

Self-Determination Local Advisory Committee
Meeting Minutes
Friday, June 16, 2023
10:00 a.m. to 12:00 Noon

Recorder: Sedona B.

In-Person and Zoom Meeting

Present:

COMMITTEE MEMBERS (*=Appointed By): Frank Van Curen (SCDD*), Robert Miland Taylor (RCRC*), Clifford Black (OCRA)

REPRESENTATIVES TO THE COMMITTEE: Sheila Keys (RCRC), Alex Chesstell (RCRC), Mary Block (RCRC), Sedona Bowser (RCRC), Julie Eby-McKenzie (SCDD)

COMMUNITY MEMBERS: Deborah Wyman (Community), Jaclyn Balanay (DDS), Sherrie Erickson (Community), Valerie Johnson (Community)

Absent Committee Members: Pam Jensen (SCDD*), Chris Miller (RCRC*), Roshan Ashford (SCDD*)

Common Abbreviations:

CRA (Client Rights Advocate), **DDS** (Department of Developmental Services), **DVU** (Disability Voices United), **FMS** (Financial Management Services), **FRC** (Family Resource Center), **IF** (Independent Facilitator), **PDS** (Participant Directed Services), **PCM** (Participant Choice Manager), **PCT** (Person Centered Training), **RC** (Regional Center), **RCRC** (Redwood Coast Regional Center), **SC** (Service Coordinator), **SCDD** (State Council on Developmental Disabilities), **SDAC** (Self-Determination Advisory Committee), **SDP** (Self-Determination Program), **SSDAC** (Statewide Self-Determination Advisory Committee)

Minutes:

1. **Welcome, Introductions, Roll Call, and Select a Timekeeper (Frank):**
 - a. Sedona identified all who are in attendance.
 - b. Roll call was taken and a quorum was not present.
 - c. No Timekeeper was selected.
2. **Review, Discussion and Approval of 05/19/2022 Minutes (Frank):** Review of minutes will carry over to the next meeting agenda as there was no quorum for a vote.
3. **Update on May Action Items (Frank):** Review of action items will carry over to the next meeting agenda as there was no quorum for a vote.
 - a. **FEBRUARY ACTION:** Barbara will email the committee some plain language directions for accessing the SDP surveys online using the QQR code and link, and include a PDF of the survey. She will also include a draft flyer with this information.
 - i. Pam has been unable to reach Barbara but will continue to try to reach her. Action item to carry over to the next month.

- b. **FEBRUARY ACTION:** Sheila and Alex will draft an email to DDS with the spending priorities to the transition fund and send it to the members of the committee before sending to DDS.
 - i. Sheila and Alex are still working on this. Action item to carry over to the next month.
 - c. **APRIL ACTION:** Pam will talk to Barbara to find out if there is a way to amend the confidential online survey to identify information to send a gift card.
 - i. Pam has been unable to reach Barbara but will continue to try to reach her. Action item to carry over to the next month.
 - d. **MAY ACTION: Adhoc committee will let Sheila know who they have already done surveys with.**
 - i. Valerie and Julie sent theirs. Pam and Chris will send theirs next week.
 - e. **MAY ACTION: Sedona will add “Statewide SDAC June Meeting Report” to the next agenda for 10 minutes.**
 - i. Done
4. Participant and Family Sharing – What’s Working and What’s Not Working (Community):
- a. There was no new family sharing.
5. Statewide SDAC June Meeting Report (Sheila/Alex):
- a. Julie shared that discussion was held by the San Diego chairs wanting to form a smaller committee to discuss more area related issues, and other areas could do the same.
 - b. She also shared that Sheila, Alex, Frank & Chris Miller will work together to submit the monthly update report to the statewide committee via an online tool SCDD is working on. A PDF will be sent out with instructions.
 - c. The SCDD survey results/evaluation of the SDP will reported to the CA legislature by the end of June and reported publicly in July.
 - d. The members of the SCDD will be making appointments to individuals to review the Professional Conduct Policy that will apply to SDAC members appointed by SCDD.
 - e. Katie Hornberger, acting Ombudsperson, shared an overview of the types of calls they receive. Not surprising, about 20% were about FMSs. The employee load percentage has been increased dramatically and fees have been added and they are very aware of these types of issues and are working on them diligently.
 - f. There were discussions about why communities of color are not utilizing SDP.
 - g. Sheila also reported DDS and the Ombudsperson’s office continue working to improve FMS service access and quality of services. They are also working on timelines and benchmark for SDP. RCRC has a significant number of renewals at this time so Sheila and Alex are spending a lot of time supporting SCs, IFs and clients.
6. State Council Report (Julie): State Council is encouraging letting clients of other language know that the state is continuing to add languages to their orientations.
7. Adhoc Committee: SDP Survey Update (Valerie): Valerie reported that she and Pam were wondering about involving the IFs to reach out to clients and encouraging them to participate in the survey. Robert liked the idea of involving IFs. Sheila clarified there is no barrier to sharing the flyers with the IFs.

