



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

**DATE:** August 31, 2022

**TO:** RCDSC Board of Directors

**FROM:** Maritza Villa, RCRC Human Resources Assistant

**SUBJECT:** RCDSC Board of Directors' Regular Meeting –  
**Wednesday, September 14, 2022, by Zoom Video/Teleconference**  
**Regular Session:** Beginning at 6:00 p.m.

Please find enclosed the meeting packet for the upcoming RCDSC Board of Directors' meeting on **Wednesday, September 14<sup>th</sup>, 2022, at 6:00 p.m.** This meeting will be held by Zoom Video/Teleconference.

**BY Zoom:** In order to join by Zoom, please visit the Zoom website at <https://zoom.us/join> where you will be prompted to type the Meeting ID followed by the Meeting Password. You may also copy and past the link to your web browser to join the meeting and follow prompts. If you do not have video capabilities, you can join the meeting by telephone through Zoom by dialing the Zoom number below. You will also be prompted to enter the Meeting ID and Password.

<https://us02web.zoom.us/j/98889971624> (letter 'j' in the link)

Meeting Password: 285677

Meeting ID: 988 8997 1624

Zoom Dial in Option by Telephone: 1-669-900-6833

Please do not hesitate to contact Kim Orsi with any additional questions: 707-462-3832 x260 or [korsi@redwoodcoastrc.org](mailto:korsi@redwoodcoastrc.org).

Thank you.

cc: RCDSC Packet Mailing List/Facilitators  
RCRC Offices and RCRC website: [www.redwoodcoastrc.org](http://www.redwoodcoastrc.org)



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

**Fecha:** 31 de agosto de 2022

**A:** Junta Directiva de RCDSC

**Departamento:** Maritza Villa, Asistente de Recursos Humanos de RCRC

**Sugeto:** La Junta Directiva del RCDSC se reunirá el miércoles 14 de septiembre de 2022 a las 6:00 p.m. por Zoom Video/Teleconferencia.

Encuentre adjunto el paquete de la reunión para la próxima reunión de la Junta Directiva de RCDSC el miércoles 14 de septiembre de 2022 a las 6:00 p.m. La traducción al español estará disponible durante la sesión ordinaria de la reunión.

**POR Zoom:** para unirse por Zoom, visite el sitio web de Zoom en <https://zoom.us/join>, donde le pedirá que ingrese la identificación de la reunión seguido de la contraseña de la reunión. También puede copiar y pegar el enlace a su navegador web para unirse a la reunión y seguir las indicaciones. Si no tiene capacidades de video, puede unirse a la reunión por teléfono a través de Zoom marcando el número de Zoom. También le pedirá que ingrese el ID y la contraseña de la reunión.

Aquí están los enlaces de Zoom:

<https://zoom.us/j/98889971624?pwd=M09KbllpR0QvcU5zdzM0MEppcDZIZz09>

Identificación de la reunión: 988 8997 1624

Contraseña: 285677

Marcar por teléfono: 1 669 900 6833

Por favor no dude en contactarse con Kim Orsi si tiene alguna pregunta adicional: 707-462-3832 x260 o [korsi@redwoodcoastrc.org](mailto:korsi@redwoodcoastrc.org)

Gracias.

cc: RCDSC lista de correo de paquetes/facilitadores  
Oficinas de RCRC y sitio web de RCRC: [www.redwoodcoastrc.org](http://www.redwoodcoastrc.org)

## OUR VISION

*Redwood Coast Regional Center recognizes that a vision statement is a projection of the ideal future. A vision statement provides a picture of things, not as they are, but as they might be. It is the "north star" which guides all journeys and which, like the north star, remains a bright fixture on the horizon of all that is possible.*

It is the vision of Redwood Coast Regional Center that all people in our community, including individuals with developmental disabilities, will live, learn, work, travel, and play in the best, most inclusive environments.

We envision strong, healthy individuals and families whose emotional resources are renewed and supported by community and regional center. We envision full access to a complete array of health services throughout life.

We envision a system of services and supports that is determined by the individuals served. We envision a process that is complementary to the individual's own life, and which does not intrude upon the person's chosen lifestyle. We envision people residing in the living arrangement of their choice. We recognize that life is made meaningful by loving, being loved, and having friends and relationships. We acknowledge that life is enhanced by contribution, responsibility and the opportunity to learn new ideas and to engage in new experiences, including educational opportunities, social interactions, and work activities. We envision a system of services and supports which acknowledge the person's age, lifestyle preferences and culture, and which is fluid and ever changing.

We envision all people being empowered to communicate with their own minds and hearts to determine their supports and services.

We also subscribe to a vision which represents the highest commitment to excellence. We envision a commitment to honesty, compassion, trustworthiness, flexibility, responsiveness, accountability, accessibility, creativity and a passion for community service.

We envision a joyful and supportive environment in which trust is the cornerstone of all interactions, humor is appreciated and everyone participates fully in teamwork. We envision one community. We value diversity and honor individuals.

We strive to be accessible, to be knowledgeable, to be accountable, to accomplish tasks in a timely and effective manner, and to offer and receive feedback formally and informally on how we are doing in fulfilling our mission and realizing our vision.

We envision all members of the support community having access to adequate resources, including funding, in order to provide desired services and supports. We envision a collaboration between members of the community which creates a whole of services and supports which is greater than the sum of its component contributors. We acknowledge that shared learning, communication and planning activities will provide the greatest benefit for those individuals we mutually serve, as well as for our respective members. We envision a culture in which all members of the community are respected, supported, honored, and recognized for their diverse contributions and valued services.

We envision educational efforts which focus on teaching relationship rather than care giving; which teach support rather than control; which teach communication rather than regulation. We promote informed exploration and risk taking, with opportunities for feedback. We envision individual and community satisfaction as the standard by which all services are measured.

## NUESTRA VISIÓN

*El Redwood Coast Regional Center reconoce que una declaración de visión es una proyección del futuro ideal. Una declaración de visión proporciona una imagen de las cosas, no como son, sino como pueden ser. Es la "estrella norte" que guía todos los caminos y que, como la estrella del norte, permanece luminosa en el horizonte de todo lo que es posible.*

Es la visión del Redwood Coast Regional Center que toda la gente de nuestra comunidad, inclusive los individuos con discapacidades de desarrollo, vivan, aprendan, trabajen, viajen, y jueguen en el entorno más integrador.

