DATE:

May 2, 2022

TO:

RCDSC Board of Directors

FROM:

K. Orsi, Executive Assistant N.O.J.

SUBJECT:

REGULAR OPEN SESSION: The RCDSC Board of Directors' will meet on Saturday, May 14, 2022 from 9:00 to 10:30 a.m. This will be a blended meeting (three options to attend): In person, by Zoom Video/Teleconference and AT&T

Teleconference.

Board of Directors Training: There is a training for Board members that will

Immediately follow the board meeting.

Please find enclosed the meeting packet for the upcoming RCDSC Board of Directors' meeting on Saturday, May 14, 2022. As noted above, this will be a blended meeting which provides three options to attend (see the details below). Spanish translation and American Sign Language interpretaters will be available during the meeting.

In Person:

Harbor Lite Lodge Conference Room, 120 N. Harbor Dr., Fort Bragg, CA

By Zoom:

https://zoom.us/j/98889971624?pwd=M09KbllpR0QvcU5zdzM0MEppcDZIZz09

Meeting ID: 988 8997 1624

Passcode: 285677

Dial by phone: 1 669 900 6833

By AT&T Teleconference:

Dial by phone: 888-278-0296 Access Code: 7928387

Please do not hesitate to contact me with any additional questions: 707-462-3832 x260 or

korsi@redwoodcoastrc.org.

Thank you.

CC:

RCDSC Packet Mailing List/Facilitators

RCRC Offices and RCRC website: www.redwoodcoastrc.org

☐ 180 3rd St., Lakeport, CA 95453 · (707) 262-0470

Fecha:

2 de mayo de 2022

Para:

Consejo de Administración RCDSC

Desde:

K. Orsi, Asistente ejecutiva

Sujeto:

Sesión Abierta Ordinaria: La Junta Directiva del RCDSC se reunirá el sábado 14 de mayo de 2022 de 9:00 a. m. a 10:30 a. m. Esta será una reunión mixta (tres opciones para asistir): En persona, por Zoom Video/Teleconference y AT&T

Teleconference.

Capacitación de la Junta Directiva: Hay una capacitación para los miembros de la Junta que seguirá inmediatamente a la reunión de la junta.

Encuentre adjunto el paquete de la reunión para la próxima reunión de la Junta Directiva de RCDSC el sábado 14 de mayo de 2022. Como se indicó anteriormente, esta será una reunión mixta que ofrece tres opciones para asistir (consulte los detalles a continuación). Habrá traducción al español e intérpretes de lenguaje de señas americano disponibles durante la reunión.

En persona:

Sala de conferencias Harbour Lite Lodge, 120 N. Harbor Dr., Fort Bragg, CA

By Zoom:

https://zoom.us/j/98889971624?pwd=M09KbllpR0QvcU5zdzM0MEppcDZIZz09

Identificación de la reunión: 988 8997 1624

Contraseña: 285677

Contraseña:1 669 900 6833

By AT&T Teleconference:

Contraseña: 888-278-0296 Código de acceso: 7928387

Por favor, no dude en ponerse en contacto conmigo con cualquier pregunta adicional: 707-462-3832 x260 o korsi@redwoodcoastrc.org.

Gracias.

CC:

Lista de correo/facilitadores de paquetes del RCDSC

Oficinas de RCRC y sitio web de RCRC: www.redwoodcoastrc.org

OUR VISION

Redwood Coast Regional Center recognizes that a vision statement is a projection of the ideal future. A vision statement provides a picture of things, not as they are, but as they might be. It is the "north star" which guides all journeys and which, like the north star, remains a bright fixture on the horizon of all that is possible.

It is the vision of Redwood Coast Regional Center that all people in our community, including individuals with developmental disabilities, will live, learn, work, travel, and play in the best, most inclusive environments.

We envision strong, healthy individuals and families whose emotional resources are renewed and supported by community and regional center. We envision full access to a complete array of health services throughout life.

We envision a system of services and supports that is determined by the individuals served. We envision a process that is complementary to the individual's own life, and which does not intrude upon the person's chosen lifestyle. We envision people residing in the living arrangement of their choice. We recognize that life is made meaningful by loving, being loved, and having friends and relationships. We acknowledge that life is enhanced by contribution, responsibility and the opportunity to learn new ideas and to engage in new experiences, including educational opportunities, social interactions, and work activities. We envision a system of services and supports which acknowledge the person's age, lifestyle preferences and culture, and which is fluid and ever changing.

We envision all people being empowered to communicate with their own minds and hearts to determine their supports and services.

We also subscribe to a vision which represents the highest commitment to excellence. We envision a commitment to honesty, compassion, trustworthiness, flexibility, responsiveness, accountability, accessibility, creativity and a passion for community service.

We envision a joyful and supportive environment in which trust is the cornerstone of all interactions, humor is appreciated and everyone participates fully in teamwork. We envision one community. We value diversity and honor individuals.

We strive to be accessible, to be knowledgeable, to be accountable, to accomplish tasks in a timely and effective manner, and to offer and receive feedback formally and informally on how we are doing in fulfilling our mission and realizing our vision.

We envision all members of the support community having access to adequate resources, including funding, in order to provide desired services and supports. We envision a collaboration between members of the community which creates a whole of services and supports which is greater than the sum of its component contributors. We acknowledge that shared learning, communication and planning activities will provide the greatest benefit for those individuals we mutually serve, as well as for our respective members. We envision a culture in which all members of the community are respected, supported, honored, and recognized for their diverse contributions and valued services.

We envision educational efforts which focus on teaching relationship rather than care giving; which teach support rather than control; which teach communication rather than regulation. We promote informed exploration and risk taking, with opportunities for feedback. We envision individual and community satisfaction as the standard by which all services are measured.

Adopted March 7, 1998 RCDSC Board of Directors



Relato de la Visión del Centro Regional de la Costa Redwood

El Centro Regional de la Costa Redwood reconoce que un relato de la visión es una proyección de un futuro ideal. Un relato de una visión provee una imagen de cosas, no como son, pero de cómo podrían ser. Es la "estrella del norte" la cual guía todos los viajes, y que como, la estrella del norte, se mantiene brillando fijamente en el horizonte de todo lo que es posible.

Es la visión del Centro Regional de la Costa Redwood que toda la gente en nuestra comunidad, incluyendo a los individuos con incapacidades de desarrollo, viva, aprenda trabaje, viaje, y juegue en el mejor, y más inclusivo ambiente.

Imaginamos individuos fuertes y familias donde sus recursos emocionales sean renovados y apoyados por la comunidad y por el centro regional. Imaginamos un acceso completo a una variedad de servicios de salud para toda la vida.

Imaginamos un sistema de servicios y de apoyo que sea determinado por los individuos a los que se les prevean los servicios. Imaginamos un proceso que sea complementario a la vida misma del individuo, y el cual no interfiera en la forma de vida escogida por el individuo. Imaginamos a gente residiendo en el ámbito de su preferencia. Reconocemos que la vida obtiene significado a través del amor, de ser amado, de las amistades y de las relaciones. Estamos conscientes que la vida se realza a través de la contribución, de la responsabilidad, y de la oportunidad de aprender nuevas ideas y de ocuparse de nuevas experiencias, incluyendo las oportunidades educacionales, la interacción social, y las actividades de trabajo. Imaginamos un sistema de servicios y de apoyos el cual corresponda a la edad de la persona, a la preferencia de su estilo de vida y a su cultura el cual sea fluido y siempre cambiante.

Imaginamos a toda la gente habilitándose para comunicarse con sus propias mentes y sus corazones para determinar sus apoyos y sus servicios.

También nos suscribimos a una visión que represente el más alto comprometimiento a la excelencia. Imaginamos un comprometimiento a la honestidad, a la pasión, a la confianza, a la flexibilidad, a la responsabilidad y a la aceptación de la misma, a la accesibilidad, a la creatividad, y a la pasión por los servicios comunitarios.

Imaginamos un alegre ambiente de apoyo en el cual la confianza sea la base de todas las interacciones, de que el humor sea apreciado, y de que todo mundo participe plenamente en un trabajo hecho en equipo. Imaginamos una sola comunidad. Valoramos la diversidad y honramos a los individuos.

Nos esforzamos para ser accesibles, para tener conocimiento, para tener responsabilidad, para completar el trabajo a tiempo y de una manera efectiva, y de dar y recibir información formal e informal en la manera en como tratamos de lograr nuestra misión y como realizamos nuestra visión.

Imaginamos que todos los miembros de la comunidad de apoyo tengan acceso adecuado a los recursos, incluyendo los fondos, para proveer los servicios deseados y los apoyos. Imaginamos una colaboración entre los miembros de la comunidad la cual cree servicios completos y apoyos los cuales sean más que la suma de los contribuyentes que lo componen. Nos damos cuenta que la enseñanza compartida, las actividades de comunicación y de panificación nos proveerán el máximo beneficio para esos individuos a los cuales damos servicios mutuamente, tanto como a nuestros respectivos miembros. Imaginamos una cultura en la cual todos los miembros de la comunidad sean respetados, apoyados, honrados, y reconocidos por sus diversas contribuciones y sus valuables servicios.

Imaginamos esfuerzos educacionales los cuales se enfoquen en una relación de enseñanza en vez de una de cuidado; la cual enseñe el apoyo en vez de control; la cual enseñe comunicación en vez de regulación. Promovemos exploración informativa y como tomar riesgos, con oportunidades para que se dé una opinión. Imaginamos la satisfacción de los individuos y de la comunidad como la norma por la cual todos los servicios sean medidos.

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AGENDA

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DRAFT MEETING MINUTES

MEETING AGENDA

Redwood Coast Developmental Services Corporation

Board of Directors'

Saturday, May 14, 2022 at 9:00 a.m. to 10:30 a.m.

Blended Meeting:

In Person:

Harbor Lite Lodge Conference Room 120 N Harbor Drive, Fort Bragg, CA By ZOOM Video/Teleconferencing

https://us02web.zoom.us/j/98889971624

Meeting ID: 988 8997 1624

Passcode: 285677

Dial by your location: 1 669 900 6833

BY AT&T Teleconference:

Dial: 888-278-0296 Access Code: 7928387

A Training for the Board of Directors members will immediately follow the board meeting

AGENDA

REGULAR SESSION

1. Call to Order/Roll Call/Introductions (5 min.)

2. Select Timekeeper/Sharing the Vision (2 min.)

3. Approval of Agenda (2 min.)

4. Approval of the March 9, 2022 Board of Directors' Meeting Minutes (2 min.)

5. Community Input (3 min. each)

6. Board Development/Executive Committee: Recommendation for Action to (5 min.)
Seat New Board Member

7. Executive Director's Report: Dr. Smalley

(15 min.)

- a. Caseload Ratio Plan of Corrective Action Plan M. Block will provide an Update
 - Address the areas that RCRC did not meet the required Caseload ratios
 - Call for Public Input and gather information to address how the regional center allocates new positions funded through additional allocations.
- 8. Director of Community Services Report: J. Padilla

(8 min.)

9. Standing Committee Reports:

Executive Committees Report from April 25, 2022 Meeting - T. Leighton

(15 min.)

- a. FY: 2022-2023 Service Provider Contracts of \$250,000 or more
 - Call for questions
 - Recommendation for Action to approve, revise or reject the Service Provider Contracts over \$250,000 effective 7/1/2022
- b. Urgent Matter of Business Update:
 - YAI Contract Approved Effective May 1, 2022

Executive Committee Report Continued:

- c. Purchase of Service Guidelines: Updates regarding Social Recreation/Camp and Educational Services and Medical /Non-Medical Therapies
 - Call for Questions
 - Recommendation for Action to approve, revise or reject the updates to the POS Guidelines.

