youth and Forensic.
 - Actively participate in multi-agency Memorandums of Understanding (i.e. education, housing, employment, etc.)
 - Join community membership organizations like local Chamber of Commerce and Rotary Clubs, etc.
 - Expand our presence and access in Lake County

Outcome 5:

JA.

- Build and support client advocacy groups:
 - o Provide support to restart the Client Advisory Committee
 - o Establish an open forum for all RCRC clients
 - Support and develop with partnering organizations, multiple forums for client trainings

Client Advisory Committee

CAC Training Thursday, December 2, 2021 By Zoom Video 4:00 to 5:00 p.m.

CAC Members Present: Bill Lacy and Will Lewis

CAC Members Absent: Trixie Galletti, Dave Matson and Keith Peeples

RCRC Staff Present: Drena Belger: Service Coordinator-Eureka, Alex Bland: Client Advocate for Lake/Mendocino Counties, Kim Orsi: Executive Assistant, Dr. Kim Smalley: Executive Director, Erica Tarens: Service Coordinator Crescent City

Others Present: Julie Eby-McKenzie: North Coast Director of the SCDD, Tamera Leighton: RCDSC Board President, Mike Sawyer: RCDSC Board of Directors, Enrique Uolla: Spanish Translator

Today's CAC is a training discussion with Julie Eby-McKenzie, Director of the North Coast Office of the State Council on Developmental Disabilities.

CAC Chair, W. Lewis called for introductions and asked J. Eby-McKenzie to begin her presentation discussion, "Leadership Basics".

What makes a good self-advocate/leader and what are their important characteristics? Answers included:

- Honesty
- Integrity
- Talk with people to get to know them and listen to their wants and needs and help advocate for them.
- Assist one another and get people together to develop a better understanding of needs and challenges.
- Learn values and goals and stick to them.
- J. Eby-McKenzie shared the Think-Plan-Do approach that not only helps get things done but also includes being a good listener.

Becoming a good leader and an advocate for others includes thinking about your own story, what's important to you and how to share your story with others. Knowing how to share your story will also help other board members to understand how decisions and policies could impact you as well as others receiving services. You cannot stop with your own perspective or your own story if you are going to act as a spokesperson for others receiving services.

Listen to others served by RCRC and learn about what is important to them. Listen well to understand their issues as they may not be the same as yours. W. Lewis commented that it is his hope that the CAC meetings will be a place where people will come to share their stories and experiences.

J. Eby-McKenzie shared the following resources:

SARTAC (Self-Advocacy Resource and Technical Assistance Center): https://www.selfadvocacyinfo.org/ This resource has videos stories with self-advocates and what it means to be a self-advocacy leader. It also shares information about what advocacy is and what is not advocacy.

CAC Training Thursday, December 2, 2021 By Zoom Video 4:00 to 5:00 p.m.

Autistic Self Advocacy Network: https://autisticadvocacy.org/ This Network is good at speaking up for all people with developmental disabilities. They work on policies and have policy toolkits available in plain/easy read language. This Network is also very involved with getting people with disabilities to register to vote and vote in elections.

Self-Advocacy Board of Los Angeles County: https://www.facebook.com/SABLACounty/ This is a fierce group of self-advocates. They do not have a website; however, they to have a Facebook page if you would like to follow them.

Statewide Self-Advocacy Network (SSAN) with the State Council on Developmental Disabilities: https://scdd.ca.gov/selfadvocacy/ This group talks about statewide issues. Nathanial Flores is the representative for the RCRC Region. All meetings are run by self-advocates and not the facilitators. Their next meetings will be held on December 8th and 9th.

Leadership is learning what it is that others are doing and what they think is important, not only within the RCRC region but also statewide. By attending a statewide meeting, you could see and hear about issues that may also be the same issues that you or someone you know might be having. This would bring depth and understanding of issues that you can bring to this board and provide a different perspective, to understand what it is to live life as a person with a developmental disability in your community.

As the CAC grows this committee will have a vision for where you can go. As members of the board, you have the power to influence and set policy and provide direction for the regional center.

In closing J. Eby-McKenzie reminded the CAC about Think-Plan-Do approach:

- Think about what you want
- Plan how to get there
- Put that into action
- Listen
- J. Eby-McKenzie called for questions and comments. T. Leighton recommended that the CAC might want to consider attending an Alliance of Service Providers (ASP) meeting to meet the providers and share information about the CAC.
- J. Eby-McKenzie is available by telephone: 463-4700 or by email at julie.eby-mckenzie@scdd.ca.gov

The next CAC meeting will be held by Zoom on Thursday, January 6, 2022 from 4:00 to 5:00 p.m.

Respectfully submitted by: K. Orsi, Executive Assistant

CAC Training Thursday, December 2, 2021 By Zoom Video 4:00 to 5:00 p.m.