Visualizamos individuos y familias fuertes y saludables cuyos recursos emocionales son renovados y apoyados por la comunidad y el centro regional. Visualizamos acceso pleno a un despliegue completo de servicios de salud de por vida.

Visualizamos un sistema de servicios y apoyos determinado por los individuos a quienes sirven. Visualizamos un proceso que complementa la propia vida del individuo, sin entrometerse en el estilo de vida escogido por la persona. Visualizamos a las personas residiendo en el estilo de vida que escojan. Reconocemos que la vida adquiere significado por amar, ser amado, tener amigos y relaciones. Reconocemos que la vida se enriquece cuando hay contribución, responsabilidad, y oportunidad para aprender nuevas ideas y comprometerse con nuevas experiencias, inclusive oportunidades educativas, interacciones sociales, y actividades de trabajo. Visualizamos un sistema de servicios y apoyos que reconocan la edad de la persona, su preferencia por un estilo de vida y cultura, y que fluye y es cambiante.

Visualizamos que toda la gente tenga poder para comunicarse con sus propias mentes y corazones para determinar sus apoyos y servicios.

También adoptamos una visión que representa el más alto compromiso a la excelencia. Visualizamos un compromiso a la honradez, compasión, confiabilidad, flexibilidad, responder, responsabilidad, accesibilidad, creatividad, y una pasión por dar servicio comunitario.

Visualizamos un entorno alegre y solidario en el que la confianza es la piedra angular de todas las interacciones, donde el humor es apreciado y todos participan plenamente en el trabajo de equipo. Visualizamos una comunidad. Valoramos la diversidad y honramos a los individuos.

Nos esforzamos por ser accesibles, tener conocimientos, ser confiables, realizar tareas de manera oportuna y eficaz, ofrecer y recibir comentarios formales e informales sobre como estamos realizando nuestra misión y cumpliendo con nuestra visión.

Visualizamos que todos los miembros que apoyan a la comunidad tengan acceso a los recursos adecuados, inclusive financiamiento, para proporcionar los servicios y apoyos deseados. Visualizamos una colaboración entre los miembros de la comunidad para crear un cuerpo de servicios y apoyos que es más grande que la suma de los contribuciones que lo componen. Reconocemos que el compartir aprendizaje, comunicación y actividades planeadas va a proporcionar un mayor beneficio para aquellos individuos que conjuntamente servimos, así como para nuestros respectivos miembros. Visualizamos una cultura en la que todos los miembros de la comunidad son respetados, apoyados, honrados, reconocidos por sus diversas contribuciones y sus valiosos servicios.

Visualizamos los esfuerzos educativos que enfocan sobre una enseñanza de relaciones más que en ofrecer cuidado; que enseñan como dar apoyo más que controlar; que enseñan como comunicarse más que reglamentar. Abogamos por hacer exploraciones informadas y tomar riesgos, con oportunidades para escuchar comentarios. Visualizamos que la satisfacción individual y comunitaria sea el estándar por el que todos los servicios sean medidos.

**AGENDA**

**&**

**DRAFT MEETING MINUTES**

**MEETING AGENDA**  
**Redwood Coast Developmental Services Corporation**  
**Board of Directors'**  
**Wednesday, September 14, 2022 at 6:00 p.m. to 7:30 p.m.**

**By ZOOM Video/Teleconferencing**

<https://us02web.zoom.us/j/98889971624>

Meeting ID: 988 8997 1624

Passcode: 285677

Dial by your location: 1 669 900 6833

**AGENDA**

**OPEN SESSION:**

1. Open Session Call to Order/Roll Call/Introductions (5 min.)
2. Select Timekeeper/Sharing the Vision (4 min.)
3. Approval of Agenda (2 min.)
4. Approval of the July 13, 2022 Board of Directors' Meeting Minutes  
Approval of the Board Meeting Minutes for the July 13, 2022 meeting  
will be moved to the November 9, 2022 Regular Board Meeting
5. Community Input (3 min. each)
6. Executive Director's Report: Dr. Smalley (8 min.)
7. Director of Community Service's Report: J. Padilla (8 min.)
8. Standing Committee Reports:  
Committee Chairs to Provide Updates  
Policies and Procedures Committee (8 min.)
9. New Business: (8 min)
  - a) Public Comment and input regarding the AB637 Waiver for Family Home Agency Services:  
J. Padilla & J. Moulton-Hadley
    - Call for Questions and feedback
10. ARCA Reports (5 min.)
  - 1) ARCA Board Delegate Report: M. Sawyer
  - 2) ARCA CAC Report- W. Lewis
11. County Liaison and Connection Reports: (3 min.)
  - Del Norte County
  - Humboldt County

## **12. Community Input**

**(3 min. each)**

## **13. Close the Meeting**

<b>Acronyms:</b>	Updated 1/12/2022
AB: Assembly Bill	ILS: Independent Living Service
ADA: Americans with Disabilities Act	IPP: Individualized Program Plan
ARCA: Association of Regional Center Agencies	LCSW: Licensed Clinical Social Worker
ASD: Autism Spectrum Disorder	MHSA: Mental Health Services' Act
ASP: Alliance of Service Providers	MSW: Master of Social Work
BCBA: Board Certified Behavioral Analyst	NCI: National Core Indicator
CAC: Client Advisory Committee	OCRA: Office of Clients' Rights Advocacy (See CRA)
Cal-ABLE: California Achieving a Better Life Experience	OPS: Operations
Cal-OSHA: California Occupational Safety and Health Act	PEP: Purchase of Services Expenditure Projection
CARF: Commission on Accreditation of Rehabilitation	PPE: Personal Protection Equipment
CCL: Community Care Licensing	POS: Purchase of Services
CDC: Center for Disease Control	QA: Quality Assurance
CDER: Client Development Evaluation Report	RAC: Regional Advisory Committee
CPP: Community Placement Plan	RCDSC: Redwood Coast Developmental Services Corporation
CRA: Clients' Rights Advocate	RCHDC: Rural Communities Housing Development Corporation
CRDP: Community Resource and Development Plan	RCR: Redwood Coast Regional Center
DDS: Department of Developmental Services	SCDD: State Council on Developmental Disabilities
DHHS: Department of Health and Human Services	SDP: Self Determination Program
DNR: Do Not Resuscitate	SLS: Supported Living Service
DSP: Direct Support Professionals	SB: Senate Bill
EBSH: Enhanced Behavioral Home	SELPAs: Special Education Local Plan Area
ED: Executive Director	SSI: Social Security Income
EVV: Electronic Visit Verification	SSP: State Supplementary Program
HCAR: Humboldt Community Access and Resource Center	START: Systemic, Therapeutic, Assessment, Resource and Treatment
HDO: Housing Development Plan	TA: Technical Assistance
HSU: Humboldt State University	UVAH: Ukiah Valley Association of Habilitation
I/DD: Intellectual/Developmental Disability	WIC: Welfare and Institutions Code
IEP: Individualized Education Program	YAI: Young Adult Institution
IFSP: Individual Family Service Plan	

