

**Self-Determination Local Advisory Committee**  
**Meeting Minutes**  
**Friday, May 19, 2023**  
**10:00 a.m. to 12:00 Noon**

Recorder: Sedona B.

In-Person and Zoom Meeting

**Present:**

**COMMITTEE MEMBERS (\*=Appointed By):** Frank Van Curen (SCDD\*), Pam Jensen (SCDD\*), Robert Miland Taylor (RCRC\*), Chris Miller (RCRC\*), Crysalynd Miranda (OCRA Representative)

**REPRESENTATIVES TO THE COMMITTEE:** Sheila Keys (RCRC), Sedona Bowser (RCRC), Alex Chesstell (RCRC), Julie Eby-McKenzie (SCDD)

**COMMUNITY MEMBERS:** Deborah Wyman (Community), Gina Hale (RCRC), Nicole Hugelshofer (RCRC), Valerie Johnson (Community)

**Absent Committee Members:** Clifford Black (OCRA), Roshan Ashford (SCDD\*)

**Common Abbreviations:**

**CRA** (Client Rights Advocate), **DDS** (Department of Developmental Services), **DVU** (Disability Voices United), **FMS** (Financial Management Services), **FRC** (Family Resource Center), **IF** (Independent Facilitator), **PDS** (Participant Directed Services), **PCM** (Participant Choice Manager), **PCT** (Person Centered Training), **RC** (Regional Center), **RCRC** (Redwood Coast Regional Center), **SC** (Service Coordinator), **SCDD** (State Council on Developmental Disabilities), **SDAC** (Self-Determination Advisory Committee), **SDP** (Self-Determination Program), **SSDAC** (Statewide Self-Determination Advisory Committee)

**Minutes:**

1. **Welcome, Introductions, Roll Call, and Select a Timekeeper (Frank):**
  - a. Sedona identified all who are in attendance.
  - b. Roll call was taken and a quorum was present.
  - c. Pam J. was selected as Timekeeper.

2. **Review, Discussion and Approval of 04/21/2022 Minutes (Frank):**

**Motion:** Pam J. moves to accept the 04/21/2022 minutes as is.

**Second:** Frank VC.

**Roll call vote:**

Frank Van Curen (Yes)

Pam Jensen (Yes)

Robert Taylor (Abstain)

Chris Miller (Yes)

Crysalynd Miranda (Yes)

**Motion** PASSED

3. Update on April Action Items (Frank):

- a. **FEBRUARY ACTION:** Barbara will email the committee some plain language directions for accessing the SDP surveys online using the QQR code and link, and include a PDF of the survey. She will also include a draft flyer with this information.
  - i. Pam has been unable to reach Barbara but will continue to try to reach her. Action item to carry over to the next month.
- b. **FEBRUARY ACTION:** Sheila and Alex will draft an email to DDS with the spending priorities to the transition fund and send it to the members of the committee before sending to DDS.
  - i. Sheila and Alex are still working on this. Action item to carry over to the next month.
- c. **ACTION:** Sedona will check to make sure all conference rooms are reserved for SDAC meetings for the year.
  - i. Done
- d. **ACTION:** Pam will revise the SDP Survey flyer to identify “Your Local Self-Determination Committee” at the top.
  - i. Done
- e. **ACTION:** Adhoc committee will let Sheila know who they have already done surveys with.
  - i. Valerie and Julie sent theirs. Pam and Chris will send theirs next week.
- f. **ACTION:** Pam will talk to Barbara to find out if there is a way to amend the confidential online survey to identify information to send a gift card.
  - i. Pam has been unable to reach Barbara but will continue to try to reach her. Action item to carry over to the next month.
- g. **ACTION:** Sedona will increase the survey agenda item to 10 minutes.
  - i. Done

4. Participant and Family Sharing – What’s Working and What’s Not Working (Community):

- a. Robert shared that he has given Monday as a deadline to receive his laptop. He is meeting Tuesday to discuss his 3<sup>rd</sup> year of SD and his laptop status. He will follow up with Disability Rights of California and the Ombudsperson and the RCRC Executive Director for further assistance if needed.
- b. Gina shared that her daughter, Emma, is in her first year of SD. Gina is also Chairman of the Regional Advisory Committee (RAC). On the whole SD has been way better to meet Emma’s needs that they weren’t able to get before with local providers. Emma is super happy with her two volunteer opportunities and her additional services that have given her “sass back.” Coordination on SD with the FMS has been really difficult, but they have a standing meeting and that helps. The Ombudsperson has been pretty helpful as well. Gina shared it would be helpful to have a timeline statute to follow. She also thinks the spending plans being organized by the three big categories and not service codes is helpful, and she thanks Sheila and Alex for this idea. Gina called herself a “new evangelist for SD” and getting the word out. Sheila added that timely onboarding for staff would be a good addition as well.