Acronyms:

Updated 11/10/21

AB: Assembly Bill

ADA: Americans with Disabilities Act

ARCA: Association of Regional Center Agencies

ASD: Autism Spectrum Disorder ASP: Alliance of Service Providers BCBA: Board Certified Behavioral Analyst

CAC: Client Advisory Committee

Cal-ABLE: California Achieving a Better Life Experience Cal-OSHA: California Occupational Safety and Health Act CARF: Commission on Accreditation of Rehabilitation

CCL: Community Care Licensing

CDC: Center for Disease Control

CDER: Client Development Evaluation Report

CPP: Community Placement Plan CRA: Clients' Rights Advocate

CRDP: Community Resource and Development Plan DDS: Department of Developmental Services

DHHS: Department of Health and Human Services

DSP: Direct Support Professionals EBSH: Enhanced Behavioral Home

ED: Executive Director

EVV: Electronic Visit Verification

HCAR: Humboldt Community Access and Resource Center

HDO: Housing Development Plan HSU: Humboldt State University

I/DD: Intellectual/Developmental Disability IEP: Individualized Education Program IFSP: Individual Family Service Plan ILS: Independent Living Service

IPP: Individualized Program Plan

LCSW: Licensed Clinical Social Worker

MHSA: Mental Health Services' Act MSW: Master of Social Work

NCI: National Core Indicator

OCRA: Office of Clients' Rights Advocacy (See CRA)

OPS: Operations

PEP: Purchase of Services Expenditure Projection

PPE: Personal Protection Equipment

POS: Purchase of Services

RAC: Regional Advisory Committee

RCDSC: Redwood Coast Developmental Services Corporation

RCHDC: Rural Communities Housing Development

Corporation

RCRC: Redwood Coast Regional Center

SCDD: State Council on Developmental Disabilities

SDP: Self Determination Program SLS: Supported Living Service

SB: Senate Bill

SELPA: Special Education Local Plan Area

SSI: Social Security Income

SSP: State Supplementary Program

START: Systemic, Therapeutic, Assessment, Resource and

Treatmen

UVAH: Ukiah Valley Association of Habilitation

WIC: Welfare and Institutions Code

Ad-Hoc Bylaws Committee

RCDSD Board of Directors'
Ad-Hoc Bylaws Committee Meeting
Tuesday, November 30, 2021 at 10:00 a.m.
Zoom Video and Teleconference

Present: Tamera Leighton, Mike Sawyer, Shirley Valente

Absent: Beverly Fontaine and Will Lewis

Others Present: Kim Orsi

- 1. Call Meeting To Order: Shirley Valente called the meeting to order at 10:15 a.m. and a quorum is present
- 2. Review the following RCDSC Bylaws Sections:

Section 5.08: MEETINGS: B)C)F)

- B) Regular Meetings: The committee reviewed the current language and found that no changes were necessary.
- C) Election of Officers: The committee reviewed the current language and recommended the following changes: The Election of Officers for the forthcoming Fiscal Year shall be accomplished by confidential vote at the Annual Meeting and the newly elected Officers shall be deemed to be seated on the first day of the Fiscal year.
- F) Notice of Meetings: The committee reviewed Notice of Meetings and recommended changing to align with the Welfare & Institutions Code, Section 4661(a) that states "notice shall be mailed at least seven days in advance to each meeting." The committee is in agreement and recommends updating this section of the Bylaws as follows: The secretary of the Corporation shall provide each director with advance notice of the time and place of each meeting, as well as with copies of the agenda and materials packet. Delivery of these materials may be made in person or by mail, but must be postmarked at least 7 days prior to the meeting.

Section 5.09 - REMOVAL OF DIRECTOR FOR CAUSE:

The committee reviewed this section and discussed the current language regarding the removal of board members if they "fail to attend three (3) consecutive Board meetings without just cause and/or to provide notice to the Board preceding the date on which the office of such director is proposed to be declared vacant." It is recommended by this committee to remove this portion under Section 5.09 – Removal of Director for Cause as the safeguards regarding Business Conduct and Ethics is already included per the RCRC Personal Policies.

ACTION: S. Valente called for a committee vote on the recommended changes to Section 5.08 Meetings, C)F) and Section 5.09 Removal of Director for Cause. All committee members present voted yes to the recommended changes. The

RCDSD Board of Directors'
Ad-Hoc Bylaws Committee Meeting
Tuesday, November 30, 2021 at 10:00 a.m.
Zoom Video and Teleconference

recommended changes will be posted to the website for public comment and this committee will provide an update with a recommendation to the full board for action to approve the changes during the upcoming board meeting on January 12, 2022.

Additional discussion continued regarding Board Governance and the new requirements by the department: By April 1, 2022, Contractor (RCRC) shall ensure that either a board-approved policy or board-approved bylaws describes the following:

- a) The respective roles and responsibilities of the governing board in setting policy and overall governance and the Executive Director in day-to-day operations.
- b) The section, training and monitoring of facilitators who will support board members to ensure maximum understanding and participation in carrying out their roles and responsibilities as per W&I Code section 4622(g)(1).

