

Self-Determination Local Advisory Committee
Meeting Minutes
Friday, November 17, 2023
10:00 a.m. to 12:00 Noon

Recorder: Sedona B.

In-Person and Zoom Meeting

Present:

COMMITTEE MEMBERS (*=*Appointed By*): Frank Van Curen (SCDD*), Pam Jensen (SCDD*), Robert Miland Taylor (RCRC*), Chris Miller (RCRC*), Clifford Black (OCRA)

REPRESENTATIVES TO THE COMMITTEE: Sheila Keys (RCRC), Alex Chesstell (RCRC), Sedona Bowser (RCRC), Geneva Beaman (RCRC), Julie Eby-McKenzie (SCDD), Jaclyn Balanay (DDS)

COMMUNITY MEMBERS: Deborah Wyman (Community), Gina Hale (Community)

Absent Committee Members: Roshan Ashford (SCDD*)

Common Abbreviations:

CRA (Client Rights Advocate), **DDS** (Department of Developmental Services), **DVU** (Disability Voices United), **FMS** (Financial Management Services), **FRC** (Family Resource Center), **IF** (Independent Facilitator), **PDS** (Participant Directed Services), **PCM** (Participant Choice Manager), **PCT** (Person Centered Training), **RC** (Regional Center), **RCRC** (Redwood Coast Regional Center), **SC** (Service Coordinator), **SCDD** (State Council on Developmental Disabilities), **SDAC** (Self-Determination Advisory Committee), **SDP** (Self-Determination Program), **SSDAC** (Statewide Self-Determination Advisory Committee)

Minutes:

1. **Welcome, Introductions, Roll Call, and Select a Timekeeper (Frank):**

- a. Sedona identified all who are in attendance.
- b. Roll call was taken and a quorum was present.
- c. Pam J. was selected as Timekeeper.

2. **Review, Discussion and Approval of 10/20/2022 Minutes (Frank):**

Motion: Pam J. moves to accept the 08/18/2022 minutes as amended.

Second: Frank VC.

Roll call vote:

Frank Van Curen (Yes)

Pam Jensen (Yes)

Robert Taylor (Yes)

Chris Miller (Yes)

Clifford Black (Yes)

Motion PASSED

3. **Update on Action Items (Frank):** Review of action items will carry over to the next meeting agenda as there was no quorum for a vote.

- a. **ACTION:** Sedona will amend agenda item to say “Start-Up Funding for IF/FMS Agencies, Updates & Approvals” for ongoing agendas.
 - i. Done

families that attended, and we will be checking with them to see if they want to move forward.

- b. Pam shared that there was a discussion about why people aren't joining SD. She asked if we could use SD funding monies to supplement money for the IFs. Sheila shared that was already allowed but as of Jan 1st that amount has been reduced to \$1,000 and won't be enough to cover the IFs who need to travel. The 099 general transition report set a rate plan for IFs and FMSs.
 - c. Chris shared the two panels he attended were pretty good but it seemed like it was mostly geared towards areas where SD is actively being used on a larger scale. Alex shared a similar frustration.
 - d. This committee had a discussion that supported their desire to get SD functioning smoothly, despite barriers at the state level or with larger regional centers setting the standard. Alex recently finalized a plain language documentation to assist the Service Coordinators when talking with potential participants. Alex screen shared the current handout and welcomed any feedback anyone would have. He is in the process of uploading this document to the RCRC website.
 - i. **ACTION: Alex will have Sedona forward the SDP At A Glance plain language document for any other SDAC feedback.**
9. DDS Funding to Support Implementation of SDP Update (Sheila/Alex): Sheila emailed the letter to the SDAC team and screen shared during the meeting. Sierra Braggs (RCRC) had suggested using SDP funds to pay participants to attend DDS focus groups per attended meeting, as funds are available. An informational flyer will hopefully be available at our next meeting to discuss further. Sheila will add the stipend for participant attendance to the draft and will review next month. **No new updates.**
10. Update on SDP Participant Transition, Status of Independent Facilitators and FMSs, and Report on Self-Determination Conversations Meetings (Sheila/Alex): **Updates from previous month are in bold.**
- a. Orientations update:
 - i. There are no new views of the RCRC recorded orientation. The orientation is available at <https://scdd.ca.gov/sdp-orientation/>. There are **three** new people reported attending the SCDD orientation.
 - b. Enrollments update:
 - i. New enrollments: Del Norte - **1**, Humboldt - 0, Lake – **1 (transferred from KRC)**, Mendocino - 0
 - ii. Total Enrolled **46**
 1. County: **2** Del Norte, 9 Humboldt, 6 Lake, 28 Mendocino.
 2. Age: **45** Adults, 1 Children (Mendocino)
 3. Primary Language: 0 Spanish (Mendocino), **45** English, 1 Korean
 4. Ethnicity: 2 Spanish/Latinx, 1 Indigenous, 3 Multi-cultural, 36 White, 1 Korean
 5. Total on SD Waiver: 34 (79%)

