

**Self-Determination Local Advisory Committee**  
**Meeting Minutes**  
**Friday, October 21, 2022**  
**10:00 a.m. to 12:00 Noon**

Recorder: Sedona B.

In-Person and Zoom Meeting

**Present:**

**COMMITTEE MEMBERS** (\*=*Appointed By*): Frank Van Curen (SCDD\*), Pam Jensen (SCDD\*), Robert Miland Taylor (RCRC\*), Chris Miller (RCRC\*), Clifford Black (CRA),

**REPRESENTATIVES TO THE COMMITTEE:** Sheila Keys (RCRC), Sedona Bowser (RCRC), Denise Gorny (SCDD)

**COMMUNITY MEMBERS:** Corinne Sixkiller (Community), Elizabeth Hassler (RCRC), Ivy Flores (Community), Kira Wear (RCRC), Lynn McIvor (Community), Nicole Hugelshofer (RCRC), Sherry Erickson (Community), Theresa Silsbee (Community), Valerie Johnson (Community)

**Absent Committee Members:** Roshan Ashford (SCDD\*)

**Common Abbreviations:**

**CRA** (Client Rights Advocate), **DDS** (Department of Developmental Services), **DVU** (Disability Voices United), **FMS** (Financial Management Services), **FRC** (Family Resource Center), **IF** (Independent Facilitator), **PDS** (Participant Directed Services), **PCT** (Person Centered Training), **RC** (Regional Center), **RCRC** (Redwood Coast Regional Center), **SC** (Service Coordinator), **SCDD** (State Council on Developmental Disabilities), **SDAC** (Self-Determination Advisory Committee), **SDP** (Self-Determination Program), **SSDAC** (Statewide Self-Determination Advisory Committee)

**Minutes:**

1. **Welcome, Introductions, Roll Call, and Select a Timekeeper (Frank):**
  - a. Sedona identified all who are in attendance.
  - b. Roll call was taken and a quorum was present.
  - c. Clifford B. was selected as Timekeeper.
  
2. **Review, Discussion and Approval of 09/16/2022 Minutes (Frank):**

**Motion:** Pam J. moves to accept the 09/16/2022 minutes with recommended corrections.

**Second:** Chris M.

**Roll call vote:**

  - Frank Van Curen (Yes)
  - Pam Jensen (Yes)
  - Robert Taylor (Yes)
  - Chris Miller (Yes)
  - Clifford Black (Yes)

**Motion PASSED**

3. Update on July Action Items (Frank):
  - a. **ACTION: Pam will contact the parent to start a discussion regarding an unsatisfied situation.**
    - i. Done
  - b. **ACTION: Valerie will provide the parent Clifford's contact information as the Client's Rights Advocate.**
    - i. Done
  - c. **ACTION: Sedona will add *DDS Directives* to the next agenda.**
    - i. Done
  - d. **ACTION: Pam will contact Adhoc Committee members in the next two weeks to discuss changes to the surveys.**
    - i. Done
  - e. **ACTION: Sedona will add *Initial Person Centered Planning and Transitional Services* to the next agenda.**
    - i. Done
4. Participant and Family Sharing – What's Working and What's Not Working (Community):

Lynn M, parent, shared about her adult son with Downs Syndrome. They started SD since 2004 in NY State. They moved to Eureka in 2022. NY's SDP was fabulous, but CA has been a struggle. They waited for 3 months to get a care provider after getting CRA and the Ombudsman involved. GT Independence is their FMS. Lynn shared her concerns for people coming into this program. We need IFs and FMSs. She believes some things happening here are illegal. In NY the case managers had to call at least once a month to check on their clients. Lynn invited the committee to talk more with her about how NY State managed their cases, but she cannot do it in the middle of the day due to her work schedule. Sheila will reach out to Lynn directly next week. Valerie shared that it is her experience that they have not had the regular check-ins either. Clifford advised families/SCs to put timely contact in the IPPs. Valerie shared that they have had many problems with GT Independence. They have had to reach out to GT persistently in the past, but there is new management and everything seems to be moving forward much better now. Chris suggested having a special meeting with Lynn to learn more from her. Pam suggested waiting until Sheila has a chance to talk with Lynn and then having a special meeting to discuss further. Sheila also suggested that she and Alex do monthly phone calls to all people in SD, including those who have started actively planning. Sheila also shared that DDS is working on the FMS issues and has some new ideas.