This will be reviewed further by S. Valente to determine where this language is currently established in the Bylaws. S. Valente will then call another meeting of this Committee in January.

In addition, S. Valente requested a review of the Standing Rules and whether or not they are necessary. This will be researched further and brought back for discussion in January.

- 3. Schedule next meeting: A meeting date will be determined in January.
- 4. Close the meeting: The meeting adjourned at 11:00 a.m.

Respectfully submitted by: K. Orsi, Executive Assistant

RCDSD Board of Directors'
Ad-Hoc Bylaws Committee Meeting
Tuesday, November 30, 2021 at 10:00 a.m.
Zoom Video and Teleconference

Acronyms:

Updated 11/10/21

AB: Assembly Bill

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CRDP: Community Resource and Development Plan DDS: Department of Developmental Services

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HDO: Housing Development Plan HSU: Humboldt State University

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SSI: Social Security Income

SSP: State Supplementary Program

START: Systemic, Therapeutic, Assessment, Resource and

Treatmen

UVAH: Ukiah Valley Association of Habilitation

WIC: Welfare and Institutions Code

Comparison Worksheet:

Proposed Amendments to Bylaws, Section 5.08 – Meetings: C) and F) and Section 5.09 – Removal of Director for Cause Ad-Hoc Committee Meeting November 30, 2021

Current Section 5.08 – Meetings items C) and F):

Current Wording:

C) The election of Officers for the forthcoming Fiscal Year shall be accomplished by closed ballot at the Annual Meeting and the newly elected officers shall be deemed seated on the first day of the Fiscal Year.

Proposed Amendment:

C) The election of Officers for the forthcoming Fiscal Year shall be accomplished by **confidential Vote** at the Annual Meeting and the newly elected officers shall be deemed seated on the first day of the Fiscal Year.

This proposed change will allow confidential voting by a poll if the annual meeting is by Zoom Video.

Current Wording:

F) Notice of Meetings: The Secretary of the Corporation shall provide each director with advance notice of the time and place of each meeting, as well as with copies of the agenda and materials packet. Delivery of these materials may be made in person or by mail, but must be postmarked at least 10 days prior to the meeting.

Proposed Amendment:

F) Notice of Meetings: The Secretary of the Corporation shall provide each director with advance notice of the time and place of each meeting, as well as with copies of the agenda materials packet. Delivery of these materials may be made in person or by mail, but must be postmarked at least 7 (seven) days prior to the meeting.

This proposed change will align the Bylaws with W & I Code 4661(a) "Notice shall be mailed at least seven days in advance to each meeting."

Current Section 5.09 – Removal of Director for Cause:

Current Wording:

The Board may, by a majority vote of the directors present during a closed meeting where a quorum is present, declare vacant the office of a director for: conduct in violation of the Redwood Coast Regional Center's Personnel Policies (approved March 16, 2019) Section 8.3 Confidentiality and Section 8.4 Business Conduct and Ethics; has been declared of unsound mind by the final order of court; been convicted of a felony; been found, by a final order or judgment of any court, to have breached any duty under Sections 5230-5239 of the California Nonprofit

Public Benefit Corporation Law; or failed to attend three (3) consecutive Board Meetings without just cause and/or to provide notice to the Board preceding the date on which the office of such director is proposed to be declared vacant.

Proposed Amendment:

The Board may, by a majority vote of the directors present during a closed meeting where a quorum is present, declare vacant the office of a director for: conduct in violation of the Redwood Coast Regional Center's Personnel Policies (approved March 16, 2019) Section 8.3 Confidentiality and Section 8.4 Business Conduct and Ethics; has been declared of unsound mind by the final order of court; been convicted of a felony; been found, by a final order or judgment of any court, to have breached any duty under Sections 5230-5239 of the California Nonprofit Public Benefit Corporation Law.

This proposed change removes the last paragraph "or failed to attend three (3) consecutive Board Meetings without just cause and/or to provide notice to the Board preceding the date on which the office of such director proposed to be declared vacant." This language is not necessary as the Redwood Coast Regional Center's Personnel Policies related to Business Conduct and Ethics (as noted in this Section) would apply.

NEW BUSINESS



Respecting Choice in the Redwood Community

Redwood Coast Regional Center Redwood Coast Developmental Services Corporation Board of Directors' 2022 Training Plan

Redwood Coast Regional Center (RCRC) represents more than 4,100 people with developmental disabilities, and their families, in the diverse counties of Del Norte, Humboldt, Lake and Mendocino counties and their many niche communities.

As previously stated, RCRC is committed to "Respecting Choice in the Redwood Community," specifically to creating communities where:

- The individuals they serve live, learn, work, travel and play in inclusive environments;
- Individuals and families are strong and healthy, physically and emotionally;
- Systems for services and supports are determined by the individual; and
- People are empowered to communicate their own minds and hearts in determining services.