**Orden del día de la reunión  
Corporación de Servicios de Desarrollo de Redwood Coast  
Junta Directiva  
Miércoles 14 de septiembre de 2022 de 6:00 a 7:30 p.m.**

**Por ZOOM Video/Teleconferencia**

<https://us02web.zoom.us/j/98889971624>

ID de reunión: 988 8997 1624

Clave de acceso: 285677

Marca por tu ubicación: 1 669 900 6833

**AGENDA**

**SESIÓN ABIERTA:**

1. Llamada al Orden/Llamada de Lista/Presentaciones (5 min.)
2. Seleccione cronometrador/Compartiendo la Visión (4 min.)
3. Aprobación del orden del día (2 min.)
4. Aprobación del las actas de la reunión de la junta directiva del 13 de julio de 2022  
La aprobación de las actas de la reunión de la Junta Directiva del 13 de julio de 2022 se trasladará a la reunión ordinaria de la junta del 9 de noviembre de 2022
5. Aportación de la comunidad (3 min. cada uno)
6. Informe del Director Ejecutivo: Dr. Smalley (8 min.)
7. Informe del Director de Servicios Comunitarios: J. Padilla (8 min.)
8. Informes del Comité Permanente:  
Los presidentes de los comités proporcionarán actualizaciones
  - a) Comité de políticas y procedimientos
9. Nuevo negocio:  
a) Comentario público y comentarios sobre la exención de AB637 para los Servicios de Agencia de Hogar Familiar: J. Padilla & J. Moulton-Hadley
  - Llamada de preguntas y comentarios
10. Informes ARCA (5 min.)
  - 1) Informe del delegado de la junta de ARCA: M. Sawyer
  - 2) Informe ARCA CAC: W. Lewis
11. Informes de enlace y conexión del condado: (3 min.)
  - Condado de Del Norte
  - Condado de Humboldt
12. Aportación de la comunidad (3 min cada uno)
13. Cerrar la reunión



# September 14, 2022

## Board Meeting

Redwood Coast Developmental Services Corporation

## Item 1 Call to Order/Roll Call/Introductions



- The Board President will begin the meeting by calling the meeting to order and will request Roll Call to assure there is a Quorum present. (A quorum is a majority of the currently appointed directors).
- When your name is called: Reply "*here*" and say the County you represent and your position.
- The Board President will call for introductions from guests in attendance.

## Item 2

### Select Timekeeper/Sharing the Vision



- The Board President will request a timekeeper to keep the meeting on track and on time.
- The Board President will ask members of the board to share a portion of the Redwood Coast Regional Center Vision Statement.

## Item 3

### Approval of the Meeting Agenda



- The Board President will ask if there are any changes to the proposed agenda. If there are none, the Board President will note that the agenda has been received and approved as submitted. No vote will be necessary.
- If there are changes to the agenda, the Board will discuss. Only items of urgency after the posting of the agenda can be added.
  - *Ask for questions*
  - *Ask for comments*
  - *Ask for a motion and second*
  - *Ask for Public Comment*
  - *Vote on the item*

## Item 4

### Approval of Meeting Minutes



- Approval of the Board Meeting Minutes for the July 13, 2022 meeting will be moved to the November 9, 2022 Regular Board Meeting

# Item 5

## Community Input



- The Board President will invite members of the community to provide comments to the Board. Each community member who wishes to speak will have the floor for 3 minutes.

- *Ask for questions*

- *Ask for comments*

# Item 6

## Executive Director's Report



- Redwood Coast Regional Center's Executive Director, Dr. Kimberly Smalley, will provide her report to the Board.
  - *Ask for questions*
  - *Ask for comments*



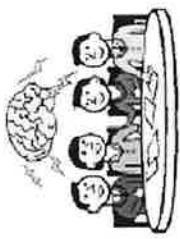
## Item 7

### Director of Community Services' Report

- Redwood Coast Regional Center's Director of Community Services, Jonathan Padilla, will provide his report to the Board.
  - *Ask for question*
  - *Ask for comments*

# Item 8

## Standing Committee Reports



Committee Chairs will provide updates to their reports:

Policies and Procedures Committee

## Item 9 New Business



- a) Public Comment and input regarding the AB637 Waiver for Family Home Agency Services  
Redwood Coast Regional Center's Director of Community Resources, Jonathan Padilla,  
& Redwood Coast Regional Center's Family Home Agency Manager, Jessica Moulton-Hadley, will present this topic to the Board.
  - *Call for questions*
  - *Ask for public comment*

## Item 10

### ARCA Reports



The following ARCA Reports will be provided:

- ARCA Board Delegate Report: M. Sawyer will provide an update.
- ARCA CAC Report: W. Lewis

- Ask for questions
- Ask for comments

# Item 11

## County Liaison and Connection Reports



- The Board President will call on members for updates on events that are happening and what community connections they have made in their county:
  - ❖ *Del Norte County*
  - ❖ *Humboldt County*
- *Ask for questions* Lake and Mendocino will provide reports during the next meeting
- *Ask for comments*

## Item 12

### Community Input



- The Board President will invite members of the community to provide comments to the Board. Each community member who wishes to speak will have the floor for 3 minutes.
  - *Ask for questions*
  - *Ask for comments*

