

MEETING AGENDA
Redwood Coast Developmental Services Corporation
Board of Directors'
Wednesday, March 8, 2023
CLOSED SESSION AT 5:45 P.M.
REGULAR SESSION AT 6:00 P.M.

By ZOOM Video/Teleconferencing
<https://us02web.zoom.us/j/98889971624>
Meeting ID: 988 8997 1624
Passcode: 285677
Dial by your location: 1 669 900 6833

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Dial: 888-278-0296
Access Code: 7928387

CLOSED SESSION

1. Call to Order/Roll Call for Closed Session (15 min.)
The Client Benefit Fund Committee will provide a report for the Grant Requests received for the grant cycle ending, February 28, 2023. The Committee will make their recommendations to the board and call for action to approve the grant awards and the release of the funds from the Humboldt Area Foundation for the grants.

REGULAR SESSION at 6:00 p.m.

1. Call to Order/Roll Call/Introductions (5 min.)
2. Update from the Closed Session RE: Client Benefit Fund Awards (2 min.)
3. Select Timekeeper/Sharing the Vision (2 min.)
4. Approval of Agenda (2 min.)
5. Approval of the January 11, 2023 Board of Directors' Meeting Minutes (2 min.)
6. Community Input (3 min. each)
7. Executive Director's Report: Dr. Smalley (10 min.)
8. Director of Administration Report: Amy Medina (10 min.)
9. New Business: M. Sawyer (5 min.)
 - Proposed Proclamation and recommendation for action and approval by the board to present to RCRC in honor of National Social Worker Month 2023.

10. Standing Committee Reports: (15 min.)

Executive Committee Report – M. Sawyer

- **Update from Executive Committee Meeting on February 23, 2023:**
 - **RCRC's DRAFT Independent Audit and 990 Tax filing:** Request a recommendation for action by the board to approve, revise or reject both (approval will allow RCRC to meet compliance).
 - **RCRC's Personnel Policies:** Request a recommendation for action by the board to approve, revise or reject the updates (approval will allow RCRC to meet compliance).

Bylaws/Policies Ad-Hoc Committee Meeting – M. Sawyer

- **Summary from the Committee Meeting held on January 20, 2023:**
 - **RCDSC Bylaws:** Request a recommendation for action by the board to approve, revise or reject the updates (approval will allow RCRC to meet compliance with the annual review/updates).
 - **RCRC Board of Directors' Policy #19: Confidentiality, Business Conduct and Ethics Policy:** Request a recommendation for action by the board to approve, revise or reject the Policy (approval will add Policy #19 associated with the RCDSC Bylaws Section 5.09 – Removal of Director for Cause).

Client Benefit Fund Committee Meeting – M. Sawyer

- **Summary from the Committee meeting that was held on March 3, 2023 that was brought to the full board during closed session.**

Vendor Representative Update: H. French

Client Advisory Committee: W. Lewis

11. County Liaison and Connection Reports: (5 min.)

- **Mendocino**
- **Lake**

12. Community Input (3 min. each)

13. Close the Meeting