RCRC also strives to create an organization that is:

- Committed to excellence;
- A joyful and supportive environment;
- Accessible, knowledgeable, accountable, and accomplishes tasks in a timely, effective manner, and offers and receives formal and informal feedback;
- Founded on collaboration, respect, support, honor and value between all members of the community; and
- Focused on a teaching relationship rather than a caregiver, in an environment where individuals and community satisfaction are the standards by which all services are measured.

With this strong vision, and striving to meet our organizational ideals, the Redwood Coast Developmental Services Corporation (RCDSC) Board of Directors' is committed to providing strong representation and leadership for our communities and is committed to upholding our responsibilities and maintaining good stewardship to people served by Redwood Coast Regional Center and for the people of the State of California. As such, the RCRC Board of Directors recognizes that training, growth and development are key.

Following The Lanterman Act 4622(g), Redwood Coast Regional Center shall act in compliance with the following:



Respecting Choice in the Redwood Community

- (1) The regional center shall provide necessary training and support to these board members to facilitate their understanding and participation, including issues relating to linguistic and cultural competency.
- (2) As part of its monitoring responsibility, the department shall review and approve the method by which training and support are provided to board members to ensure maximum understanding and participation by board members.
- (3) Each regional center shall post on its internet website information regarding the training and support provided to board members.

In addition, the following board training requirements were agreed to in the 2021-2022 Regional Center Contract, Article VII, Section 11:

- a. Contractor shall submit to the State by December 15 of each year, a proposed comprehensive board of directors' training plan for the next calendar year. At minimum, training topics shall include a review of board governance (e.g., board members' role and responsibilities), conflict of interest and whistleblower policies, and cultural competency.
- b. The training plan shall detail training topics, including: Frequency, length of each training session and, if known, the name, affiliation, and qualifications of the individual or entity who will provide training to the board:
- c. Contractor shall post on its website information regarding the training and support provided to board members pursuant to W & I Code section 4266(g), to include the annual board of director's training plan and schedule.
- d. Contractor shall submit to the State by December 15 of each year, a report on the actual trainings provided to its board of directors in that calendar year, to include the information specified in subsections (b)(c).

Proposed Trainings for CY 2022:

- Wednesday, February 9, 2022: Conflict of Interest Humboldt Area Foundation Nonprofit Resource Center
- Wednesday, April 13, 2022: Board of Directors' Roles and Responsibilities to be presented by Ami Sullivan of Kinetic Flow
- Saturday, May 14, 2022: Decoding Regional Center Purchase of Service Data, to be presented by Amy Westling, ARCA Executive Director
- Wednesday, August 10, 2022: Whistle Blower Policy, to be presented by Nichole Haydon, RCRC Director of Human Resources
- Wednesday, October 12, 2022 Cultural Competency to be presented by Jennifer Garcia, RCRC Diversity Outreach Specialist

Anticipated duration: Each training is approximately 1 hour



Respecting Choice in the Redwood Community

Trainings Provided in CY 2021:

- February 10, 2021: Board Composition and Recruitment presented by Ami Sullivan, Kinetic Flow (1 hour training)
- May 12, 2021: Board of Directors Roles and Responsibilities presented by Ami Sullivan, Kinetic Flow (1 hour training)
- October 9, 2021: Diversity and Cultural Competency presented by Jennifer Garcia, RCRC Diversity Outreach Specialist (1.5 hour training)

PowerPoint presentations for each training are included with this report and posted to RCRC's website at https://redwoodcoastrc.org/about-us/board-of-directors/

Redwood Coast Regional Center is hereby submitting to the Department of Developmental Services (DDS) the Board of Directors' Training Plan for CY 2022. Pending final scheduling approval by the full board, there are eight regular board meetings proposed and five board trainings for CY 2022.

Respectfully submitted by:

Tamera Leighton,

RCDSC Board President

Kimberly Smalley, PhD, BCBA-D

RCRC Executive Director



Redwood Coast Regional Center Respecting Choice in the Redwood Community

DATE

November 12, 2021

TO:

RCDSC Board of Directors

FROM:

Kim Orsi, Executive Assistant

RE:

Proposed Board of Directors' Training Schedule for CY: 2022

All trainings are by Zoom Video/Teleconference Unless Noted Otherwise

Zoom Link: https://us02web.zoom.us/j/87440232478?pwd=S1dEQVNnMGdJSnFpcitrV085YmMxdz09

Meeting ID: 874 4023 2478

Passcode: 434077

Dial by your location: 1 669 900 6833

AT&T Teleconference: Dial: 888-278-0296 Access Code: 7928387

2022 Trainings	LOCATION	TIME
1. Wednesday, February 9, 2022	Board Training: Conflict of Interest Presented by Humboldt Area Found Non-Profit Resource Center	6:00 p.m. dation
2. Wednesday, April 13, 2022	Board Training: Board of Directors' Roles and Response Presented by Ami Sullivan of Kineti	
Board Decod	Bragg – *TBC: C.V. Starr Community Colling I Training: 1 ding Regional Center Purchase of Servented by Amy Westling, ARCA Executive 1	.0:30 a.m. to 12:00 p.m. rice Data
4. Wednesday, August 10, 2022	Board Training Whistle Blower Policy Presented by Nichole Haydon, RCR	6:00 p.m. C Human Resources Director
5. Wednesday, October 12, 2022	Board Training Cultural Competency Presented by Jennifer Garcia, RCRC	6:00 p.m. Diversity Outreach Specialist