  - a. **ACTION: SDAC members and other community members will hold a special meeting to discuss SDP issues as related parent comments will be held tentatively 10/28 at 3:30. Sheila will speak with Lynn to confirm her day/time availability.**
5. State Council Report (Denise): Julie has been traveling the communities in all four counties, doing trainings and handing out test kits. No further updates.
6. Adhoc Committee: SDP Survey Update (Pam): The committee met and made some revisions. Additional answers were added and we eliminated a few questions that

were no longer pertinent. Sedona updated the surveys and sent to everyone for today's meeting. We are ready to send the surveys out. Conversation suggested both committee and RC staff make the calls. Sheila suggested sending out a flyer showing committee member and selected participant names and numbers so they can be contacted, and when a survey is completed the surveyor would notify Sheila and Alex so they do not continue to reach out regarding surveys. Pam also shared that Barbara is going to put the survey into Google Surveys so clients can choose to complete the survey independently, and then Barbara will compile the information for review.

- a. **ACTION: Sheila will work on the SDP Survey Flyer in the next two weeks and have it ready by the next SDAC meeting.**
  - b. **ACTION: Pam will contact Barbara to update her program with the revised survey questions.**
7. Recruiting for Del Norte and FRC SDAC Vacant Positions (Sheila/Alex): There is still one vacancy in Del Norte and one vacancy for a FRC member. Sheila is hopeful of a possible Del Norte FRC connection. The reason this is difficult is because FRC is typically for children and our SDP does not currently have children enrolled.
8. DDS Funding to Support Implementation of SDP: Request for Proposal (RFP) Update (Sheila/Alex): No submissions received on the RFP. We do not have enough time left to do another request. The committee needs to identify at the next meeting the priorities and how much money they want identified for those priorities and then submit a proposal to DDS.
- a. **ACTION: Sedona to change this agenda item to read "DDS Funding to Support Implementation of SDP".**
9. Update on SDP Participant Transition, Status of Independent Facilitators and FMSs, and Report on Self-Determination Conversations Meetings (Sheila/Alex):
- a. Orientations update:
    - i. There are no new views of the RCRC recorded orientation. Two people have completed the SDAC orientation, both in Lake County.
  - b. Enrollments update:
    - i. New enrollments as of 10/01/22: Del Norte - 0, Humboldt - 0, Lake - 0, Mendocino - 0
    - ii. Total Enrolled 43
      1. County: 1 Del Norte, 9 Humboldt, 5 Lake, 28 Mendocino.
      2. Age: 41 Adults, 2 Children (Mendocino)
      3. Primary Language: 1 Spanish (Mendocino), 41 English, 1 Korean
      4. Ethnicity: 3 Spanish/Latine, 1 Indigenous, 2 Multi-cultural, 36 White, 1 Korean
      5. Total on SD Waiver: 33
    - iii. Enrolled since 7/1/21: 8 people, average time from orientation to enrollment is 6.5 months

- iv. Expected enrollments next month: 1 Humboldt, 0 Mendocino, 0 Lake, 0 Del Norte
  - v. Actively Planning: 2 Del Norte, 3 Humboldt, 2 Mendocino
- c. Independent Facilitator Update:
- i. 2 people in Lake expressed interest in IF work. Training info and resources will be shared with them.
- d. FMS Update:
- i. Still waiting for one additional provider to submit needed paperwork to HRC. Once they do, we will add them to RCRC's list of providers. DDS reports a few FMS providers are working with other RCs as well.
- e. Outreach:
- i. A flyer about SDP was mailed to all RCRC clients with their annual cost statements.
- f. Service Coordinator Support/Training:
- i. 12 plans were renewed on 9/1/22; provided support for budget calculation, spending plans and working with IFs.
  - ii. Repeated the first session in a monthly training series on Self-Determination on 10/13/22 where approximately 15 Service Coordination team members (all 4 counties) attended. Next training scheduled for 11/10/22.
  - iii. We continue to support SCs and fiscal team to implement FMS changes.
- g. Monthly Service Coordinator SDP Roundtable:
- i. No SDP Roundtable was held due to a holiday on 10/10/22.
- h. DDS Updates:
- i. Guidance for adjusting a participant in SDP's budget when there are rate adjustments for vendored service providers was sent to RCs on 9/15/22 and posted to DDS website, to include rate implementations and state minimum wages. RCRC continues to apply rate increases accordingly.
  - ii. There is a directive regarding SDP FMS payments and notifications and RCRC has implemented these changes.
  - iii. Two new FMS providers have been added to the DDS FMS page: *Fact Family* and *Essential Pay* (dba *Casa Fiscal*). RCRC will seek courtesy use of these agencies.