Standing Committees Reports Continued:

(10 min)

- Client Advisory Committee Report: W. Lewis
- Vendor Representative Report: S. Jackson
- 10. New Business:

(10 min)

a. Election of Officers for July 1, 2022 to June 30, 2023

President

Vice President

Treasurer

Secretary

Client Liaison

11. ARCA Reports

(5 min.)

a. ARCA Board Delegate Report: T. Leighton

12. County Liaison and Connection Reports:

(3 min.)

- Del Norte County
- Humboldt County
- 13. Community Input

(3 min. each)

14. Close the Meeting

Agenda de la reunión Corporación de Servicios de Desarrollo de Redwood Coast Junta Directiva

Sábado 14 de mayo de 2022 de 9:00 a 10:30 horas

Reunión Semipresencial:

En persona:

Sala de conferencias Harbour Lite Lodge 120 N Harbor Drive, Fort Bragg, CA Por Zoom Video/Teleconferencia

https://us02web.zoom.us/j/98889971624
Identificación de la reunión: 988 8997 1624

contraseña: 285677

Marque por su ubicación: 1 669 900 6833

Por AT&T Teleconferencia:

Marcar: 888-278-0296 Código de acceso: 7928387

Una capacitación para los miembros de la Junta Directiva seguirá inmediatamente a la reunión de la junta

AGENDA

Sesión Ordinaria

1. Llamada al orden/Paso de lista/Presentaciones (5 min.)

2. Seleccione Cronometrador Compartiendo la visión (2 min.)

3. Aprobación del Orden del Día (2 min.)

4. Aprobación del Acta de la Junta Directiva del 9 de marzo de 2022 (2 min.)

5. Aporte de la comunidad (3 min. each)

6. Desarrollo de la Junta/Comité Ejecutivo: Recomendación de Acción para (5 min.)
Asentar a un Nuevo Miembro de la Junta

7. Informe de la Directora Ejecutiva: Dr. Smalley

(15 min.)

- a. Relación de casos Plan de acción correctiva Plan— Relación de casos Plan de acción correctiva Plan
 - Abordar las áreas en las que RCRC no cumplió con los índices de carga de casos requeridos
 - Llame para la opinión pública y recopile información para abordar cómo el centro regional asigna nuevos puestos financiados a través de asignaciones adicionales.
- 8. Informe del Director de Servicios Comunitarios: J. Padilla

(8 min.)

9. Informes del Comité Permanente:

Informe del Comité Ejecutivo de la reunión del 25 de abril de 2022 – T. Leighton (15 min.)

- a. Año fiscal: 2022-2023 Contratos de proveedores de servicios de \$250,000 o másCall for questions
 - Recomendación de acción para aprobar, revisar o rechazar los Contratos de proveedores de servicios superiores a \$250,000 a partir del 1 de julio de 2022

Informe del Comité Ejecutivo Continuación:

- b. Actualización de asuntos urgentes de negocios:
 - Contrato YAI Aprobado A partir del 1 de mayo de 2022
- c. Pautas de compra de servicios: actualizaciones sobre recreación social, campamentos y servicios educativos y terapias médicas/no médicas
 - Llamada para preguntas
 - Recomendación de acción para aprobar, revisar o rechazar las actualizaciones de las Directrices POS.

Informes del Comité Permanente Continuación:

(10 min)

- Informe del Comité Asesor de Clientes: W. Lewis
- Informe del representante del proveedor: S. Jackson
- 10. Nuevo negocio:

(10 min)

a. Elección de Oficiales del 1 de julio de 2022 al 30 de junio de 2023

Presidente

Vicepresidente

Tesorero

Secretario

Enlace con el cliente

11. Informes Arca

(5 min.)

- , a. Informe del delegado de la Junta de Arca: T. Leighton
- 12. Informes de conexión de enlace del condado:

(3 min.)

- Del Norte County
- Humboldt County
- 13. Aporte de la comunidad

(3 min. each)

14. Cerrar la reunión



Item 1 Call to Order/Roll Call/Introductions



- The Board President will begin the meeting by calling the meeting to order and will request Roll Call to assure there is a Quorum present. (A quorum is a majority of the currently appointed directors).
- When your name is called: Reply "here" and say the County you represent and your position.
- The Board President will call for introductions from guests in attendance.

Item 2 Select Timekeeper/Sharing the Vision



- The Board President will request a timekeeper to keep the meeting on track and on time.
- The Board President will ask members of the board to share a portion of the Redwood Coast Regional Center Vision Statement.

Item 3 Approval of the Meeting Agenda



- The Board President will ask if there are any changes to the proposed agenda. If there are none, the Board President will note that the agenda has been received and approved as submitted. No vote will be necessary.
- If there are changes to the agenda, the Board will discuss. Only items of urgency after the posting of the agenda can be added.
 - Ask for questions
 - Ask for comments
 - Ask for a motion and second
 - Ask for Public Comment
 - Vote on the item

Item 4 Approval of Meeting Minutes



- The Board President will ask if there are any changes to the Board Meeting Minutes for the March 9, 2022 meeting. If there are none, the Board President will note that the meeting minutes have been received and approved as submitted. No vote will be necessary.
 - If there are changes, they will be noted and a vote will be necessary.
 - · Ask for questions
 - Ask for comments
 - · Ask for a motion and second
 - Ask for Public Comment
 - Vote on the item

Item 5 Community Input



- The Board President will invite members of the community to provide comments to the Board. Each community member who wishes to speak will have the floor for 3 minutes.
- · Ask for questions
- · Ask for comments

Item 6 Board Development/Executive Committee:

- The Board President will introduce the new candidate for the board and will make a recommendation for ACTION to seat the new board member.
- · Ask for questions
- · Ask for comments
- Ask for a motion and second
- Ask for Public Comment
- Vote on the item

Item 7 Executive Director's Report



- Redwood Coast Regional Center's Executive Director, Dr. Kimberly Smalley will provide her report to the Board.
 - a) Dr. Smalley will invite Director of Client Services, Mary Block to provide an update regarding RCRC's Caseload Ratios and the Plan of Corrective Action.
 - M. Block will call for public comment and recommendations to address RCRC's caseload ratios Plan of Corrective Action and how the regional center allocates additional funding for new positions.
 - · Ask for questions
 - Ask for comments

Item 8 Director of Community Services Report

- Redwood Coast Regional Center's Director Community Services, Jonathan Padilla will provide his report to the Board.
- Ask for question
- Ask for comments

Item 9 Standing Committee Reports



Committee Chairs will provide updates to their reports:

Executive Committee: T. Leighton will provide an update from the April 25, 2022 meeting:

- a) FY 2022-2023 Service Provider Contracts of \$250,000 or more. The Board also reviewed the contracts. T. Leighton will call for a recommendation for Action to approve, revise or reject these contracts
 - Call for questions
 - Ask for a motion and second
 - · Ask for public comment
 - Vote on the item
- Urgent Matter of Business Update: T. Leighton will provide an update on the Executive Committee's approval of the YAI contract (over \$250,000) Effective May 1, 2022.
- c) Purchase of Services Guidelines: Updates regarding Social Recreation/Camp and Educational Services, and Medical/Non-Medical Therapies. The Board has also reviewed the updates. T. Leighton will call for a recommendation for Action to approve, revise or reject the updates.
 - Call for questions
 - Ask for a motion and second
 - · Ask for public comment
 - Vote on the item

Item 9 Continued Standing Committee Reports



- Client Advisory Committee Report: W. Lewis
- Vendor Representative Report: S. Jackson

Item 10 New Business



Election of Officers for July 1, 2022 to June 30, 2023 Term. T. Leighton will call for nominations for the following Officers:

President Vice President Treasurer Secretary Client Liaison

- A confidential vote will be conducted (if more than one person is nominated for a seat) and the slat of Officers will be presented with call for Action to approve the slate:
 - · Ask for a motion and second
 - · Ask for public comment
 - Vote on the item

Item 11 ARCA Reports



The following ARCA Reports will be provided:

- a) ARCA Board Delegate Report: T. Leighton will provide an update.
- Ask for questions
- · Ask for comments

Item 12 County Liaison and Connection Reports

- The Board President will call on members for updates on events that are happening and what community connections they have made in their county:
 - Del Norte County
 - Humboldt County
- · Ask for questions

Lake and Mendocino will provide reports during the next meeting

· Ask for comments

Item 13 Community Input



- The Board President will invite members of the community to provide comments to the Board. Each community member who wishes to speak will have the floor for 3 minutes.
- Ask for questions
- Ask for comments

Item 14 Close the Meeting



· The Board President will close the meeting

DRAFT Meeting Minutes

REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION

Meeting of the Board of Directors – By Zoom Video/Teleconferencing Wednesday, March 9, 2022 at 6:00 p.m. (Closed Session for Board Members at 5:40 p.m.)

#5 FY: 2021-2022

Directors Present: Beverly Fontaine, Steven Jackson, Bill Lacy, Diane Larson, Will

Lewis, Tamera Leighton, Dave Matson, Cassandra May, Chris

Nifong, Keith Peeples, Mike Sawyer, Teresa Schnacker,

Directors Absent: Allison Hillix

Facilitators Present: Mark Konkler

RCRC Staff Present: Sarah Costa: Client Services Manager-Early Start, Dolores Delgado: Diversity Outreach Assistant/Translator, Nichole Haydon: Director of Human Resources, Amy Medina: Director of Administration, Heather Odle: Community Resource Manager, Kim Orsi: Executive Assistant, Jonathan Padilla: Director of Community Services, Dr. Jacinthe Roy: Director of Clinical Services, Dr. Kimberly Smalley: Executive Director,

Others Present: Joe Ayers: Community Member/Parent: Breeanne Burris: 24 Hour Home Care, Julie Eby-McKenzie: Manager of the North Coast Office of the SCDD, Mary Agnes Nolan: SCDD Quality Assessment Coordinator, Melissa Robinson: Regional Center Liaison DDS/Office of Community Operations, Deborah Wyman: Community Member

- 1. Call to Order/Roll Call/Introductions: The regular meeting of the RCDSC Board of Directors was called to order by Board President T. Leighton at 6:02 p.m. T. Leighton read aloud the disclaimer that the audio of the meeting was being recorded for future posting to the RCRC website. T. Leighton conducted roll call and a quorum was present.
- 2. Select Timekeeper/ Sharing the Vision: T. Leighton called on M. Sawyer to be timekeeper and T. Leighton shared the eighth paragraph of the Vision, "We envision all members of the support community having access to adequate resources, including funding, in order to provide desired services and supports."
- 3. Approval of Agenda: T. Leighton called to approve the agenda and asked if there were changes and hearing none the agenda was approved as presented.
- **4. Approval of Meeting Minutes from January 12, 2022 Board Meeting:** T. Leighton called for any changes to the meeting minutes and hearing none the meeting minutes were approved as presented.