Respecting Choice in the Redwood Community

DATE

November 12, 2021

TO:

RCDSC Board of Directors

FROM:

Kim Orsi, Executive Assistant

RE:

Proposed Board of Directors' Meeting Schedule for CY: 2022

All meetings are by Zoom Video/Teleconference Unless Noted Otherwise

Zoom Link: https://us02web.zoom.us/j/87440232478?pwd=S1dEQVNnMGdJSnFpcitrV085YmMxdz09

Meeting ID: 874 4023 2478

Passcode: 434077

Dial by your location: 1 669 900 6833

AT&T Teleconference:
Dial: 888-278-0296
Access Code: 7928387

2022 Meetings	LOCATION	TIME
1. *Wednesday, January 12, 2022	Regular Board Meeting	6:00 p.m.
2. *Wednesday, March 9, 2022	Regular Board Meeting	6:00 p.m.
Boar	Bragg – *TBC: C.V. Starr Communit d of Directors' Annual Meeting d of Directors' Training	ey Center and Zoom Option 9:00 to 10:00 a.m. 10:30 a.m. to 12:00 p.m.
4. Wednesday, June 8, 2022	Regular Board Meeting	6:00 p.m.
5. Wednesday, July 13, 2022	Regular Board Meeting	6:00 p.m.
6. Wednesday, September 14, 2022	Regular Board Meeting	6:00 p.m.
7. Wednesday, November 9, 2022	Regular Board Meeting	6:00 p.m.
8. Wednesday, December 14, 2022	Regular Board Meeting	6:00 p.m ₃



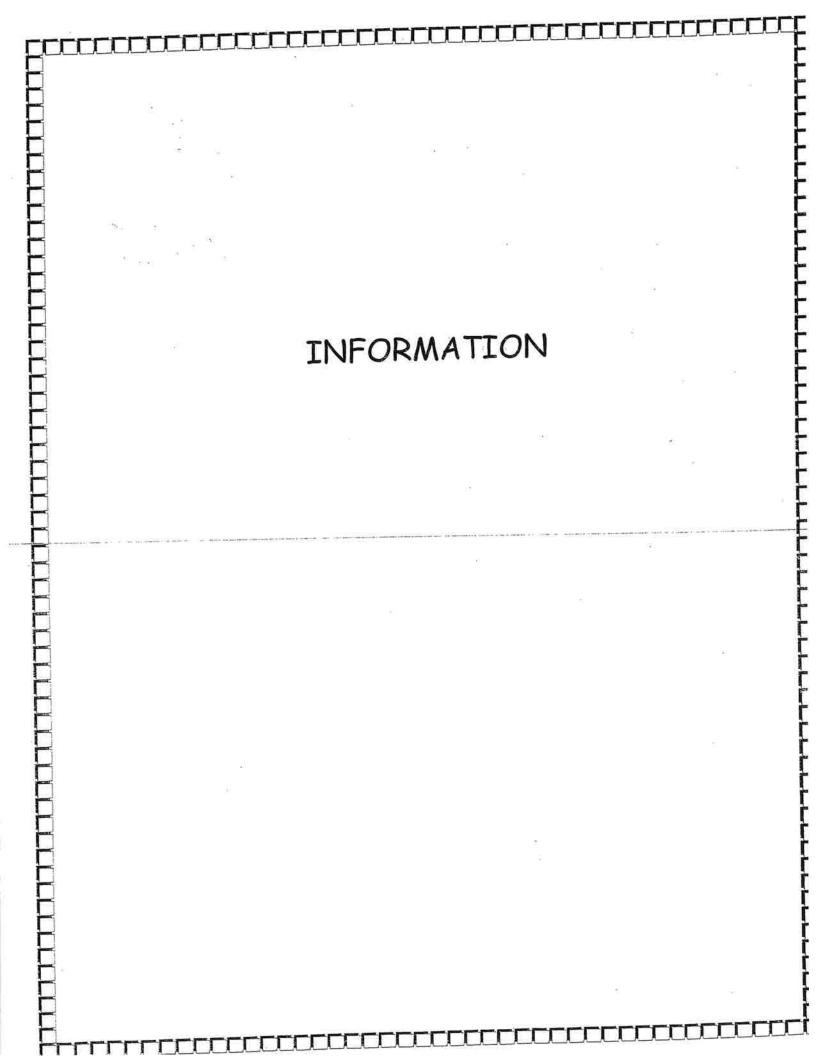
Redwood Coast Regional Center Respecting Choice in the Redwood Community

