



**Redwood Coast Regional Center**  
**Community Resource Development Plan**  
**Request for Proposals Announcement**  
*Housing Development Organization (HDO) to Develop*  
*Multi-Family Housing in Mendocino County*

*We envision a system of services and supports that is determined by the individuals served. We envision a process that is complementary to the individual's own life, and which does not intrude upon the person's chosen lifestyle. We envision people residing in the living arrangement of their choice. - From RCRC Vision*

Redwood Coast Regional Center (RCRC) is one of 21 locally-based not for profit private corporations that contract with the State of California to develop and coordinate community resources and supports for people with developmental disabilities and their families. Redwood Coast Regional Center serves eligible Californians who reside in Del Norte, Humboldt, Lake, and Mendocino Counties.

RCRC is seeking approval from the State Department of Developmental Services (DDS) for start-up funding to carry out RCRC's 2022-2023 Community Resource Development Plan (CRDP). CRDP funding is provided to respond to the changing needs of individuals, as well as enhance the capacity for community services, for those who are currently living in the community and receive services through California's developmental disabilities service system.

**PROJECT GOAL**

Redwood Coast Regional Center is seeking to contract with an existing housing development organization (HDO) to develop new construction of an affordable multi-family housing complex in Mendocino County. This complex would be developed in accordance with Federal and State Housing laws that target individuals with developmental disabilities and general low income individuals and families. Up to twenty five percent (25%) of the housing units will be set aside for use by RCRC clients only.

The goal of the project will be to provide affordable housing options for individuals who receive RCRC services in an integrated setting using the *Community Placement Plan Guidelines for Purchasing and Developing Permanent Housing*.

**TIMELINE**

<b>March 20, 2023</b>	<b>RFP proposal submission to RCRC by 5:00 p.m.</b>
<b>Week of April 3, 2023</b>	<b>Evaluation of proposals by RCRC Selection Committee</b>
<b>Week of April 17, 2023</b>	<b>Interviews with invited applicants in the RCRC Eureka Office.</b>
<b>April 24, 2023</b>	<b>Written notification of proposal acceptance</b>

## **START-UP FUNDING:**

RCRC has requested up to \$800,000 in start-up funding to assist the successful applicant in meeting the long-term goal of acquiring rental property, in conjunction with DDS, using the *Community Placement Plan Guidelines for Purchasing and Developing Permanent Housing*.

## **PROPOSALS:**

All interested parties are required to submit an electronic copy of their proposal to, the following email address, [lthompson@redwoodcoastrc.org](mailto:lthompson@redwoodcoastrc.org) no later than by **March 20, 2023 at 5:00PM**. All proposals received by the deadline will be reviewed and scored by evaluators selected by RCRC. Applicants who meet the proposal criteria will be invited to participate in an interview process. Proposals must include the following 11 items:

1. A cover page which includes at minimum, the name of the proposed county for development, applicant's name, address, phone number, and name of person preparing proposal if other than applicant. **5 Points**
2. A list of the members of the proposed Project Development Team including the name, address, telephone number, and resumes of the team members. **10 Points**
3. A description of the proposed project includes project summary, intended use, the number of units restricted for use by RCRC and timeline for development. **25 Points**
4. A statement that demonstrates the applicant's experience in developing housing for people with disabilities. **10 Points**
5. Provide an Action Plan, which outlines the sequence of activities necessary to complete the project and develop housing for individuals with intellectual disabilities. The Action Plan should include step-by-step project tasks that have measurable outcomes. **15 Points**
6. A statement outlining the applicant's plan to serve diverse populations including culturally and linguistically diverse populations; examples of the applicant's commitment to addressing the needs of those diverse populations; and any additional information that the applicant deems relevant to issues of equity and diversity. **10 Points**
7. Provide HDO organizational documents **5 Points**
8. Provide HDO financial documents. **5 Points**
9. Provide a Sources and Uses of funds document. **5 Points**
10. Provide estimated itemized operating budget. **5 Points**
11. Provide list of HDO projects developed. **5 Points**

*If there are any questions regarding this RFP, interested parties may contact:*

*Leah Thompson  
Community Resource Coordinator-CPP  
707-616-2206  
Email: [lthompson@redwoodcoastrc.org](mailto:lthompson@redwoodcoastrc.org)*

RCRC reserves the right to withdraw this Request for Proposals (RFP) at any time without prior notice. Further, RCRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. RCRC reserves the right to reject the proposal of any respondent who, in the opinion of RCRC, is not responsible or has previously failed to perform properly, or is not in a position to operate within the parameters outlined in this RFP.