- 5. Community Input: T. Leighton called for community input:
 - State Council on Developmental Disabilities (SCDD): Julie Eby-McKenzie,
 Manager of the SCDD North Coast office shared that sub-minimum wage jobs
 will be phased out and will be moving to competitive integrated employment. The
 SCDD is taking the lead with planning for this process and will be holding a
 series of community conversations. The first of the series will be held on Monday,
 March 14, 2022. Please email J. Eby-McKenzie at julie.ebymckenzie@scdd.ca.gov if you are interested in registering to attend.
 - National Social Worker Month: Breeanne Burris from 24 Hour Home Care acknowledged the service coordinators at Redwood Coast Regional Center for their hard work for the clients mutually served.
 - Community Member/Parent: Joe Ayres shared the importance of recognizing and reporting abuse and/or neglect of clients. Mr. Ayres reported that service providers do provide training for new staff members on how to recognize and report abuse; however, ongoing or annual trainings should also be required.
 - National Core Indicators: Mary Agnes Nolan Quality Assessment Coordinator with the SCDD provided an updated and reported that there is a delay with the mailing of the upcoming surveys and families should begin receiving them soon. There will be a short turnaround time to get the 400 surveys returned for each category. There is a new option to complete the survey online; however, this option is only available in English and it is hoped that the online option will be available in Spanish next year. Ms. Nolan thanked RCRC Director of Client Services, Mary Block and her team for their assistance with the upcoming cycle.
- 6. Closed Session Update: T. Leighton called on Chair, S. Jackson for an update from the closed session: S. Jackson reported that the Client Benefit Fund Committee met in closed session with the board prior to the regular session and recommended to authorize \$450.15 to be released and distributed among four individuals for the grant cycle ending February 28, 2022. The board motioned and voted to approve the recommended grant awards.
- 7. Executive Director's Report: T. Leighton called on Dr. Smalley who provided the following updates:
 - COVID Update: Statistics for RCRC indicate that the number of clients
 diagnosed with COVID remain low at less than 1%, but unfortunately, RCRC
 recently lost another client to COVID. Service providers continue with their efforts
 to assure that the individuals they serve are able to obtain services safely. DDS
 Dashboard information is available at: https://www.dds.ca.gov/corona-virus-information-and-resources/data/
 - COVID Vaccinations/Boosters and Masking Mandates: RCRC staff are vaccinated and boosted. Regional Centers are considered by Public Health as health care agencies and will continue to require all staff and visitors to wear masks.

- Staffing Update: RCRC recently lost our colleague, Jennifer Garcia following an accident. Ms. Garcia held the position of Diversity & Equity Outreach Specialist and was the face of RCRC at weekly community and cultural events including farmers' markets and local food banks. Dr. Smalley thanked Dolores Delgado and Enrique Ulloa for continuing Ms. Garcia's good work within our communities. RCRC's Diversity and Equity Grant for the next cycle was approved by DDS and will begin April 1, 2022. The focus of this grant cycle will be building a linguistic and culturally appropriate work force. During the last cycle, RCRC piloted a program for a BCBA class for Spanish speaking individuals interested in becoming registered behavioral technicians. With the new grant, RCRC will expand this program to include Native American community members as well as both Spanish and English speaking community members. RCRC is currently recruiting for the Diversity and Equity Outreach Specialist position.
- New Positions at RCRC: RCRC will be hiring over 20 new position. The following information includes current updates:
 - ➤ Enhanced Caseload Service Coordinators: Four new positions with three currently filled for Del Norte, Humboldt and Mendocino Counties. These positions will be working with Native American and Latino communities in their represented counties. RCRC is currently recruiting for the Lake County position.
 - ➤ Enhanced Caseload Manager: This is a new position that RCRC is currently recruiting and will supervise these service coordinators.
 - > Early Start Supervisor: This is a new position that has been filled.
 - > BCBA for Lake/Mendocino Counties: This position has been filled.
 - Autism Specialist for Humboldt/Del Norte Counties: This position has been filled and will be working with the BCBA to meet the Behavioral Analyst and Autism clinical needs for all four counties.
 - Psychologist: RCRC is currently recruiting for this position.
 - Client Advocate: This position for Humboldt/Del Norte Counties has been filled. This was a backfilled position.
 - Deaf/Hearing Specialist: This is a new position that has been filled for Humboldt/Del Norte Counties and RCRC is currently recruiting for this position for Lake/Mendocino Counties.
 - Nurse Consultant Positions: RCRC currently has two Nurse Consultants and is recruiting for two additional Nurse Consultant positions.
- Reopening RCRC Offices: RCRC's Executive Team has begun discussions and planning for reopening offices in the near future. Appointments will still be encouraged.
- **Grass Roots Day:** This year's Grass Roots Day will be held virtually on Tuesday, April 5th.
- Autism and Behavioral Awareness Seminar: RCRC will host this seminar that will be presented by Dr. Laurie Sperry on Tuesday, April 19th and Thursday, April 21st, for Lake and Mendocino County law enforcement, first responders and community partners at the Ukiah Valley Conference Center.

- Public Meeting Re: Purchase of Services Expenditures and Disparities: RCRC will host a public meeting on Wednesday, March 30th at 10:30 a.m. to discuss POS data and request input from the community regarding how RCRC utilized funding and how RCRC can improve disparities in our communities.
- **8. Director of Administration's Report:** T. Leighton called on A. Medina who provided the following updates:
 - **Governor's Budget:** The proposed budget for 2022-2023 will include the following service expansions:
 - Medi-Cal will be expanded for all Californians
 - > Behavioral Health needs
 - > COVID Pandemic efforts
 - > Early Start Program: Strengthening the transition process for 3 year-olds
 - > Deaf and Hard of Hearing services will be expanded and improved.
 - Employment Opportunities through a service model pilot will be expanded for clients served.
 - 2022-2022 Budget Year: DDS continues to support initiatives that were passed
 that includes the Performance Incentive Program, DSP Work Training and
 Development, Enhanced Services Coordination for individuals with no/low POS,
 Provisional Eligibility, Specialized Caseload Ratio and complex needs,
 Emergency Coordination, Service Provider Rate Reform, Social Recreation and
 START Training.
 - RCRC Salary Scale Updates: For many years, RCRC had an eight step salary schedule. Effective January 1, 2022, the steps were expanded to add seven additional steps for staff members with over 10 years of longevity with RCRC.
 - Union Bank Merger: RCRC's banking agency, Union Bank is merging with US Bank in April 2022 with the transition completed in May 2022. This merger should not impact RCRC operation functions.
 - RCRC Staff Vacancy Factors: As of February 16, 2022, RCRC vacancy factor was 22.8% (36 staff) which includes numerous new positions. As of March 1, 2022 RCRC's vacancy factor has fallen to 19% with 30 positions available, 13 of these positions include several of the new positions reported by Dr. Smalley. The remaining 17 positions do include vacancies due to promotions within the agency that will be backfilled.
- 8. Standing Committee Reports: T. Leighton called on committee chairs for their reports:
 - a) Executive Committee: T. Leighton provided a summary from the Executive Committee meeting that was held on February 11, 2022 to review RCRC's Independent Audit Report and Form 990 Tax Filing. The committee recommended a motion to the board to approve the Independent Audit and Form 990 Tax filing. T. Leighton called for questions and hearing none requested for a motion:

M/S/C: T. Schnacker (W. Lewis) motioned to approve the Independent Audit Report and the Form 990 Tax Filing. T. Leighton called for public comment and hearing none called a vote by roll call and the motion carried.

RCRC Personnel Policies: T. Leighton reported that the changes to RCRC's Personnel Policies include minor technical updates to meet the requirements of law. The Executive Committee reviewed the Policies during the February 11, 2022 meeting and recommended a motion to the board to approve the Personnel Policies. T. Leighton called for any questions and hearing none requested a motion:

M/S/C: W. Lewis (B. Lacy) motioned to approve RCRC's Personnel Policies. T. Leighton called for public comment and hearing none called a vote by roll call and the motion carried.

- b) Client Advisory Committee Report: T. Leighton called on W. Lewis who reported that he is working with Alex Bland, RCRC Client Advocate to invite Assembly member Jim Wood (and/or his representative) to the CAC's April 7, 2022 meeting. W. Lewis and A. Bland will also be discussing upcoming opportunities including meeting with directors of local supported living service and work programs.
- c) Ad-Hoc Bylaws Committee: T. Leighton provided an update and reported that the Ad-Hoc Bylaws Committee met on February 23, 2022 to review Draft Policy #18, Facilitation for Board Members which is a requirement. The Ad-Hoc Bylaw committee is recommending action by the board to approve Policy #18 T. Leighton called for questions and requested a motion:

M/S/C: B. Lacy (T. Schnacker) motioned to approve Policy #18 Facilitation for Board Members. T. Leighton called for public comment and hearing none called a vote by roll call and the motion carried.

Ad-Hoc Bylaws Committee Chair: In light of the recent resignation of former Chair, S. Valente, M. Sawyer volunteered to chair this committee and T. Leighton called to ratify his appointment:

- T. Leighton asked for questions and hearing none called a vote by roll call to ratify M. Sawyer as the chair of the Ad-Hoc Bylaws committee and the ratification of the appointment was approved.
 - d) Ad Hoc Client Benefit Fund Committee: S. Jackson requested the board to ratify new committee members: W. Lewis, C. May and D. Larson as committee members of the Client Benefit Fund Committee.
- T. Leighton asked for questions and hearing none called a vote by roll call to ratify the new committee members and the ratification of the new committee members was approved.
 - e) Vendor Representative Report: T. Leighton called on S. Jackson who provided the following updates:

- Service Provider Updates: Service Providers continue their efforts to assure that clients are receiving services while maintaining their safety and wellbeing during the heighten days of the pandemic and as restrictions begin to subside. Like RCRC, service providers are considered health care agencies and will continue to adhere to Public Health orders.
- Chase Inc. and Person Centered Training: James Chase applied for an HCBS grant to provide Person Centered Thinking (PCP) Trainings for the community that will be held virtually. Please email S. Jackson at steven@newdawnss.com if you are interested in receiving a flier for an upcoming training.
- Burns and Associate Rate Study Implementation April 2022: The service
 provider community is hopeful that the upcoming rate increases will provide a
 positive impact statewide that includes the ability to pay better wages to maintain
 staff and provide adequate supervision of staff.

9. ARCA Reports:

a) RCDSC Board Delegate Report: T. Leighton reported that she attended an ARCA Academy training on March 8th that included reasonable and proactive recommendations regarding how to be a good advocate and communicate with state senators and assemblymembers and to say, "thank you" to our representatives in a way that is meaningful by sharing our own story that includes examples of how the regional center makes our lives better. This topic came at a great time with Grass Roots coming up in April.

ARCA is also hosting a webinar on March 10th at 3 p.m. regarding the regional center Intake Process and will help us all to understand how people apply for services and the eligibility and intake process. K. Orsi will forward an email to board members with a link to register for this webinar.

- 10. County Liaison and Connection Reports: T. Leighton called for updates:
 - ❖ Lake County There were no updates reported.
 - Mendocino County There were no updates reported.
- 11. Community Input: T. Leighton called for additional public comment:
 - Mr. J. Ayres respectfully made the following recommendations to his earlier comments regarding abuse prevention and training:
 - > Follow up regarding abuse prevention training for service provider staff and clients to assure it is being conducted.
 - > Follow up abuse prevention and reporting training (annually) for RCRC service coordinators.
 - ➤ Consider We Care A Lot Foundation that provides free abuse prevention training. Contact Cindy Freshour at (530)-223-2771 for additional information.
 - ➤ Develop and plan for RCRC sponsored abuse prevention trainings in all four counties for clients/families, service providers and community partners.

- > Develop a Task Force Committee that includes RCRC and SCDD to address abuse.
- Mr. J. Ayres thanked the board, SCDD North Coast Manager, J. Eby-McKenzie and everyone else in attendance for their important work.
- **12. Close the Meeting:** T. Leighton adjourned the meeting 7:17 p.m. The next board meeting will be held on Saturday, May 14, 2022 and will be a blended meeting (Zoom and in-person) in Fort Bragg at the Harbor Lite Lodge conference room.

There will be a board training by Zoom on Wednesday, April 13, 2022 at 6:00 p.m.