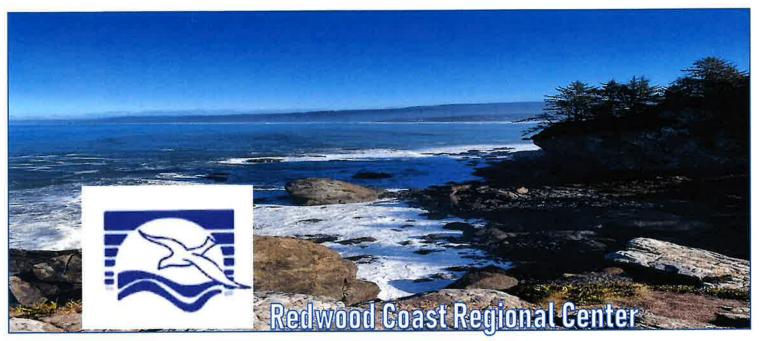
July 1, 2021 thru June 30, 2022 Officers:

President: T. Leighton Vice President: M. Sawyer

Secretary: A. Hillix Treasurer: B. Fontaine Client Advisor: W. Lewis ARCA Rep: T. Leighton

*Previously Approved Meeting Dates for FY 2021-2022 TBC: To be determined due to COVID-19 Concerns



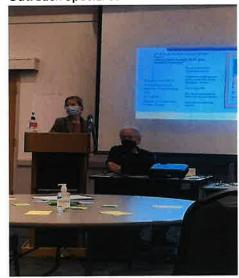


Serving Del Norte, Humboldt, Mendocino and Lake Counties

Volume 2, Issue 10- Dec 3, 2021

RCRC News

RCRC conducted a Community Meeting for Equity and Access to Services on Friday, December 3rd. The meeting was attended by stakeholders and the comments provided by participants will be used as data to help us improve access and equity in our services. The meeting was presented by Dr. Rick Blumberg, former RCRC Executive Director and currently a consultant and Jennifer Garcia, Diversity Outreach Specialist.



There will be future meetings in a hybrid inperson and via zoom -style meetings regarding

Social Recreation in 2022. Mark your calendars for the following dates:

- March 24- Eureka 5:30-6:30
- June 23 Ukiah 5:30-6:30
- September 22- Lakeport 5:30-6:30
- December 1- Crescent City 5:30-6:30

Redwood Coast Regional Center was represented in our Ukiah Light Parade and Eureka Truckers Parades this year. Many thanks to Dolores for the float design and use of her vehicle and trailer. Also, a big thank you to our staff who came out to spread the Holiday cheer. We had Santa and Mrs. Claus on both of our floats.





Redwood Coast Regional Center Newsletter Volume 2, Issue 11 – Dec 17, 2021







As the year draws to an end we wish to express our gratitude and love for our community. We look forward to seeing our community members more in 2022.





Visit our Website: redwoodcoastrc.org and follow us on Social Media: https://www.facebook.com/redwoodcoastregionalcenter https://www.instagram.com/redwoodcoastregionalcenter/ https://twitter.com/redwoodcoastrc

RCRC Client Advocate Position

We are looking for the next Client Advocate in Eureka!

Are you an advocate passionate about human rights?

Do you want to be part of a team committed to empowering people with disabilities?

Client Advocate Qualifications:

- Be a Client of Redwood Coast Regional Center;
- Communication skills
- Be knowledgeable about the issues, concerns, needs and preferences of people with developmental disabilities;
- Be at least 18 years of age;
- Have the ability to travel, including to the RCRC Office in Eureka
- Demonstrated leadership for Client empowerment and self-advocacy.
- Computer skills and/or ability to use adaptive accommodations

If this is YOU, apply for the RCRC Client Advocate position today!

Job announcement and instructions are located on our website

Click Here: https://redwoodcoastrc.org/wpcontent/uploads/2021/12/ClientAdvocate 120 121.pdf

If you have questions about the job or want to know more contact Sierra Braggs:



Sierra Braggs

Phone: 707-445-0893 ext. 348 sbraggs@redwoodcoastrc.or

Upcoming Outreach Events

12/18 Hmong Community Food Distribution at Bess Maxwell School, Crescent City 10am-1pm

12/18 Lakeport Farmers Market, Steel Wines 9am-1pm

12/19 Shoe Ceremony by invitation at Fortuna 1pm-3pm

12/22 Hoopa Shopping Center 10am-1pm

Parent Academy

The next Parent Academy will be December 26 (English) and December 27 (Spanish)

For questions please contact us.

Denise (English) <u>bctservices2@gmail.com</u> 707-489-9972

Jennifer (Spanish) <u>jgarcia@redwoodcoastrc.org</u> 707-616-1976

Hope to see you soon – and best wishes for Happy and Healthy Holidays!

