

Board of Directors' – Client Advisory Committee

Meeting Minutes

Wednesday, October 16, 2024
6:00 to 7:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/88211915735?pwd=zeHUN3QoCGzqHgzk2ymB62tQpvlhjo.1>

Meeting ID: 882 1191 5735

Passcode: 309982

Phone In: 669-900-6833

Committee Members Present: Robert Taylor (Chair)

Committee Members Absent: Will Lewis, Dave Matson, Sam Bighead

RCRC Members Present: Sedona B (Executive Assistant), Jonathan Padilla (Interim Director of Client Services)

Members of the Public Present: Julie Eby-McKenzie (SCDD), Diane Larson (BOD-Secretary), Crysalyn Miranda (OCRA)

AGENDA

1. Open the Meeting: CAC Chair, Robert Taylor opened the meeting at 6:08pm.
2. Introductions: Robert called on attendees to introduce themselves and share their interests. There was not a quorum.
3. Announcements:
 - a. Quality Assurance Project (QAP) Interviewer with SCDD: Julie shared that the new manager, Hannah Dunham, for the QAP is still hiring interviewers and still taking applications. Anyone interested in being an interviewer can apply at the SCDD website www.scdd.ca.gov/sap. The training will be near the end of November and into December. The interviews will probably start late fall and early winter. Interviews will be optional in-person or by Zoom, as preferred by the one being interviewed. Julie asked those in attendance to encourage anyone they know that may get the call to do the interviews as they are important for gathering information. If you have specific questions, please forward them to Julie at Julie.eby-mckenzie@scdd.ca.gov and she will pass them on to Hannah.
 - b. Additional Comments:
 - i. Crysalyn shared about the 25th anniversary of the Clients Rights Advocacy Open House. All the OCRA offices held in-person Open House events. In Eureka they had about 10 attendees. They presented an award to an advocate, Lilyan Navarro. The OCRA discussed doing a yearly Open House

event. They will also be exploring the option of doing the Open House events on Zoom to attract more attendance.

1. ACTION: Sedona will work with Crysalyne to plan the OCRA guest speaker in Feb.

4. Review 2024 CAC Goals (Robert):

- a. Participation in the People First Conference on May 19, 2024 – Several people were able to participate at the conference, which included speakers, meals, dancing, movies, awards and raffles. They are anxious to know when the next conference will be held.
- b. Support in Homes – The committee wanted to see mentor agencies be regulated. Home and Community Based Services (HCBS) final rule really needs to be discussed.
- c. Transportation – The committee wanted to see better transportation services. The committee wrote a letter to Lake County Transit with nine points of concern. Charlene was working on this issue, and they will follow up with her. The committee will continue to work on this issue.
- d. RISE – In June RISE gave a presentation that was really appreciated, and the committee would like to have them back in 2025.
- e. Quality Assurance Project (QAP) Interviews – This is an ongoing opportunity for clients to share their experiences, thoughts and concerns.
- f. Vendorization of Services – Community Services has continued to vendorize more services as able.
- g. Redwood Summer Games – This was a very successful event, and they want to encourage more clients to participate.

5. Discuss 2025 CAC Goals: Robert shared some subjects he would like discussed in 2025.

- a. Self-Determination
- b. Home and Community Based Services (HCBS)
- c. Employment and Training for Clients
- d. Transportation: Client Driver Training
- e. Affordable Housing
- f. Differences Between Supported Living and Independent Living

6. Identify CAC Meeting Dates for 2025: Regular Board of Directors (BOD) meetings are expected to be in January, March, May, July, September and November. Without a quorum there could not be a vote for the 2025 CAC meeting dates, but Sedona offered to email all the CAC members to get their votes then send out the 2025 schedule. The proposed CAC meeting dates for 2025 are as follows:

February 19, 2025 at 6:00pm by Zoom
April 16, 2025 at 6:00pm by Zoom
June 18, 2025 at 6:00pm by Zoom
August 20, 2025 at 6:00pm by Zoom
October 15, 2025 at 6:00pm by Zoom

7. Develop Agenda for the Next Meeting: The following draft agenda was developed:

- a. Open the Meeting (5 min)
- b. Introductions (5 min)
- c. Announcements
 - i. Emergency Preparedness (Alex B) (10 min)
 - ii. Additional Comments (10 min)
- d. OCRA Guest Speaker (10 min)
- e. Review 2025 CAC Goals (15 min)
- f. Develop agenda for the next CAC meeting (5 min)
- g. Close the meeting

8. Close the Meeting: Robert thanked everyone for attending and ended the meeting at 7:01.

Next meeting is tentatively planned for February 2025.

Respectfully submitted by:

Sedona Bowser, Executive Assistant