Allison Hillix, Secretary
RCDSC Board of Directors'

Redwood Coast Regional Center Acronyms

Updated 1/12/2022

AB: Assembly Bill

ADA: Americans with Disabilities Act ARCA: Association of Regional Center

Agencies

ASD: Autism Spectrum Disorder ASP: Alliance of Service Providers

BCBA: Board Certified Behavioral Analyst

CAC: Client Advisory Committee

Cal-ABLE: California Achieving a Better Life

Experience

Cal-OSHA: California Occupational Safety

and Health Act

CARF: Commission on Accreditation of

Rehabilitation

CCL: Community Care Licensing CDC: Center for Disease Control

CDER: Client Development Evaluation

Report

CPP: Community Placement Plan

CRA: Clients' Rights Advocate

CRDP: Community Resource and

Development Plan

DDS: Department of Developmental

Services

DHHS: Department of Health and Human

Services

DNR: Do Not Resuscitate

DSP: Direct Support Professionals EBSH: Enhanced Behavioral Home

ED: Executive Director

EVV: Electronic Visit Verification

HCAR: Humboldt Community Access and

Resource Center

HDO: Housing Development Plan HSU: Humboldt State University

H30. Hullibolut State Offiversity

I/DD: Intellectual/Developmental Disability IEP: Individualized Education Program

IFSP: Individual Family Service Plan ILS:

Independent Living Service

IPP: Individualized Program Plan

LCSW: Licensed Clinical Social Worker MHSA: Mental Health Services' Act

MSW: Master of Social Work NCI: National Core Indicator

OCRA: Office of Clients' Rights Advocacy

(See CRA)

OPS: Operations

PEP: Purchase of Services Expenditure

Projection

PPE: Personal Protection Equipment

POS: Purchase of Services QA: Quality Assurance

RAC: Regional Advisory Committee

RCDSC: Redwood Coast Developmental

Services Corporation

RCHDC: Rural Communities Housing

Development Corporation

RCRC: Redwood Coast Regional Center

SCDD: State Council on Developmental

Disabilities

SDP: Self Determination Program

SLS: Supported Living Service

SB: Senate Bill

SELPA: Special Education Local Plan Area

SSI: Social Security Income

SSP: State Supplementary Program

START: Systemic, Therapeutic, Assessment,

Resource and Treatment

TA: Technical Assistance

UVAH: Ukiah Valley Association of

Habilitation

WIC: Welfare and Institutions Code

YAI: Young Adult Institution

EXECUTIVE

DIRECTOR'S

REPORT

Redwood Coast Developmental Services Corporation Board of Directors' Meeting, May 14, 2022

Executive Director's Report

Regional Center Operations:

COVID Update:

RCRC offices opened our doors on Monday, May 2nd for drop in visitors. Meeting clients in the field is still recommended and all safety precautions will remain. Due to recent technology issues, our new Clearlake office was not able to open on May 2nd with all other RCRC offices. After some small repairs, it is slated for a soft opening by mid-May and an open house will be scheduled in the near future.

DDS COVID Dashboard Information:

https://www.dds.ca.gov/corona-virus-information-and-resources/data/

RCRC did experience an IT event. Thankfully, there were no client data breaches and RCRC operations were only affected for a short time. The investigation is ongoing.

Staffing Updates:

RCRC continues to strive to fill many growth positions. We have 26 openings at this time, including 10 service coordinating positions.

We have happily hired Heather Jenkins as our Deaf and Hard of Hearing Specialist. Ms. Jenkins is located in the Eureka office serving Del Norte and Humboldt counties.

I am also pleased to announce we have hired a new Diversity and Equity Specialist, Mariana Molina Nava. Mariana worked with RCRC in the past and we are delighted to have her back. Ms. Molina Nava will also serve as our point person for the new Health and Safety Waiver initiative. At this time, RCRC is also recruiting for a Diversity and Equity Specialist for our Southern counties (Lake/Mendocino). southern counties.

RCRC is still actively recruiting for service coordinators in both the North and South; a Deaf and Hard of Hearing Specialist for Lake and Mendocino Counties, a licensed psychologist, additional Wellness Nurses in both the North and South, an Enhanced Caseload Supervisor, a Quality Assurance Coordinator, an assistant for Human Resources and more.

Other updates:

RCRC was pleased to collaborate with the Ukiah Police Department to provide two full days of training in April for approximately 100 first responders. RCRC staff, Eureka Police Officer La France, CBEM, Dr. Laurie Sperry of ASAP Service and April Ybarra provided a practical and immediately useful information on Autism Spectrum Disorders and regional center services. Special thanks to Ms. Ybarra who presented both a parent's perspective and a very informative demonstration of common visual supports and assistive technologies a first responder might encounter.

Redwood Connects in collaboration with Providence Health and RCRC hosted an Autism Walk and a Down Syndrome Buddy Walk in the Eureka Mall on World Autism Day. Our new Autism specialists, Jillian Guevara and Wendy White hosted our first, in-person post COVID events during April's Autism Month. These events were held in all four counties and were well attended.

Thank you,

Dr. Kimberly Smalley, Executive Director

MHSA: Parent Academy https://padlet.com/bctservices2/4x94rz0lctzudnae
Service Provider Academy: https://padlet.com/bctservices2/nxfxs8iq8jlik84d

Twitter: @RedwoodCoastRC

Instagram: redwoodcoastregionalcenter

Facebook: Redwood Coast Regional Center and @redwoodcoastregionalcenter

Corporación de Servicios de Desarrollo de Redwood Coast Reunión de Directorio, 14 de mayo de 2022

Informe del Director Ejecutivo

Operaciones del centro regional:

Actualizaciones de COVID:

Las oficinas de RCRC abrieron nuestras puertas el lunes 2 de mayo para recibir visitantes. Todavía se recomienda reunirse con los clientes en el campo y se mantendrán todas las precauciones de seguridad. Debido a problemas tecnológicos recientes, nuestra nueva oficina de Clearlake no pudo abrir el 2 de mayo con todas las demás oficinas de RCRC. Después de algunas pequeñas reparaciones, está programado para una apertura suave a mediados de mayo y se programará una jornada de puertas abiertas en un futuro próximo.

Información del tablero de DDS COVID:

https://www.dds.ca.gov/corona-virus-information-and-resources/data/

RCRC experimentó un evento de TI. Afortunadamente, no hubo filtraciones de datos de clientes y las operaciones de RCRC solo se vieron afectadas durante un tiempo de host. La investigación está en curso.

Actualización de personal:

RCRC continúa esforzándose por llenar muchos puestos de crecimiento. Tenemos 26 vacantes en este momento, incluidos 10 puestos de coordinador de servicios.

RCRC ha contratado a Heather Jenkins como nuestra especialista en sordera y dificultades auditivas. La Sra. Jenkins se encuentra en la oficina de Eureka que atiende a los condados de Del Norte y Humboldt.

También me complace anunciar que hemos contratado a una nueva Especialista en Diversidad y Equidad, Mariana Molina Nava. Mariana trabajó con RCRC en el pasado y estamos encantados de tenerla de regreso. La Sra. Molina Nava también servirá como nuestra persona de contacto para la nueva iniciativa de exención de salud y seguridad. En este momento, RCRC también está reclutando un especialista en diversidad y equidad para nuestros condados del sur (Lake/Mendocino).

RCRC todavía está reclutando activamente coordinadores de servicio tanto en el norte como en el sur; un especialista en sordera y dificultades auditivas para los condados de Lake y Mendocino, un psicólogo con licencia, enfermeras de bienestar adicionales tanto en el norte como en el sur, un supervisor de carga de casos mejorada, un coordinador de control de calidad, un asistente de recursos humanos y más.

Otras actualizaciones

RCRC se complació en colaborar con el Departamento de Policía de Ukiah para brindar dos días completos de capacitación en abril para aproximadamente 100 socorristas. El personal de RCRC, el oficial de policía de Eureka La France, CBEM, la Dra. Laurie Sperry de ASAP Service y April Ybarra brindaron información práctica y de utilidad inmediata sobre los trastornos del espectro autista y los

servicios del centro regional. Un agradecimiento especial a la Sra. Ybarra, quien presentó tanto la perspectiva de los padres como una demostración muy informativa de los apoyos visuales comunes y las tecnologías de asistencia que un socorrista podría encontrar.

Redwood Connects, en colaboración con Providence Health y RCRC, organizó una Caminata para el Autismo y una Caminata para Amigos con Síndrome de Down en el Eureka Mall el Día Mundial del Autismo. Nuestras nuevas especialistas en autismo, Jillian Guevara y Wendy White, organizaron nuestros primeros eventos post-COVID en persona durante el Mes del Autismo de abril. Estos eventos se llevaron a cabo en los cuatro condados y tuvieron una buena asistencia.

Gracias,

Dr. Kimberly Smalley, Directora ejecutiva

MHSA: Academia de padres: https://padlet.com/bctservices2/4x94rz0lctzudnae

Academia de proveedores de servicios: https://padlet.com/bctservices2/nxfxs8iq8jlik84d

Twitter: @RedwoodCoastRC

Instagram: redwoodcoastregionalcenter

Facebook: Redwood Coast Regional Center and @redwoodcoastregionalcenter

DEPARTMENT GOALS

GOAL 4: DEVELOP PERSONNEL

PARTNERSHIP WITH REDWOOD COAST REGIONAL CENTER

The Redwood Coast Regional Center is a community resource that provides intake, assessment, diagnosis, and community-based services for over 10,000 children and adults with developmental disabilities. In 2021, the Ukiah Police Department partnered with the Redwood Coast Regional Center to facilitate a series of one-day seminars for First Responders that focuses on Autism, Neurocognitive Disorders and Neurodevelopmental Disorders.

The purpose of facilitating this training is to further the understanding, identification and best practices for first responders to implement while responding to an emergency event. The 8-hour seminar, presented by Board Certified Behavior Analysts and Clinicians, will also present communication devices commonly used for non-verbal individuals and demonstrate how to practice these techniques in the field during critical incidents and day-to-day operations.





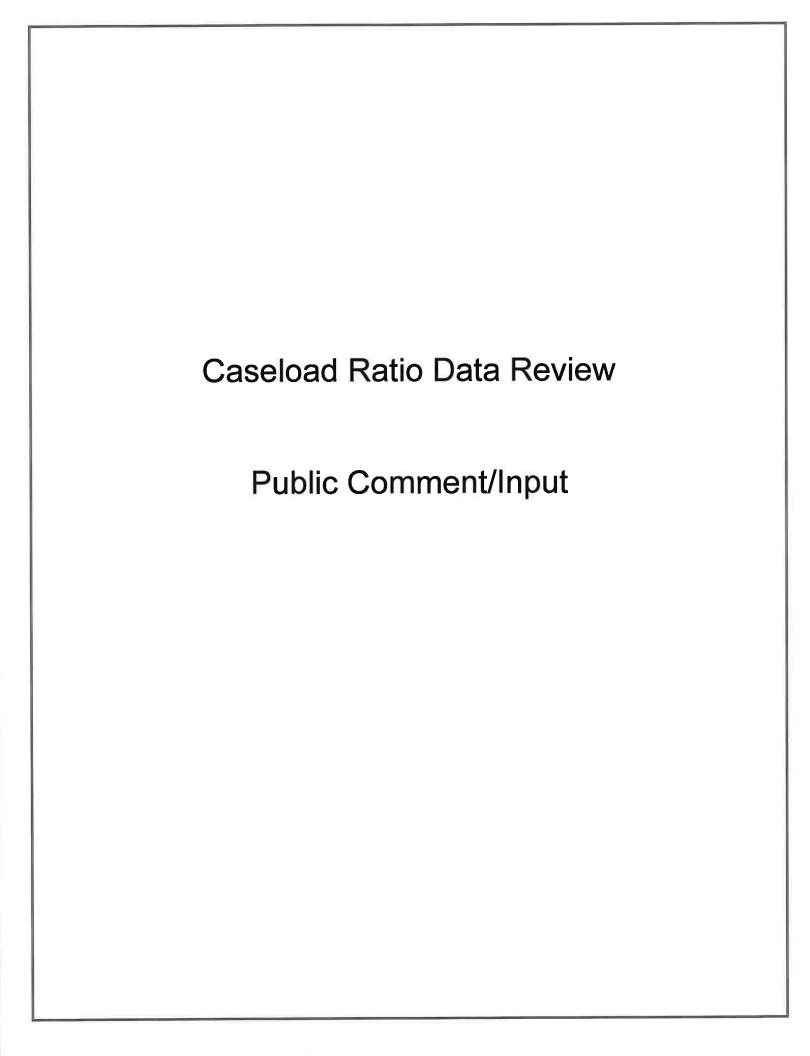
RESPONSE TO THE NON-CRIMINAL BARRICADE DEPARTMENT WIDE TRAINING



In an effort to present a course that teaches law enforcement officers the best way to respond to mentally ill persons who are armed, barricaded, and in crisis, the Savage Training Group developed a course titled "Response to the Non-Criminal Barricade: Disengagement & Special Relationships" in a 5-hour online format.