5. State Council Report (Julie): Julie shared a flyer regarding SSDAC Best Practices Platform, which can also be found on their website at [https://scdd.ca.gov/wp-content/uploads/sites/33/2023/04/2023.Apr-BPP\\_Announcement.Final\\_.pdf](https://scdd.ca.gov/wp-content/uploads/sites/33/2023/04/2023.Apr-BPP_Announcement.Final_.pdf). This flyer can be found on their website at Orientations have now added Hmong as one of its languages. The Regional Advisory Committee (RAC) is a new meeting that will advise SCDD on local issues and identify and provide input regarding local systemic needs within its communities. More information about RAC can be found at <https://scdd.ca.gov/wp-content/uploads/sites/33/2019/05/2017-1-10-Final-Approved-Revised-RAC-Policy-Questions-2.pdf>. Julie also shared that the Bagley-Keene meeting requirements have been reinstated from the adapted rules during the pandemic. Starting in June, all public meeting locations must have a committee member in attendance and locations without a committee member cannot be posted on the agenda. Meetings can still be hybrid, allowing for Zoom attendance for all other attendees. If a committee member cannot physically attend on-site then they can ask for an accommodation to allow them to attend remotely. Pam inquired about legislators that may be willing to advocate for changes to Bagley-Keene, but Julie did not see that as a feasible option due to the governmental use of this rule. RAC will also be run by Bagley-Keene rules and require a public location as well.
6. Adhoc Committee: SDP Survey Update (Pam): Members will be sure to email Sheila and Alex of their interview names. Sheila added she will be buying a few more gift cards as a stipend for taking the surveys.
7. Recruiting for Del Norte and FRC SDAC Vacant Positions (Sheila/Alex): **Updates from previous month are in bold. Julie met with a consortium of FRCs in Humboldt County on May 10<sup>th</sup> and she requested their consideration, but there is no response as of yet.** There is one vacancy in Del Norte and one vacancy for a FRC member. We are frequently requesting suggestions but have had no interest. The RCRC recruitment flyer was updated in November 2022. One person has said they were interested but did not make it to the meeting today so we will see how it looks at future meetings.
8. DDS Funding to Support Implementation of SDP Update (Sheila/Alex): Sheila shared her draft letter to DDS outlining funding priorities: Additional Identified Needs, Recruitment/Training of IFs, Support for Transition to SD, Initial Spending Plan Development.
9. Update on SDP Participant Transition, Status of Independent Facilitators and FMSs, and Report on Self-Determination Conversations Meetings (Sheila/Alex): **Updates from previous month are in bold.**
  - a. Orientations update:
    - i. There are no new views of the RCRC recorded orientation. The orientation is available at <https://scdd.ca.gov/sdp-orientation/>. There are no new persons reported attending the SCDD orientation.
  - b. Enrollments update:
    - i. New enrollments: Del Norte - 0, Humboldt - 0, Lake - 0, Mendocino - 0
    - ii. Total Enrolled 41

