**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, August 21, 2020**

**10:00 a.m. to 12:00 Noon**

Recorder: Sedona B. Zoom Meeting

**Present:**

COMMITTEE MEMBERS (*\*=Appointed By)*: Pam Jensen (SCDD\*), Frank Van Curen (SCDD\*), Robert Miland Taylor (RCRC\*), Clifford Black (CRA)

REPRESENTATIVES TO THE COMMITTEE: Mary Block (RCRC), Sheila Keys (RCRC), Sedona Bowser (RCRC), Laura Larson (SCDD)

COMMUNITY MEMBERS: Breeanne Burris (Community), Cindy Gilliam Sullivan (RCRC), Erin Moynahan (RCRC), Gabe Tamayo (RCRC), Heather Teague (RCRC), Jennifer Garcia (RCRC), Kristy Tanguay (Pending SCDD\*), Melissa Robinson (DDS), Nicole Hugelshofer (RCRC), Polly ??? (Frank’s Case Manager), Sheri Steinmetz (RCRC), Sherri Desoto (RCRC), Sherry Erickson (Community), Sierra Goeken (RCRC), Valerie Johnson (Community)

**Absent Committee Members:** Kara Ponton (RCRC\*), Ronald Piazza (RCRC\*)

**Common Abbreviations:**

**SDP** (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training), **LCRA** (Local Client Rights Advocate)

**Minutes:**

1. Welcome, Introductions, Roll Call, and Select a Timekeeper (Robert):
	1. Participants introduced themselves.
	2. Roll call was taken and a quorum was present.
	3. Pam J. was selected as Timekeeper.
2. Zoom Meeting Courtesies (Mary): Mary gave a brief explanation of how Zoom works after asking all participants to please put their devices on mute to cut back on background noises.
3. Review, Discussion and Approval of 07/17/2020 Minutes (Robert):

Motion: Pam J. moves to accept the 07/17/2020 minutes with corrections.

Second: Clifford B.

Roll call vote:

Pam Jensen (Yes) Frank Van Curen (Yes)

Robert Miland Taylor (Yes) Clifford Black (Yes)

 Motion PASSED

1. Update on July Action Items (Robert):
	1. ACTION: Melissa R. will inquire with DDS if RCs can get permission to pay internet services.
		1. Melissa report that DDS gets federal funding and that the SDP waiver allows for tech. DDS is currently working on a tech waiver for non-SDP clients. Locally, vendors are also looking at how they may help in this effort.
	2. ACTION: Sedona to report at the next meeting percentage of clients reached and how many of those were sent a letter has not responded.
		1. Sedona reports:
			1. Out of 4,144 clients, only 577 were unconfirmed.
			2. Of the 577 unconfirmed, 281 have not responded to the letter sent.
		2. Pam praised RCRC for their strong efforts and follow through.
	3. ACTION: Laura will send Sedona Zoom instructions to send out in the next SDAC meeting packet. Next meeting, be sure to call in about 10 minutes early to make sure technology issues can be worked on without delaying meeting.
		1. Included in meeting packet.
2. State Council Report (Laura): Laura said that after dealing with the pandemic for the last six months, earthquakes in Ukiah, gas leaks and 11,000 electrical strikes in the state of California sparking widespread fires and there are still 23 participants on this call! So impressive!
	1. There have been 21 care homes affected by the fires, 16 of which have evacuated, 2 being crisis homes. One new home that was just set up but not yet open was burned down; it was not occupied.
	2. Kristy Tanguay will be officially added as an SDAC committee member at next week’s meeting and will be a voting member for September’s SDAC meeting.
	3. Nancy Bargmann, Director of DDS, reported that out of the 2100 approved SDP participants, only 1900 have done the Orientation, 259 have completed a Spend Plan and 215 are active (72 of them were pilot participants).
	4. Watching the pandemic we are noticing the numbers are starting to go down, so we just need to keep social distancing and moving forward with our programs. We are still handing out PPE but we are out of N95s.
	5. Laura will be starting a Zoom connection group to discuss articles and have conversations similar to a little support group.
	6. Robert indicated that he was getting notice in the moment that the fire had jumped in to Lower Lake and is staying vigilant to the status of the Lake County fire.
		1. Mary reminds that Sheila is the Everbridge contact for RCRC so if something new comes up she will let us know.
		2. Laura reminds us that we are not first responders but supporters and we will actively share information as it is known.
		3. Sheila gave a shout out to Gabe for already working so hard with his team to reach out to the RC clients.
3. DDS/RCRC Update on SDP Participation Transition (Sheila/Sedona):
	1. Sheila reports 3-4 more individuals will be enrolled on September 1st. One is in Middletown so the fire may slow that one down.
		1. Erin said she has two more in the Ukiah Children’s Unit that will be active October 1st. Erin thanked everyone for all the support she received. Cliff added his appreciation to everyone for their hard work.
	2. DDS is currently working on a newsletter and our Frank was interviewed! Thank you, Frank!
	3. Service Coordinators have been working really hard on SDP, despite the pandemic, fires, etc. Thank you to the teams and all their efforts.
		1. Mary added her appreciation and also thanked Sheila for all her hands-on work and Cindy GS for all the discussions to be consistent and knowledgeable.
	4. Pam noticed that RCRC seems to be approximately 20% of the State numbers of current enrollments into SDP.
4. Recruitment of Independent Facilitators (Sheila): No update at this time. The fires have taken Sheila’s attention. Hopefully she’ll have something at the next meeting.
5. RCRC Work Group Update (Sheila): No work group has been planned yet. Sheila has participated in webinars and conference calls recently and is interested in tagging in with other Regional Centers. Sheila appreciates Laura’s Zoom group plan.
6. Resource sharing (Community):
	1. Mary – Humboldt County is having a drive-up art show by individuals with Autism. St. Joseph Hospital Health in Eureka is in collaboration with LatinoNet to host this bilingual event representing art from special needs kids and different organizations that work with people with disabilities within our Latino community. The event will be Sept 12th in Fortuna CA. Attendance is limited so sign-ups are needed. Masks, sanitizer and social distancing are required.

**ACTION: Sedona will forward the flyer for the event to the committee.**

* 1. Sheila – A Learning Community meeting was scheduled.

**ACTION: Sheila will send out a flyer to the committee.**

* 1. Robert – If you haven’t already, sign up for Zoom at <https://zoom.us/>. You can get a free account and even if you don’t get the invite link by email you can join by just clicking “Join a Meeting” and providing the Meeting ID and Passcode.
	2. Pam – Thank you, Service Coordinators, for your efforts. This is what makes this all happen. We’re doing really good and it looks like SDP is really going to rock and roll. Well done!
		1. Sheila – We really appreciate the IFs also for all their efforts in being flexible to get this done.
	3. Sherri – I have a client that is worried about SDP funding getting cut.
		1. Sheila – In general, expect cuts. However, once a Spend Plan is signed then RCRC will assist in meeting that plan for the year. But it would be wise to be frugal and cautious in spending moving forward. During the pilot there were a couple of budget shortfalls and participants did their part to make cutbacks and showed great citizenship in doing so.
1. Meeting Recap (Action Items below):
	1. **ACTION: Sedona will forward the flyer for the event to the committee.**
	2. **ACTION: Sheila will send out a flyer to the committee.**
2. Adjourn the meeting (Robert): Meeting was adjourned at 11:09 a.m.

**The next meeting is set for September 18, 2020.**

*SDAC Mtg Minutes\_2020-08/21*

*Prepared by: S. Bowser (08/27/2020)*