- iii. Enrolled since 7/1/21: **14** people, average time from orientation to enrollment is 7 months. (3 in 2023, 7 in 2022, 6 in 2021, 9 in 2020)
 - iv. Expected enrollments next month: 0 Humboldt, 0 Mendocino, 0 Lake, **1** Del Norte
 - v. Actively Planning: **2** Del Norte, 2 Humboldt, 7 Mendocino, 2 Lake
- c. Independent Facilitator Update:
- i. **There is one IF from Los Angeles area that is interested in working with people at RCRC. She also speaks Spanish.**
 - ii. Julie hosts a regular IF meeting once a month and all active IFs are welcome to attend. Email Julie for information at Julie.eby-mckenzie@scdd.ca.gov.
- d. FMS Update:
- i. **STRO, a new FMS, is expected to be open for business in December 2023!**
- e. SD Conversations Meetings: **No update.**
- f. Service Coordinator Support/Training: Sheila and Alex have been providing ongoing support as needed to SC for budget calculation, spending plans and working with FMSs and IFS. We have joined meetings with participants and potential participants at the request of the person or SC team to provide information and guidance related to SD.
- i. There is continued support for participants, IFs, SCs and fiscal staff as they start using the new Spending Plan format now required by Aveanna.
 - ii. Monthly SC Training: Monthly meetings have been halted for the remainder of the year as we focus more on monthly Person Centered Thinking Trainings. **We are planning to have either quarterly or biannual trainings.**
 - iii. Monthly SC Roundtable: **On 11/13/23 we reviewed the internal process/protocol updates, and shared updates on FMS, PCP and Transition Services (099).** We continued work updating the SD process manual for SCs.
11. DDS Directives (Sheila/Alex): **DDS, ACRC, SARC & RCRC did not meet in October. The next meeting is scheduled for 11/27/23.**
12. Initial Person-Centered Planning and Transition Services (Sheila/Alex):
- a. General Self-Directed Transition Support service providers: **No further updates.**
 - b. FMS Transition Support Service providers: **No further updates.**
13. Co-Chairs for this Committee (Pam): Chris shared that being on a committee at the state level, you have to be a co-chair at your local SDAC. How can we make sure we have a representative on the state level working groups? Pam said one suggestion would be that the Chair and the Vice-Chair would be Co-Chairs so that either could represent. Julie

indicated that if it is done officially at the local level then we just let the statewide SDAC know so we can have representation. Clifford suggested we vote for Co-Chairs.

a. Motion: Chris M. moves to vote for Co-Chairs at the January meeting.

Second: Frank VC.

Roll call vote:

Frank Van Curen (Yes)

Pam Jensen (Yes)

Robert Taylor (No)

Chris Miller (Yes)

Clifford Black (Abstain)

Motion PASSED

i. **ACTION: Sedona will add to the January Agenda “Discussion and Voting for Co-Chairs of this SDAC”.**

14. Resource Sharing/Community Input (Community):

- a. Robert shared that he is applying to become a Chairperson of the Client Advisory Committee and plans to bring SD issues to this committee. The committee will be voting at the next meeting on January 10, 2024. Robert has asked that this SDAC provide him with brief reports every other month to take to the Board meetings.
- b. Robert shared that WiFi is important for community communications. He is hoping the local RCRC offices will find a solution to their spotty WiFi.
- c. Robert shared that anyone needing financial assistance getting started with SD that they speak with their SC about the client benefit fund.
- d. Robert shared that People First chapters are getting ready to run in 2024 and hoping the other counties will also get their chapters up and running.
- e. Sheila shared that Sherry Erickson emailed the committee good holiday wishes.
- f. Pam shared that Jim Wood is not running again for the State Assembly and that he has been very good for SD. Pam asks the team to be aware of who is running and learn what you can about them so we can support a good candidate.

15. Committee to Vote to Cancel the December 15th SDAC Meeting in Lieu of the Holidays & Review 2024 Schedule (Frank):

a. Motion: Frank VC. moves to cancel the December 15th SDAC meeting.

Second: Robert T.

Roll call vote:

Frank Van Curen (Yes)

Pam Jensen (No)

Robert Taylor (Yes)

Chris Miller (No)

Clifford Black (No)

Motion **NOT PASSED**

b. Motion: Clifford B. moves to accept the proposed 2024 SDAC Schedule.

Second: Chris M.

Roll call vote:

Frank Van Curen (Yes)

Pam Jensen (Yes)

Robert Taylor (Yes)

Chris Miller (Yes)

Clifford Black (Yes)

Motion PASSED

16. Add/Remove Agenda Items for Next Meeting (Committee):

- a. **Add to the December Agenda “Discussion and Voting for Co-Chairs of this SDAC”.**
- b. **Add “Training for Service Coordinators on Self-Determination.”**

17. Meeting Recap (Action Items below):

- a. **ACTION:** Alex will have Sedona forward the *SDP At A Glance* plain language document for any other SDAC feedback.
- b. **ACTION:** Sedona will add “Discussion and Voting for Co-Chairs of this SDAC” to the December agenda.
- c. **ACTION:** Sedona will add “Training for Service Coordinators on Self-Determination” to the December agenda.

18. Adjourn the meeting (Frank): Meeting was adjourned at 12:01 p.m.

The next meeting is set for December 15, 2023.

SDAC Mtg Minutes_2023-11-17

Prepared by: S. Bowser (11/17/2023)