

Self-Determination Local Advisory Committee
Meeting Minutes
Friday, June 17, 2022
10:00 a.m. to 12:00 Noon

Recorder: Sedona B.

In-Person and Zoom Meeting

Present:

COMMITTEE MEMBERS (*=Appointed By): Robert Miland Taylor (RCRC*), Frank Van Curen (SCDD*), Pam Jensen (SCDD*), Chris Miller (RCRC*), Roshan Ashford (SCDD*)

REPRESENTATIVES TO THE COMMITTEE: Sheila Keys (RCRC), Alex Chesstell (RCRC), Sedona Bowser (RCRC), Julie Eby-McKenzie (SCDD), Allan Smith (DDS)

COMMUNITY MEMBERS: Deborah Wyman (Community), Heather Jenkins (RCRC), Jesus Rosales (NBRC), Jillian Guevara (Community), Valerie Johnson (Community)

Absent Committee Members: Clifford Black (CRA)

Common Abbreviations:

CRA (Client Rights Advocate), **DDS** (Department of Developmental Services), **DVU** (Disability Voices United), **FMS** (Financial Management Services), **FRC** (Family Resource Center), **IF** (Independent Facilitator), **PDS** (Participant Directed Services), **PCT** (Person Centered Training), **RC** (Regional Center), **RCRC** (Redwood Coast Regional Center), **SC** (Service Coordinator), **SCDD** (State Council on Developmental Disabilities), **SDAC** (Self-Determination Advisory Committee), **SDP** (Self-Determination Program), **SSDAC** (Statewide Self-Determination Advisory Committee)

Minutes:

1. **Welcome, Introductions, Roll Call, and Select a Timekeeper (Robert):**
 - a. Sedona identified all who are in attendance.
 - b. Roll call was taken and a quorum was present.
 - c. Frank VC. was selected as Timekeeper.

2. **Review, Discussion and Approval of 05/20/2022 Minutes (Robert):**

Motion: Pam J. moves to accept the 05/20/2022 minutes with no corrections.

Second: Frank VC.

Roll call vote:

 - Robert Taylor (Yes)
 - Frank Van Curen (Yes)
 - Pam Jensen (Yes)
 - Chris Miller (Yes)
 - Roshan Ashford (Yes)

Motion PASSED

3. Update on May Action Items (Robert):
 - a. **ACTION: Sedona and Mary will revise the SDP surveys with formatting and grammar/spelling checks and send to the Adhoc committee.**
 - i. Pending, will complete in June.
 - b. **ACTION: Adhoc committee will forward to Sheila and Alex updated surveys for electronic and hard copy distribution.**
 - i. Pending, will complete in June.
 - c. **ACTION: Sedona will add to the June agenda Chairperson Duties and Nominations for June Voting.**
 - i. Done
 - d. **ACTION: Sedona will update the agenda to reflect combining various topics owned by Sheila and Alex.**
 - i. Done
 - e. **ACTION: Sheila and Alex will contact RCRC offices and arrange meetings with teams to help guide SCs in presenting SDP to clients.**
 - i. Contacts made but still in process for June.

4. Chairperson Duties and Nominations for June Voting (Robert): Sedona shared a write-up for officer duties she drafted on 08/20/21 with the following:
 - a. Assist with creating the agenda.
 - b. Assist with reviewing and approving the agendas and minutes.
 - c. Facilitate SDAC meetings.
 - d. Represent the local SDAC at the Statewide State Council Meeting and reporting back to the local SDAC.
 - e. Attend SDP related groups when able to help share ideas, thoughts and concerns.
 - i. **ACTION: Sedona to email SDAC Officer Duties (8/20/21) to committee members.**
 - f. Nominees: Frank Van Curen nominated himself for Chairperson. Pam Jensen nominated herself for Vice Chairperson.
 - i. **ACTION: Sedona will revise the July agenda to vote for both Chairperson and Vice Chairperson.**

5. State Council Report (Julie):
 - a. Julie reported that this week DDS held two sessions of "Train the Trainer" for the SD Orientation. Joe Hernandez (SCDD) is leading the English trainings. There will also be Spanish trainers. The trainer will lead the first module and additional modules will be offered but will not be required. Julie will send a training schedule to this committee once it is established. The regional centers are still offering orientations and either option is acceptable.
 - b. SCDD has reissued the RFP for the \$260,000 grant, unrelated to SD, focusing on education, employment, health and safety, and housing. More information can be found at <https://scdd.ca.gov/grantinformation/>. Julie encourages the local agencies to apply.