10. DDS Directives (Sheila/Alex):

- a. DDS has changed the way Person-Centered Planning and startup in SDP is going to happen. As of Feb. 1, 2023 the IFs and planners can only be paid up to

\$1,000 once the plan is completed and submitted. Once the plan is received by the RCs then their status can be changed so they can be accessed under vendor services for transition support. The state is also working with RCs to get FMS agencies vendored. The onboarding of employees will start before the actual first day of SD. RCRC is able to pay \$49/hour with a 40 hour cap between the IF and FMS agency. When RCRC sends out the annual cost statements we will include a flyer describing what SDP is and have Sheila's and Alex's contact information listed for further questions.

- b. Bagley-Keene will continue to allow meetings to be held both in-person and remotely through June of next year.
- c. Joe Hernandez is no longer with State Council but they have a new person doing the orientations now.

11. Initial Person Centered Planning and Transitional Services (Sheila/Alex): Keep on agenda thru Feb.

12. Resource Sharing/Community Input (Community):

- a. Valerie shared that the Governor vetoed the bill she was watching. We will not be getting an influx of participants at the RCs due to what appears to be a budget issue.
- b. Robert shared that the General Election is coming up Tues Nov. 8<sup>th</sup> from 7 a.m. to 8 p.m.. Monday is the last day to register for the election, Nov. 1<sup>st</sup> is the last day to request a Vote-by-Mail ballot, but if you mail it out you have until Nov. 15<sup>th</sup>. You can go to [www.sos.ca.gov/elections](http://www.sos.ca.gov/elections) for more information. Please cast your vote!
- c. Elizabeth shared her personal frustration with entering SDP and was happy to be able to attend the SDAC meeting. Sheila encouraged her to continue coming to the meetings.

13. Add/Remove Agenda Items for Next Meeting (Committee):

- a. Review, Discuss and Vote on the 2023 SDAC Meeting Dates and Times
- b. Reduce Adhoc Committee: SDP Survey Update to 10 minutes
- c. Committee to discuss and vote if the December SDAC meeting to be cancelled

14. Meeting Recap (Action Items below):

- a. **ACTION:** SDAC members and other community members will hold a special meeting to discuss SDP issues as related parent comments will be held tentatively 10/28 at 3:30. Sheila will speak with Lynn to confirm her day/time availability.
- b. **ACTION:** Sheila will work on the SDP Survey Flyer in the next two weeks and have it ready by the next SDAC meeting.
- c. **ACTION:** Pam will contact Barbara to update her program with the revised survey questions.
- d. **ACTION:** Sedona to change agenda item to read "DDS Funding to Support Implementation of SDP".
- e. **ACTION:** Sedona will add "Review, Discuss and Vote on the 2023 SDAC

**Meeting Dates and Times” to the November agenda.**

- f. **ACTION:** Sedona will reduce the “Adhoc Committee: SDP Survey Update” agenda item to 10 minutes.
- g. **ACTION:** Committee to discuss and vote if the December SDAC meeting to be cancelled.

15. Adjourn the meeting (Frank): Meeting was adjourned at 11:48 a.m.

**The next meeting is set for November 18, 2022.**

*SDAC Mtg Minutes\_2022-10-21*

*Prepared by: S. Bowser (10/21/2022)*