Every member from the Ukiah Police Department patrol team was registered for this course. Officers were presented material to assist them with further understanding of modern disengagement and re-engagement tactics, specific ways to avoid liability, and a collection of the best non-criminal barricade policies from police agencies all around the country.

The online environment was beneficial for the department, since it allowed officers to complete this course at their own pace and also exceed the state-mandated training requirements despite the on-going COVID-19 restrictions that halted in-person learning opportunities.



REDWOOD COAST REGIONAL CENTER SC/Caseload Ratio

	Low or No POS							1																		n/a	40.0	Low or No POS
FTE's By Client Category	Complex	n/a	n/a	20	25.0	29.0	25.0	25.0	25.0	Complex																		
	All others (non-waiver, non-mover)	0.09	0.99	64.9	84.0	71.6	n/a	72.6	n/a	69.5	66.0	72.5	66.0	0.69	0.99	68.5	0.99	70.1	0.99	n/a	n/a	75.0	0.99	79.0	0.99	85.0	0.99	All others (non-waiver, non-mover)
	Moved from DC within last 12 months	7.0	45.0	85.0	45.0	9.5	45.0	0.0	45.0	0.0	45.0	0.0	45.0	0.0	45.0	26.4	45.0	38.3	45.0	72.7	0.99	n/a	45.0	n/a	45.0	n/a	45.0	Moved from DC within last 12 months
	Moved from DC, lived in com between 12 and 24 months	n/a	n/a	52.7	62.0	0.0	45.0	49.0	45.0	n/a	45.0	80.0	45.0	Moved from DC, lived in com between 12 and 24 months														
	Moved from DC, lived in com > 24 months	n/a	n/a	e/u	n/a	66.5	62.0	69.1	62.0	39.0	62.0	71.0	62.0	65.0	62.0	Moved from DC, lived in com > 24 months												
THE STATE OF THE PARTY OF THE P	Moved from DC since 4/14/93, lived in com > 12 months	41.3	62.0	40.4	62.0	46.2	62.0	34.0	62.0	61.2	62.0	57.9	62.0	60.0	62.0	6.09	62.0	n/a	n/a	68.1	62.0	n/a	n/a	n/a	n/a	n/a	n/a	Moved from DC since 4/14/93, lived in com > 12 months
	Age 36 Months and Under	44.4	62.0	49.7	62.0	49.3	62.0	50.4	62.0	54.4	62.0	59.9	62.0	16.7	62.0	57.4	62.0	52.6	62.0	49.7	62.0	42.0	62.0	35.0	62.0	45.0	62.0	Age 36 Months and Under
	Medicaid Waiver	61.3	62.0	66.1	62.0	66.4	62.0	6.99	62.0	67.8	62.0	62.9	62.0	69.3	62.0	66.7	62.0	67.3	62.0	69.4	62.0	71.0	62.0	71.0	62.0	78.0	62.0	Medicaid Waiver
	Ratio	Actual	Max Allowed	Actual	Required Ratio	Ratio																						
	Year	2010		2011		2012		2013		2014		2015		2016		2017		2018		2019		2020		2021		2022		Year

PSA/Press Release

for

Redwood Coast Regional Center

1116 Airport Park Blvd., Ukiah, CA 95482 - 707-462-3832. Fax: 707-462-3314 Public Meeting Announcement by Redwood Coast Regional Center

In data submitted to the Department of Developmental Services (DDS) on March 10, 2022, RCRC did not meet required caseload ratios in four areas: 1) the ratio for persons served enrolled on the Home and Community-Based Services Waiver (a ratio of 1:78 was reported and the required ratio is 1:62); 2) for persons served who have moved from the developmental centers to the community and have lived in the community over 24 months (a ratio of 1:65 was reported and the required ratio is 1:62); 3) for persons served who have moved from the developmental centers to the community and have lived in the community between 12 and 24 months (a ratio of 1:80 was reported and the required ratio is 1:45) and 4) for persons served who have not moved from the developmental centers to the community since April 14, 1993, and who are not under the age of three nor on the Home and Community-Based Services Waiver (a ratio of 1:85 was reported and the required ratio is 1:66).

Section 4640.6 (f) of the W&I Code requires that a plan of correction be developed by a regional center that does not comply with the caseload ratio requirements for two consecutive reporting periods. Our plan of Corrective Action will be developed following input from the state council, local organizations representing persons served, family members, regional center employees, service providers, and other interested parties. Redwood Coast Regional Center will receive additional allocation funding in 2022-2023 that will help meet these statutory requirements. RCRC will continue to advocate, at every possible opportunity, for funding that would enable us to meet required ratios and provide more responsive, person centered service coordination to the individuals and families we serve.

In accordance with Section 4640.6(g)(1) of the W&I Code, your input is requested. Redwood Coast Regional Center (RCRC) will host a public discussion and request input from the community regarding a Caseload Ratio Plan of Corrective Action to address these areas that RCRC did not meet the required caseload ratios as well as gather input to address how the regional center allocates new positions funded through the additional allocation.

The public discussion will be held during the RCDSC Board of Directors Meeting on Saturday, May 14, 2022 at 9:00 a.m. This will be a blended meeting (in person or by Zoom Video/Teleconferencing and AT&T Teleconference).

<u>In person:</u> Harbor Lite Lodge Conference room at 120 North Harbor Drive in Fort Bragg, CA at 9:00 a.m.

Zoom: https://zoom.us/j/98889971624?pwd=M09KbllpR0QvcU5zdzM0MEppcDZIZz09

Meeting ID: 988 8997 1624

Passcode: 285677

Dial by telephone by Zoom:

1 669 900 6833

AT&T Teleconference:

888-278-0296 Access Code: 7928387

If you are not able to attend this meeting in person, you may forward written input via email at ratio.input@redwoodcoastrc.org. The deadline for written input is Monday, May 16, 2022.

Anuncio de servicio público/Comunicado de prensa

por

Centro Regional de la Costa de Redwood

1116 Airport Park Blvd., Ukiah, CA 95482 - 707-462-3832. Fax: 707-462-3314 Anuncio de reunión pública por el Centro Regional Redwood Coast

En los datos presentados al Departamento de Servicios de Desarrollo (DDS) el 10 de marzo de 2022, RCRC no cumplió con las proporciones de casos requeridos en cuatro áreas: 1) la proporción de personas atendidas inscritas en la Exención de Servicios Basados en el Hogar y la Comunidad (una proporción de se informó 1:78 y la relación requerida es 1:62); 2) para personas atendidas que se han mudado de los centros de desarrollo a la comunidad y han vivido en la comunidad durante más de 24 meses (se informó una proporción de 1:65 y la proporción requerida es 1:62); 3) para personas atendidas que se han mudado de los centros de desarrollo a la comunidad y han vivido en la comunidad entre 12 y 24 meses (se informó una proporción de 1:80 y la proporción requerida es 1:45) y 4) para personas atendidas que no se hayan mudado de los centros de desarrollo a la comunidad desde el 14 de abril de 1993, y que no tengan menos de tres años ni estén en la Exención de servicios basados en el hogar y la comunidad (se informó una proporción de 1:85 y la proporción requerida es 1:66).

La sección 4640.6 (f) del Código W&I requiere que un centro regional desarrolle un plan de corrección que no cumpla con los requisitos de proporción de casos durante dos períodos de informe consecutivos. Nuestro plan de acción correctiva se desarrollará siguiendo los aportes del consejo estatal, las organizaciones locales que representan a las personas atendidas, los miembros de la familia, los empleados del centro regional, los proveedores de servicios y otras partes interesadas. El Centro Regional Redwood Coast recibirá fondos de asignación adicionales en 2022-2023 que ayudarán a cumplir con estos requisitos legales. RCRC continuará abogando, en cada oportunidad posible, por fondos que nos permitan cumplir con las proporciones requeridas y brindar una coordinación de servicios más receptiva y centrada en la persona a las personas y familias a las que servimos.

De acuerdo con la Sección 4640.6(g)(1) del Código W&I, se solicita su aporte. El Centro Regional de Redwood Coast (RCRC) organizará un debate público y solicitará aportes de la comunidad con respecto a un Plan de Acción Correctiva de Ratio de Número de Casos para abordar estas áreas en las que el RCRC no cumplió con los índices de número de casos requeridos, así como recopilar información para abordar cómo el centro regional asigna nuevos puestos financiados a través de la asignación adicional.

El debate público se llevará a cabo durante la reunión de la junta directiva de RCDSC el sábado 14 de mayo de 2022 a las 9:00 a. m. Esta será una reunión combinada (en persona o por Zoom Video/Teleconference y AT&T Teleconference).

En persona: sala de conferencias Harbor Lite Lodge en 120 North Harbor Drive en Fort Bragg, CA a las 9:00 a. m.

Zoom: https://zoom.us/j/98889971624?pwd=M09KbllpR0QvcU5zdzM0MEppcDZIZz09

Identificación de la reunión: 988 8997 1624

contraseña: 285677

Marcar por teléfono por Zoom:

1 669 900 6833

Teleconferencia de AT&T

888-278-0296 Código de acceso: 7928387

Si no puede asistir a esta reunión en persona, puede enviar comentarios por escrito por correo electrónico a ratio.input@redwoodcoastrc.org. La fecha límite para la entrada por escrito es el lunes 16 de mayo de 2022.

Todos los interesados son bienvenidos a asistir

Director of Community Services Report

Redwood Coast Developmental Services Corporation Board of Directors' Meeting, May 14, 2022

Community Service Director's Report

Staffing Updates

I am excited to report we have filled both Participant Choice Manager (PCM) positions. Sheila Keyes, who was our Community Resource Manager (CRM) for Mendocino County, accepted the PCM position supporting our Southern Counties and Alex Chesstell, who was an Intake Service Coordinator in our Eureka Office, accepted the PCM position supporting our Northern Counties. Cris Sookne, who was a Service Coordinator in our Ukiah Adult Unit, accepted a promotion to fill behind Sheila as our CRM for Mendocino County. We have also filled one of the two Quality Assurance Specialist (QAS) positions. Morgan Knight, who is an Early Intervention Service Coordinator, accepted a promotion to fill the QAS position supporting our Southern Counties and will begin her new position on 6/1/2022. Kimberly Paz, formerly the Unit Assistant for Mendocino Children's Unit, has accepted a promotion to be our second Vendor and Rates Coordinator and will support services in our Northern Counties.

Social/Recreation and Other Restored Services

Mary Block and I had the opportunity to update our Purchase of Service (POS) Guidelines for the restored services (Social/Recreation, Camp, Educational Services for Children 3-17, and Non-Medical Therapies) which is on the agenda today for Board approval.

Community Services continues to receive Resource Request Forms from Service Coordinators and is actively working to vendor with community partners for social/recreational and other restored services.

START (Systemic, Therapeutic, Assessment, Resources, and Treatment) Services

Community Services, through the Request for Proposal process, recently identified Young Adult Institute (YAI) as the provider who will recruit, hire, and run



Respecting Choice in the Redwood Community

the START team in our 4-county catchment area. YAI's contract is on the agenda today for Board approval. Redwood Coast Regional Center also recently hosted a meeting with in our Ukiah Office with the Center for START Services and YAI to provide a detailed overview of the model to RCRC Directors and Client Service Managers.