## Item 13

### Close the Meeting



- The Board President will close the meeting

## DRAFT Meeting Minutes

### **REDWOOD COAST DEVELOPMENTAL SERVICES CORPORATION**

Meeting of the Board of Directors – By Zoom Video/Teleconferencing

**Wednesday, July 13, 2022 at 6:00 p.m.**

#1 FY: 2022-2023

**Directors Present:** Beverly Fontaine, Bill Lacy, Diane Larson, Tamera Leighton, Will Lewis, Dave Matson, Cassandra May, Teresa Schnacker, Keith Peebles, Allison Hillix, Chris Nifong, Mike Sawyer, Jorge Matias

**Directors Absent:** Steven Jackson,

**Facilitators Present:** Mark Konkler, Darla Fox

**RCRC Staff Present:** Nichole Haydon: Director of Human Resources, Amy Medina: Director of Administration, Jonathan Padilla: Director of Community Services, Dr. Jacinthe Roy: Director of Clinical Services, Dr. Kimberly Smalley: Executive Director,

**Others Present:** Enrique Ulloa: Translator, Communique: Translator 1 and 2, Jaclyn Balany: Primary Liaison, Department of Developmental Services Office of Community Operations Community Programs Specialist, Julie Eby-McKenzie: Manager of the North Coast Office of the SCDD, Mary Agnes Nolan: SCDD

- 1. Call to Order/Roll Call/Introductions:** The regular meeting of the RCDSC Board of Directors was called to order by Board President M. Sawyer at 6:02 p.m. M. Sawyer conducted rollcall and a quorum was present.
- 2. Select Timekeeper/ Sharing the Vision:** M. Sawyer called on C. May to be timekeeper. M. Sawyer read a portion of the vision from paragraph five.
- 3. Approval of Agenda:** M. Sawyer called to approve the agenda and asked if there were changes. There was a change as the closed session meeting was canceled. M. Sawyer called for a motion and a vote by rollcall. The motion carried.
- 4. Approval of Meeting Minutes from May 14<sup>th</sup>, 2022 Board Meeting:** M. Sawyer called for any changes or corrections to the meeting minutes and hearing none the meeting minutes were approved as presented.
- 5. Community Input:** M. Sawyer called for community input. There was no community input.
- 6. Closed Session Update:** This item was removed from the agenda.

**7. Recommendation for Action to Seat New Board Member:** M. Sawyer introduced Jorge Matias of Humboldt County. The executive Committee is recommending for action to seat new Board Member which constitutes a motion and a second. M. Sawyer asked if there were any questions, hearing none, a roll call vote was conducted. The full board approved the action to seat J. Matias. J. Matias read the oath.

**8. Executive Directors Report:** M. Sawyer called on Dr. Smalley who provided the following updates:

- **Governor's budget:** Dr. Smalley reported that the Governor signed the budget and we are still waiting for TBL. Dr. Smalley reported that most of what was asked for was approved. We will receive funding for additional Service Coordinator positions to support case load ratios of 1:66 and support case load ratios for under five of 1:40.
- **Staffing:** RCRC currently has 22 open positions including: psychologist and Deaf and Hard of Hearing Specialist and a nurse for our southern counties, amongst others.
- **New Positions:** RC's will be receiving funding for an IDEA specialist, whose expertise is to be in special education.
- **Pay Increase for staff:** Dr. Smalley noted that we are committed to supporting our staff and will always try to do what we can when we can and RCRC was able to provide a small adjustment to our pay scale.
- **Office Updates:** Offices are open with the exception of Clearlake. RCRC is working with AT&T which has delayed the office from opening fully.
- **Disability Rights Fund:** Dr. Smalley mentioned that we have collaborated with DREDF provide trainings for the community.
- **Network IT Updates:** RCRC had a comprehensive Network Assessment completed. There are several items which will need to be addressed and is the next project.
- **Monthly Connect Group:** This group has been developed by Elizabeth Hassler, RCRC Client Advocate. This is an opportunity for clients to come together to chat, plan, and thought. All RCRC clients are welcome to attend and meeting information is posted on our website and social media pages.
- **Conflict of Interest Forms:** Dr. Smalley reminded the Board that it is time for the annual Conflict of Interest forms to be submitted. It was noted that the information had been sent via email by an RCRC employee S. Bowser.

**9. Director of Administration's Report:** M. Sawyer called on A. Medina to provide the Administrators Report. A. Medina noted that Dr. Smalley had mentioned the key points from the Administrator report. However reported the Governor's budget has been signed, increase to staff was effective July 1<sup>st</sup>.

**10. Standing Committee Reports:** M. Sawyer called on committee chairs for their reports:

- a) Executive Committee:** M. Sawyer reported ARCA recently updated their By Laws. This will require RCDSC to review our By Laws prior to the next board meetings. M. Sawyer noted many items in the By Laws have been changed however a review will take place to insure consistency.

T. Leighton reported S. Jackson has stepped down as Chairperson for the Client Benefit Fund and a new Chairperson is needed. Additionally, the committee would need to meet as there are requests which have been submitted which need to be reviewed. It was decided the Executive Committee would meet prior to the September meeting so that clients will not have to wait longer for a response.

- b) Vendor Representative Report:** There was no report.

## **11. New Business:**

- a) Purchase of Service Guidelines Update:** M. Sawyer noted that this was approved by the board at the last meeting. DDS required some changes to the Guidelines. J. Padilla was called on to summarize the changes. J. Padilla noted there were three changes. 1) Minor formatting so it is in ADA accessible font and layout 2) removed language regarding creation of a committee which was to be created in July 2000, and 3) added language affirming clients and legal or authorized representatives to request an exception regarding Purchase of Service as part of the IPP/IFSP. Additionally, they added language around Social Recreation for 3-17, travel expenses for camping are eligible and appeals subsection was updated.

**M/S/C: M.Sawyer asked for questions and a motion. A rollcall vote was conducted and the motion carried.**

- b) RCDSC Board of Directors Meeting Schedule FY 2022-2023:** M. Sawyer reported that the board is trying to get back to having two meetings hybrid/in person meetings. T. Leighton added that the board approved to have two in person meetings a year, the first of which was cancelled due to Covid. Discussion continued about having meetings in person and determined to wait for the return of Executive Assistant K. Orsi before finalizing the schedule.
- c) Election of Board office for July 1, 2022 to June 30, 2023, Vice President:** M. Sawyer provided a brief summary of the recently vacated position of Vice President as J. Markussen is now an employee of RCRC. M. Sawyer asked for a nominee. T. Schnacker was nominated for Vice President who accepted.

