**Self Determination Local Advisory Committee**

**Meeting Minutes**

**Friday, November 20, 2020**

**10:00 a.m. to 12:00 Noon**

Recorder: Sedona B. Zoom Meeting

**Present:**

COMMITTEE MEMBERS (*\*=Appointed By)*: Frank Van Curen (SCDD\*), Kara Ponton (RCRC\*), Pam Jensen (SCDD\*), Robert Miland Taylor (RCRC\*), Clifford Black (CRA)

REPRESENTATIVES TO THE COMMITTEE: Sheila Keys (RCRC), Sedona Bowser (RCRC), Laura Larson (SCDD)

COMMUNITY MEMBERS: Allan Smith (DDS), Breeanne Burris (Community), Cindy Gilliam Sullivan (RCRC), Ernest Jones (RCRC), Huyen Tran (Community), Nicole DeGuzman (Community), Nicole Hugelshofer (RCRC), Sherry Erickson (Community), Theresa Silsby (RCRC)

**Absent Committee Members:** Ronald Piazza (RCRC\*)

**Common Abbreviations:**

**SDP** (Self-Determination Program), **SDAC** (Self-Determination Advisory Committee), **RCRC** (Redwood Coast Regional Center), **DDS** (Department of Developmental Services), **SSDAC** (Statewide Self-Determination Advisory Committee), **SCDD** (State Council on Developmental Disabilities), **RC** (Regional Center), **SC** (Service Coordinator), **FMS** (Financial Management Services), **IF** (Independent Facilitator), **PCT** (Person Centered Training), **CRA** (Client Rights Advocate)

**Minutes:**

1. Welcome, Introductions, Roll Call, and Select a Timekeeper (Robert):
   1. Participants introduced themselves.
   2. Roll call was taken and a quorum was present.
   3. Pam J. was selected as Timekeeper.
2. Review, Discussion and Approval of 10/16/2020 Minutes (Robert):

Motion: Kara Ponton moves to accept the 10/16/2020 minutes with corrections.

Second: Clifford B.

Roll call vote:

Pam Jensen (Abstain)

Frank Van Curen (Yes)

Kara Ponton (Yes)

Robert Miland Taylor (Yes)

Clifford Black (Yes)

Kristy Tanguay (Yes)

Motion PASSED

1. Update on October Action Items (Robert):
   1. ACTION: Sedona will revise the 2020 SDAC Schedule and post to the RCRC website and forward to the Committee. (Done)
   2. ACTION: Sedona will post the 2021 SDAC Meeting Schedule to the RCRC website and forward to the Committee. (Done)
   3. ACTION: *DDS Funding to Support Implementation of SDP* to remain on the SDAC agendas each month for 30 minutes until a firm decision is agreed upon for how the funding will be allocated. (Done)
   4. ACTION: Breeanne will forward to Sedona some helpful information gathered from other RCs to be shared with the Committee at the next meeting. (Just received information today and will forward what I have.)
   5. ACTION: Laura will forward to Sedona Statewide Committee meeting information to share with the Committee at the next meeting. (Done)
   6. ACTION: Sheila will speak with other members about attending a possible November Work Group. (In progress, working on a January Work Group.)
   7. ACTION: Sedona to forward the SDP Withdrawal Survey to Committee and identified contacts. (Done)
   8. ACTION: Sedona to email to Committee the RCRC Performance Plan Public Meeting information. (Done)
   9. ACTION: Sedona to email to Committee the RCRC Caseload Ratios Meeting information. (Done)
   10. ACTION: Sedona to email to Committee voting information. (Done)
2. DDS Funding to Support Implementation of SDP (Mary/Sheila): Team conversation was mostly about organizing ways to determine where to allocate SDP money from DDS.
   1. Kristy, Frank and Breanne agreed they would be willing to work together to brainstorm some options.

**ACTION: Sub-committee will meet to brainstorm SDP allocations ideas and report back to SDAC.**

* 1. Sedona shared Laura’s email identifying what four other RCs were considering doing back in May.
     1. Valley Mountain RC is purchasing a book from Tri-Counties RC called “Welcome to Self-Determination” to use with training and orientation.
     2. San Gabriel Pomona RC is planning to release two Requests for Proposals to provide independent support for the transition to Self-Determination.
     3. Far Northern RC is considering developing a high quality video which would highlight the lives that people are living under the SDP to be used with orientations.
     4. San Diego RC discussed using funds to purchase access to technology for people interested in Self-Determination.
  2. Sheila is in the process of reaching out to other RCs for additional ideas.