8. Recruiting for Del Norte and FRC SDAC Vacant Positions (Sheila/Alex): There was nothing new to report. There is one vacancy in Del Norte and one vacancy for a FRC member. We are frequently requesting suggestions but have had no interest. The RCRC recruitment flyer was updated in November 2022. One person has said they were interested but has not attended a meeting yet. Julie met with a consortium of FRCs in Humboldt County on May 10th but has had no response since.
9. DDS Funding to Support Implementation of SDP Update (Sheila/Alex): Sheila shared there is some information about increases on the gift cards but will wait to discuss with the next quorum. She also shared that they have ordered *Think Outside the Box* handbooks to share with people who may be interested. They are also working on other training options for IFs as well.
10. Update on SDP Participant Transition, Status of Independent Facilitators and FMSs, and Report on Self-Determination Conversations Meetings (Sheila/Alex): **Updates from previous month are in bold.**
 - a. Orientations update:
 - i. There are no new views of the RCRC recorded orientation. The orientation is available at <https://scdd.ca.gov/sdp-orientation/>. There are **2** new people reported attending the SCDD orientation.
 - b. Enrollments update: **No changes from the previous month.**
 - i. New enrollments: Del Norte - 0, Humboldt - 0, Lake - 0, Mendocino - 0
 - ii. Total Enrolled 41
 1. County: 1 Del Norte, 9 Humboldt, 5 Lake, 26 Mendocino.
 2. Age: 40 Adults, 1 Children (Mendocino)
 3. Primary Language: 0 Spanish (Mendocino), 40 English, 1 Korean
 4. Ethnicity: 2 Spanish/Latinx, 2 Indigenous, 1 Multi-cultural, 35 White, 1 Korean
 5. Total on SD Waiver: 31
 - iii. Enrolled since 7/1/21: 10 people, average time from orientation to enrollment is 7 months, over the most recent two enrollments were under 5 months.
 - iv. Expected enrollments next month: 0 Humboldt, 1 Mendocino, 0 Lake, 0 Del Norte
 - v. Actively Planning: 0 Del Norte, 4 Humboldt, 3 Mendocino, 2 Lake (most are on wait lists for an FMS or working on their plans)
 - c. Independent Facilitator Update: **No changes from the previous month.**
 - i. Sheila and Alex met with potential new IF in February who is interested in providing services (remotely for now) in the area. She may be available to start providing services in July.
 - ii. Gina Hale has completed the IF training.

- iii. Julie hosts a regular IF meeting once a month and all active IFs are welcome to attend. Email Julie for information at Julie.eby-mckenzie@scdd.ca.gov.
 - d. FMS Update: Ritz vocational has a wait list and has openings starting in October, but they are responsive. FACT Family is not accepting referrals until the end of this year. **Cambrian FMS is now available for RCRC participants. One person is switching to Cambrian as of 08/01/23.**
 - e. SD Conversations Meetings: **There was no meeting in May. The next meeting is scheduled for 06/23/23 at 3pm.**
 - f. Service Coordinator Support/Training: Sheila and Alex have been providing ongoing support as needed to SC for budget calculation, spending plans and working with FMSs and IFS. We have joined meetings with participants and potential participants at the request of the person or SC team to provide information and guidance related to SD.
 - i. Monthly SC Training: Monthly meetings have been halted for the remainder of the year as we focus more on monthly Person Centered Thinking Trainings.
 - ii. Monthly SC Roundtable: **On 06/12/23 we reviewed FMS rate changes, FMS issues/concerns and internal process/protocol updates.**
11. DDS Directives (Sheila/Alex): DDS, ACRC, SARC & RCRC met on 05/22/23. DDS continues focusing on enhancing FMS services and capacity, developing standards and certification for FMS and IF providers, developing data collection tool to track enrollment timelines and creating targets and benchmarks for RCs. DDS & Ombudsperson's Office reported to SSDAC on 6/14/23:
- a. Ombudsperson's Office reports that the largest category of calls received are in regard to various concerns about FMS. FMS calls make up a significant portion of the calls received by the office.
 - i. The 2nd largest category is General Information, 3rd is Regional Centers, 4th and 5th are tied between Budgets and Spending Plan issues.
 - b. DDS shared the current demographic make-up of people in SDP compared to demographics of all people supported by RC. There are still significant racial disparities in the number of African American and Hispanic RC clients enrolled in SDP. Of people between 18-64 years old enrolled in SDP, 51% self-identify as White.
 - i. DDS shared their upcoming focus areas:
 1. Looking into and addressing the various concerns regarding FMS agencies.
 2. Developing Standards of practice and certification for IFs and FMS.
 3. Collecting specific data on enrollment timelines.

12. Initial Person-Centered Planning and Transition Services (Sheila/Alex):

- a. General Self-Directed Transition Support service providers:
 - i. Two providers are currently available to provide SD transition support services.
 - ii. We have identified a concern with the rate set by DDS which we are now working to resolve. The rate does not allow for adequate reimbursement for mileage to cover our rural geography. We are seeking an exception to cover that additional expense.
- b. FMS Transition Support Service providers:
 - i. No change from the previous report. As of 04/20/23, none have been vendored yet.

13. Resource Sharing/Community Input (Community):

- a. Robert reported from the Board of Directors that SDP was not brought up during the June meeting. The next meeting is July 12th.
- b. Robert shared that today is the 40th RCRC celebration in Lakeport and next Friday is the one in Clearlake. Mary shared last Friday was the one in Eureka, and on the 30th will be Ukiah celebration.
- c. Sheila shared that July is Disability Pride Month and in Ukiah on **7/22** from 10-12 there is a celebration hosted by People First. Alex shared that the Eureka one is 7/22 from 2:00-5:00 at Synapsis.

14. Add/Remove Agenda Items for Next Meeting (Committee):

- a. **Sedona will remove “Statewide SDAC June Meeting Report” from the next agenda.**
- b. **Sedona to add “Review of Bagley Keene Meeting Rules” to the next agenda, led by Julie EM, for 10 minutes.**
 - i. Jacalyn at DDS indicated a discussion is taking place regarding the requirement of Bagley Keene Meeting Rules and modified remote attendance. Julie added any changes will probably not take effect until Jan of 2024 due to the legislative process.

15. Meeting Recap (Action Items below): Carry over to the next meeting agenda.

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16. Adjourn the meeting (Pam): Meeting was adjourned at 11:15 a.m.

The next meeting is set for July 21, 2023.

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Prepared by: S. Bowser (06/16/2023)

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