**M/S/C: T. Leighton (A. Hillix) motioned to approve the slate of Vice President. M. Sawyer called for questions and hearing none called a vote by roll call and the motion carried.**

**12.ARCA Reports:** M. Sawyer called for ARCA Reports.

- 1) **ARCA Board Delegate Report:** **M. Sawyer** – M.Sawyer noted that he went to the recent meeting in person ARCA meeting where he found that RCRC is unique in many positive ways. There were several initiatives of interest discussed: tuition assistance, Donate for homes concept, and a discussion on strategic priorities.
- 2) **ARCA CAC Report-** **W. Lewis** -There were no updates reported. CAC is trying to increase membership and participation.

**13.County Liaison and Connection Reports:**

- ❖ **Lake County:** There were no updates reported. A. Hillix reported now would be a great time to do events in the south as there is a lot of community events.
- ❖ **Mendocino County:** There were no updates reported.

**14.Community Input:** M. Sawyer called for community input.

- Mary Agnus, SCDD, provided an update on the NCI surveys which was extended to July 15<sup>th</sup>. They met their numbers for adults and children who live in the home. They will be moving to the in person cycle soon. There is an opportunity for people to apply to be an interviewer and there is opportunity for Spanish speaking interviewers. Half of the applications received so far have been from the RCRC catchment area.
- B. Fontaine shared an update of an upcoming event. An organization called We Are Up are working on a housing project in McKinleyville for adults with autism. They are hosting an event on Sunday July 24<sup>th</sup>, 2022 from 2 to 4 p.m. Their website is [weareup.org](http://weareup.org) to obtain more information.

**15.Close the Meeting:** M. Sawyer adjourned the meeting at 7:17 p.m. The next board meeting will be held on Wednesday, September 14<sup>th</sup>, 2022, at 6:00 p.m. by Zoom.

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Cassandra May, Secretary  
RCDSC Board of Directors'

**EXECUTIVE  
DIRECTOR'S  
REPORT**

**Redwood Coast Developmental Services Corporation  
Board of Directors Meeting, Sept 14, 2022**

**Executive Director's Report**

**Regional Center Operations:**

All RCRC offices are open to the public. Covid safety precautions are still required. We are systematically addressing the recommendations from our formal and comprehensive assessment of our IT system. This is a time consuming and occasionally disruptive process.

**Staffing Updates:**

RCRC is working to fill many growth positions and maintain our current workforce. In the last year, RCRC has expanded considerably. We have 9 new staff starting this month and 14 openings at this time. Our staff is almost 60% new. We are in the process recruiting for the additional Service Coordinator positions provided in the Governor's budget. First to meet the mandated 1:66 SC:Client ratio for all clients and secondly to reduce caseload for all children through age five to 1:40.

We have been able to hire the second half of our Deaf and Hard of Hearing Specialist position and the second half of our Health and Safety Waiver position/ Diversity Specialist for our southern counties, as well as a Nurse Consultant for our northern counties. Our Self-determination roles are fully staffed.

We are still actively recruiting for Service Coordinators north and south, a Licensed Psychologist, an additional Nurse Consultant for our southern counties and for two Enhanced Service Coordinators with a particular focus on building better relationships with our native communities.

DDS has newly provided each Regional Center with a short-term position supporting the transition from early start to inclusive schooling and new IDEA specialist.

Therefore, there has been lots of growth (15 new positions 33 new hires since March) new faces, training, and movement.

**Other updates:**

Dr. Roy, our Director of Clinical Services, has been working with our local medical providers to enhance awareness and sensitivity when serving RCRC clients. We have had several MDs on rotation through Adventist spend some time at RCRC and with our clients.

Our equity and diversity team continues its outreach and is working to improve RCRC performance with regards to language and accessibility.

There have been some fabulous community events this summer including a disability pride event, many joint events with our community partners including: Two feathers, United Indian health, Paso el Paso, Ukiah Sundays in the Park and more. We look forward to more community gatherings.

Thank you,

Dr. Kimberly Smalley, Executive Director

MHSA: Parent Academy <https://padlet.com/bctservices2/4x94rz0lctzudnae>  
Service Provider Academy: <https://padlet.com/bctservices2/nxfxs8iq8jlik84d>

Twitter: @RedwoodCoastRC

Instagram: redwoodcoastregionalcenter

Facebook: Redwood Coast Regional Center and @redwoodcoastregionalcenter

**Redwood Coast Developmental Services Corporation**  
**Reunión de la Junta Directiva, 14 de septiembre de 2022**

**Informe del Director Ejecutivo**

**Operaciones del Centro Regional:**

Todas las oficinas de RCRC están abiertas al público. Todavía se requieren precauciones de seguridad de Covid. Estamos abordando sistemáticamente las recomendaciones de nuestra evaluación formal de nuestros sistemas de tecnologías. Esto es un proceso que consume mucho tiempo y ocasionalmente disruptivo.

**Actualizaciones de personal:**

RCRC está trabajando para llenar muchos puestos de crecimiento y mantener nuestra fuerza laboral actual. En el último año, RCRC se ha expandido considerablemente. Tenemos 9 empleados nuevos a partir de este mes y 14 vacantes en este momento. Nuestro personal es casi 60% nuevo. Estamos en el proceso de reclutamiento para los puestos adicionales de Coordinador de Servicios proporcionados en el presupuesto del Gobernador. En primer lugar, cumplir con la relación obligatoria de CS:cliente para todos los clientes y, en Segundo lugar, reducir el número de casos para todos los niños de cinco años a 1:40.

Hemos podido contratar la segunda mitad de nuestro puesto de Especialista en Sordera y con Dificultades de Auditivas y la segunda mitad de Exención de Salud y Seguridad/Especialista en Diversidad para nuestros condados del sur, así como a una Enfermera Consultora para nuestros condados del norte. Nuestros roles de autodeterminación cuentan con personal completo.

Todavía estamos reclutando activamente para los Coordinadores de Servicio del norte y el sur, un Psicólogo Licenciado, una Enfermera Consultora adicional para nuestros condados del sur y dos Coordinadores de Servicios Mejorados con un enfoque particular en construir mejores relaciones con nuestras comunidades nativas.

DDS ha proporcionado recientemente a cada Centro Regional un puesto a corto plazo que apoya la transición del comienzo temprano a la educación inclusiva y un nuevo especialista en IDEA.

