**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, June 14th, 2019**

**10:00 a.m. to 12:00 noon**

Recorder: Diaja Freitas (RCRC) Crescent City/ Eureka/Lakeport/Ukiah/Ft. Bragg Video

Timekeeper: Pam Jensen (SCDD)

**Present:**

COMMITTEE MEMBERS (*\*=Appointed By)*: Pam Jensen (SCDD\*), Kara Ponton (RCRC\*), Robert Miland Taylor (RCRC\*), Ronald Piazza (RCRC\*)

REPRESENTATIVES TO THE COMMITTEE: Vicki Smith (SCDD)

COMMUNITY MEMBERS: Sheila Keys (RCRC), Denise Gorny (SCDD), Sherry Erickson (Community), Valerie Johnson (Community), Deanna Rodrick-Crosby (Community)

**Absent Committee Members:** Priscilla Ankrah (At Large)

**Common Abbreviations:**

**SDP** (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training)

**Minutes:**

1. **Welcome, roll call, and select timekeeper** – Roll call was taken and a quorum was present.
2. **Review of April 26th, 2019 Minutes**

Motion: Robert Miland Taylor moves to accept the 4/26/2019 minutes as is.

Second: Pam Jensen

Roll call vote:

Pam Jensen (Abstain) Ronald Piazza (Yes)

Kara Ponton (Yes) Robert Miland Taylor (Yes)

Motion PASSED

1. **Review of May 17th, 2019 Minutes**

Motion: Robert Miland Taylor moves to accept the 5/17/2019 minutes as is.

Second: Kara Ponton

Roll call vote:

Pam Jensen (Abstain) Ronald Piazza (Yes)

Kara Ponton (Yes) Robert Miland Taylor (Yes)

Motion PASSED

1. **SCDD Recruitment for SDAC Vacancies, One or Two Positions (Robert)**

* The SCDD recruitment flyer will be sent to the Eureka office to inform the community of the recruitment.
* The Advisory Committee requests that RCRC should develop a Welcome Letter to new Committee Members, similar to the one that State Council has. Robert gave Sheila a copy of the State Council Welcome Letter to use as an example.

1. **Nominations and Voting for SDAC Vice-Chairperson (Robert)**

* Kara Ponton has been nominated for Vice Chair Person starting at the July 2019 meeting and ending July 2021. No other nominations were made.

**Voting for Vice Chair Person**

Motion: Robert Miland Taylor moves to accept Kara Ponton as Vice Chair Person for the term July 2019 to July 2021.

Second: Pam Jensen

Roll call vote:

Pam Jensen (Yes) Ronald Piazza (Yes)

Kara Ponton (Yes) Robert Miland Taylor (Abstain)

Motion PASSED

1. **DDS & RCRC SDP Newsletters (Sheila & Robert)**

* **RCRC Newsletter** –
  + Self-Determination Program Orientations were provided in Lakeport 5/24/2019, Eureka 6/6/2019, and Crescent City 6/7/2019.
  + 10 of the people selected to participate in Self-Determination attended along with family & community members.
  + The presentation was translated into Spanish for one family attending.
  + 15 of the 30 newly selected participants have attended an SDP Orientation.
  + The 6/6 & 6/7/2019 orientations were done using the new “plain language” version of the slide show that was created by the SCDD. This version worked well and will be used for future orientations.
  + Sheila stated that DDS completed the setup in e-billing for Self-Determination in May.
  + RCRC now has two FMS providers in Sandis: Tracy Stein Management and Premier Health Care Services. 24-hour Care out of San Diego is working with RCRC to become a vendor. Sheila will identify in the RCRC newsletter when they are fully set up.
  + State Council and RCRC are planning to co-host an Independent Facilitator training on July 18th in the Ukiah area. Sheila will send out notifications when confirmed.
* **DDS Newsletter -**
* The FMS provider, Premier Healthcare Services, has been vendored. The FMS plays a key role in supporting participants in the SDP.
* Everyone in SDP must use an FMS provider to help manage the Individual Budget and pay for services, including paying Employees. The FMS is the only required vendored service in SDP.
* Regional Centers will have more information available for SDP participants as FMS providers become vendored. DDS will compile vendored FMS provider information including specific models of services provided and geographic service areas and make that information available on the DDS website.

1. **State Council Report (Robert)**

* A summary will be put together from the report, since its several pages long. The first part of the meeting established ground rules. Questions were asked and answered: What are the ground rules? What is the process? What is the purpose of the Sstatewide Self-Determination Advisory Committee? As well as Core Values determined?
* During the State Council meeting, The Lanterman Act was used as a prime example to get participants on this, and also helped discover what other Committees and Advisors have done in the past.
* Robert will summarize the report, and send out to the RCRC staff.
* DDS goes gets information from RCRC monthly.
* How do we have a pilot video for training? A grant would have to be given, RCRC could not fund this. Monthly update from RCRC add to July agenda.

1. **Jim Knight Report (Robert)**

* Implementation plans Statewide and Local Level. No visual PowerPoint presentation, so Lisa Harrell Training Coordinator & Jim Knight had updates on Financial Management Services. Go to DDS website to get information. Follow-up questions and answers were sent out.

1. **Resource Sharing (Committee/Community)**

* Safety & Risk Reduction training flyers handed out.
* Police officer training will be offered to help with interacting with Individuals who have Developmental Disabilities. This training certifies the officers.
* **Sherry Erickson (Community)** Shared that signing up for CalFresh is easy to do online.
* **Public safety**
  + Residents in the four Counties (Humboldt, Del Norte, Mendocino, Lake) have been notified by PG& E for shut off notice.
  + Residents should contact their Property Managers to get information about the PG&E notice that has been updated.
  + RCRC is identifying services that are needed for the blackout, folks who have a higher need for power. RCRC will be sending out a test run for the notifications. If meeting needs to be canceled it will be when the fires start.

1. **Meeting Recap (Diaja) action items**

* **Action Item:** Create a Welcome Letter to individuals appointed to the Committee. This document will help individuals understand what the roles and responsibilities of Committee Members.
* **Action Item:** Kara will forward information to the Committee about PG&E power cutoffs.
* **Action Item:** Mary to provide monthly updates from RCRC per Agenda Item starting in July.

1. Adjourn the meeting- Meeting was adjourned at 12:00 P.M.

**The next meeting is set for July 19th, 2019**

*SDAC Mtg Minutes\_2019-06-14*

*Prepared by: D. Freitas (06/17/19)*