1. County: 1 Del Norte, 9 Humboldt, 5 Lake, 26 Mendocino.
  2. Age: 40 Adults, 1 Children (Mendocino)
  3. Primary Language: 0 Spanish (Mendocino), 40 English, 1 Korean
  4. Ethnicity: 2 Spanish/Latinx, 2 Indigenous, 1 Multi-cultural, 35 White, 1 Korean
  5. Total on SD Waiver: 31
- iii. Enrolled since 7/1/21: 10 people, average time from orientation to enrollment is 7 months, over the most recent two enrollments were under 5 months.
  - iv. Expected enrollments next month: 0 Humboldt, 1 Mendocino, 0 Lake, 0 Del Norte
  - v. Actively Planning: 0 Del Norte, 4 Humboldt, 2 Mendocino, 2 Lake **(most are on wait lists for and FMS or working on their plans)**
- c. Independent Facilitator Update:
- i. Sheila and Alex met with potential new IF in February who is interested in providing services (remotely for now) in the area. She may be available to start providing services in July.
  - ii. **Gina Hale just finished the IF training.**
  - iii. **Julie hosts a regular IF meeting once a month and all active IFs are welcome to attend. Email Julie for information at [Julie.eby-mckenzie@scdd.ca.gov](mailto:Julie.eby-mckenzie@scdd.ca.gov).**
- d. FMS Update: Ritz vocational has a wait list and has openings starting in October, but they are responsive. FACT Family is not accepting referrals until the end of this year. We are still working to get courtesy use of Cambrian FMS who is actively interested in taking on new people.
- i. Effective May 1<sup>st</sup> there is new money available to address FMS staffing issues. There are three different rate tiers based on age groups. This month SCs have been working with fiscal to update the POSs for SD participants. We are cautiously optimistic this will help with some of the issues we have been having.
- e. SD Conversations Meetings: **Meeting held on 4/28/23, 5 people attended. Next meeting scheduled for 5/26/23 at 3pm.**
- f. Service Coordinator Support/Training: Sheila and Alex have been providing ongoing support as needed to SC for budget calculation, spending plans and working with FMSs and IFS. We have joined meetings with participants and potential participants at the request of the person or SC team to provide information and guidance related to SD.
- i. Monthly SC Training: **Monthly meetings have been halted for the remainder of the year as we focus more on monthly Person Centered Thinking Trainings.**

- ii. Monthly SC Roundtable: **On 5/8/23 we discussed implementation of new FMS rates set by DDS effective 5/1/23. Also discussed concerns regarding spending plans and timelines and availability of FMS providers.**
  - g. DDS Directives (Sheila/Alex): **Alex and Sheila will be meeting with DDS on May 22<sup>nd</sup>.**
10. Initial Person Centered Planning and Transition Services (Sheila/Alex): **Updates from previous month are in bold.**
- a. General Self-Directed Transition Support service providers:
    - i. Two providers are currently available to provide SD transition support services.
    - ii. **HCAR is vendored and able to provide General Transition Support Services in Humboldt and Del Norte Counties beginning in May 2023.**
    - iii. We have identified a concern with the rate set by DDS which we are now working to resolve. The rate does not allow for adequate reimbursement for mileage to cover our rural geography. We are seeking an exception to cover that additional expense.
  - b. FMS Transition Support Service providers:
    - i. No change from the previous report. As of 04/20/23, none have been vendored yet.
11. Resource Sharing/Community Input (Community):
- a. Robert shared that he will be sworn in as the new board member of the RCDCS Board of Directors in Ukiah tomorrow. You can find the meeting Zoom information at <https://redwoodcoastrc.org/event/rcdsc-board-of-directors-meeting-9/>
  - b. Statewide SDAC meeting is June 14<sup>th</sup> but we will not have a representative attending the meeting so there will be no report next month. Chris will prepare a report to be submitted and shared on his behalf at the meeting.
12. Add/Remove Agenda Items for Next Meeting (Committee):
- a. **ACTION: Sedona will add "Statewide SDAC June Meeting Report" to the next agenda for 10 minutes.**
13. Meeting Recap (Action Items below):
- a. **FEBRUARY ACTION: Barbara will email the committee some plain language directions for accessing the SDP surveys online using the QR code and link, and include a PDF of the survey. She will also include a draft flyer with this information.**
    - i. Pam has been unable to reach Barbara but will continue to try to reach her. Action item to carry over to the next month.
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- i. Sheila and Alex are still working on this. Action item to carry over to the next month.
- c. **APRIL ACTION: Pam will talk to Barbara to find out if there is a way to amend the confidential online survey to identify information to send a gift card.**
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- d. **ACTION: Adhoc committee will let Sheila know who they have already done surveys with.**
  - i. Valerie and Julie sent theirs. Pam and Chris will send theirs next week.
- e. **ACTION: Sedona will add "Statewide SDAC June Meeting Report" to the next agenda for 10 minutes.**

14. Adjourn the meeting (Pam): Meeting was adjourned at 11:43 a.m.

**The next meeting is set for June 16, 2023. Both Pam and Chris will not be at the June meeting.**

*SDAC Mtg Minutes\_2023-05-19*

*Prepared by: S. Bowser (05/19/2023)*