Por lo tanto, ha habido mucho crecimiento (15 nuevos puestos, 33 nuevas contrataciones desde marzo 2022) nuevas caras, entrenamiento y movimiento.

**Otras Actualizaciones:**

Dr. Roy, nuestra Directora de Servicios Clínicos, ha estado trabajando con nuestros proveedores médicos locales para mejorar la conciencia y la sensibilidad al atender a los clientes de RCRC. Hemos tenido varios MDs en rotación a través de Adventist que han pasado algún tiempo en RCRC y con nuestros clientes.

Nuestro equipo de equidad y diversidad continúa su alcance y está trabajando para mejorar el desempeño de RCRC con respecto al lenguaje y la accesibilidad.

Ha habido algunos eventos comunitarios fabulosos este verano, incluido un evento de orgullo por discapacidad, muchos eventos conjuntos con nuestros socios comunitarios, incluyendo: Two Feathers United Indian Health, Paso el Paso, Ukiah Sundays in the Park y más. Esperamos más reuniones comunitarias.

Gracias,

Dr. Kimberly Smalley, Executive Director

MHSA: Parent Academy <https://padlet.com/bctservices2/4x94rz0lctzudnae>  
Service Provider Academy: <https://padlet.com/bctservices2/nxfxs8iq8jlik84d>

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DIRECTOR OF  
COMMUNITY  
SERVICES REPORT



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

## Redwood Coast Developmental Services Corporation Board of Directors' Meeting, September 14, 2022

### Community Service Director's Report

#### Staffing Updates

I am excited to report Community Services has now filled all open positions in our department. Ron Lee accepted a position as our Quality Assurance Specialist (QAS) for Humboldt and Del Norte Counties. Ron will be based in our Eureka office and brings a strong background of quality assurance experience from his time working at the County of Monterey. Angelica Limon accepted a position as the Administrative Assistant for our department. Angelica will be based in our Ukiah office. She previously worked as an Administrative Assistant with Project Sanctuary and has a passion for community outreach and helping underserved communities.

#### Social/Recreation and Other Restored Services

Following Board approval of our Purchase of Service (POS) Guidelines for the restored services (Social/Recreation, Camp, Educational Services for Children 3-17, and Non-Medical Therapies) these were sent to DDS for ratification and RCRC is awaiting final approval from DDS. Community Services continues receiving many Resource Request Forms from Service Coordinators and is actively working to vendor with community partners for social/recreational and other restored services.

#### Employment

In 2021 DDS received \$10 million in funding to establish a grant program that will improve access to services that increase pathways to employment. This summer, DDS issued a call for Employment Grant Applications to develop and increase competitive integrated employment opportunities across the state. DDS was particularly interested in proposals that utilize new, innovative, best, or promising practices to support career pathways for youth and adults with intellectual and developmental disabilities and provide opportunities for competitive integrated employment. This application period closed August 24, 2022 and has now moved to the selection process. DDS anticipates completion of the selection process by November 2022 and plans to execute grant agreements by December 2022. RCRC was notified by five organizations who intend to support clients in our catchment area that they submitted proposals for



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

funding through DDS.

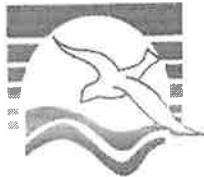
## Home and Community Based Settings (HCBS)—Final Rule

The HCBS Final Rule was issued by the Federal Centers for Medicaid & Medicare Services (CMS) to the states in 2014 and requires that the Regional Center and all service providers must be fully person-centered, respect client rights and choices, and promote full inclusion in our communities by March 17, 2023. DDS has awarded RCRC (and all other Regional Centers) approximately \$284,000 each to support our service providers to operate person-centered services and transition into full compliance with the HCBS Final Rule.

RCRC received approval from DDS for a project to create a client self-advocacy group call RISE (Realizing Interdependent Success and Empowerment). RISE committee members will receive advocacy training, a stipend for each planning session they participate in. Most important however, these clients will vote and decide which provider projects will be funded, within the guidelines given by DDS.

## Burns and Associates Rate Study Implementation

Rate increases for eligible service codes have been implemented and were retroactive back to April 1, 2022. The budget for the current Fiscal Year 2022-2023 included funding to accelerate the phased implementation of the rate models by making January 1, 2023 the date for the next rate increase (previously July 1, 2023 was the next scheduled rate increase).



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

## Corporación de Servicios de Desarrollo de Redwood Coast Reunión de la Junta Directiva, 14 de septiembre de 2022

### Informe del Director del Servicio Comunitario

#### Actualizaciones de personal

Me complace informar que Servicios Comunitarios han llenado todos los puestos vacantes en el departamento. Ron Lee ha aceptado un puesto como nuestro Especialista en Garantía de Calidad para los condados de Humboldt y Del Norte. Ron trabajará en nuestra oficina de Eureka y aporta una sólida experiencia en garantía de calidad de su tiempo trabajando en el condado de Monterey. Angelica Limo aceptó un puesto como asistente administrativa de nuestro departamento. Angelica trabajará en nuestra oficina de Ukiah. Anteriormente, trabajó como asistente administrativa con Project Sanctuary y le apasiona el alcance comunitario y ayudar a las comunidades desatendidas.

#### Servicios sociales/recreación y otros servicios restaurados

Tras la aprobación de la Junta Directiva de nuestra directriz de compra de servicios para los servicios restaurados (sociales/de recreación, campamento, servicios educativos para niños de 3 a 17 años y terapias no médicas), estos fueron enviadas a DDS para su ratificación y RCRC está a la espera de la aprobación final de DDS. Los Servicios Comunitarios siguen recibiendo muchos Formularios de Solicitud de Recursos de los Coordinadores de Servicios y están trabajando activamente para los proveedores con los socios comunitarios para servicios sociales/recreativos y otros servicios restaurados.