6. Adhoc Committee: SDP Survey Update (Pam): Sedona will be reformatting the surveys and getting them back to the Adhoc Committee by next week. The committee hopes to do some trial surveys and then report back at the next SDAC meeting. Once the surveys are ready for distribution Sheila and Alex plan to contact participants directly.
7. Recruiting for Del Norte and FRC SDAC Vacant Positions (Sheila/Alex): No updates. We still have one vacancy in Del Norte and one vacancy for a FRC member. Sheila and Alex will be doing more outreach in the next month.
8. DDS Funding to Support Implementation of SDP: Request for Proposal (RFP) Update (Sheila/Alex): The RFP proposed timeline is as follows: Submit a draft of the RFP to SDAC for input at the July meeting; Release/Publish the RFP by Aug 1st; Submissions due by Sept 1st; Submissions to be reviewed and interviews held by the end of Sept; Award one or more parties by Oct 15th. A total of \$22,440 needs to be distributed by March 2023 and spent by June 2023. The focus for the award will be in Lake/Mendocino area. We are looking to create a committee consisting of SDAC members and SD participants to monitor the integrity of the expenditures.
9. Update on SDP Participant Transition, Status of Independent Facilitators and FMSs, and Report on Self-Determination Conversations Meetings (Sheila/Alex):
 - a. Orientations update: 1 person viewed recorded orientation
 - b. Enrollments update:
 - i. New enrollments: 1 Humboldt (6/1/22), orientation 8/19/2021, Budget Calculation Tool completed 9/7/21, requested IF & began planning with in Jan 2022
 - ii. Total enrolled: 40
 - iii. County: 1 Del Norte, 6 Humboldt, 5 Lake, 28 Mendocino
 - iv. Age: 37 adults, 3 children (Mendocino)
 - v. Primary Language: 1 Spanish (Mendocino), 39 English
 - vi. Ethnicity: Spanish/Latin 3, Native American 1, Multi 2, White 35
 - vii. Expected enrollments next month: 3 adults Humboldt, 1 adult in Mendocino planning to enroll 7/1
 - c. Independent Facilitator Update: 1 new person in Humboldt
 - d. FMS Update: Still waiting on another RC to share needed vendor information for 1 additional provider
 - e. SD Conversations: no meeting since last SDAC meeting, Next meeting 6/24/2022 @ 3pm
10. Participant and Family Sharing – What’s Working and What’s Not Working (Community):
 - a. Chris shared that the FMS process is difficult. FMS time frames seem to cause additional delays.

11. Resource Sharing/Community Input (Community):

- a. Robert shared his concern about possible Covid restrictions. Alex said Humboldt hasn't talked about restrictions but the number of cases have increased. Sheila said Mendocino is also seeing a spike in numbers but doubts restrictions will be reinstated.
- b. RCRC will have more emergency preparedness Go-Bags available this month.
- c. Sheila shared that Suzy Requarth has accepted the Statewide Ombudsperson position.

12. Add/Remove Agenda Items for Next Meeting (Committee):

- a. **ACTION:** Sedona to move Participant and Family Sharing – What's Working and What's Not Working to follow Update on XYZ Action Items on future agenda items.
- b. **ACITON:** Sedona to add Voting for Chairperson and Vice Chairperson to July agenda.
- c. **ACTION:** Sedona to add Robert's final report on the Statewide SDAC report to the July agenda.
- d. **ACTION:** Sedona will reduce the Adhoc agenda item by 5 minutes on the July agenda.

13. Meeting Recap (Action Items below):

- a. **ACTION:** Sedona and Mary will revise the SDP surveys with formatting and grammar/spelling checks and send to the Adhoc committee.
- b. **ACTION:** Adhoc committee will forward to Sheila and Alex updated surveys for electronic and hard copy distribution.
- c. **ACTION:** Sedona to email SDAC Officer Duties (8/20/21) to committee members.
- d. **ACTION:** Sedona will revise the July agenda to vote for both Chairperson and Vice Chairperson.
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- h. **ACTION:** Sedona will reduce the Adhoc agenda item by 5 minutes on the July agenda.

14. Adjourn the meeting (Robert): Meeting was adjourned at 11:35 a.m.

The next meeting is set for July 15, 2022.

SDAC Mtg Minutes_2022-06-17

Prepared by: S. Bowser (06/17/2022)