Employment

Employment First – RCRC continues to experience a shortage of service providers to provide job development and job coaching services to the people we serve in all four counties who want to seek out employment. We continue to work with Service Providers to expand capacity and competency. We are presently wrapping up a Community Resource Develop Project (FY 19/20) with Griffin Hammis Associates which provided 8 different agencies with leadership mentoring to implement customized employment services. Additionally, after more than a decade without any Supported Employment Service providers in Humboldt County, we are now working with a current vendor to expand into this type of service.

Home and Community Based Settings (HCBS)—Final Rule

The HCBS Final Rule was issued by the Federal Centers for Medicaid & Medicare Services (CMS) to the states in 2014 and requires that the Regional Center and all service providers must be fully person-centered, respect client rights and choices, and promote full inclusion in our communities by March 17, 2023. DDS has awarded RCRC (and all other Regional Centers) approximately \$284,000 each to support our service providers to operate person-centered services and transition into full compliance with the HCBS Final Rule. Community Services has begun the conversation with staff and stakeholders to identify how best to utilize these funds to ensure services are provided to the people we serve in a person centered way and promote full inclusion in the community and respect for client rights and choices. We are exploring the option to develop a client lead team to identify the priority projects for how these funds will be utilized. The funds must be encumbered by September 30, 2022.

Community Placement Plan/Community Resource Development Plan

Redwood Coast Regional Center continues partnering with DDS to create services and supports that enhance our clients' ability to live in their local communities and are responsive to the changing needs of our clients.

Housing - Orr Creek Commons, Phase II, located in Ukiah is an affordable



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housing project with 40 units, 10 of these units are dedicated to RCRC clients. Construction is anticipated to be completed in June with clients moving in shortly after. We are currently in the process of referring clients who are currently homeless, or about to become homeless, to these units. RCRC supported the financing of this project with our partners Rural Communities Housing Development Corp. with the use of Community Placement Plan (CPP) funds FY 18/19. Unfortunately we were not awarded any funds to develop affordable housing for FY 21/22.

The Community Placement Plan (CPP) Team are in the process of developing priorities for the 2022-2023 Fiscal Year (FY) and later this month or in early June plan to hold a public meeting for community and stakeholder input on the coming FY's priorities.

Burns and Associates Rate Study Implementation

The budget for Fiscal Year 2021-2022 included funding for a phased implementation of the rate models created as part of the vendor rate study conducted by DDS and its contractor, Burns & Associates. During the first phase of implementation, vendors will receive a rate increase equal to 25% of the difference between their current rates (as of March 31, 2022) and the applicable rate model for the service they provide. These rate increases will be retroactive back to April 1, 2022.

Community Resource Managers (CRM's) continue to send and work with vendors on their rate calculations from DDS. Batches 1 and 2 have been completed while Batches 3 and 4 are in process. Any concerns with the data used to complete the rate calculations will follow a review process established by DDS and we will support vendors through this protocol to ensure rates increases are accurately calculated.



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Corporación de Servicios de Desarrollo de Redwood Coast Reunión de Directorio, 14 de mayo de 2022

Informe del Director de Servicio Comunitario

Actualizaciones de personal:

Me emociona informar que hemos ocupado los dos puestos de Gerente de Elección de Participantes (PCM). Sheila Keyes, quien fue nuestra Gerente de Recursos Comunitarios (CRM) para el condado de Mendocino, aceptó el puesto de PCM apoyando a nuestros condados del sur y Alex Chesstell, quien fue coordinador de servicios de admisión en nuestra oficina de Eureka, aceptó el puesto de PCM apoyando a nuestros condados del norte. Cris Sookne, quien fue Coordinadora de Servicios en nuestra Unidad de Adultos de Ukiah, aceptó una promoción para reemplazar a Sheila como nuestra CRM para el Condado de Mendocino. También hemos ocupado uno de los dos puestos de Especialista en control de calidad (QAS). Morgan Knight, que es coordinadora de servicios de intervención temprana, aceptó un ascenso para ocupar el puesto de QAS que apova a nuestros condados del sur y comenzará su nuevo puesto el 1 de junio de 2022. Kimberly Paz, anteriormente Asistente de Unidad para la Unidad de Niños de Mendocino, aceptó una promoción para ser nuestra segunda Coordinadora de Proveedores y Tarifas y apoyará los servicios en nuestros condados del norte.

Social/Recreación y Otros Servicios Restaurados

Servicios Comunitarios continúa recibiendo Formularios de Solicitud de Recursos de los Coordinadores de Servicios y está trabajando activamente para vender con socios comunitarios para servicios sociales/recreativos y otros servicios restaurados.

<u>Servicios START (Sistémicos, Terapéuticos, Evaluación, Recursos y Tratamiento)</u>

Servicios Comunitarios, a través del proceso de Solicitud de Propuesta, identificó recientemente al Young Adult Institute (YAI) como el proveedor que reclutará, contratará y dirigirá el equipo START en nuestra área de captación de 4 condados. El contrato de YAI está en la agenda de hoy para la aprobación de la Junta. El Centro Regional de Redwood Coast también organizó recientemente una reunión en nuestra Oficina de Ukiah con el Centro de Servicios START y



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YAI para brindar una descripción detallada del modelo a los Directores de RCRC y Gerentes de Servicio al Cliente.

Empleo:

El empleo primero: RCRC continúa experimentando una escasez de proveedores de servicios para brindar servicios de desarrollo laboral y capacitación laboral a las personas a las que servimos en los cuatro condados que desean buscar empleo. Seguimos trabajando con los proveedores de servicios para ampliar la capacidad y la competencia. Actualmente estamos finalizando un Proyecto de Desarrollo de Recursos Comunitarios (AF 19/20) con Griffin Hammis Associates que proporcionó a 8 agencias diferentes tutoría de liderazgo para implementar servicios de empleo personalizados. Además, después de más de una década sin ningún proveedor de servicios de empleo con apoyo en el condado de Humboldt, ahora estamos trabajando con un proveedor actual para ampliar este tipo de servicio.

Entornos basados en el hogar y la comunidad (HCBS): regla final:

La regla final de HCBS fue emitida por los Centros Federales de Servicios de Medicaid y Medicare (CMS) a los estados en 2014 y requiere que el Centro Regional y todos los proveedores de servicios deben estar totalmente centrados en la persona, respetar los derechos y las opciones del cliente y promover la inclusión total. en nuestras comunidades antes del 17 de marzo de 2023. DDS ha otorgado a RCRC (y a todos los demás Centros Regionales) aproximadamente \$284,000 cada uno para ayudar a nuestros proveedores de servicios a operar servicios centrados en la persona y hacer la transición al pleno cumplimiento de la Regla Final de HCBS. Community Services ha comenzado la conversación con el personal y las partes interesadas para identificar la mejor manera de utilizar estos fondos para garantizar que los servicios se brinden a las personas a las que servimos de una manera centrada en la persona y promover la inclusión total en la comunidad y el respeto por los derechos y opciones de los clientes. Estamos explorando la opción de desarrollar un equipo líder de clientes para identificar los proyectos prioritarios sobre cómo se utilizarán estos fondos. Los fondos deben estar gravados antes del 30 de septiembre de 2022.

<u>Plan de colocación comunitaria/Plan de desarrollo de recursos</u> comunitarios:

Redwood Coast Regional Center continúa asociándose con DDS para crear servicios y apoyos que mejoren la capacidad de nuestros clientes para vivir en



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sus comunidades locales y respondan a las necesidades cambiantes de nuestros clientes.

Vivienda: Orr Creek Commons, Fase II, ubicado en Ukiah, es un proyecto de vivienda asequible con 40 unidades, 10 de estas unidades están dedicadas a clientes de RCRC. Se anticipa que la construcción se completará en junio y los clientes se mudarán poco después. Actualmente estamos en el proceso de remitir a estas unidades a los clientes que actualmente no tienen hogar o que están a punto de quedarse sin hogar. RCRC apoyó la financiación de este proyecto con nuestros socios Rural Communities Housing Development Corp. con el uso de fondos del Plan de Colocación Comunitaria (CPP) FY 18/19. Desafortunadamente, no recibimos fondos para desarrollar viviendas asequibles para el año fiscal 21/22.

El Equipo del Plan de Colocación en la Comunidad (CPP) está en el proceso de desarrollar prioridades para el año fiscal (FY) 2022-2023 y más adelante este mes o a principios de junio planea realizar una reunión pública para la comunidad y los comentarios de las partes interesadas sobre las prioridades del próximo año fiscal.

Implementación del estudio de tarifas de Burns and Associates:

El presupuesto para el año fiscal 2021-2022 incluyó fondos para una implementación por etapas de los modelos de tarifas creados como parte del estudio de tarifas de proveedores realizado por DDS y su contratista, Burns & Associates. Durante la primera fase de implementación, los proveedores recibirán un aumento de tarifa equivalente al 25% de la diferencia entre sus tarifas actuales (al 31 de marzo de 2022) y el modelo de tarifa aplicable para el servicio que brindan. Estos aumentos de tarifas serán retroactivos al 1 de abril de 2022.

Los administradores de recursos comunitarios (CRM) continúan enviando y trabajando con los proveedores en sus cálculos de tarifas de DDS. Los lotes 1 y 2 se completaron mientras que los lotes 3 y 4 están en proceso. Cualquier inquietud con los datos utilizados para completar los cálculos de tarifas seguirá un proceso de revisión establecido por DDS y apoyaremos a los proveedores a través de este protocolo para garantizar que los aumentos de tarifas se calculen con precisión.

Executive Committee

Redwood Coast Developmental Services Corporation

Board of Directors - Executive Committee Meeting Minutes Monday, April 25, 2022 at 10:00 a.m.

Present: T. Leighton, M. Sawyer, A. Hillix

Absent: Beverly Fontaine, Will Lewis

RCRC Present: C. Claus-John, A. Medina, K. Orsi, J. Padilla, K. Smalley,

- **1. Call to Order/Roll Call/Introduction:** T. Leighton called the meeting to order at 10:05 a.m. and roll call was taken and a quorum was present.
- 2. Urgent Matter to Approve New Contract Over \$250,000 Effective May 1, 2022 for Young Adults Institute (YAI): The Committee reviewed this contract prior to this meeting. T. Leighton called on J. Padilla who provided an updated and reported that this YAI contract is the second half of the START Services contract that was approved by the Board in November 2021. YAI is the provider that will be recruiting, hiring and training staff who will provide services in RCRC's four county catchment. The effective date of this contract is May 1, 2022 which makes this an urgent matter for approval by the Board Executive Committee on behalf of the full board.
 - T. Leighton called for questions and hearing none called for a motion:

M/S/C: A. Hillix (M. Sawyer) motioned that as a matter of urgency this contract be approved by the Executive Committee on behalf of the full board effective May 1, 2022. T. Leighton called for a vote of the committee members present and the motion carried.

3. FY 2022-2023 Service Provider Contracts over \$250,000

The Committee reviewed the FY 2022-2023 contracts prior to this meeting in preparation to recommend action by the full board to approve, revise or reject these contracts during the upcoming BOD meeting on May 14, 2022.

- T. Leighton suggested the following recommendations:
 - Acronyms: The contract for HCAR did not reference the service providers name (Humboldt Community Access Resources) and asked the Community Services team to assure that the full name of a service is noted in contracts followed by use of acronyms.
 - Usual & Customary Liability Insurance: Please define the meaning of Usual and Customary. The Community Services Team will include a minimum level of insurance required in the contracts after determining what is usual and customary for each service.
 - IPP (Individual Program Plan) was referred to in one contract as PCP (Person Centered Plan) and asked if this is new terminology. C. Claus-John reported that

- this is an error and will be corrected to reflect statewide language of IPP (Individual Program Plan).
- First Aid Requirements: Clarity was requested as not all contracts referenced First Aid requirements. C. Claus-John reported that only specific service categories are mandated by the Department of Developmental Services to have First Aid certification requirements.
 - T. Leighton called for additional questions and hearing none made the following motion:

M/S/C: T. Leighton (M. Sawyer) motioned that the Executive Committee recommends approval by the full board during the May 14, 2022 meeting of the FY: 2022-2023 RCRC Service Provider contracts of \$250,000 or more T. Leighton called a vote of the committee members present and the motion carried.