#### Empleo

En 2021, DDS recibió 10 millones en fondos para establecer un programa de subvenciones que mejorará el acceso a los servicios que aumentan las vías de empleo. Este verano, DDS emitió una convocatoria de solicitudes de subvenciones de empleo para desarrollar y aumentar oportunidades de empleo integradas competitivas en todo el estado. DDS estaba particularmente interesado en propuestas que utilizaran prácticas nuevas, innovadoras, mejores o prometedoras para apoyar las trayectorias profesionales de los jóvenes y adultos con discapacidades intelectuales y del desarrollo y proporcionar oportunidades de empleo integrado competitivo. Este período de solicitud cerró el 24 de agosto de 2022 y ahora ha pasado al proceso de selección. DDS prevé completar el proceso de selección para noviembre de 2022 y planea ejecutar



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

acuerdos de subvención para diciembre de 2022. RCRC fue notificado por cinco organizaciones que tienen la intención de apoyar a los clientes de nuestra área de captación de que presentaron una propuesta de financiación a través de DDS.

## **Entornos Basados en el Hogar y la Comunidad – Regla Final**

La Regla Final de Entornos Basados en el Hogar y la Comunidad fue emitida por los Centros Federales de Servicios de Medicaid y Medicare a los estados en 2014 y requiere que el Centro Regional y todos los proveedores de servicios estén completamente centrados a la persona, respeten los derechos y las opciones de los clientes y promuevan la plena inclusión en nuestras comunidades antes del 17 de marzo de 2023. DDS ha otorgado a RCRC (y a todos los demás Centros Regionales) aproximadamente 284,000 dólares cada uno para ayudar a nuestros proveedores de servicios a operar servicios centrados en la persona y hacer la transición hacia el pleno cumplimiento de la Regla Final de Entornos Basados en el Hogar y la Comunidad.

RCRC recibió la aprobación de DDS para un proyecto para crear un grupo de autodefensa de clientes llamado RISE. Los miembros el comité recibirán capacitación en defensa y un estipendio por cada sesión de planificación en la que participen. Sin embargo, lo más importante es que los miembros votarán y decidirán qué proyectos de proveedores se financiarán, dentro de las directrices dadas por DDS.

## **Implementación del estudio de tarifas de Burns and Associates**

Los aumentos de tarifas para los códigos de servicio elegibles se han implementado y han sido retroactivos hasta el 1 de abril de 2022. El presupuesto para el actual año fiscal 2022-2023 incluía financiación para acelerar la implementación gradual de los modelos de tarifas, haciendo el 1 de enero de 2023 la fecha para el próximo aumento de tarifa (anteriormente, el 1 de julio de 2023 era el próximo aumento de tarifa programado).

**NEW  
BUSINESS**

## **RCRC 637 Proposal to Implement Level 7 Specialized Family Home Agency Services**

**Innovative Means for Seeking Approval:** Service Contracts with Providers

**Regulatory and/or Statutory Provisions to be Waived:**

Title 17, California Code of Regulations, Section 56082(b) - Rates

**Description:**

Redwood Coast Regional Center (RCRC) is seeking a waiver to provider Level 7 Specialized Services through the Adult Family Home Agency (AFHA) Model. Currently, RCRC has a Waiver in place to provide Specialized Services at "Tier 5" and "Tier 6". However, this waiver and its parameters are outdated. This, along with upcoming changes in the funding structure of AFHA, require RCRC to update the Waiver.

Under the current system, there are four basic Tiers in AFHA. RCRC sought and received a 637 Waiver in 2013 to add Tiers 5 and 6 for Specialized Services. As it has been nearly a decade since that waiver was developed and implemented, it does not allow sufficient funding or flexibility to maintain the service. Additionally, with the implementation of the Burns Rate Study, those "tiers" will be absorbed into the new basic "level" system. Moving forward, all Regional Centers will have a standard 6 Level system for AFHA, rendering our current waiver void.

Updating the AFHA Specialized option will allow clients, specifically those with significant medical, behavioral and/or mental health needs, to stay in their home communities in a more natural, family environment. Otherwise, the most appropriate alternative service would be a Specialized Residential Facility (SRF) Level 7. SRFs provide a more restrictive, group home environment run by staff. SRFs are very limited in number throughout our catchment area, so clients referred to this option are more likely to move out of county or out of the RCRC catchment area (Humboldt, Del Norte, Lake and Mendocino) entirely in order to access this service.

RCRC will be requesting a rate up to \$14,000 per individual/per month served in the new AFHA Level 7. At full implementation, the new minimum SRF Level 7 will be \$14,400.00, making AFHA the more cost-effective option. Additionally, due to the previously noted restrictions in SRF Level 7 availability and environment, AFHA offers a more person-centered, local option for clients.

## **RCRC 637 Propuesta para Implementar Servicios de Agencias Especializadas en Hogares Familiares de nivel 7**

**Medios innovadores para buscar la aprobación:** Contratos de Servicio con Proveedores

### **Disposiciones Reglamentarias y/o Estatutarias a dispensar:**

Título 17, Código de Regulaciones de California, Sección 56082(b) - Tarifas

#### **Descripción:**

Redwood Coast Regional Center (RCRC) está buscando una exención para los servicios especializados de Nivel 7 del proveedor a través del modelo de Adult Family Home Agency (AFHA). Actualmente, RCRC tiene una exención para proporcionar servicios especializados en "Nivel 5" y "Nivel 6". Sin embargo, esta exención y sus parámetros están desactualizados. Esto, junto con los próximos cambios en la estructura de financiamiento de AFHA, requiere que RCRC actualice la exención.

Bajo el sistema actual, hay cuatro niveles básicos en AFHA. RCRC solicitó y recibió una Exención 637 en 2013 para añadir los Niveles 5 y 6 para Servicios Especializados. Como ha pasado casi una década desde que se desarrolló e implementó esa exención, no permite suficiente financiación ni la flexibilidad para mantener el servicio. Además, con la implementación del estudio de tarifas de Burns & Associates, esos "niveles" serán absorbidos por el nuevo sistema básico de "Niveles". En el futuro, todos los Centros Regionales tendrán un sistema estándar de Nivel 6 para AFHA, lo que anulará nuestra exención actual.

Actualizar la opción Especializada de AFHA permitirá a los clientes, específicamente aquellos con necesidades médicas, conductuales y/o de salud mental significativas, permanecer en sus comunidades de origen en un entorno familiar más natural. De lo contrario, el servicio alternativo más apropiado sería un Centro Residencial Especializada de Nivel 7. Los Centros proporcionan un entorno de hogar grupal más restrictivo dirigido por el personal. El número de los Centros son muy limitados en toda nuestra área de captación, por lo que los clientes referidos a esta opción tienen más probabilidades de salir del condado o de la zona de captación de RCRC (Humboldt, Del Norte, Lake y Mendocino) por completo para acceder a este servicio.