**ACTION: Breanne will forward a timeline per responsible party outline that she saw from San Andreas RC.**

**ACTION: Kristy will create a survey to send out to participants to gain better knowledge of the needs of clients to be successful in the SDP enrollment process.**

* 1. Laura strongly recommends that RCRC have a dedicated independent SDP person. Nicole adds that this person would make contacts with SDP potential clients to assist with enrollment process and other questions as the Service Coordinators are overloaded.

**ACTION: Sheila and Cindy will work together to identify where support is most needed by the Service Coordinators and Independent Facilitators, etc.**

**ACTION: Sedona will keep this topic on the January agenda.**

**ACTION: Sedona will add this topic to the Self-Determination Roundtable (RCRC internal SDP Team meeting) agenda.**

1. State Council Report (Laura): Kara said the next meeting is Dec 1st. Laura shared that the DDS directive on Nov 19th waives payment for Financial Management Services so that money can be used in other ways. Laura also said the general feeling is frustration and if barriers don’t get resolved at the RC level then the State will resolve it for them.

**ACTION: Pam will schedule a meeting with RCRCs new Executive Director to discuss the Committee’s and the State’s concerns.**

1. DDS/RCRC Update on SDP Participation Transition (Sheila/Sedona): Sheila shared that four more participants have been enrolled, two are scheduled to enroll in the next month and two others are progressing. Sheila said there are a couple that were stalled but have agreed to give it a try. All of the Service Coordinators are working really hard and it would be good to get some support for them.
2. Recruitment of Independent Facilitators (Sheila): Sheila reported there is one new possible IF in Ft. Bragg that is interested. Sheila shared that the State Council has IF training on Zoom if anyone is interested, or talk to Sheila and she can talk it over with them and figure out training directly.

**ACTION: Sheila will email the Committee the link to the State Council IF training.**

1. RCRC Work Group Update (Sheila): No group has been planned yet but Clifford, Robert and Theresa offered their assistance to do one via Zoom end of January.

**ACTION: Sheila will create a Zoom link and flyer for a Work Group on Jan 29th from 3:00pm-5:00pm.**

1. Resource sharing (Community):
   1. Sheila reported that Tracy Stein Management is no longer continuing services after this budget year. They will stay with each client until their contract year ends but they will not be renewed, and they will not be taking on new clients. Expiring contracts are staggered until summer and then it will be a large group. Tracy Stein Management claims the State requirements have made the process too complicated for small agencies.
   2. With Counties going to tier purple in the California State Covid levels Robert urges everyone to become familiar with the restrictions and be safe. Go to [www.Covid19.ca.gov](http://www.Covid19.ca.gov) for more information.
      1. Pam suggested that RCRC have a letter for Providers to show they are essential workers during the curfew hours.
      2. Sheila reported that RCRC has the lowest number of positive cases amongst RC clients in the state.
2. Meeting Recap (Action Items below):
   1. **ACTION: Sub-committee will meet to brainstorm SDP allocations ideas and report back to SDAC.**
   2. **ACTION: Breanne will forward a timeline per responsible party outline that she saw from San Andreas RC.**
   3. **ACTION: Kristy will create a survey to send out to participants to gain better knowledge of the needs of clients to be successful in the SDP enrollment process.**
   4. **ACTION: Sheila and Cindy will work together to identify where support is most needed by the Service Coordinators and Independent Facilitators, etc.**
   5. **ACTION: Sedona will keep *DDS Funding to Support Implementation of SDP* on the January agenda.**
   6. **ACTION: Sedona will add *DDS Funding to Support Implementation of SDP* to the Self-Determination Roundtable (RCRC internal SDP Team meeting) agenda.**
   7. **ACTION: Pam will schedule a meeting with RCRCs new Executive Director to discuss the Committee’s and the State’s concerns.**
   8. **ACTION: Sheila will email the Committee the link to the State Council IF training.**
   9. **ACTION: Sheila will create a Zoom link and flyer for a Work Group on Jan 29th from 3:00pm-5:00pm.**
3. Adjourn the meeting (Robert): Meeting was adjourned at 11:37 a.m.

**The next meeting is set for January 15, 2021.**

*SDAC Mtg Minutes\_2020-11-20*

*Prepared by: S. Bowser (12/15/2020)*