4. RCRC's POS Guidelines: Updates for Social Recreation, Camp and Educational Services for Children age 3 to 17 and Therapeutic Services. (Language also updated to change "consumer" to "client" throughout the document): The Executive Committee reviewed the recommended updates and T. Leighton called for additional questions and hearing none called for a motion:

M/S/C: M. Sawyer (T. Leighton) motioned that the Executive Committee recommends approval by the full board during the May 14, 2022 meeting of the proposed updated to the RCRC POS Guidelines, Section for Social/Recreation Services/Camp Services/Educational Service for Children 3 – 17 and the section for Therapy Services. T. Leighton called and roll call vote and motion carried.

- 5. **Review Application for Appointment:** T. Leighton reported that the Executive Committee has reviewed the Application on behalf of the Development Committee (currently not active). T. Leighton reported that she met by telephone with Mr. Markussen who is a member of the Yurok Tribe and a community advocate who reported that his goals include outreach with the local Native American Communities.
 - T. Leighton called for questions and hearing none requested a motion:

M/S/C: M. Sawyer (A. Hillix) motioned to recommend to the full board approval to seat Julian Markussen as a member of the RCDSC Board of Directors during the May 14, 2022 Board meeting. T. Leighton called a vote of the committee members present and the motion carried.

6. Close the Meeting: T. Leighton closed the meeting at 10:32 a.m.

Basic Service Guidelines __

Securing Services

The Lanterman Developmental Disabilities Services Act created regional centers such as Redwood Coast Regional Center to carry out many of the responsibilities of the State of California regarding services to persons with developmental disabilities. This mandate places a major emphasis on regional center service coordination activities and includes:

- Securing needed services and supports
- · Advocacy for, and protection of, civil, legal, and service rights including the right to choice
- · Identifying and building circles of support within the community
- Monitoring to assure quality services
- · Expanding the availability of needed services
- Utilizing public and private community agencies and service providers to obtain services for clients
- In an emergency situation, securing direct treatment and therapeutic services

Generic and Natural Service Supports

The regional center is mandated by Section 4659 of the Welfare and Institutions Code to secure and coordinate services in a cost effective manner. This requires the regional center to investigate and attempt to procure needed services and service funding from generic service providers and natural supports. Generic Service Providers are governmental and public entities including but not limited to Medi-Cal, Medicare, Civilian Health and Medical Program for Uniform Services (CHAMPUS), school districts, Supplemental Security Income (SSI), Social Security, Department of Mental Health, State Department of Rehabilitations, and California Children's Service (CCS). Generic service providers also includes any existing private insurance.

Natural Supports means assistance and support provided by family, friends, neighbors, fellow employees, and other unpaid personal associations. Natural supports make a vital and irreplaceable contribution in a person's life. However, in considering to what degree an individual with developmental disabilities is to rely on natural supports (i.e., unpaid people), the planning team must carefully consider the role of such natural supports in the life of a person without a developmental disability, as well as whether they can be depended upon to respond on a sustained basis.

The regional center is committed to pursuing generic and natural service supports in as timely a fashion as possible, not allowing the securing of "denial of service" paperwork to stand in the way of providing an urgently needed service.

Seamless Service

The regional center will act as the primary coordinating body for individuals with developmental disabilities and will assist clients and their families to obtain services through all other generic service providers as necessary, including coordination with other agencies, assistance in filling out appropriate paperwork, and advocacy and education on the client's rights under the law.

Breaking New Ground

From time to time, clients and their families may become aware of treatments and services not covered by a specific service guideline. Among these are new, experimental, alternative, speculative and/or non-standard treatments. Such services may include medical treatments as well as developmental, behavioral, and other therapeutic techniques. Therapies may vary in how well they are validated and accepted within the mainstream medical and professional community as well as safety, cost, and documented effectiveness. Nonetheless, the regional center recognizes that research and study is proceeding at a rapid pace, and we are committed to supporting clients and their families in pursuing the very best services

effective April 2, 2001

necessary to achieve their potential.

If a client brings a request for an experimental or novel service outside the scope of these *Purchase of Service Guidelines*, the regional center will ask the client or the proposed service provider to provide documentation to support the request. Most useful is positive, supportive statements and data published in recognized peer reviewed journals, adopted by recognized professional societies, or corroborated by objective experts in the relevant fields such as faculty at major universities or medical centers. Where appropriate, the regional center staff may assist in researching the effectiveness of new services and collecting documentation.

The planning team will study the information when considering the purchase of services related to experimental treatments to assess degree of risk, aversiveness, scientifically supported and anecdotal evidence of results, cost, demand on time and energy, informed consent, and its degree of divergence from accepted treatments and accepted physiologic principles.

When "proven" approaches are unavailable or shown not to work, the risk of using experimental treatment is very low, costs are limited, and anecdotal evidence is found promising by multiple relevant professionals and families, the regional center may fund or assist the client in securing non-traditional or experimental treatment. If nonstandard treatment is funded, continuation of funding will be based on objective evaluation of progress towards IPP/IFSP goals, which may include the need for record-keeping by client or family.

If a particular treatment is frequently requested, the regional center will develop an *Individual Service Guideline* to clearly set forth parameters for clients who may request such treatment in the future.

With the rapid pace of new medical treatments, research, and genetic testing, and the market-place limitations that in reality often delay or prevent the testing of such treatments, we expect that clients and families will be faced with increasingly difficult and possibly agonizing decisions in the area of therapy and treatment. Therefore, the regional center is committed to the creation of an "ethics committee," to assist clients, families, and planning teams in addressing the medical and social issues as they arise. In our vision, such a committee would consist of community professionals, legal, medical, social, and religious leaders whose gathered insight might be solicited, on a voluntary basis, by planning teams or individuals as appropriate. While we have yet to work out the details, we have set a target date of July 1, 2000 for the development and working guidelines of such a committee.

Exceptions

Services available to clients and families are not limited to these guidelines. These guidelines reflect services that a service coordinator can routinely request. Sometimes there may be situations where services above and beyond these standards are required or may be required. In applying these standards, exceptions may be considered based on the specific needs of the individual and other relevant circumstances.

Purchase of Services

According to the Welfare and Institutions Code, in those instances when a client requires services related to his/her developmental disability and these services are not available naturally or through generic sources, the regional center is required to base the purchase of such services on the following criteria:

- Services will provide good results for the amount of money spent, be efficient, and be economical.
- Decisions regarding "good results" and "cost effectiveness" will be made on an individual basis, taking into consideration the client's individual needs, goals, and preferences as expressed by the client and any authorized representative of the client.
- Services will be provided as close to the client's home as possible to reduce transportation costs and hardship.
- When more than one provider is available offering similar services of similar quality, preference effective April 2, 2001

will be given to the one with the most economical rate (however, see guideline #1, below).

• In the case of minor children, a family's typical responsibility for providing similar services to a child without disabilities will be considered (however, see guideline #2, below).

Additionally, in order to fulfill the regional center's legal mandates to ensure good stewardship of public funds, to respect an individual's choices and preferences, and to support and respect the family (where applicable) in its role of service provider, the following purchase parameters will be followed:

- 1. In determining if two providers' services are of similar enough quality to justify choosing the provider of lesser cost, the planning team will give significant weight to the client's (or client's authorized representative's) *choice and opinion* as to which service provider most closely fits the client's personal needs. The service coordinator will make every attempt to ensure that client or authorized representative receives full, unbiased information regarding service providers, and that choices and opinions may be expressed, free of pressure or censure.
- When considering a family's responsibility for providing services to a minor child in comparison to its responsibility for providing similar services to a child without disabilities, families may request exceptions based on a family's need or hardship. In such instances, the regional center will consider the request in view of how the individual's developmental disability may affect the specific family's circumstances and the regional center's responsibility to provide a family with the support necessary to maintain children with developmental disabilities at home.
- 3. In general, regional center funds may not be used for services that a legal settlement was meant to cover.
- 4. Except in cases of emergency, services will not be purchased until the service coordinator confirms that all administrative steps and documentation have been completed.
- 5. No service purchased by the regional center will be continued unless the IPP/IFSP team, *most* particularly the client and family, agree that acceptable and beneficial progress toward IPP/IFSP objectives has been made.
- 6. Services purchased by the regional center must be from vendored or contracted service providers. Vendorization or contracting is the process whereby the service provider applies to the regional center to provide services, meets all service provider qualifications in State regulations, and is approved by the regional center.
- 7. Where agreed to as appropriate to provide the quality and level of care in the most cost-effective manner, "vouchers" (certain authorized alternative forms of service delivery which enables the client or family member to purchase his/her own services and supports) may be used to secure such services and supports as respite, in-home nursing, transportation, diapers, and adult day care services.
- 8. In circumstances when agreement and coordination with another public agency to purchase needed services is stalled, the IPP/IFSP identifies the service as necessary to meet the needs of the client, and failure to do so would jeopardize the client's health or safety, the regional center will purchase services as needed while continuing to seek resolution.
- 9. Any and all applicable *Individual Service Guidelines* have been followed.

Social/Recreational Services/ Camp Services/ Educational Services for Children 3-17

Social/Recreational Services, including Camp Services, are leisure-time activities designed to promote personal enjoyment, peer interaction, social growth, recreation, and enhancement of daily living skills within the community for children and adults with developmental disabilities.

Educational Services are defined as educational related services and supports, not available through the educational system and/or school district, as identified in the client's Individual Program Plan. Local education agencies provide special education and related services to children with disabilities in environments that include the home, school, public or private pre-schools or childcare settings.

guidelines

Social and recreational services, including camping services, and educational services may be provided, arranged, or purchased by the regional center in accordance with the *Basic Service Guidelines* as well as the following considerations:

- The service is consistent with the needs, goals, and objectives set forth in the individual's IPP/IFSP.
- The service is provided in the client's home community, and the planning team considers any pertinent transportation requirements.
- Planning team will address any special needs or adaptations required by the client.
- 4. When considering a family's responsibility for securing social and recreational services for a minor child in comparison to its responsibility for providing similar services to a child without disabilities, the planning team may consider how the existence of the developmental disability affects the family's overall circumstances in maintaining the child in the home while providing for all his/her needs, including social and recreational needs.
- If an individual chooses a service intended primarily for individuals with a developmental disability, the service setting must be in compliance with the Home and Community Based Services (HCBS) Final Rule.
- 6. The regional center will continue to explore opportunities to advocate and educate communities to provide more and varied social and recreational opportunities for individuals with developmental disabilities, as well as to instigate for further acceptance and accessibility for differently abled individuals within established public and private social and recreational venues.
- 7. The most cost effective provider shall be selected, however, in making this determination, the availability of federal financial participation shall be considered. The client will not be required to use the least costly provider if it will result in a client receiving more restrictive or less integrated supports.
- Services shall not duplicate other services that are in place. For example, a community care
 facility or health care residential home is responsible to provide social, leisure and recreation
 activities as part of their residential services to the clients who live there.

alternative funding resources

Redwood Coast Regional Center (RCRC) recognizes the enormous impact that social and recreational activities, camping services, and educational services have on all individuals, especially those facing the additional and often isolating challenges of a developmental disability. The regional center supports the individual's right to participate in social and recreational activities, camping, and educational activities.