Visit our Website: redwoodcoastrc.org and follow us on Social Media:

https://www.facebook.com/redwoodcoastregionalcenter

https://www.instagram.com/redwoodcoastregionalcenter/

https://twitter.com/redwoodcoastrc

<u>Project SAFEE (Self-Advocates</u> for Emergency Education)

Project SAFEE (Self-Advocates for Emergency Education) is a new team of self-advocates from across California united for the purpose of providing emergency education and social awareness. In 2021 they developed their project, mission statement, outreach plan and flyer, and educated 100+ people with I/DD/FA/Professionals on COVID-19 Vaccine and Vaccine Hesitancy throughout California communities. They have identified their goals for 2022 and are preparing to launch a new statewide project focusing on emergency preparedness and first aid/CPR, partnering with American Red Cross.

Interested in keeping your community safe? Please join us for one of our meetings: Every 1st & 2nd Friday of the month from 8:30-10:00am

We welcome you to learn and participate:

- Promote safety awareness
- · Commit to attend every meeting
- Show professionalism and good attitude
- Have a strong voice for leadership and education
- No experience necessary but dedication required

For more information about the next Zoom meetings

Please contact:

Debbie Marshall at (619) 913-8232 or email debbie.marshall@scdd.ca.gov
Sarah May at (530) 895-4027 or email sarah.may@scdd.ca.gov

<u>Self Determination Advisory</u> <u>Committee</u>

Attention Self-Determination Participants and Families! RCRC and SCDD host a monthly Self-Determination Advisory Committee (SDAC) meeting on the third Friday of each month from 10:00am-12:00pm via Zoom. This committee reviews the development and progress of the Self-Determination program and offers ongoing recommendations. This group is made up of clients, family members, Regional Center employees and service providers. Self-Determination Advocacy Committee (SDAC) is seeking to fill TWO positions; one in Del Norte and one in Humboldt. We would like one of these new committee members to be a representative from a Family Resource Center. SDAC is seeking active participants and interested parties to attend these meetings and share their experiences and questions. Please contact Sedona Bowser at 707-445-0893 ext 363 or sbowser@redwoodcoastrc.org to request the Zoom invitation. We hope to see you at

Covid-19 Vaccine Clinics

our next meeting, January 21, 2022!

Need a Covid-19 vaccine?

You can register for a vaccine appointment and look for more vaccine clinics at **Myturn.ca.gov**

Visit our Website: redwoodcoastrc.org and follow us on Social Media:

https://www.facebook.com/redwoodcoastregionalcenter/ https://www.instagram.com/redwoodcoastregionalcenter/

https://twitter.com/redwoodcoastrc

PG&E Medical Baseline Program

The Medical Baseline is a program offered through PG&E that provides extra electricity at a lower rate and notification of upcoming or planned PSPS events for anyone enrolled in the program. The notification from PG&E allows more time for you to charge back up batteries, make alternative living arrangements for longer events, and PG&E will communicate restoration and any additional outage information to you as it becomes available. You can find information for the medical baseline on their website www.pge.com/medicalbaseline . On this website, you can check eligibility requirements, fill out an application form, or print the application to fill out. If you have questions, call: 1-800-743-5000

Newsletter Contributions

Thank you to those who have contributed. If you have something you would like to contribute to our newsletter, please send it to igarcia@redwoodcoastrc.org by the first or third Wednesday of the month to be included in the following Friday's newsletter. As the newsletter grows, we are hoping to receive stories from our community.



Happy Holidays!

There are many winter holidays that are celebrated around the world. Many of the dates change from year to year. Here is a list of just some of them and their dates for this winter.

Diwali: November 4

Hanukkah: November 28- December 6

Saint Nicholas Day: December 6

El Día de la Virgen de Guadalupe/Feast of Our Lady of Guadalupe: December 12

Lucia Day: December 13

Las Posadas: December 16-December 24

Winter Solstice/Yule/Christmastide:

December 21

Soyal: December 22

Christmas Eve: December 24

Christmas: December 25

Boxing Day: December 26

Kwanzaa: December 26-January 1

Omisoka: December 31

New Year's Eve: December 31

New Year's Day: January 1

Three Kings Day/Epiphany: January 6

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https://twitter.com/redwoodcoastrc



Respecting Choice in the Redwood Community

Immigration Statement

The Redwood Coast Regional Center
envisions a culture in which all members of the community
are respected, supported, honored, and recognized
for their diverse contributions and valued services.

We do not collect or share information about immigration status and maintain confidential all personal and family information.

Our services are available to all eligible individuals and families regardless of national origin or language spoken.





Respecting Choice in the Redwood Community

Declaración de Inmigración

El Redwood Coast Regional Center
visualiza una cultura en la que todos los miembros de la comunidad
son respetados, apoyados, honrados y reconocidos por sus diversas
contribuciones y servicios valorados.

No coleccionamos ni compartimos información acerca del estado migratorio y mantenemos confidencial toda la información personal y familiar.

Nuestros servicios están disponibles para todos los individuos y familias elegibles independientemente del origen nacional o lenguaje hablado.