RCRC solicitará una tasa de hasta 14,000 dólares por persona/por mes servida en el nuevo Nivel 7 de AFHA. En la implementación completa, el nuevo nivel mínimo de SRF Nivel 7, será de 14,400 dólares, lo que convierte a AFHA la opción más rentable. Además, debido a las restricciones señaladas anteriormente en la disponibilidad y el entorno del Nivel 7, AFHA ofrece una opción local más centrada en la persona para los clientes.

# INFORMATION



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

**DATE:** January 12, 2022 Approved

**TO:** RCDSC Board of Directors

**FROM:** Kim Orsi, Executive Assistant

**RE:** Proposed Board of Directors' Meeting Schedule for CY: 2022  
All meetings are by Zoom Video/Teleconference Unless Noted Otherwise

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**Zoom Link:** <https://us02web.zoom.us/j/98889971624>

Meeting ID: 988 8997 1624

Passcode: 285677

Dial by your location: 1 669 900 6833

**AT&T Teleconference:**

Dial: 888-278-0296

Access Code: 7928387

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<u>2022 Meetings</u>	<u>LOCATION</u>	<u>TIME</u>
1. Wednesday, January 12, 2022	Regular Board Meeting	6:00 p.m.
2. Wednesday, March 9, 2022	Regular Board Meeting	6:00 p.m.
3. Saturday, May 14, 2022	<b>Fort Bragg at the Harbor Lite Lodge Conf. Rm: 120 N Harbor Dr. In person or by Zoom/Telephone option</b>	
	Board of Directors' Annual Meeting	9:00 to 10:00 a.m.
	Board of Directors' Training	10:30 a.m. to 12:00 p.m.
4. Wednesday, June 8, 2022	Regular Board Meeting	6:00 p.m.
5. Wednesday, July 13, 2022	Regular Board Meeting	6:00 p.m.
6. Wednesday, September 14, 2022	Regular Board Meeting	6:00 p.m.
7. Wednesday, November 9, 2022	Regular Board Meeting	6:00 p.m.
8. Wednesday, December 14, 2022	Regular Board Meeting	6:00 p.m.



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

## **July 1, 2021 thru June 30, 2022 Officers:**

President: T. Leighton  
Vice President: M. Sawyer  
Secretary: A. Hillix  
Treasurer: B. Fontaine  
Client Advisor: W. Lewis  
ARCA Rep: T. Leighton

\*Previously Approved Meeting Dates for FY 2021-2022

## **July 1, 2022 thru June 30, 2022 Officers:**

President: M. Sawyer  
Vice President: T. Schnacker  
Secretary: C. May  
Treasurer: T. Leighton  
Client Advisor: W. Lewis  
ARCA Rep: M. Sawyer



# Redwood Coast Regional Center

Respetando la elección en la comunidad de Redwood

**FECHA:** 12 de enero de 2022 Aprobado

**A:** Consejo de Administración RCDSC

**DE:** Kim Orsi, asistente ejecutiva

**RE:** Calendario propuesto de reuniones de la Junta Directiva para CY: 2022

Todas las reuniones son por Zoom Video/Teleconference a menos que se indique lo contrario

---

**Enlace Zoom:** <https://us02web.zoom.us/j/98889971624>

ID de reunión: 988 8997 1624

Código de acceso: 285677

Marca por tu ubicación: 1 669 900 6833

**Teleconferencia de AT&T:**

Marque: 888-278-0296

Código de acceso: 7928387

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## Reuniones 2022

### TIEMPO

## UBICACIÓN

1. Miércoles, 12 de enero de 2022 Reunión Ordinaria de la Junta 6:00 pm
2. Miércoles, 9 de marzo de 2022 Reunión Ordinaria de la Junta 6:00 pm
3. sábado, 14 de mayo de 2022 **fuerte braggen** el Harbour Lite Lodge Conf. Salón: 120 N Harbor Dr.  
Presencial o por opción Zoom/Teléfono  
Reunión Anual de Junta Directiva 9:00 a 10:00 am  
Capacitación Junta Directiva 10:30 am a 12:00 pm
4. Miércoles 8 de junio de 2022 Reunión Ordinaria de Directorio 6:00 pm
5. Miércoles 13 de julio de 2022 Reunión Ordinaria de Directorio 6:00 pm
6. Miércoles 14 de septiembre de 2022 Reunión Ordinaria de Directorio 6:00 pm
7. Miércoles, 9 de noviembre de 2022 Reunión Ordinaria de Directorio 6:00 pm
8. Miércoles, 14 de diciembre de 2022 Reunión Ordinaria de Directorio 6:00 pm

**1 de julio de 2021 al 30 de junio de 2022 Funcionarios:**

Presidente: T.Leighton  
Vicepresidente: M. Sawyer  
Secretario: A. Hillix  
Tesorero: B. Fontaine  
Asesor del cliente: W. Lewis  
Representante de ARCA: T. Leighton

\*Fechas de reuniones previamente aprobadas para el año fiscal 2021-2022

**1 de julio de 2022 al 30 de junio de 2023 Oficiales:**

Presidente: M. Sawyer  
Vicepresidente: T. Schnacker  
Secretario: C. Mayo  
Tesorero: T. Leighton  
Asesor del cliente: W. Lewis  
Representante de ARCA: M. Sawyer



# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

## Immigration Statement

The Redwood Coast Regional Center

envision a culture in which all members of the community  
are respected, supported, honored, and recognized  
for their diverse contributions and valued services.

We do not collect or share information about immigration status  
and maintain confidential all personal and family information.

Our services are available to all eligible individuals and families  
regardless of national origin or language spoken.





# Redwood Coast Regional Center

Respecting Choice in the Redwood Community

## Declaración de Inmigración

El Redwood Coast Regional Center visualiza una cultura en la que todos los miembros de la comunidad son respetados, apoyados, honrados y reconocidos por sus diversas contribuciones y servicios valorados.

No coleccionamos ni compartimos información acerca del estado migratorio y mantenemos confidencial toda la información personal y familiar.

Nuestros servicios están disponibles para todos los individuos y familias elegibles independientemente del origen nacional o lenguaje hablado.