In general, it is the individual's (and family's) responsibility to secure, and the residential facility's, school district's, and community's responsibility to provide and support access to these opportunities. However, the regional center appreciates that in reality, such opportunities may be limited or unavailable for individuals with developmental disabilities through natural supports and community resources.

RCRC will pursue its vision of persons receiving services and support within their home communities and in the most inclusive environments by encouraging publicly and privately funded socialization, leisure, recreational, and educational service programs to adapt their services in order to accommodate our clients.

Should a client or their family desire to utilize camp beyond what the planning team has found to meet the client's needs, the client or responsible party may privately purchase additional days of service from the provider.

Generic services and natural supports (SSI Funds, extended family, and friends, Boy Scouts/Girl Scouts, YMCA, Boys and Girls clubs) must be explored and secured prior to RCRC funding camp. Camps utilized by the general public should also be considered and are highly encouraged.

service standards and evaluation

The amount and type of social and recreational services to be purchased will be set by the planning team based on an individual basis, typically up to 20 hours per month. Camping services are also purchased on an individual basis as determined by the planning team, typically up to 5 nights per fiscal year or one week of camp.

Client and, where appropriate, family, will report on the effectiveness of the type and amount of social and recreational services, camping services, and educational services to the rest of the planning team no less than annually.

Exceptions: See Basic Guidelines

Therapy Services

Therapy services, including non-medical therapies, are defined as evidence based treatments and services secured to improve and/or maintain an individual's health and/or developmental progress, relieve pain, develop or restore normal function, and maintain performance and ability to care for one's self. Treatments must accomplish goals and objectives related to the client's developmental disability to promote wellness, physical rehabilitation, encourage pro-social behavior, and or enhance expression and communication.

These services may include assessment and evaluation; follow-up consultation and treatment; instruction; adaptation of the environment; selection, design, and fabrication of assistive and other devices; and supplies. Typical therapies include but are not limited to: art, dance, counseling, equestrian, music, nutritional, occupational, physical, sensory-motor, speech, and other therapies required to prevent deterioration of a specific function or to improve the functional level of an individual.

Redwood Coast Regional Center ("regional center") supports and promotes the use of accepted clinical and non-medical therapies to maximize a client's abilities and independence.

guidelines

Therapy services may be provided, arranged or purchased by the regional center in accordance with the **Basic Service Guidelines** as well as the following considerations:

- 1. Therapists must be qualified professionals or paraprofessionals within their field, licensed as necessary. Assessments will be conducted by qualified professionals only.
- 2. The need for the service relates to the presence of a developmental disability or to the prevention of a developmental disability.
- 3. The service has been prescribed by a physician or other appropriate professional and is considered an accepted clinical therapy (see *Basic Service Guidelines: Breaking New Ground*).
- 4. The service is essential to maintaining or improving an individual's health or functional skills and relates to a specific outcome set forth in the client's IPP/IFSP.
- 5. The client, family, or care provider has expressed willingness to follow-through or participate in treatment objectives.
- 6. Planning team will consider whether the schools or other agencies should be providing the service.
- 7. If an individual chooses a service intended primarily for individuals with a developmental disability, the service setting must be in compliance with the Home and Community Based Services (HCBS) Final Rule.

service standards and evaluation

The amount and type of therapy services to be purchased will be determined on an individual basis by the IPP planning team, typically up to 5 hours per month per therapy plus 2 hours, twice a year, for the purpose of completing a written progress summary. Some therapists charge an additional fee for the purpose of initial and/or ongoing assessment and report, which may be purchased based on the general acceptance of this practice within the professional community.

The planning team will solicit input from any relevant staff clinicians, if available.

Exceptions: See Basic Guidelines

effective April 2, 2001

Client Advisory Committee

Redwood Coast Developmental Services Corporation Client Advisory Committee

Please join us for our upcoming training:

WHEN

Friday, May 13, 2022

From 4:00 to 5:00 p.m.

WHERE:

Harbor Lite Lodge Conference Room

120 N. Harbor Drive, Fort Bragg, CA

GUEST SPEAKER: Crysalyn Miranda

Office of Clients' Rights Advocacy

TOPIC:

Hands Off My Money



You can also join by Zoom/Video Teleconference: Links below:

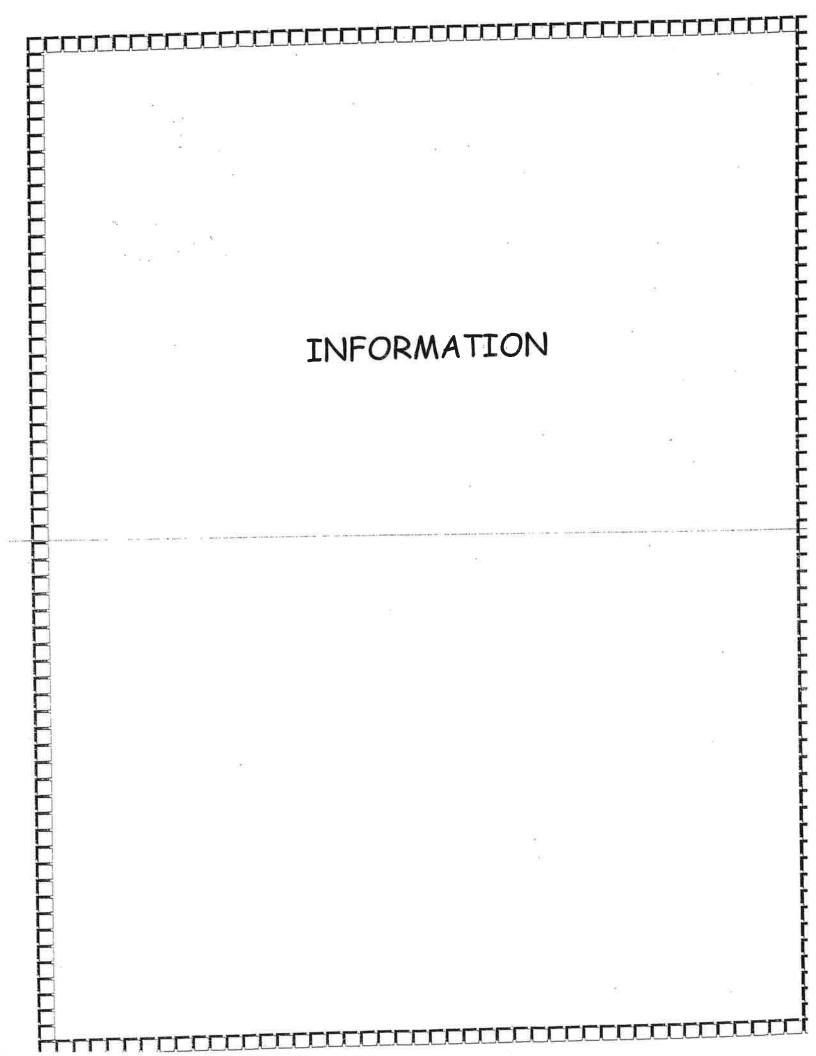
https://zoom.us/j/91349361551

Meeting ID: 913 4936 1551

Passcode: 426749

Dial by your location

1 669 900 6833





Respecting Choice in the Redwood Community

Immigration Statement

The Redwood Coast Regional Center
envisions a culture in which all members of the community
are respected, supported, honored, and recognized
for their diverse contributions and valued services.

We do not collect or share information about immigration status and maintain confidential all personal and family information.

Our services are available to all eligible individuals and families regardless of national origin or language spoken.





Respecting Choice in the Redwood Community

Declaración de Inmigración

El Redwood Coast Regional Center
visualiza una cultura en la que todos los miembros de la comunidad
son respetados, apoyados, honrados y reconocidos por sus diversas
contribuciones y servicios valorados.

No coleccionamos ni compartimos información acerca del estado migratorio y mantenemos confidencial toda la información personal y familiar.

Nuestros servicios están disponibles para todos los individuos y familias elegibles independientemente del origen nacional o lenguaje hablado.





January 12, 2022 Approved DATE:

RCDSC Board of Directors TO:

Kim Orsi, Executive Assistant FROM:

Proposed Board of Directors' Meeting Schedule for CY: 2022 RE:

All meetings are by Zoom Video/Teleconference Unless Noted Otherwise

Zoom Link: https://us02web.zoom.us/j/98889971624

Meeting ID: 988 8997 1624

Passcode: 285677

Dial by your location: 1 669 900 6833

AT&T Teleconference: Dial: 888-278-0296 Access Code: 7928387

2022 Meetings	LOCATION	<u>TIME</u>
1. Wednesday, January 12, 2022	Regular Board Meeting	6:00 p.m.
2. Wednesday, March 9, 2022	Regular Board Meeting	6:00 p.m.
Fort Bragg at the Harbor Lite Lodge Conf. Rm: 120 N Harbor Dr. In person or by Zoom/Telephone option		
•	d of Directors' Annual Meeting	9:00 to 10:00 a.m.
	d of Directors' Training	10:30 a.m. to 12:00 p.m.
4. Wednesday, June 8, 2022	Regular Board Meeting	6:00 p.m.
5. Wednesday, July 13, 2022	Regular Board Meeting	6:00 p.m.
6. Wednesday, September 14, 2022	Regular Board Meeting	6:00 p.m.
7. Wednesday, November 9, 2022	Regular Board Meeting	6:00 p.m.
8. Wednesday, December 14, 2022	Regular Board Meeting	6:00 p.m.



July 1, 2021 thru June 30, 2022 Officers:

President: T. Leighton Vice President: M. Sawyer

Secretary: A. Hillix Treasurer: B. Fontaine Client Advisor: W. Lewis ARCA Rep: T. Leighton

^{*}Previously Approved Meeting Dates for FY 2021-2022



Fecha:

12 de enero de 2022 Aprobado

A:

Junta Directiva de RCDSC

De:

Kim Orsi, Asistente ejecutiva

RE:

Calendario propuesto de reuniones de la Junta Directiva para CY: 2022

Todas las reuniones son por Zoom Video/Teleconference a menos que se indique lo

contrario;

Zoom Link: https://us02web.zoom.us/j/98889971624

ID de reunión: 988 8997 1624

Contraseña: 285677

Marcar por ubicación: 1 669 900 6833

AT&T Teleconferencia: Marcar: 888-278-0296 Código de acceso: 7928387

Reuniones 2022	<u>Localización</u>	<u>Hora</u>
1. *miércoles, 12 de enero de 202	22 Reunión Ordinaria de la Junta	6:00 p.m.
2. *miércoles, 9 de marzo de 2022	2 Reunión Ordinaria de la Junta	6:00 p.m.
3. *sábado, 14 de mayo de 2022 Fort Bragg en el Harbor Lite Lodge Conf. Salon: 120 N Harbor Dr. Ye opciones de Zoom/teléono		
	Reunión Anual de la Junta Directiva	9:00 to 10:00 a.m.
	Reunión Anual de la Junta Directiva	0:30 a.m. to 12:00 p.m.
4. *miércoles, 8 de junio de 2022	Reunión Ordinaria de la Junta	6:00 p.m.
5. * miércoles, 13 de julio de 2022	Reunión Ordinaria de la Junta	6:00 p.m.
6. miércoles, 14 de septiembre de	e 2022Reunión Ordinaria de la Junta	6:00 p.m.
7. miércoles, 9 de noviembre de 2	022 Reunión Ordinaria de la Junta	6:00 p.m.
8. miércoles, 14 de diciembre de 2	2022 Reunión Ordinaria de la Junta	6:00 p.m.



1 de julio de 2021 al 30 de junio de 2022 Funcionarios:

Presidenta: T. Leighton Vicepresidente: M. Sawyer

Secretaria: A. Hillix Tesorera: B. Fontaine

Asesor de clientes: W. Lewis

Representante de ARCA: T. Leighton

*Fechas de reuniones previamente aprobadas para el año fiscal 2021-2022

TBC: por determinar debido a las preocupaciones de COVID-19