Respecting Choice in the Redwood Community

Date:

Updated 9.13.2021

TO:

RCDSC Board of Directors

FROM:

Kim Orsi, Executive Assistant

RE:

Board of Directors' Meetings and Board Trainings for 2021-2022; 9.13.21 Change to

October 9, 2021 Meeting

Zoom Link: https://us02web.zoom.us/j/87440232478?pwd=S1dEQVNnMGdJSnFpcitrV085YmMxdz09

Meeting ID: 874 4023 2478

Passcode: 434077

Dial by your location: 1 669 900 6833

AT&T Teleconference: Dial: 888-278-0296 Access Code: 7928387

Remainder of 2020-2021 Meeting/Training Schedule:

July 2021

LOCATION

TIME

Wednesday, July 14, 2021

Zoom Video/Teleconference

6:00 p.m.

2021-2022 Meeting/Training Schedule:

2021 Meetings/Trainings

LOCATION

TIME

1. Wednesday, August 11, 2021

Zoom Video/Teleconference

6:00 p.m.

2. <u>Saturday, October 9, 2021</u> - Due to ongoing COVID-19 concerns this meeting 9:00 a.m. will be held By Zoom Video/Teleconference and will <u>not</u> be in person.

(Board of Directors' Training by Zoom immediately following business meeting)

3. Wednesday, November 10, 2021

Zoom Video/Teleconference

6:00 p.m.

2022 Meetings/Trainings

LOCATION

<u>TIME</u>

4. Wednesday, January 12, 2022

Zoom Video/Teleconference

6:00 p.m.

5. Wednesday, March 9, 2022

Zoom Video/Teleconference

6:00 p.m.

6. Saturday, May 14, 2022

Fort Bragg - *TBC: C.V. Starr Community Center and Zoom Option

Board of Directors' Meeting

9:00 to 10:00 a.m.

Board of Directors' Training/Lunch

10:30 a.m. to 12:00 p.m.



Redwood Coast Regional Center Respecting Choice in the Redwood Community

Continued 2022 Meetings/Trainings

LOCATION

TIME

7. Wednesday, July 13, 2022

Zoom Video/Teleconference

6:00 p.m.

2021-2022 Officers:

President: T. Leighton Vice President: M. Sawyer

Secretary: A. Hillix Treasurer: B. Fontaine Client Advisor: W. Lewis ARCA Rep: T. Leighton

*TBC: To be confirmed



Respecting Choice in the Redwood Community

Fecha

Actualizado el 9.13.2021

A:

Junta Directiva de RCDSC

DE:

Kim Orsi, Asistente ejecutiva

RE:

Reuniones de la Junta Directiva y capacitaciones de la Junta para 2021-2022;

9.13.21 Cambio a la reunión del 9 de octubre de 2021

Zoom Link:

https://us02web.zoom.us/j/87440232478?pwd=S1dEQVNnMGdJSnFpcitrV085YmMxdz09

ID de reunión: 874 4023 2478

Contraseña: 434077

Marcar por ubicación: 1 669 900 6833

AT&T Teleconferencia: Marcar 888-278-0296

Código de acceso: 7928387

Resto del calendario de reuniones 2020-2021

Julio 2021

Localización

Hora

Miércoles, 14 de julio de 2021

Zoom video / teleconferencia

6:00 p.m.

Resto del calendario de reuniones 2021-2022

Reuniones / Entrenamientos 2021

Localización

<u>Hora</u>

1. Miércoles, 11 de agosto de 2021

Zoom video / teleconferencia

6:00 p.m.

2. Sábado, 9 de octubre de 2021

9:00 a.m.

Debido a las preocupaciones actuals sobre COVID-19, esta reunión se llevará a cabo por Zoom Video / Teleconference y no será en persona.

(Una capacitación para la Junta seguirá inmediatamente a la reunión de negocios)

3. Miércoles, 10 de noviembre de 2021 Zoom video / teleconferencia

6:00 p.m.

Reuniones / Entrenamientos 2022

Localización

Hora

4. Miércoles, 12 de enero de 2022 Zoom video / teleconferencia

6:00 p.m.

5. Miércoles, 9 de marzo de 2022 Zoom video / teleconferencia

6:00 p.m.

Fort Bragg - *TBC: C.V. Starr Community Center Zoom 6. Sábado, 14 de mayo de 2022 9:00 to 10:00 a.m. v opción de Zoom Junta de Consejo

formación de la junta directiva / almuerzo 10:30 a.m. to 12:00 p.m.



Redwood Coast Regional Center Respecting Choice in the Redwood Community

Continuación

de las reuniones / capacitaciones de 2022

Localización

<u>Hora</u>

Miércoles, 13 de julio de 2022

Zoom video / teleconferencia

6:00 p.m.

2021-2022 Oficiales:

President: T. Leighton Vicepresidente: M. Sawyer Secretario: A. Hillix Tesorero: B. Fontaine Asesor de clientes: W. Lewis

ARCA Rep: T. Leighton

^{*} TBC: para ser confirmado